

Delaware Technical & Community College



Parent Handbook



Stanton/Wilmington Campus
Corporate & Community Programs

CAMP OBJECTIVE

It is our goal to provide a youth camp that will challenge campers to further develop their minds and bodies through various activities. These activities will invite campers to expand their awareness of goal setting, teamwork, diversity, and sportsmanship. Most importantly, we will express the importance of having fun and meeting new friends.

CAMP INFORMATION

Dates:

Week 1 6/8-6/12	Week 2 6/15-6/19	Week 3 6/22-6/26	Week 4 6/29-7/2	Week 5 7/6-7/10
Week 6 7/13-7/17	Week 7 7/20/7/24	Week 8 7/27-7/31	Week 9 8/3-8/7	Week 10 8/10-8/14

Time:

Regular camp hours:	9:00 am to 4:00 pm
AM extended care hours:	7:30 am to 9:00 am
PM extended care hours:	4:00 pm to 6:00 pm

Camp Schedule

7:30 - 8:45 am	AM Extended Care
9:00 - 12:00pm	Camp Activities
12:00 - 12:30 pm	Lunch
12:30 - 1:00 pm	Transportation to Field Trip
1:00 - 4:00 pm	Field Trips (all campers attend daily recreational field trips)
4:00 - 6:00 pm	PM Extended Care

Field Trip Schedule – ALL CAMPERS!

Please note that ALL Campers attend afternoon recreational field trips! Camp activities are on campus in the morning and at 12:30 we depart the campus to go on field trips across New Castle County! Field Trip Schedule is listed below:

Monday:	Bowling
Tuesday:	Ice Skating
Wednesday:	Rollerskating
Thursday:	Swimming
Friday:	Variety Day - This is typically an outdoor field trip.

Field Trips Reminders

- If your child has an early dismissal, please pick him/her up **prior to the buses departing campus**, due to the nature of our field trips which range from swimming to hikes at Ashland Nature Center **we do not permit early dismissals from the field trip locations.**
- We provide all supplies and equipment from roller-skates to bowling balls... no need to bring any personal equipment except for swim days.
- There are no extra costs for field trips!
- Bring a towel and bathing suit on Thursdays for swimming!
- At some locations there are vending machines and snack bars, if students would like to purchase items please remind them to be careful with their pocket change.

Location/Registration

Delaware Tech Camps are held each day at the Stanton campus located in Newark, DE and the Wilmington Campus located in Wilmington, DE. Each camper will need to be registered and paid in full before the beginning of the camp. All campers not registered and paid in full will not be permitted to attend camp that week. Registration for future camp weeks will be held each Monday, prior to the start of the regular camp hours in the main lobby. You can also visit www.dtcc.edu/ccpsw/camps for additional registration forms or call 453-3041.

Check-In/Check-Out Policy

All campers must be escorted by a parent into the main lobby and signed in by that parent between 8:45 am and 9:00 am. (Pre-care will sign in from 7:30 am – 8:45 am). All campers must be signed out at 4:00 pm each day unless utilizing post-care. Late arrivals should check-in at the CCP Office located in A165 at the Stanton Campus or in Rm. SE125 at the Wilmington Campus.

Early Dismissals:

If a camper needs to leave camp early, please send a note with the camper who must leave prior to 4:00 pm. Please state the time of the dismissal and the name of the person responsible for signing the camper out of camp. ***Please remember the campers will be off-campus from 12:30 – 3:30. Therefore, campers with an early dismissal must be picked up before 12:30.*** If the person signing the camper out is different than the person who signed the camper in, photo identification must be provided before the camper may leave Delaware Tech grounds. Anyone not providing identification will not be permitted to take the camper off grounds until a parent can be reached by telephone.

Dress Code:

Shorts, T-shirts, athletic socks and gym shoes are acceptable attire. Remember, campers will be involved in a lot of different activities, so the more comfortable they dress, the better. Some activities will take place outside, therefore, a hat is recommended for those outdoor activities. ***Each camper should label their clothing and any bag they bring to camp with them.***

Camp Essentials/What to bring:

- **Lunch:** Each camper will need to bring his/her lunch, snacks, and drinks. Refrigeration will be provided by the college. Also, lunch vouchers can be purchased from the cafeteria on Monday of each week. Lunch, snacks, and drinks may also be purchased on a daily basis in Delaware Tech's cafeteria. Campers will be responsible for any money they bring to camp. ***Please label campers lunch bag with their name and age.***

- **Sunscreen:** Campers will be participating in a lot of outdoor activities. To be prepared for the sun, apply sunscreen every morning before coming to camp. Campers may also bring more sunscreen with them to camp.

- **Clothing:** Most campers will be involved with arts & crafts activities every day. Each camper may want to bring an old shirt they wouldn't mind getting dirty to protect their clothing.

• **Athletic Gear:** Each camper will be involved in daily athletic activities. It is recommended that campers wear gym shoes to camp. All equipment for athletic activities will be provided by the camp. **Please remember to bring your bathing suits and a towel on Thursday for swim day.** Again, please be sure to label all equipment you bring to camp.

What not to bring:

Cell Phones, iPods, electronic games or other valuables you do not want to lose. Delaware Technical and Community College is not responsible for these items if lost or stolen.

Safety Procedures:

Campers will be notified of the safety rules on the first day of camp. Campers will be reminded to make safe choices when necessary, and will be responsible for the decisions they make. **Please do not send a sick child to camp.**

Medical Procedures

Each camper is required to have personal medical coverage and accident insurance. Camp does not provide this coverage. Parents will be informed immediately in the event an emergency arises. The parent will be responsible for picking up the camper and determining if further medical attention is necessary.

In case of an emergency requiring immediate medical attention, camp staff are required to:

1. Make the child comfortable.
2. Call for an ambulance.
3. Notify manager and parent.
4. Manager will accompany child to hospital.

Problem Management Procedures

Discipline problems will be handled in the following manner;

1. Individual behavior problems will be handled by the counselors.
2. If problems persist, the camper will be referred to the camp manager and the parents will be notified.
3. If problem continues to exist, the campers will be dismissed from camp and will not be permitted to return.

Refunds will not be granted if campers are dismissed from camp. Automatic dismissal from camp may occur at the camp manager's discretion.

Lost and Found

The Lost and Found is located in the Security Office on the first floor of each Campus. Please check there for camper's lost possessions, or in the camp registrar's office located in Stanton campus room A153 and E331 at the Wilmington campus.

Additional Information

For any additional questions or in case of a family emergency, contact the Camp Office at (302) 453-3041.

Thank you and we look forward to seeing you this summer!