

**DELAWARE TECHNICAL & COMMUNITY COLLEGE
DISTRIBUTED LEARNING COURSE DETAIL SHEET**

One sheet for each proposed distributed learning course is to be provided to the Dean of Instruction.

TERM: _____ **DEPT:** _____ **COURSE:** _____ **CAMPUS:** _____

Developer: _____

Distributed learning courses other than telecourses require students to meet on campus for 50 percent of scheduled classes. Students will use an instructional management system for the remainder of the time to access course material and contribute to discussion.

Specify the dates student will be required to be on campus?

What equipment/hardware/software is required for students to successfully complete this course?

Distributed education courses require the following components:

- Course orientation onsite
 - Log-in instructions to IMS
- Course content online and onsite
- Student-to-student and/or instructor-to-student interaction online and onsite
- Assessment online and/or onsite
- Course evaluation online

Approvals:

Department Chairperson: _____ Date: _____

Dean of Instruction: _____ Date: _____

Director of Distance Education: _____ Date: _____