

Delaware Technical & Community College

F-1 Student Admission Information

Thank you for your interest in Delaware Technical & Community College! The College awards Associate of Applied Science (AAS) degrees, diplomas and certificates in technical and occupational areas.



JACK F. OWENS CAMPUS

Located in the heart of Sussex County, this picturesque campus, situated on 146 acres with ten major buildings and a recreational complex, is the county hub for higher education. Known as the birthplace of Delaware Tech, the Owens Campus continues to be a leader in the community. From diverse student activities to the culture of symphony orchestra performances to being the home of national baseball champions, the Owens Campus shares excellence with Sussex County.

ADMISSIONS CONTACTS:

Robert Bates, rbates@dtcc.edu
Marie Monroe, mmonroe@dtcc.edu
P.O. Box 610
Georgetown, DE 19947
(302) 855-1619

STANTON CAMPUS

This suburban campus location allows easy access from all parts of New Castle County. The Stanton campus also offers an athletic program including soccer, basketball, and women's softball. Free shuttle service is available between the Stanton and Wilmington campus locations during day hours, Monday thru Thursday.

ADMISSIONS CONTACT:

Theresa Darby, tdarby@dtcc.edu
400 Stanton-Christiana Road
Newark, DE 19713
(302) 454-3954

TERRY CAMPUS

The Terry Campus is located in Dover, the state capital. This campus is named in honor of the late Governor Charles L. Terry, Jr., creator of the Delaware Tech system. The campus is considered to be a primary resource for technical higher education in central Delaware. The Terry Campus offers an athletic program that includes soccer, softball, and lacrosse. The DART First State bus system provides access to the Terry Campus from many Dover locations.

ADMISSIONS CONTACT:

Maria Harris, mharris2@dtcc.edu
Susan Doherty, smarra@dtcc.edu
100 Campus Drive
Dover, DE 19901

WILMINGTON CAMPUS

Located in urban downtown Wilmington, the campus is close to major highways and can be easily accessed by public transportation. An intensive multilevel English as a Second Language program is offered at this location. The closest major U.S. city is Philadelphia. The Wilmington campus also offers active student organizations and activities.

ADMISSIONS CONTACT:

Rebecca Bailey-Bell, rbailey@dtcc.edu
333 Shipley Street
Wilmington, DE 19801
(302) 571-5343

F-1 Applicant Data Form - PLEASE PRINT CLEARLY

Family Name (Last Name):	
First Name (Given Name):	
Middle Name:	
Date of Birth (MM/DD/YYYY) and Age:	
Gender (Male or Female):	
Country of Birth:	
Country of Citizenship:	
Home Country Address:	
Street Number and Street Name Apartment and Building Number	
City or Town / State or Province	/
Country and Zip/Postal Code	/
Telephone Number:	
E-Mail Address:	
Address in the United States:	
Street Number and Street Name Apartment or Building Number City, State and Zip Code	
Desired Program(s) of Study:	<input type="checkbox"/> English as a Second Language <input type="checkbox"/> Other: _____
Person in Delaware (or in the U.S.) who has your permission to receive your documents, represent you, or who the College may exchange information with:	Name:
Who Should the College Contact In Case of Emergency? Name / Telephone Number / E-Mail Address	Name:

International Student Application Checklist

Application Deadlines for Submitting All Application Documents:

June 1 October 1	Fall Semester Spring Semester	16 Weeks of Study 16 Weeks of Study	August-December January-May
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SUBMIT THE FOLLOWING:

(Application documents become the property of the College and will not be returned)

- Delaware Technical & Community College Application for Admission**
- US\$10.00 Non-refundable Application Fee**
- One (1) Passport-Sized Photograph**
- Original copy of an **account statement or signed bank letter** on bank letterhead showing **US\$19,650 in available funds** for student tuition and living expenses. Add \$4,000 for each accompanying dependent.
Financial documents must:
 - **Be written in English** or accompanied by a certified translation.
 - List the self-supporting student's, or sponsor's name on the account.
 - Show the date of issue and be fewer than three (3) months old when submitted.
- Two (2) Notarized **Affidavits of Support** (Guarantee of Financial Support)
(Affidavit signer must be an account holder named on the financial statement or letter)
- Readable photocopy of the F-1 applicant's **passport page** showing applicant's name, date of birth, country name, passport number, date of issue and expiration date
- Admission Agreement and F-1 Responsibilities Form**
- Acknowledgement of Programs with Special Admission Requirements Form**
(Signed by Sponsor and Applicant interested in Allied Health, Nursing, Education, Culinary Arts or Emergency Medical Technology Management)
- F-1 Applicant Data Form**

IF ALREADY IN THE UNITED STATES, ALSO SUBMIT THE ITEMS BELOW:

- Readable Photocopies of **(F-1 Transfer Students Only)**:
 - I-20 Form Issued by Last School Attended
 - U.S. visa page
 - I-94 Arrival-Departure Record (front and back)
(Provide these documents for each accompanying dependent)
- Completed I-539 Form **(Change of Status Applicants)**
- DS2019 Form **(J-1 Applicants Only)**

AFTER ALL REQUIRED DOCUMENTS ARE RECEIVED AND ACCEPTED:

- Allow 3-4 weeks for processing to be completed.
- Applicants outside the U.S.: Apply for an F-1 visa and schedule an interview appointment at the U.S. embassy or consulate in or nearest the applicant's home country. Take to the visa interview: 1) college acceptance letter; 2) I-20 form issued by the College; 3) financial statement; 4) affidavit of support; and 5) SEVIS I-901 fee receipt (instructions will be provided).

Frequently Asked Questions

Does Delaware Tech have student housing?

No. Students live off campus and are responsible for finding their own housing.

Is public transportation available to Delaware Tech's Campus locations?

Availability of public transportation varies by campus location. Though limited public transportation is available, students attending the Owens (Georgetown, Delaware) and Terry (Dover, Delaware) campuses are more likely to need personal transportation arrangements. Wilmington and Stanton locations are accessible by bus. Free daytime student shuttle service is available Monday through Thursday, between the Stanton and Wilmington sites.

Estimated Expenses for One Academic Year (Fall and Spring Semesters):

Tuition and Fees*	\$6,950.00
Books and Supplies	1,000.00
Off-Campus Housing and Meals	9,100.00
Transportation	1,400.00
Miscellaneous	1,200.00
Total	\$19,650.00

Add \$4,000.00 for each accompanying dependent.

***Payment of tuition and fees is expected BEFORE a student is permitted to enroll in classes. Tuition and fees are subject to change without prior notice.**

Is financial assistance available to international students?

Federal financial aid is not available to F-1 students.

Will I be eligible to work?

Off-campus employment authorization requires one year of study and U.S. Citizenship and Immigration Service approval. ESL students are not eligible to work. F-1 students should not and cannot rely on employment to meet school or personal expenses.

Are F-1 students eligible for in-state tuition rates?

*No. F-1 visa holders are considered as **out-of-state residents** for tuition purposes, regardless of the sponsor's circumstances, or length of time spent living or studying in the State of Delaware.*

Is health insurance required?

No. Medical care however, is very costly in the United States. Health insurance coverage is highly recommended and is especially important in the event of an unexpected illness or accident.

How will my English proficiency level be evaluated? What if I am not proficient in English?

*All new students are tested for (or must show documented evidence) of English language proficiency. This includes students who have received previous classroom instruction in English. Students who need additional English language training, as determined by Delaware Tech placement test score results **MUST COMPLETE the English as a Second Language program prior to enrolling in degree level studies.** TOEFL scores are not required for College acceptance, nor guarantee immediate enrollment in degree level studies.*

Do course credits from another college transfer to Delaware Tech?

Colleges or university courses taken outside of the U.S. must be evaluated by a professional transcript evaluation service. U.S. college transcripts must be sent directly from the previously attended school, to the Admissions office at the Delaware Tech campus you plan to attend.

Acknowledgement of Programs with Special Admission Requirements

Associate Degree Allied Health and Nursing Programs

- Degree program acceptance into **ALLIED HEALTH** and **NURSING** is academically competitive. Admission is not automatic. Only a limited number of openings are available each year. **State of Delaware residents receive priority admission consideration.**
- F-1 students can enroll in the HEALTH CAREER STUDIES *diploma* program. Diploma completion does not guarantee Nursing or Allied Health degree program acceptance.
- F-1 students who **are accepted** into one of the degree programs may have a **lengthy waiting period** before taking degree-related classes. During this waiting period, U.S. immigration regulations still require F-1 status students to **study full-time** each semester.

Among other criteria, Nursing and Allied Health program acceptance requires:

- 1) A Social Security number (SSN) to complete the program clinical experience. Obtaining a Social Security number is subject to Federal U.S. government policy. Delaware Tech cannot guarantee that every F-1 student will be granted one.
- 2) The ability to perform all essential functions related to the student clinical experience and the duties of the profession.
- 3) A high school diploma. High school transcripts from schools outside the United States must be evaluated by a professional transcript evaluation service.*
- 4) That transcripts from colleges or universities outside the United States must also be professionally evaluated if a student seeks consideration for **course transfer** credit.*

*Evaluations are accepted from **National Association of Credential Evaluation Services** (NACES) member agencies **only**. See agency list at: <http://www.naces.org/members.htm>

Other Programs with Special Requirements

Emergency Medical Technology Management - Limited to current U.S. Certified Paramedics
Culinary Arts - May require prior food preparation work experience
Education - Criminal background check and Tuberculosis (TB) test

This is not a comprehensive list of special requirements, and may be subject to change. Students must consult individual academic departments regarding specific, current requirements.

By signing this document, I (we) acknowledge having read, and understand the above terms of this “**Acknowledgement of Programs with Special Admission Requirements**” document, or it has been translated and fully explained to me.

Student Signature

Printed Name

Date

Sponsor Signature

Printed Name

Date

Admission Agreement and F-1 Student Responsibilities

During my enrollment, I (student) agree to comply with the College's policies regarding student conduct and academic standards as stated in the Student Handbook and College Catalog.

I understand that a breach of the above terms can affect the privilege of college acceptance, continued enrollment at Delaware Technical & Community College, or continued legal F-1 status.

I understand that upon the loss of financial sponsorship (without immediate and adequate replacement) will result in a student being advised to exit the United States and to return to his or her home country.

The College reserves the right to engage in an exchange of information regarding student enrollment, academic progress, conduct, or unmet obligations, with F-1 student sponsors; persons the F-1 student acknowledges as his or her "local contact"; U.S. federal and local government law enforcement offices; and agencies working under the authority of the U.S. Department of Homeland Security.

International students must become familiar with U.S. Citizenship and Immigration Service (USCIS) regulations and assume responsibility for complying with those regulations.

Major F-1 Student Responsibilities:

- Full-time study (12 or more credits; 20 credits for English as a Second Language students)
- Students who are not English proficient must complete English language training classes before enrolling in degree level courses
- Normal academic progress and regular class attendance
- ONLY ONE online, CD-rom, or telecourse **per semester** will satisfy the F-1 student's full-time study requirement
- The **I-20 form** and **passport** must not be allowed to expire
- Working without USCIS and Foreign Student Advisor authorization is a serious F-1 violation
- Address changes, school enrollment decisions, and travel outside the United States must be reported to the Foreign Student Advisor immediately

I agree to comply with U.S. Department of Homeland Security U.S. Citizenship and Immigration Service policy and regulations that apply to F-1 students attending U.S. colleges and universities.

By signing this document, I (we) acknowledge having read this document or it has been translated, and the terms contained herein are understood. Further, I (we) certify that all information provided by or on behalf of the prospective student is true and correct.

Student Signature

Printed Name

Date

Sponsor Signature

Printed Name

Date

Affidavit of Financial Support for F-1 Status Applicants

Please type or print answers clearly, and in ink

Student's Name: _____
Last First Middle

Sponsor's Name: _____
Last First Middle

Address: _____

City State/Province Postal Code Country

E-mail Address(es) Telephone Number(s)

Declaration of Support (choose one)

I _____, **STUDENT**, am at least 21 years old and will financially sponsor myself.

I _____, **SPONSOR**, am at least 21 years old and will assume **PRIMARY FINANCIAL RESPONSIBILITY** for all expenses (tuition, fees, books, living expenses and medical needs) of the person named above. I guarantee that s/he will not be without adequate resources and financial support during his/her stay in the United States. I am aware that the estimated annual cost for an F-1 student to attend Delaware Technical & Community College is **US\$19,650.00** (add \$4000.00 for each accompanying dependent).

I ALSO intend to provide support (sponsorship) for the applicant's accompanying dependent(s):

NAME (Dependent's Last Name, First Name)	DATE OF BIRTH (Month-Day-Year)	COUNTRY (of Birth)	COUNTRY (of Citizenship)	RELATIONSHIP Wife/ Husband/Son/Daughter

I understand that this Affidavit of Support is a binding document and that legal F-1 status depends upon full-time study, normal academic progress, and ongoing financial support of the sponsor or the self-sponsoring student. Loss of financial sponsorship will result in the student being advised to return to his or her home country.

Signature of Sponsor (or) Self-Sponsoring Student

Relationship to Student (parent, spouse, friend, employer, self)

Notary Public/Attorney/U.S. Embassy/Consular Certification

Signed and sworn before me this _____ day of

[Official Notary Stamp or Seal Below]

_____, 20____ at _____

Signature of Official Administering Oath

Printed Name