

Delaware Technical & Community College

**Associate Degree Nursing
Program
Stanton Campus**



**ADMISSION
HANDBOOK**

May 1, 2009 – April 30, 2010

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DELAWARE TECHNICAL AND COMMUNITY COLLEGE
STANTON CAMPUS

ASSOCIATE DEGREE NURSING PROGRAM

PLEASE READ CAREFULLY

Delaware Technical and Community College has an open admission policy to the College. However, the open admission policy does not mean an open curriculum. Some technology programs within the College have a competitive application process. The Associate Degree Nursing Program is an oversubscribed program; and therefore, is selective in the admission of students.

Oversubscribed programs may afford preference to residents of the State of Delaware. Delaware residency is determined in accordance with the requirements contained in the College's Residency policy.

Admission to the Associate Degree Nursing Program is not guaranteed for students who take nursing related courses with the intent to enter the nursing program.

Applicants to the Associate Degree Nursing Program are responsible for the information described in the Admission Handbook. Please read this Admission Handbook carefully.

Please check the Health Career Studies website (www.dtcc.edu/stanton/prospective) frequently for current information and announcements.

Students seeking an Associate Degree in Applied Science with a nursing major must follow the **Academic Requirements of the Associate Degree Nursing Program.**

THE ASSOCIATE DEGREE NURSING DEPARTMENT RESERVES THE RIGHT TO CHANGE THE ADMISSION CRITERIA.

OVERVIEW

The Associate Degree Nursing Program at the Stanton Campus prepares a graduate to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) and to function as a beginning nurse in a variety of health care settings. The program enrolled its first students in 1973. In 1977, the program was granted accreditation and has been fully accredited by the National League for Nursing Accrediting Commission (NLNAC) since that time.

Students enter the clinical component of the Associate Degree Nursing Program and graduate twice a year. Success on the NCLEX-RN licensing examination has averaged between 86% and 100% on first time testing. Most graduates of the Associate Degree Nursing Program seek employment in New Castle County. The average job placement rate for graduates is 94-100% of the Associate Degree Nursing Program within one year following graduation.

The Associate Degree Nursing Program website can be viewed at:

<http://www.dtcc.edu/stanton/nursing>

Additional information about the Associate Degree Nursing Program is available from the National League for Nursing Accrediting Commission, 61 Broadway, 33rd Floor, New York, NY, 10006, by calling the NLNAC toll-free at (800) 669-1656, ext. 153, or by visiting their website at <http://www.nlnac.org>. As of July 1, 2009, the NLNAC will relocate to Atlanta, Georgia. The new address as of July 1, 2009, is 3343 Peachtree Road, NE, Suite 500, Atlanta, GA 30326.

5/03

Revised 5/05, 5/08, 4/09

AN EQUAL OPPORTUNITY INSTITUTION

It is the policy of the College that no person shall, on the basis of race, color, creed, sex, national origin, veterans status, age or disability, be subjected to any discrimination prohibited by the Civil Rights Act of 1964, as amended; the Age Discrimination in Employment Act, as amended; Americans with Disabilities Act; Section 504 of the Rehabilitation Act of 1973; Title IX of the Educational Amendments of 1972; and other applicable laws, regulations and applicable Executive Orders. This policy applies to recruitment, employment and subsequent placement, training, promotion, compensation, continuation, probation, discharge and other terms and conditions relating to employees and/or students over which the College has jurisdiction.

TECHNICAL REQUIREMENTS FOR STUDENTS ENROLLED IN THE ASSOCIATE DEGREE NURSING PROGRAM

Technical Function	Performance Requirements
Ability to use senses	<p>Visual acuity with corrective lenses to identify color changes in skin, respiratory movement in patients/clients, read fine print/writing on physicians orders, monitors, equipment calibrations, measure medications in syringes, IV's, etc.</p> <p>Hearing ability with auditory aids to hear monitor alarms, emergency signals, call bells, telephone orders; to hear blood pressure, heart, lung, and abdominal sounds with a stethoscope; to understand a normal speaking voice without viewing the speaker's face.</p> <p>Tactile ability to feel differences in skin temperature and to perform physical assessment and technical skills.</p>
Motor Ability	Physical ability to walk long distances, to stand for prolonged periods, to lift, move, and transfer patients/clients, equipment of 50 lbs. or more, to maneuver in limited space, to perform CPR, to provide routine and emergency care, to have manual dexterity to insert tubes, prepare medications, and perform technical skills.
Ability to Communicate	Ability to communicate effectively in verbal and written form through interaction with patients/clients, family, and healthcare members from a variety of social, emotional, cultural, and intellectual backgrounds; to write clearly and correctly on client's record for legal documentation.
Ability to Problem Solve	Intellectual and conceptual ability to think critically in order to make decisions, which includes measuring, calculating, reasoning, analyzing, prioritizing, and synthesizing data.
Emotional Stability	Ability to function safely under stress and adapt to changing clinical and client situations.

PHYSICAL EXAMINATION

Applicants to the Associate Degree Nursing Program must have a Delaware Technical & Community College Department of Associate Degree Nursing History and Physical Examination Form that includes documentation of immunizations completed by their healthcare provider within three months of the application deadline. **The student should refer to the performance requirements listed under “Technical Requirements for Students Enrolled in the Associate Degree Nursing Program.”**

When, in the judgment of the Department of Associate Degree Nursing faculty, a concern arises for a student’s physical or emotional well being, or for patient/client safety, the faculty reserves the right to prohibit the student from participating in any clinical activity until written documentation is provided from the student’s health care provider or mental health professional stating that the student may continue to participate in the clinical setting with **no restrictions**. All documentation must be on the health care provider’s letterhead and include a telephone number.

IMMUNIZATIONS:

Immunizations must be documented on the History and Physical Examination form at the time of application for admission.

MMR--Immunizations for MMR (Measles, Mumps, Rubella) must meet the Delaware State Law requirements.

Tetanus Toxoid – Documentation of Tetanus toxoid immunization within the last ten (10) years.

Varicella (chickenpox; herpes zoster) – Documentation of immunization, or titer, or documentation from healthcare provider of disease (month and year).

Tuberculosis (TST) – (Formerly called **PPD**) – Students in the Associate Degree Nursing Program are required to have **yearly** tuberculosis screening. A Mantoux Tuberculin Skin Test (TST) must be completed within twelve (12) months of starting clinical nursing courses. Results of the test must be submitted to the office of the Department of Associate Degree Nursing. If the TST (Mantoux) testing is positive, the following protocol will be used.

1. Obtain a chest x-ray and submit the report results to the Department of Associate Degree Nursing.
2. **If chest x-ray results are negative**, obtain a statement from your health care provider that includes the following information:
 - (1) the student is currently without symptoms of TB
 - (2) the student is cleared to participate in the nursing program
3. Bring the statement to the Department of Associate Degree Nursing Office.
4. Annually, obtain a statement from personal healthcare provider that

states the student is without TB symptoms at that time and may participate in the nursing program.

If chest x-ray results are positive, the student will not be allowed in the clinical setting until a negative chest x-ray and written permission to participate in the nursing program from a physician is obtained.

It is the student's responsibility to seek medical evaluation at any time that TB symptoms appear. The Department of Associate Degree Nursing Office and clinical instructor **must** be notified, if symptoms develop.

Hepatitis B – The series of three (3) hepatitis B immunizations is strongly recommended for students participating in the Associate Degree Nursing Program. Documentation of all three (3) hepatitis B immunizations must be submitted as part of the nursing folder at the time of application for admission to the Associate Degree Nursing Program. Students who have not started the Hepatitis B immunizations series will be required to sign a waiver at the time of application for admission.

Revised 3/07, 4/08, 4/09

CHANGE IN HEALTH STATUS

A student whose health status changes while in the clinical component of the Associate Degree Nursing Program (i.e., pregnancy, injury, acute/chronic illness) **must** notify the Department of Nursing, and provide documentation from a healthcare provider that states that the student may participate in clinical activities **without restrictions**. All documentation must be on the healthcare provider's letterhead and contain a telephone number.

INFECTIOUS DISEASES

It is the policy of the Department of Associate Degree Nursing to provide training and education on the use of standard precautions when providing care to patients. Students are required to use standard precautions when providing nursing care.

Students with infections who would likely transmit that infection to others will not be permitted in the clinical setting. Nursing faculty reserve the right to remove a student with an infectious condition from the clinical setting.

LATEX SENSITIVITY/ALLERGY

Allergy to latex was first recognized in the 1970's. Since that time, increases in the number of persons who are latex sensitive have been reported. An allergic reaction to latex may produce reactions such as skin rashes, itching, flushing, hives, and (rarely) anaphylactic shock. With repeated exposure to latex and products containing latex, a person with mild symptoms may develop more serious reactions. **It is the student's responsibility to notify the Department of**

Associate Degree Nursing of a latex sensitivity/allergy. Students with a latex sensitivity/allergy must provide to the ADA counselor in the Division of Student Services documentation of the specific sensitivity/allergy with suggested safety guidelines from the healthcare provider in order to request a reasonable accommodation. Students will also be required to sign a release of information regarding the latex sensitivity/allergy that will be shared each semester with the clinical agency where the student has clinical experiences.

5/01

Revised 5/05, 2/06, 4/06, 3/07

CPR REQUIREMENT

All nursing students are required to have current Basic Cardiac Life Support (BCLS) certification prior to enrollment in the first clinical nursing course. Current CPR certification is validated each semester.

Only the following CPR cards will be accepted:

- American Heart Association – Healthcare Provider
- American Red Cross – CPR for Professional Rescuer
- National Safety Council – Professional CPR
- American Safety and Health Institute – Professional Rescuer

Online CPR courses will **NOT** be accepted.

Students without current CPR certification will not be allowed in the clinical setting. Absences from clinical experiences resulting from a lack of CPR certification places a student at risk for not meeting the clinical objectives of the course.

5/00

Revised 6/04, 6/05, 2/06, 2/07

IMMUNIZATIONS & PHYSICAL EXAM LOCATIONS

The following clinics offer limited services for immunizations and physical exams:

Claymont Family Health Services

3301 Green Street
Claymont, DE 19703
(302) 798-9755

- **Call for an appointment**
- **Immunizations only**

Limestone Medical Center-Medical Aid Unit

1941 Limestone Road
Wilmington, DE 19808
(302) 992-0500

- **Call for an appointment**
- **Physical exams, fee payment required**
- **Immunizations: PPD only**

Westside Health Center

1802 West Fourth Street
Wilmington, DE 19805
(302) 655-5822

- **Call for an appointment**
- **Physical exams and immunizations**

Other Resources for Immunizations:

- | | |
|---|-----------------|
| • County Health Administrator | 995-8632 |
| • Hudson State Service Center | 283-7587 |
| • Northeast State Service Center | 552-3600 |
| • Porter State Service Center | 577-3521 |
| • Middletown Health Unit | 378-5200 |
| • Passport Health | 633-5782 |

DELAWARE STATE BOARD OF HEALTH IMMUNIZATION REQUIREMENTS

All full-time students of post-secondary educational institutions and all full and part-time students in such educational institutions, if engaged in patient-care related curriculums, shall be required to show evidence of immunity to measles, rubella, mumps, and varicella prior to enrollment starting September 1, 1991 by the following criteria.

1. Measles Immunity:
 - a. Persons born prior to January 1, 1957; or
 - b. Physician documented history of measles disease; or
 - c. Serological confirmation of measles immunity; or
 - d. A documented receipt from a physician or health facility that **two** doses of measles vaccine were administered after 12 months of age with at least one immunization after 15 months of age.

2. Rubella Immunity:
 - a. Persons born prior to January 1, 1957; or
 - b. Laboratory evidence of antibodies to rubella virus; or
 - c. A documented receipt from a physician or health facility that rubella vaccine was administered on or after 12 months of age.

3. Mumps Immunity:
 - a. Persons born prior to January 1, 1957; or
 - b. Physician diagnosed history of mumps disease; or
 - c. Laboratory evidence of immunity; or
 - d. A documented receipt from a physician or health facility that rubella vaccine was administered on or after 12 months of age.

4. Varicella Immunity (chickenpox; herpes zoster/shingles):

Anyone who is not fully vaccinated, and never had chickenpox or shingles, must receive one or two doses of the varicella vaccine. The timing of these doses depends on the person's age. Ask your provider.

Evidence of immunity includes any of the following:

- a. Documentation of varicella immunization
 - b. Laboratory confirmation of prior disease (Varicella Titer)
 - c. Documentation from healthcare provider of disease (month and year)
- (Source: CDC, 2008)

Students who cannot show evidence of immunity to measles, mumps, and varicella may forfeit their clinical nursing seat.

5/03, 4/09

LEGAL LIMITATIONS FOR LICENSURE

Graduates of the Associate Degree Nursing Program must achieve a passing score on the National Council Licensure Examination for Registered Nurses (NCLEX-RN) before being issued an RN license. The Delaware Board of Nursing (<http://dpr.delaware.gov/boards/nursing/index.shtml>) outlines in its rules and regulations the following additional licensure requirements:

TITLE 24 CHAPTER 19. NURSING

SUBSECTION 1910: Qualifications for registered nurse

An applicant for a license to practice as a registered nurse shall submit to the Board written evidence, verified by oath, that the applicant:

- (1) Is a graduate of and holds a certificate from a State Board of Nursing approved nursing education program that is authorized to prepare persons for licensure as a registered nurse;
- (2) Demonstrates competence in English related to nursing;
- (3) Must show evidence of an earned high school diploma or its equivalent;
- (4) Is of such satisfactory physical and mental health as is consistent with the Americans with Disabilities Act [42 U.S.C. § 12101 et. seq.]
- (5) Has committed no acts which are grounds for disciplinary action as set forth in 1922 (a) of this title; however, after a hearing, the Board, by an affirmative vote of a majority of the quorum may waive subsection 1922 (a) (2) of this title herein, if it finds all of the following:
 - a. More than 5 years have elapsed since the applicant has fully discharged all imposed sentences. As used herein, the term “sentence” includes, but is not limited to, all periods of modifications of a sentence, probation, parole or suspension. However, sentence does not include fines, restitution or community service, as long as the applicant is in substantial compliance with such fines, restitution and community service.
 - b. The applicant is capable of practicing nursing in a competent and professional manner.
 - c. The granting of a waiver will not endanger the public health, safety or welfare.

Subsection 1922: Disciplinary Proceedings

- a) Grounds -- The Board may impose any of the following sanctions (subsection (b) of this section) singly or in combination when it finds a licensee or former licensee is guilty of any offense described herein:
 - (1) Is guilty of fraud or deceit in procuring or attempting to procure a license to practice nursing; or
 - (2) Is convicted of a crime that is substantially related to the practice of nursing; or
 - (3) Is unfit or incompetent by reason of negligence, habits, or other causes; or
 - (4) Is habitually intemperate or is addicted to the use of habit-forming drugs; or
 - (5) Is mentally incompetent; or
 - (6) Whose physical condition is such that the performance of nursing service is or may be injurious or prejudicial to patients or to the public; or
 - (7) Has a license to practice as a registered nurse or licensed practical nurse suspended or revoked in any jurisdiction; or
 - (8) Is guilty of unprofessional conduct as shall be determined by the Board, or the willful neglect of a patient; or
 - (9) Has willfully or negligently violated this chapter.

Subsection 1928: Criminal Background Checks of Registered Nurses (effective July 1, 2007)

An applicant for licensure to practice as a registered nurse shall submit, at the applicant's expense, fingerprints and other necessary information in order to obtain the following:

- (1) A report of the individual's entire criminal history record from the State Bureau of Identification or a statement from the State Bureau of Identification that the State Central Repository contains no such information relating to that person.
- (2) A report of the individual's entire federal criminal history record pursuant to the Federal Bureau of Investigation appropriation of Title II of Public Law 92-544 (28 U.S.C. subsection 534). The State Bureau of Identification shall be the intermediary for purposes of this section and the Board of Nursing shall be the screening point for the receipt of said federal criminal history records. (75 Del. Laws, c. 325, § 1.)

Nurse practice acts vary from state-to-state in their licensure requirements. Prospective nursing students need to be aware of the legal limitations of licensure. **Specific questions regarding licensure should be directed to the Boards of Nursing of individual states.**

Rev. 3/99, 8/04, 2/07

ADMISSION TO THE COLLEGE

All students interested in the Associate Degree Nursing Program must first complete the admission and placement requirements for the College. After completion of these requirements, students will be classified as Health Career Studies (AHTHCS) students.

To apply to the College, students should:

1. Go to the ADMISSIONS OFFICE, D122.
2. Complete an application to the College and pay a one-time \$10.00 application fee (check or money order only).
3. Sign up to take the College Placement Test (CPT) or present SAT/ACT scores taken within the last five years.
4. Transfer students may only have to take a portion of the CPT. Bring transcripts for review by a counselor.
5. Schedule an appointment with a counselor to review CPT scores and register for courses.

For further information, please contact:

THE ADMISSIONS OFFICE
in the STUDENT DEVELOPMENT CENTER
(302) 454-3954

COLLEGE TRANSFER CREDITS

Transfer credit for required general education courses may be granted according to College policy. Only credits earned within the last 10 years may be considered for transfer with the exception of science courses. All science courses considered for transfer from another college/university, other than one of Delaware Tech's campuses, must have been earned within the last five years. Science credits earned from another institution that are older than five years must be repeated. The Dean of Instruction and Department Chairperson will review transfer credits. An evaluation from the Dean of Instruction's office will be mailed to the student listing credit given for courses transferred. Credits, not grades, may be approved for transfer. It is the student's responsibility to verify that the transfer process has been completed.

Transfer credit for previous nursing courses will not be given if the courses are over three years old. Transfer credit for nursing courses will only be considered for courses taken in NLNAC accredited programs.

All transcripts with potential transfer credits to be applied to the ranking system must be submitted to the Admissions Office, Stanton Campus by January 5. Transcripts received after that date will not be considered in the upcoming ranking period. Transfer credits for science courses considered in ranking for admission to the Associate Degree Nursing Program will be recorded for college credit and, if the student has met the passing requirement for the NLN Pre-

admission R.N. exam, will be equivalent in the ranking process to two (2) points for course completion.

It is the responsibility of the transferring student to: (1) request an official transcript from the transferring institution, (2) request an evaluation of transfer credits prior to course enrollment, (3) submit the necessary materials, including copies of appropriate catalogs describing the previous course work and/or course syllabi, and (4) pursue the status of that evaluation upon enrollment. **The student must have completed the admissions process before transfer credits are officially evaluated.**

ADVANCED PLACEMENT

LPN Advanced Placement students, following successful completion of **NUR 145 LPN to RN Role Transition**, receive advance credit for **NUR 199 Advanced Credit Practical Nurse** (18 credits). These students are offered clinical seats and begin the program based on their admission ranking and results of the Nursing Mobility Profile I, Book One and Book Two. 10/08

PREVIOUS DTCC COURSES

Time limits for prior coursework must meet Departmental guidelines.

COURSE SUBSTITUTIONS

Course Equivalent forms must be completed if a student wishes to substitute a completed course for one listed on the Associate Degree Nursing Curriculum Checksheet. All course substitutions must be approved by the Associate Degree Nursing Program chairperson or designee. **It is the student's responsibility to verify with the nursing advisor that course substitutions have been recorded in BannerWeb.**

INTERNATIONAL STUDENTS

International students must have foreign college transcripts evaluated for equivalent U.S. credits by a certified agency in order to receive transfer credit. Please contact:

**American Association of Collegiate Registrars and
Admissions Officers**

Phone: (202) 293-9161, ext. 6602

<http://www.aacrao.org>

International Consultants of Delaware, Inc.

P.O. Box 8629

Philadelphia, PA 19101-8629

Phone: (215) 222-8454, ext. 603

Fax: (215) 349-0026

www.icdel.com

World Education Services

Phone: (212) 966-6311

Fax: (212) 739-6100

<http://www.wes.org>

5/03

Revised 3/05, 2/06, 3/07, 4/08, 4/09

DEFINITION OF CREDIT HOUR

A credit hour is generally equivalent to, at a minimum, one hour of classroom study and outside preparation, two hours of laboratory experience, or three hours of internship/practicum/field work/clinical experience; or a combination of the foregoing, times the number of weeks in the term.

A semester credit hour is equivalent to, at a minimum, 16 hours of classroom contact plus appropriate outside preparation, 32 hours of supervised laboratory plus appropriate outside preparation, 48 hours of internship/practicum/fieldwork/clinical experience; or a combination of the foregoing.

1/00

ADMISSION TO THE ASSOCIATE DEGREE NURSING PROGRAM

ELIGIBILITY FOR NLN PRE-ADMISSION EXAMINATION

All students who wish to be admitted to the clinical component of the Associate Degree Nursing Program must make an appointment with the nursing counselor to verify their eligibility to take the National League for Nursing (NLN) Pre-Admission Examination. All applicants must be classified as a Stanton Campus student to be eligible to take the NLN Pre-Admission Exam for admission consideration to the Associate Degree Nursing Program at Stanton Campus.

All basic and pre-tech level classes must be completed in order to be eligible to take the NLN Pre-Admission Examination.

Students must complete the Chemistry requirement and RDG 120, Critical Reading and Thinking, (or have a minimum reading score on the College Placement Test) prior to registering for the NLN Pre-Admission Examination.

The chemistry requirement for admission to the Associate Degree Nursing Program may be met in the following ways:

1. Completion of high school chemistry within the last five years with a grade of C or better.
2. Completion of college level chemistry from another college/university other than DTCC within the last five years with a grade of C or better.
3. Completion of CHM 100 Basic Chemistry or CHM 110 General Chemistry at DTCC within the last ten years with a grade of C or better.

Official high school or college transcripts must be submitted to the College for evaluation of credit for these requirements.

Chemistry credits must fall within the time restraints stated above when the student registers for the NLN Preadmission Exam.

Upon completion of eligibility requirements, a student may register for the NLN Pre-Admission Examination. The NLN Pre-Admission Exam should be taken approximately one year prior to expected enrollment in clinical nursing courses.

5/03

Revised 5/05, 2/06, 5/08

NLN PRE-ADMISSION EXAMINATION

All students who are interested in applying to the Associate Degree Nursing Program at Delaware Technical & Community College, Stanton Campus must register to take the National League for Nursing (NLN) Pre-Admission Exam.

The NLN Pre-Admission Examination must be taken at Delaware Tech, Stanton Campus. Students will be permitted to take the examination only one time within a twelve-month period. NLN Pre-Admission Examination scores are good for three years. After three years, the student will be required to repeat the NLN Pre-Admission Examination.

Information regarding the current NLN Pre-Admission Examination registration dates can be found on the Health Careers Studies web site for Prospective Nursing Students:

www.dtcc.edu/stanton/prospective

The Associate Degree Nursing Program has a competitive application process. Students who take the NLN Pre-Admission Examination are not guaranteed admission to the Associate Degree Nursing Program.

Applications may be completed during the designated application period. Students may review the NLN Pre-Admission Examination workbook available in the Stanton Campus Library in preparation to take the exam

More information about the NLN Pre-Admission Examination for RNs may be found on the NLN website, **www.nln.org**.

The Department of Associate Degree Nursing determines time periods for registration for the NLN Pre-Admission Examination for RNs. Registration dates are posted on the Nursing Counselor's bulletin board and the Health Careers Studies website for prospective students. Students who wish to register for the NLN Pre-Admission Exam for RNs, and are unable to be present on the day of registration, may ask another adult to register for them.

After taking the NLN Pre-Admission Exam, test scores will be mailed to the student as well as the College. It may take approximately two to four weeks to receive these results.

5/05

Revised 2/06, 2/07

ELIGIBILITY AND SELECTION PROCESS

NLN PRE-ADMISSION EXAMINATION RESULTS

Upon completion of the NLN Pre-Admission Examination, the student will receive scores directly from the National League for Nursing. The Department of Associate Degree Nursing uses the Composite Percentile Score for ranking purposes. The Composite Percentile Score used for ranking is found in the AD column of the test results form.

NLN Pre-Admission Examination scores are good for three years. After three years, the student will be required to repeat the NLN Pre-Admission Examination.

ELIGIBILITY FOR ADMISSION BY NLN SCORE

Students must achieve one of the following scores under the AD Percentile Score.

- 1. COMPOSITE Percentile Score of 50 or greater.**
- 2. VERBAL Score of 60 or greater.**

ELIGIBILITY FOR ADMISSION BY GPA ADMISSION CRITERIA

Students who do not achieve the minimum score on the NLN Pre-Admission Examination may be eligible for admission to the Associate Degree Nursing Program if a **Grade Point Average of 2.50** or greater is earned in the following courses:

BIO 120 - ANATOMY AND PHYSIOLOGY I
BIO 121 - ANATOMY AND PHYSIOLOGY II

A **GPA of 2.50** means that the student must earn a **minimum of a “B” in one Anatomy and Physiology course and a minimum of a “C” in the other Anatomy and Physiology course.** These courses may be repeated to achieve a higher grade. The GPA will be calculated using the highest grade earned in the course.

At the completion of these courses, students must verify their GPA with the nursing counselor prior to the next application period. Only students who have verified their eligibility for admission by the GPA admission criteria before March 1 will be considered for admission to the Associate Degree Nursing Program.

Students who receive transfer credits for BIO 120 and BIO 121 are not eligible for admission by the GPA Admission Criteria.

5/03

Revised 2/05, 2/06, 5/08

RESIDENCY REQUIREMENT

Oversubscribed programs may afford preference to residents of the State of Delaware. Preference in ranking is given to students who meet the Delaware residency requirements. (See the College catalog or [DTCC Student Handbook](#) for Delaware residency requirements)

4/06

SAMPLE REPORT

Assessment and Evaluation

NATIONAL LEAGUE *for* NURSING

61 Broadway • New York, NY 10006 • 800-669-1656 • 212-363-5555

Program Code: 341299
 NLN Order Number: 66759
 Report Date: 10/25/2005

Test Code: PTPADM9950RB
 Test Date: 10/18/2005

Individual Performance Report PRE-ADMISSION RN FORM 49B

Summary:

Examinee:
 Student ID:
 Composite:

DI **AD** ALL
 89 **83** 84

1. Composite Percentile Score:

Test	Raw Score	Percentiles		
		DI	AD	ALL
2. VERBAL	41 of 60	85	77	77
MATH	25 of 40	77	68	67
SCIENCE	37 of 60	82	74	73

*PERCENTILE NORMS ARE BASED ON PERFORMANCE OF:

	INDIV	PROG	STATES
Applicants to Diploma Programs	641	39	13
Applicants to Associate Degree Programs	1897	33	20
All Applicants to Basic Nursing Programs	2615	75	25

SCORES ON THIS EXAMINATION FORM WERE UPDATED USING A
 PRE-EQUATING SAMPLE OF 62,071 EXAMINEES TESTED IN 1995-99.

5/03
 revised 5/04, 2/06

Students must achieve one of the following scores under the AD Percentile Score.

- 1. COMPOSITE PERCENTILE SCORE at the 50th percentile or greater.**
- 2. VERBAL ABILITY score at the 60th percentile or greater.**

NURSING PROGRAM ADMISSION POLICY

Every nursing course in the Nursing Program has a clinical component that requires all students to participate in prearranged clinical experiences at selected healthcare facilities. In order to participate in the clinical experience, students must meet specific requirements established by the healthcare facilities. All applicants to the nursing program must be able to meet these clinical requirements in order to be granted admission and to continue coursework in the Nursing Program. The clinical requirements include, but are not limited to, the following:

1. criminal background checks demonstrating no felony convictions
2. negative drug test
3. current CPR certification
 - CPR cards accepted include:
 1. American Heart Association – Healthcare Provider
 2. American Red Cross – CPR for Professional Rescuer
 3. National Safety Council- Professional CPR
 4. American Safety and Health Institute – Professional Rescuer
4. current immunizations and TST (formerly PPD) screening
5. physical examination

In addition, adult and child abuse registry checks may be required at a later date after admission.

An exception may be granted to a student who possesses a felony conviction(s) if the student obtains a pardon or obtains the written consent to participate in the clinical experience from each healthcare facility at which a clinical rotation may be required.

A student who fails to obtain a negative drug test will not be offered admission into the Nursing Program, but may reapply to the Nursing Program during the next admission period if a negative test is subsequently obtained.

Written documentation of: 1) a criminal background check demonstrating no felony convictions (or pardon or written consent from each applicable healthcare facility), 2) negative drug test, 3) current CPR card, 4) current immunizations and TST results, and 5) physical examination must be included in the admission folder for each student, together with any other clinical requirement of an applicable healthcare facility, in order for a student to be offered admission to the Nursing Program.

Students who possess a misdemeanor conviction will be admitted to the Nursing Program but are advised that they may be denied participation in the clinical experience by a particular healthcare facility. The healthcare facility will determine each student's ability to participate in clinical experiences at that particular facility based upon the student's criminal history. Students must meet the requirements of the applicable healthcare facility regarding criminal convictions in order to participate in the clinical component of the nursing program. Students whose criminal background checks do not meet the facility's requirements will not be able to participate in clinical experiences at that facility and therefore, will be unable to meet the clinical objectives of the nursing course and may be withdrawn from the Nursing Program. A student may also pursue a pardon for misdemeanor convictions.

In addition, adult and child abuse registry checks may be required by healthcare facilities at a later date after admission to the Nursing Program. The adult and child abuse registry checks must be obtained just prior to the student's attendance at the clinical component of the requiring healthcare facility. The facility will make the determination regarding each student's ability to participate in clinical experiences at that particular facility based upon the results of the registry checks. Students must meet the requirements of the healthcare facilities regarding the registry checks in order to participate in the clinical component of the nursing program. Students whose registry checks do not meet the facility's requirements will not be able to participate in clinical experiences at the facility and therefore, will be unable to meet the clinical objectives of the nursing course and may be withdrawn from the Nursing Program.

While enrolled in the Nursing Program, subsequent drug tests, background checks, or additional qualifications imposed by a particular healthcare facility may be required of students as a condition of participation in the clinical experience. A clinical nursing student who fails to satisfy any of these requirements may be withdrawn from the Nursing Program.

Acceptance into the Nursing Program or permission to participate in the clinical experience by a healthcare facility does not guarantee eligibility for licensure. A student with any criminal history may be denied licensure by the Board of Nursing or denied employment by a healthcare facility.

Approved: 5/16/06
Revised 2/07

LICENSED PRACTICAL NURSES

Licensed practical nurses (LPNs) who wish to apply to the Associate Degree Nursing Program must follow the same admission policy as other applicants. The LPN Advanced Placement student must submit a copy of a current nursing license as part of the admission process.

5/03
Revised 2/05

TRANSFER STUDENTS

Students who wish to apply to the Associate Degree Nursing Program as transfer students must follow the same admission policy as other applicants. Candidates for associate degrees must complete a minimum of 24 credits of course work at Delaware Tech. At least 12 of these credits must be technical courses from the Associate Degree Nursing Program, Stanton Campus.

5/03
Revised 2/05

APPLICATION FOR CLINICAL ADMISSION

RANKING FOR ADMISSION

Students must complete an application form each year to be considered for admission to the Associate Degree Nursing Program. A ranking system is used to determine admission to the Associate Degree Nursing Program. Any student planning to be included in the upcoming ranking process for admission to the Associate Degree Nursing Program must complete an application with a nursing counselor. Students who complete the application for admission and who meet the eligibility requirements for admission (NLN Pre-Admission Examination Score or GPA Admission Criteria) will be included in the ranking process. Students who do not complete the application and/or who do not meet NLN Pre-Admission Examination Score or GPA Admission Criteria will not be included in the ranking process.

STUDENTS WHO HAVE PREVIOUSLY TAKEN THE NLN

Any student who wishes to be considered for admission to the nursing program who has previously taken the NLN Pre-Admission Examination (within the last 3 years) and does not plan to re-take the exam must schedule an appointment to meet with a nursing counselor to complete the Application to the Associate Degree Nursing Program to be included in the ranking process. The application which includes the student's signature must be submitted annually to a nursing counselor by the designated deadline date.

Deadline dates for admission can be found on the Health Career Studies website (www.dtcc.edu/stanton/perspective) and on the Health Career Studies bulletin board in D-wing.

Applications for admission to the Associate Degree Nursing Program can only be completed at an NLN Pre-Admission Examination Registration event or by meeting with a nursing counselor.

Students will be notified of their ranking status by the Department of Associate Degree Nursing.

Students with the highest ranking scores will be notified of eligibility to continue the application process for admission to the clinical component of the Associate Degree Nursing Program. **Eligible students must complete and submit the required admission documents by the stated deadline in order to be offered admission in the Associate Degree Nursing Program.**

Students admitted to the Associate Degree Nursing Program will have their classifications changed to NURAASADP (Nursing Pool).

7/03

revised 5/04, 5/05, 4/06, 2/07, 4/09

**ASSOCIATE DEGREE NURSING PROGRAM, STANTON CAMPUS
ASSIGNMENT OF SEATS IN CLINICAL NURSING COURSES**

Name: _____ ID Number: _____

A ranking system will be used to assign students to available seats in the clinical nursing courses within the Associate Degree Nursing Program. Students will be assigned points for the number of related and science courses completed, grades in the science courses, and the NLN Pre-Admission Exam composite score. Points will be assigned according to the following formula:

Delaware Residency (see Residency Policy, <u>DTCC Student Handbook</u>) (1 point)	Points _____
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Courses Completed

Science Courses: Students will receive 2 points for each course successfully completed (grade C or better). Additional points will be given for an A or B grade.*

BIO 120 – Anatomy & Physiology I			
A _____ (4 points)	B _____ (3 points)	C _____ (2 points)	_____
BIO 121 – Anatomy & Physiology II			
A _____ (4 points)	B _____ (3 points)	C _____ (2 points)	_____
BIO 125 – Introductory Microbiology			
A _____ (4 points)	B _____ (3 points)	C _____ (2 points)	_____

Related Courses: Students will receive 1 point for each course successfully completed (grade of C or better)

ENG 121 – Composition (1 point)	_____
ENG 122 – Technical Writing and Communication (1 point)	_____
PSY 121 – General Psychology (1 point)	_____
PSY 127 – Human Development (1 point)	_____
SOC 111 – Sociology (1 point)	_____

Points will be included from the NLN Pre-Admission Exam Scores **OR** GPA Admission

NLN Pre-Admission Exam Score:

90-99 – (6 points)	_____
80-89 – (5 points)	_____
70-79 – (4 points)	_____
60-69 – (3 points)	_____
50-59 – (2 points)	_____

GPA Admission (See GPA Admission Criteria p. 15) (1 point)	_____
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TOTAL POINTS _____

All points will be tallied and students will be ranked from highest to lowest scores. Students will be accepted according to the number of available seats in clinical nursing courses.

*According to Department of Nursing policy, transfer credits are recorded as a C grade for ranking purposes

I have received information on the ranking system for seat assignment _____

2/06, revised 2/07

REQUIRED DOCUMENTS

A student, notified in writing of eligibility for admission to the Associate Degree Nursing Program, must submit specific documents to complete a nursing admission folder. The deadline for completion of the student's admission folder will be communicated in the eligibility letter. **Only eligible students whose nursing admission folders are complete by the deadline will be offered admission to the Associate Degree Nursing Program.**

The admission folder must contain:

1. An application to the clinical component of the Associate Degree Nursing Program.
2. A signed Student Advisory of High School Transcript Requirement for RN Licensure.
3. A signed Student Advisory of Social Security Number Self-Disclosure Requirement for Clinical.
4. A Delaware Technical and Community College Department of Associate Degree Nursing History and Physical Examination Form must be completed by the student's own health care provider **within three months** of the application deadline. *Call your healthcare provider early to schedule an appointment. No faxes or copies are acceptable.*
5. Students will be expected to meet the Technical Requirements for Students Enrolled in the Associate Degree Nursing Program unaided or with the assistance of a reasonable accommodation. (See ADA information on p. 36 of this handbook.)
6. Documentation of Immunizations
 - a. Documentation of two (2) MMR immunizations is due at the time of admission. Documentation may include dates for two (2) MMR immunizations, with one being administered after 15 months of age, or serum titers within the acceptable range.
 - b. Documentation of Varicella immunization is due at the time of admission.
 - c. Documentation of a Tetanus toxoid immunization is due at the time of admission. Tetanus immunization must have been received within ten (10) years of admission to the Associate Degree Nursing Program.
 - d. Documentation of Hepatitis B immunizations, or a signed waiver, is due at the time of admission. Documentation may include the dates of the three Hepatitis B immunizations or a serum titer within the acceptable range. Students who do not complete the Hepatitis B immunizations will be required to sign a waiver at the time of admission.
 - e. Documentation of a negative TST (formerly PPD) within one year of beginning clinical. Students with a positive TST result must submit report results of a negative chest x-ray, along with a statement from the healthcare provider that indicates the student is cleared to participate in the Associate Degree Nursing Program. Students

with positive chest x-ray results will not be offered admission to the Associate Degree Nursing Program.

7. Documentation of a criminal background check **with no felony convictions**
8. Documentation of a **clean** urine drug screen.
9. Documentation of current Basic Life Support CPR certification.
(See acceptable cards on p. 6)
10. LPN Advanced Placement students must submit a copy of their current LPN license.

All required documents must be in the student's admission folder by the deadline. These documents must meet the clinical requirements of the healthcare facilities used for clinical experiences within the Nursing Program. Completed folders will be sent to the Department of Associate Degree Nursing for the evaluation of documents. The Instructional Director/Chairperson of the Department of Associate Degree Nursing will make the final decision regarding admission to the Associate Degree Nursing Program.

Please note: Students with background issues in their criminal histories must be aware that conditions of licensure and employment are established by state boards of nursing and by potential employers. These conditions of licensure and employment may include and/or exceed requirements of the Associate Degree Nursing Program-Stanton campus.

5/03

Revised 5/05, 2/06, 4/06, 2/07, 5/08, 4/09

ACCEPTANCE INTO THE ASSOCIATE DEGREE NURSING PROGRAM

Students will be notified in writing of admission into the Associate Degree Nursing Program. All students accepted into the clinical component of the Associate Degree Nursing Program **are expected to begin clinical nursing courses when a clinical space is offered**. Students may be required to reapply to the Associate Degree Program if they are unable to accept a clinical seat when it is offered. Students may be required to reapply if unable to accept the seat as offered. Students are expected to have completed the listed prerequisite related courses before starting the clinical nursing courses. If the student does not complete the required related courses for the first clinical nursing course, the student will forfeit the clinical seat and must reapply to the nursing program.

The student's classification will be changed from **AHTDIPHCS** (Health Careers Studies) to **NURAASADP** (nursing pool) when the student accepts the offer of admission to the nursing program.

TRANSFER STUDENTS

Transfer Students who receive transfer credit for clinical nursing courses will be assigned seats in clinical nursing courses on a **space available basis**.

LPN ADVANCED PLACEMENT STUDENTS

LPN Advanced Placement students will be assigned seats in clinical nursing courses on a **space available basis**.

Once accepted in the Associate Degree Nursing Program, LPN Advanced Placement students are required to take the **Nursing Mobility Profile I, Book One: Foundations of Nursing and Book Two: Nursing Care During Childbearing and Nursing Care of Children**. These three national validation examinations will be used to assess the LPN student's knowledge of material covered in the first year of the ADN curriculum. The LPN student must meet with the Instructional Coordinator to discuss the examination results and make appropriate educational plans.

A minimum decision score of 60 is required on each of the three examinations in order for an LPN Advanced Placement student to be placed in the third clinical semester. LPN Advanced Placement students who do not achieve the minimum decision score will need to discuss appropriate clinical placement with the Instructional Coordinator.

LPN Advanced Placement students will be offered clinical seats based on their admission ranking and the results of the Nursing Mobility Profile I, Book One and Book Two.

LPN Advanced Placement students must complete **NUR 145, LPN to RN Role Transition** the semester prior to beginning clinical nursing courses. Upon successful completion of NUR 145, LPN Advanced Placement students will receive advance credit for **NUR 199, Advanced Credit Practical Nurse** (18 credit hours).

5/04
Revised 2/06, 2/07, 4/09

SCHEDULE OF CLINICAL NURSING COURSES

There are two clinical nursing courses offered each semester. A part time option (one 5-credit clinical nursing course) and a full time option (two 5-credit clinical nursing courses) are available. Clinical experiences are always on Mondays and Tuesdays.* Classes are scheduled on Wednesdays and Fridays. Testing, seminars and labs are scheduled on periodic Thursdays throughout the semester. Nursing courses also require additional independent study and practice time.

*Clinical experiences may include day and/or evening rotations.

5/04
Revised 2/05, 4/09

ESTIMATED ASSOCIATE DEGREE NURSING PROGRAM EXPENSES

FIRST SEMESTER – NUR 141 and NUR 142

Registration	15.00
*Tuition (in-state, 2007-8) – 10 credit hours	975.00
Technology support fee (\$6/credit hour)	70.00
Lab Fees (\$60/course)	120.00
Student Service Fee	20.00
Books	460.00
Supply bag	60.00
Uniforms and equipment	300.00
Professional Liability Insurance (covers DTCC)	18.00
Testing Fee	<u>40.00</u>
TOTAL	2078.00

SECOND SEMESTER – NUR 143 and NUR 144

Registration	15.00
*Tuition (in-state, 2007-8) – 10 credit hours	975.00
Technology support fee (\$6/credit hour)	70.00
Lab Fees	120.00
Student Service Fee	20.00
Books	<u>375.00</u>
TOTAL	1575.00

THIRD SEMESTER – NUR 241 and NUR 242

Immunizations and CPR, if necessary	varies
Registration	15.00
*Tuition (in-state, 2007-8) – 10 credit hours	975.00
Technology support fee (\$6/credit hour)	70.00
Lab Fees	120.00
Student Service Fee	20.00
Professional Liability Insurance (covers DTCC)	18.00
Books	<u>205.00</u>
TOTAL	1423.00

FOURTH SEMESTER – NUR 243 and NUR 244

Immunizations and CPR, if necessary	varies
Registration	15.00
*Tuition (in-state, 2007-8) – 10 credit hours	975.00
Technology support fee (\$6/credit hour)	70.00
Lab Fees	120.00
Student Service Fee	20.00
Books	55.00
Graduation Fee	25.00
NCLEX-RN Application	200.00
Delaware Board of Nursing License	97.00
Temporary GN license, if needed	30.00
State & Federal Criminal Background Check for licensure	<u>69.00</u>
TOTAL	1678.50

GRAND TOTAL \$6754.00

These are estimated costs to be used as a guideline. The Board of Directors establishes tuition fees each August. All fees and costs are subject to change. Telecourse sections 592 & 593 add \$20/course for DVDs.

2/06, 2/07, 5/08, 4/09

**ALL APPLICANTS TO THE CLINICAL COMPONENT OF THE
ASSOCIATE DEGREE NURSING PROGRAM MUST FOLLOW
THE ACADEMIC REQUIREMENTS OF THE ASSOCIATE
DEGREE NURSING PROGRAM FOUND IN THE ACADEMIC
REQUIREMENT SECTION OF THIS HANDBOOK.**

ACADEMIC REQUIREMENTS OF THE ASSOCIATE DEGREE NURSING PROGRAM

Upon completion of the Associate Degree Nursing Program, graduates are eligible to apply to any State Board of Nursing for RN licensure. In order to be granted RN licensure, a graduate must achieve a passing score on the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The academic standards of the Associate Degree Nursing Program assist the graduate in meeting this licensing requirement.

Students will be expected to adhere to the ACADEMIC STANDING POLICY of the College, which may be found in the [DTCC Student Handbook](#). A student must maintain a minimum Cumulative GPA for satisfactory academic standing. A student will be placed on Academic Warning, Academic Probation or Academic Suspension if this specific GPA is not maintained. Students on Academic Warning, Academic Probation or Academic Suspension will not be permitted to enroll in clinical nursing courses.

Students are expected to maintain consistent enrollment. Student must begin the nursing curriculum with NUR 141-Nursing Care I, followed by the completion of clinical nursing courses within each level, prior to enrolling in courses at the next level. **Part-time students must see the Instructional Coordinator prior to registering for clinical nursing courses each semester to determine which courses within each level have available part-time seats.** Each of the clinical nursing courses has required prerequisites as listed on the Associate Degree Nursing Program Recommended Course Sequence Sheet. The student is responsible for fulfilling prerequisite requirements before progressing through the curriculum.

Failure to enroll or appear in a scheduled clinical nursing course will result in the student being withdrawn from the program. Re-enrollment necessitates readmission to the Associate Degree Nursing Program.

Students who wish to progress in the Associate Degree Nursing Program must retake clinical nursing courses in which a Recycle (R) grade was received. Re-enrollment in clinical nursing courses is on a space available basis and may not always be in the following semester. Students should refer to the "Withdrawal from Clinical Nursing Courses" policy for the order of priority in which returning students are placed in clinical nursing courses.

The academic policies in this handbook have been established specifically for students in the Associate Degree Nursing Program. Students accepted into the clinical component of the Associate Degree Nursing Program are expected to adhere to these policies.

5/03
Revised 6/04, 6/05, 3/07, 3/08

PREREQUISITE REQUIREMENTS

Each nursing course has required prerequisite courses. A student may be withdrawn from a clinical nursing course or prevented from registering for a clinical nursing course if the required prerequisites have not been met.

5/03
Revised 3/05, 3/08

Student's Name: _____
SSN: _____
Academic Advisor: _____
Matriculation Date: _____

Effective 2000-1

Prerequisite To Program	
(1)	High school level Chemistry within the last 5 years -OR- college level chemistry transferred from another college/university within the last 5 years - OR - CHM 100 Basic Chemistry or CHM 110 General Chemistry from Delaware Technical & Community College within the last 10 years _____
(2)	A minimum reading score on the College Placement Test _____ -OR- RDG 120 - Critical Reading and Thinking _____

Pre Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
BIO 120	Anatomy & Physiology I	4	2	5			
ENG 121	Composition	3	0	3			
PSY 121	Psychology	3	0	3			
MAT 119	Applied Clinical Math	3	0	3			
1st Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
BIO 121	Anatomy & Physiology II	4	2	5	BIO 120 HS Chem		
PSY 127	Human Development	3	0	3			
NUR 141	Nursing Care IA	2	9	5	BIO 120, MAT 119 PSY 121		
NUR 142	Nursing Care IB	2	9	5	BIO 120, MAT 119 PSY 121		
2nd Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
BIO 125	Introductory Microbiology	3	2	4	BIO 120		
NUR 143	Nursing Care IIA	2	9	5	BIO 121, PSY 127 NUR 141, NUR 142		
NUR 144	Nursing Care IIB	2	9	5	BIO 121, PSY 127 NUR 141, NUR 142		
3rd Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
SOC 111	Sociology	3	0	3			
NUR 241	Nursing Care IIIA	2	9	5	BIO 125 or BIO 250 NUR 143, NUR 144		
NUR 242	Nursing Care IIIB	2	9	5	BIO 125 or BIO 250 NUR 143, NUR 144		
4th Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
ENG 122	Tech Writing & Comm.	3	0	3	ENG 121 or ENG 125		
NUR 243	Nursing Care IVA	2	9	5	SOC 111 or SOC 125 NUR 241, NUR 242		
NUR 244	Nursing Care IVB	2	9	5	SOC 111 or SOC 125 NUR 241, NUR 242		
		General Education		32			
		Nursing Credits		40			
		Grand Total		72			

11/08
Revised 3/05, 11/05, 4/07, 5/08

DELAWARE TECHNICAL & COMMUNITY COLLEGE
STANTON CAMPUS

LPN ADVANCE PLACEMENT
ASSOCIATE DEGREE NURSING
RECOMMENDED COURSE SEQUENCE SHEET

Name: _____
SSN: _____
Academic Advisor: _____
Matriculation Date: _____

Effective 2002-2

Prerequisite To Program	
(1)	High school level Chemistry within the last 5 years -OR- college level chemistry transferred from another college/university within the last 5 years - OR - CHM 100 Basic Chemistry or CHM 110 General Chemistry from Delaware Technical & Community College within the last 10 years _____
(2)	A minimum reading score on the College Placement Test _____ -OR- RDG 120 - Critical Reading and Thinking _____

PRIOR TO BEGINNING CLINICAL NURSING COURSES:

		C	L/CL	Cr	Prerequisites	Corequisites	Completed
BIO 120	Anatomy & Physiology I	4	2	5			
BIO 121	Anatomy & Physiology II	4	2	5	BIO 120, HS Chem		
BIO 125	Introductory Microbiology	3	2	4	BIO 120		
ENG 121	Composition	3	0	3			
PSY 121	Psychology	3	0	3			
PSY 127	Human Development	3	0	3			
MAT 119	Applied Clinical Math	3	0	3			
NUR 145	LPN to RN Role Transition	2	0	2			
NUR 199	Adv Credit Practical Nurse	0	0	18	LPN License		

1st Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
SOC 111	Sociology	3	0	3			
NUR 241	Nursing Care IIIA	2	9	5	BIO 125 or BIO 250, NUR 143 & NUR 144, or NUR 199 & NUR 145		
NUR 242	Nursing Care IIIB	2	9	5	BIO 125 or BIO 250, NUR 143&NUR 144, or NUR 199 &NUR 145		

2nd Semester		C	L/CL	Cr	Prerequisites	Corequisites	Completed
ENG 122	Tech Writing & Coman.	3	0	3	ENG 121 or ENG 125 SOC 111 or SOC 125		
NUR 243	Nursing Care IVA	2	9	5	NUR 241, NUR 242 SOC 111 or SOC 125		
NUR 244	Nursing Care IVB	2	9	5	NUR 241, NUR 242		

General Education 32
Nursing Credits 40
Grand Total 72

11/03
Revised 3/05, 11/05, 4/07, 5/08

ACADEMIC PROGRESSION WITHIN THE ASSOCIATE DEGREE NURSING PROGRAM

The Associate Degree Nursing curriculum has two categories of courses that apply to the Academic Progression Policy, designated related courses and clinical nursing courses.

Designated Related Courses

BIO 120	Anatomy and Physiology I
BIO 121	Anatomy and Physiology II
BIO 125	Introductory Microbiology
MAT 119	Applied Clinical Mathematics

For purposes of academic progression in designated related courses, unofficial withdrawal grades (U) are treated as Recycle grades (R). Any student who receives two (2) recycle grades (R) or (U), or a combination, in **designated related courses** will not be admitted or permitted to progress in the Associate Degree Nursing Program. The student must **wait two (2) years before reapplication for admission to the clinical component is allowed.** The courses with recycle grades that resulted in denial of admission or academic withdrawal must be successfully completed before the student may reapply for admission to the Associate Degree Nursing Program.

Clinical Nursing Courses

NUR 141	Nursing Care I-A	NUR 142	Nursing Care I-B
NUR 143	Nursing Care II-A	NUR 144	Nursing Care II-B
NUR 241	Nursing Care III-A	NUR 242	Nursing Care III-B
NUR 243	Nursing Care IV-A	NUR 244	Nursing Care IV-B

For purposes of academic progression in clinical nursing courses, unofficial withdrawal grades (U) are treated as a Recycle grade (R). Any student who receives two (2) recycle grades (R) or (U), or a combination, in **clinical nursing courses** will not be permitted to progress in the clinical component of the Associate Degree Nursing Program. The student must **wait two (2) years before reapplication for admission to the clinical component is allowed.** With reacceptance into the Associate Degree Nursing Program, **all clinical nursing courses must be repeated.**

4/03
Revised 5/05, 8/05, 2/07

WITHDRAWAL FROM CLINICAL NURSING COURSES

Students may withdraw one time from a clinical nursing course without affecting their academic progression within the nursing curriculum. A subsequent withdrawal in the same clinical nursing course may require the student to reapply for admission to the Associate Degree Nursing Program. The Nursing Department follows the College calendar for adding or dropping courses.

4/03
Revised 5/05, 2/06, 2/07

READMISSION POLICY

VOLUNTARY WITHDRAWAL IN GOOD ACADEMIC STANDING

A student who has voluntarily withdrawn from the Associate Degree Nursing Program in good academic standing may reapply at any time within three years of withdrawal. The student will enter the course from which the student withdrew. Seats in clinical nursing courses are granted on a space-available basis. **If readmission occurs more than three (3) years after withdrawal, all nursing courses must be repeated.**

GPA ADMISSION

A student, who is admitted to the Associate Degree Nursing Program under the GPA Admission Criteria and **voluntarily withdraws in good academic standing**, may reapply within three years of the date of withdrawal. The student must follow the GPA Admission Criteria in effect at the time of application or retake the NLN Pre-Admission Exam. **If application for admission occurs more than three (3) years after withdrawal, the student will be required to take the NLN Pre-Admission Examination to determine eligibility for admission to the Associate Degree Nursing Program.**

READMISSION APPLICATION

A student applying for readmission to the Associate Degree Nursing Program must follow the appropriate admission procedure and meet the curriculum requirements that are in effect at the time of readmission.

Following readmission into the Associate Degree Nursing Program, the student must follow the policy for Academic Progression within the Associate Degree Nursing Program in effect at the time of readmission.

NLN Pre-Admission Examination scores are valid for three years. It is the student's responsibility to present a copy of these scores to the College when applying for readmission. The National League for Nursing maintains a copy of test scores for only two years. After three years, the student will be required to repeat the NLN Pre-Admission Examination.

READMITTED STUDENTS WILL BE GRANTED SEATS IN CLINICAL NURSING COURSES ON A SPACE AVAILABLE BASIS.

5/04

Revised 2/06, 3/07

FINANCIAL AID AND SCHOLARSHIPS

The College and community offer a wide variety of financial assistance. The Financial Aid Office and the financial aid counselor are available to assist students in exploring options. Information about student financial assistance programs may be found in the College catalog, the DTCC Student Handbook, and from the following links on the Stanton/Wilmington Campus website:

www.dtcc.edu/financialaid and www.dtcc.edu/stanton-wilmington/scholarship

Further information may be obtained in the Financial Aid Office (302 453-3706) or from the Delaware Higher Education Commission (302 577-3240; www.doe.state.de.us/high%2Ded).

Please be advised that:

1. Less than full-time enrollment (fewer than 12 credit hours) may result in reduced financial aid.
2. A minimum of 6 credit hours is required for most financial aid programs.
3. Each nursing course is 5 credit hours. Students may enroll in two sequential nursing courses within each level each semester for a total of 10 credit hours.
4. International students must also maintain full time status as part of their undergraduate study program.

The following one-credit courses are designed to increase college success skills. These courses may be taken in combination with clinical nursing courses in order to maintain financial aid eligibility.

SSS 100 – Careers & Life Planning Seminar (1 credit)

This course is designed to offer students an opportunity to examine the factors necessary in making informed and realistic career choices. Emphasis is placed on values clarification, goal setting, and decision making. Career opportunities will be discussed relevant to individual personality traits.

SSS 101 – Mastering College Life (1 credit)

This course is designed to provide any Delaware Tech student with the information necessary to understand and use college procedures, policies, and services. These include, but are not limited to, grading policies, study skills and strategies, learning styles, registration procedures, student rights and responsibilities, introduction to technologies, and student services.

SSS 102 – Personal and Career Development (1 credit)

This course will give students practical ideas and methods for developing career plans. Students will learn more about themselves through a variety of in-class activities, including career testing and research.

SSS 103 – Adult Learner Success Strategies (1 credit)

While all students need help adjusting to college life, adult students need special attention if they are to succeed. This course will guide students in increasing their ability to handle the multiple pressures of being an adult student. Topics will include, but are not limited to, balancing college and work, improving efficiency and effectiveness with new learning strategies, thriving under pressure, and gaining support of family and friends. Activities and discussions will focus on behaviors which contribute to a successful and positive college experience.

SSS 105 – A College & Life Skills Course (1 credit)

The purpose of this course is to enhance skills and knowledge in both life management and academic planning. Course topics include money management; interviewing and resume writing skills; college application process; science, math and English success strategies; values of higher education. This course is designed to help you succeed and stay on track toward your life and educational goals.

SSS 106 – Becoming a Peer Helper (1 credit)

The purpose of this course is to build peer helping and leadership skills. Peer helping builds upon the natural helping skills and relationships which exist among students. Peer helpers will be trained to listen, share experiences, assist with decision making and provide support and practical assistance with their fellow students.

Students who wish to be enrolled full time for financial aid purposes, or who desire to take non-required courses for enrichment may also select from the following nursing electives:

NUR 111 – Cultural Competency and Health (3 credits)

This course introduces cultural theories and concepts that influence health beliefs and practices. It is designed to offer health care providers tools for the effective delivery of culturally competent care. **This course is not offered every semester.**

Prerequisites: ENG 121 and SOC 111

NUR 114 – Pharmacology for Nurses (3 credits)

This elective course is designed to provide nursing students with additional knowledge of pharmacology. This course introduces the principles of pharmacology, including drug classifications and their effects on the body. Drug prototypes are used to examine major drug classifications highlighting therapeutic use, adverse reactions, precautions, and contraindications, and health teaching. Legal, ethical, and contemporary issues are presented as they relate to nursing practice. Prerequisites BIO 120 and BIO 121.

NUR 120 – Spirituality and Health (3 credits)

This course introduces the concepts of spirituality and spiritual needs as part of whole person health including the exploration of illness and end-of-life spiritual care. It provides an overview of various spiritual, cultural, religious and complementary/alternative practices. Learning activities will offer students the opportunity to develop/increase their own spiritual self-awareness.

Prerequisites: SOC 111, PSY 121, and ENG 121

NUR 267 – Nursing Education as a Career (3 credits)

This nursing elective will examine the nursing educator role in contemporary nursing education. Emphasis will include teaching with technology; teaching/learning concepts; diverse learning styles; clinical, classroom, community teaching; and legal/ethical issues. Learning experiences focus on the nurse educator's role in academia, healthcare agencies and the in community. This course will transfer to the University of Delaware School of Nursing. Prerequisites: NUR 141 and NUR 142

Students who need to maintain status as a full time student (12 or more credit hours) should meet with their academic advisor to discuss a more extensive list of courses that can be taken with clinical nursing courses.

5/00

Revised 3/05, 4/06, 3/07, 4/09

HEALTH INSURANCE

Students are strongly encouraged to carry their own health insurance. Many health insurance companies require students to be enrolled full time (taking at least 12 credit hours) to obtain coverage. Clinical nursing courses are 5 credit hours per course. A clinical nursing student may enroll in two clinical nursing courses (10 credit hours) each semester. Students wishing to have full time status will need to take an additional two credits per semester.

5/01

Revised 4/05

EMPLOYMENT

The Associate Degree Nursing Program is challenging and fast paced. Clinical courses require extensive hours on campus and in preparation to meet course requirements. Full time employment while taking clinical courses is strongly discouraged. Students who must work, in addition to taking classes, will be expected to meet all course requirements, including required attendance.

Students who must remain employed during the program are encouraged to seek part time work in a healthcare-related setting. Employment as a Certified Nursing Assistant (CNA) will help strengthen nursing skills. After successful completion of NUR 141 and NUR 142, students are eligible to take the exam to become Certified Nursing Assistants.

2/02

Revised 2/06, 3/07

PEER TUTORING PROGRAM

Delaware Technical & Community College has a program that provides assistance to students needing tutoring. Peer Tutoring services are provided at no cost. Arrangements for peer tutoring can be made with the Tutoring Coordinator at the College.

Nursing students are needed to serve as peer tutors in clinical nursing courses and in designated related courses. Peer tutors are paid by the College for their services. There are basic requirements for all peer tutors and guidelines emphasizing empathy, respect, genuineness and concreteness. Students interested in becoming a peer tutor must make a formal request and submit an application to the Tutoring Coordinator at the College. The Tutoring Coordinator is responsible for matching peer tutors with students and for establishing schedules for peer tutoring sessions.

5/01

Revised 5/05

STUDENT NURSES' ASSOCIATION

The Student Nurses' Association (SNA) is a College-supported organization that promotes communication between students, students and faculty, other student organizations, and the College community. The purpose of the Student Nurses' Association is to promote the profession of nursing, support students and activities in the nursing program, and encourage participation in health promotional activities within the community.

All students interested in the Associate Degree Nursing Program may attend Student Nurses' Association meetings. Meetings are held once a month on Thursdays from 11:30-12:30. Dates of the meetings are posted on the SNA bulletin board in the 2nd floor C-Wing and on the SNA website at the beginning of each semester. Programs are designed to provide information on current topics of interest. Dues collected are used to defray the cost of chapter activities.

Members of the Student Nurses' Association may join the Delaware Student Nurses' Association, which is a constituent unit of the National Student Nurses' Association (NSNA). NSNA offers opportunities to develop leadership skills, apply for scholarships/grants, and to meet and work with nursing student leaders from other schools and states.

The Stanton Campus Student Nurses' Association web page can be found at:

www.dtcc.edu/clubs/sw/sna

3/99

Revised 5/05, 2/06, 3/07, 4/09

AMERICANS WITH DISABILITIES ACT

Nursing is a practice discipline with cognitive, sensory, affective and psychomotor performance requirements. In order to comply with the 1992 Americans with Disabilities Act, the Department of Nursing defines a “qualified individual with a disability” as one who, with or without reasonable accommodation or modification, meets the eligibility requirements for participation in the Associate Degree Nursing Program. Nursing students will be required to meet the performance criteria for the Technical Requirements for Students Enrolled in the Associate Degree Nursing Program unaided or with the assistance of a reasonable accommodation. **It is the student’s responsibility to inform the Department of Associate Degree Nursing of any disability before entering the clinical component of the Associate Degree Nursing Program.**

Qualified students with a disability should follow the procedure listed below.

1. The student must inform the ADA Counselor of the accommodation request before the beginning of the semester.
2. The ADA Counselor will ask the student to submit the required documentation of a disability with the specific request for accommodation.
3. The ADA Counselor will advise the Department of Associate Degree Nursing of the documentation of the disability including the request for a specific accommodation. The Department of Associate Degree Nursing may review the documentation of the disability.
4. If the Department of Associate Degree Nursing is not clear about the accommodation or thinks the accommodation cannot be met, the Assistant Dean of Instruction will be consulted to assist in making a decision.
5. The accommodation is not automatically continued from one semester to the next. The student must repeat this process and request a reasonable accommodation each semester.

ACCOMMODATIONS FOR EXAMINATIONS

REQUIRED DOCUMENTATION

The required documentation must follow the published “Guidelines for Documentation of a Learning Disability in Adolescents and Adults” (July 1997) and include:

1. The name and credentials of the evaluator.
2. A comprehensive assessment battery and diagnostic report including a diagnostic interview, assessment of aptitude, academic achievement, information processing and a diagnosis.
3. Standard scores and percentiles that reflect a substantial limitation to learning.

4. A diagnostic report that includes specific recommendations for accommodation as well as an explanation as to why the accommodation is recommended. The recommendation should be supported with test results.

REASONABLE ACCOMODATION

The Department of Nursing will recognize an extended testing period of time and one half with the required documentation. This is in accordance with the requirements of the National Council of State Boards of Nursing. A separate room may be allowed if documentation supports the need for this request. The College will attempt to provide as quiet a room as possible, if this accommodation is requested.

1. The student must follow the process to obtain an ADA accommodation.
2. The student will give the Chairperson of the Department of Associate Degree Nursing the dates and times of course examinations.
3. All exams will be proctored. The student who requests time and one half will take the exam with the class and will then be moved to a proctored setting for additional time. If the accommodation requires a separate room, the Dean of Instruction's Office will be notified to make the appropriate arrangements.
4. The student must take the exam at the same time as the class. If not, the student must follow the policy of the Department of Associate Degree Nursing and take an alternate form of the exam within one week or receive a zero grade for the exam.

THE FOLLOWING SEMESTER

The accommodation request is not automatically continued from one semester to the next. The student must see the ADA counselor to request a reasonable accommodation for each semester. The process should be completed prior to the beginning of that semester.

5/03

Revised 5/04, 5/05, 2/06, 3/07