

**DELAWARE TECHNICAL & COMMUNITY COLLEGE**  
**COLLEGE WIDE COURSE SYLLABUS**

**CAMPUS:** Collegewide  
**DEPARTMENT:** Early Childhood  
**COURSE:** ECE 222 Program Planning and Evaluation  
**INSTRUCTOR NAME:** Telephone: Email:  
**PREREQUISITES:** ECE 120; ECE 127; ENG 122  
**CO-REQUISITES:** None  
**COURSE HOURS and CREDITS:** 3:0:3

**COURSE DESCRIPTION:**

This course is designed to provide students with information on the various aspects involved in program planning and the tools used for evaluating the program. Students will gain experience in developing their own programs and in using various evaluation processes.

**TEXT:** (To be selected by each Campus)  
**MATERIALS:** (To be selected by each Campus)  
**METHOD of INSTRUCTION:** Campus Classroom  
**MANUALS:** (To be selected by each Campus)  
**DISCLAIMER:**

**COLLEGEWIDE CORE COURSE PERFORMANCE OBJECTIVES:**

The student will be able to:

1. Describe the child care service delivery system within the local community including its inter-connections with other systems which affect the well being of young children. (PGC 2, and CCC 1, 3, 4, 5, & 8)
2. Examine the applicable licensing requirements and legal issues affecting early childhood programs. (PGC 8, and CCC 5)
3. Describe program director's responsibilities in relation to assessing self, staff and program. (PGC 9, and CCC 1)
4. Identify sources and opportunities for funding child care programs. (PGC 2, CCC 5, and 6)
5. List important factors which influence the quality, availability and cost of child care services. (PGC 3, & 8, and CCC 1, 5, & 8)
6. Identify and assess the current needs of a specific children's program or target population. (PGC 9, and CCC 1)
7. Compose goals and measurable objectives intended to address the current needs of a program or target population for the purpose of evaluation. (PGC 11, and CCC 1 & 2)
8. Estimate, using standard budget procedures, the start-up and annual cost of major program expenses. (PGC 11, and CCC 1, 2, and 7)
9. Write specifications for staffing, facilities and equipment. (PGC 11, and CCC 1)

**MEASURABLE PERFORMANCE OBJECTIVES:**

The student will be able to:

1. Describe the child care service delivery system within the local community including its inter-connections with other systems which affect the well being of young children.
  - 1.1 Identify area agencies, schools and programs.

2. Examine the applicable licensing requirements and legal issues affecting early childhood programs.
  - 2.1 Summarize the components of *Delacare* Requirements for Family Day Care Homes and *Delacare* Requirements for child care Facilities.
  - 2.2 Discuss legal issues relating to Early Childhood Programs.
3. Describe program director's responsibilities in relation to assessing self, staff and program.
  - 3.1 Develop self-assessment tools for center directors and other staff positions.
  - 3.2 Develop assessment tools for evaluating an early childhood program.
4. Identify sources and opportunities for funding child care programs.
  - 4.1 Research internet for relevant funding sources.
  - 4.2 Examine samples of requests for proposal for (RFP) child care funding.
5. List important factors which influence the quality, availability and cost of child care services.
  - 5.1 Identify components of quality child care.
  - 5.2 Develop a community needs assessment for an Early Childhood Program.
6. Identify and assess the current needs of a specific children's child care program or target population.
  - 6.1 Develop a parent survey for a children's program.
  - 6.2 Review a current program using NAEYC Accreditation Guidelines.
7. Compose goals and measurable objectives intended to address the current needs of a program or target population for the purpose of evaluation.
  - 7.1 Write goals and objectives for a specific program proposal.
  - 7.2 Describe how goals and objectives are used to evaluate programs.

8. Estimate, using standard budget procedures, the start-up and annual cost of major program expenses.
  - 8.1 Develop a budget for a specific program proposal.
9. Write specifications for staffing, facilities and equipment.
  - 9.1 Develop job description for all staff in a specified program.
  - 9.2 Plan an indoor and outdoor floor plan for a specified program.
  - 9.3 List equipment utilized for specialized purposes.

### **EVALUATION CRITERIA:**

Students will demonstrate proficiency on all measurable performance objectives at least to the 75% level. The final grade will be derived from:

Written Assignments	50%
Exams	<u>50%</u>
	100%

College Grading System:

92 - 100	= A
83 - 91	= B
75 - 82	= C
0 - 74	= R

**Students should refer to the Student Handbook for information on Academic Standing Policy, Academic Honesty Policy and other policies relevant to their academic progress.**