

**DELAWARE TECHNICAL AND COMMUNITY COLLEGE  
COURSE SYLLABUS**

**Campus:** All

**Department:** Criminal Justice

**Course Number and Title:** CRJ235 Criminal Justice Internship

**Instructor Name:**                      **Telephone:**                      **Email:**

**Pre-Requisites:** Departmental Approval

**Co-Requisites:** None

**Course Hours and Credits:** 1 class hour/8lab hours/4 credits

**Course Description:** The final phase of the student's program wherein the student must complete a total of 128 hours of work within the various criminal justice agencies. Along with intense field experience, the student must submit a daily log and a detailed term paper based upon the field experience.

**Required Text:**

**Materials:**

**Method of Instruction:** Field Experience

**Manuals:**

**Disclaimer:** None

**Core Course Performance Objectives:**

At the conclusion of this course, the student will be able to:

1. Describe, analyze and evaluate the functions of the chosen criminal justice agency.
2. Describe and analyze the purposes and philosophy of the chosen criminal justice agency.
3. Describe and analyze the level and degree of interactivity and cooperation between and among the chosen agency and other criminal justice agencies.

4. Identify and analyze recurring problems and challenges encountered by the chosen agency.

5.. Obtain experience and knowledge on a first hand basis with a chosen criminal justice agency and integrate the experience with classroom knowledge

**Measurable Performance Objectives for Core Course Performance Objectives:**

At the conclusion of this course, the student will be able to:

1. Describe, analyze and evaluate the functions of the chosen criminal justice agency.

- 1.1. Maintain a daily log of activities and involvement with the criminal justice agency. Accurately record the date, time and hours expended at or with the agency.
- 1.2. Using your daily log, identify the functions attended to by the agency on a regular basis.
- 1.3. Demonstrate through log entries an understanding of routine agency functions including how they are attended to and why.
- 1.4. Within the daily log, evaluate how well the agency attends to its functions. Justify your evaluation of agency functions with examples you have observed.

2. Describe and analyze the purposes and philosophy of the chosen criminal justice agency

- 2.1. Prepare a minimum ten page length term paper, typed and double-spaced, addressing the purposes and philosophy of the agency. Include the agency's mission statement as a beginning point of reference.
- 2.2. Identify within your paper the goals and objectives of the agency.
- 2.3. Using your own observations, analyze the agency purposes and discuss their impact on society.
- 2.4. Provide and organizational chart of the agency and discuss the purposes of each unit described.

3. Describe and analyze the level and degree of interactivity and cooperation between and among the chosen agency and other criminal justice agencies.

- 3.1. Using both your daily log and term paper, address the question of how well this agency works in concert with others with the criminal justice system. Identify collaboration weak points as well as strengths.

- 3.2. Using your daily log, observe and document and analyze agency interactions with a minimum of three other criminal justice agencies.
  - 3.3. Identify at least two interactions which might be improved and make recommendations in your term paper to address them.
  - 3.4. Prepare a typed, double-spaced, one-page report describing your visits to three other criminal justice agencies. Briefly discuss the functions of the agency visited.
4. Identify and analyze recurring problems and challenges encountered by the chosen agency
- 4.1. In your daily observations, note challenges that seem to recur regularly.
  - 4.2. Make specific recommendations in your term paper to address a minimum of two recurring problems.
  - 4.3. Discuss specific strategies being implemented by the agency to deal with recurrent problems. Through your personal observations, address the effectiveness of these strategies.
5. Obtain experience and knowledge on a first hand basis with a chosen criminal justice agency and integrate the experience with classroom knowledge
- 5.1. Attend and document a minimum of 128 hours work with a criminal justice agency of your choice, approved by the criminal justice department.
  - 5.2. Using your daily log, demonstrate integration of your classroom learning with your field experience.
  - 5.3. Submit to an evaluation of your field performance by your field experience supervisor using the attached evaluation form.

**Evaluation Criteria:**

The student will demonstrate proficiency on all the Measurable Performance Objectives at least to the 75% level. Grades will be computed using the following scale:

100 – 92	A
91 – 83	B
82 – 75	C
74 – 0	R

The final grade will be derived from an evaluation of your daily log, your term paper and your field supervisor's evaluation.

Students should refer to the Delaware Tech Student handbook for information on Academic Standing Policy, Academic Honesty Policy, and other policies relevant to their progress.