

## CAMPUS COURSE SYLLABUS

<b>Campus:</b>	Terry	
<b>Department:</b>	English/Reading/ESL/Spanish	
<b>Course Number and Title:</b>	ESL 024 – Beginning ESL Writing	
<b>Instructor Name:</b> _____	<b>Telephone:</b> _____	<b>E-mail:</b> _____
<b>Course Hour and Credits:</b>	4 Hours 4 Credits	
<b>Course Description:</b>	The focus of this course is on writing at a beginner level. Students learn to formulate correct simple sentences in English. They deal with basic topics such as family and home.	
<b>Required Texts:</b>	<i><u>Interactions I: A Writing Process Book</u></i> , 4 <sup>th</sup> ed., Cheryl Pavlik and Margaret Segal, McGraw Hill, 2002	
<b>Method of Instruction:</b>	Classroom.	

## COLLEGEWIDE CORE COURSE PERFORMANCE OBJECTIVES

1. Write grammatically correct simple sentences and short paragraphs on daily life topics.  
( PGC 1; CCC 1)
2. Write simple statements and respond to questions in present, past, and future tenses. ( PGC 1; CCC 1)
3. Utilize correct end punctuation. ( PGC 1; CCC 1)
4. Write simple descriptions of people, places, and things. ( PGC 1; CCC 1)
5. Fill out basic forms ( PGC 1; CCC 1)

## MEASURABLE PERFORMANCE OBJECTIVES

1. Write grammatically correct simple sentences and short paragraphs on daily life topics.
  - 1.1 Compose statements, questions, commands and exclamations.
  - 1.2 Write sentences with correct subject-verb combinations.
  - 1.3 Correct sentence fragments.
  - 1.4 Connect compound subjects, verbs, and objects.
  - 1.5 Complete sentence combining activities with *and, or, so, but, because*, and other connectors.

2. Write simple statements and respond to questions in present, past, and future tenses.

2.1 Use time words to indicate tense.

2.2 Write short answers to questions about stories or events.

2.3 Form simple tenses correctly

3. Use correct end punctuation.

3.1 Complete sentences with periods, question marks, or exclamation points.

3.2 Identify complete sentences and assign appropriate end punctuation.

4. Write simple descriptions of people, places, and things.

4.1 Describe an object.

4.2 Explain a process.

4.3 Tell a story.

4.4 Express an opinion.

4.5 Develop vocabulary bank.

5. Fill out basic forms

5.1 Complete various applications for employment, credit, and housing.

5.2 Write a cover letter for a job application.

## **EVALUATION CRITERIA**

Students will demonstrate proficiency on all measurable performance objectives at least to the 75% level to successfully complete the course.

Students will prepare a portfolio of writing assignments which must include sixteen writing samples. Students will also complete ten sentence combining/controlled writing activities.

Portfolio	65%
Other Activities	35%

## **COLLEGE GRADING SYSTEM**

92 – 100      A

83 – 91        B

75 – 82        C

Below 75      R

Students may receive an “S” grade for this class if they are making satisfactory progress but have not completed all the objectives of the course. Students who receive an “S” grade must retake and complete the course to receive credit.

Students should refer to the Student Handbook for information on Academic Standing Policy, Academic Honesty Policy, Student Responsibilities and Student Rights, and other policies relevant to their academic progress.

