

CAMPUS COURSE SYLLABUS

Campus:	Owens
Department:	Language
Course Number and Title:	ESL 034 – Intermediate ESL Writing
Instructor Name: _____	Telephone: _____ E-mail: _____
Pre-requisites:	ESL 024 or placement
Course Hour and Credits:	4 credits 4 hours class
Course Description:	The focus of this course is on the writing needed for everyday life. Students compose simple sentences on topics such as housing, shopping, and health.
Text:	<u><i>Great Paragraphs, 2nd, ed.</i></u> , K. Folse, Houghton Mifflin. 2004 <u><i>Verb Lists for Credit ESL Classes</i></u> , DTCC, 2002.
Method of Instruction:	Classroom

COLLEGEWIDE CORE COURSE PERFORMANCE OBJECTIVES

1. Compose correct and appropriate simple, compound and basic complex sentences in affirmative, negative, statement and interrogative forms. (PGC1,2;CCC1)
2. Compose correct and appropriate sentences in the basic verb tenses (PGC1,2;CCC1)
3. Complete applications and write letters for a variety of personal needs. (PGC1,2;CCC1)
4. Write basic descriptions, narratives and explanations (opinion) in past, present and future tenses. (PGC1;CCC1)

MEASURABLE PERFORMANCE OBJECTIVES

1. Compose correct and appropriate simple, compound, and basic complex sentences in affirmative, negative, statement and interrogative forms.
 - 1.1 Create subject-verb combinations singly and in combination.
 - 1.2 Choose connectors which best show the relationship between subject-verb combinations.
 - 1.3 Proofread for correctly formed verb tense, subject/verb agreement, pronoun agreement, end punctuation.
 - 1.4 Demonstrate correct word order and placement of single adjectives, adverbs, and prepositional phrases.

2. Compose correct and appropriate sentences in the basic verb tenses.
 - 2.1 Use correct active forms of verbs in simple, progressive, and perfect tenses.
 - 2.2 Choose correct modal to express possibility, necessity, probability, advisability.

3. Complete applications and write letters for a variety of personal needs.
 - 3.1 Compose letters of request, application, complaint, appreciation, and opinion.
 - 3.2 Use standard business and personal letter forms incorporating correct conventions of formality.
 - 3.3 Demonstrate understanding of American idioms.

4. Write basic descriptions, narratives, and explanations (opinions) in past, present, and future tenses.
 - 4.1 Compose an appropriate response to the writing prompt.
 - 4.2 Use consistent tense in short paragraphs.
 - 4.3 Show time order and logical progression of ideas.
 - 4.4 Use appropriate vocabulary to describe or explain people and events.

EVALUATION CRITERIA:

Students will demonstrate proficiency on all measurable performance objectives at least to the 75% level to successfully complete the course.

Students will prepare a portfolio of writing assignments which must include sixteen revised writing samples, four samples submitted as final drafts, and ten editing activities.

Revised writings	40%
Final drafts	40%
Editing Activities	20%

COLLEGE GRADING SCALE

92 – 100	A
83 – 91	B
75 – 82	C
Below 75	R

Students may receive an “S” grade for this class if they are making satisfactory progress to complete the designated objectives of the course. Students receiving an “S” grade must retake and complete the course to receive credit.

Students should refer to the Student Handbook for information on Academic Standing Policy, Academic Honesty Policy, Student Responsibilities and Student Rights, and other policies relevant to their academic progress.