

Allied Health

Medical Assistant

WILMINGTON CAMPUS

Fall 2019

The Medical Assistant is a multiskilled professional who works with other members of the healthcare team performing both clinical duties (assisting with patient care) and administrative duties (performing medical office duties.) Graduates of the program may be employed in physicians' offices, hospitals, and other healthcare facilities. The program consists of course work in the following: keyboarding, medical transcription, business and computer applications for the medical office, insurance coding, phlebotomy, routine diagnostic testing, performing electrocardiograms, obtaining vital signs, and assisting the physician in clinical procedures. In addition to course work and laboratory experiences on campus, students are required to complete a supervised internship in a medical facility. The Medical Assistant program is accredited by the Commission on Accreditation of Allied Health Education Programs(CAAHEP), 25400 US Highway 19 N., Suite 158, Clearwater, FL 33763, (727) 210-2350, <http://www.caahep.org>, upon recommendation of the Medical Assisting Education Review Board (MAERB). Graduates may apply to take the certification exam given by the American Association of Medical Assistants (AAMA). Successful candidates are Certified Medical Assistants (CMA-AAMA). Academically ready students can apply to the program following the guidelines of the Allied Health competitive admission process. Interested applicants should review the information provided here and contact their program advisor for application requirements.

PROGRAM SPECIFIC ADVISEMENT STATEMENT

Courses - Semester 1	Credits	Lecture	Lab
SSC 100 - First Year Seminar	1	1	0
BIO 110 - Essentials-Anatomy & Physiology	4	3	2
Courses - Semester 2	Credits	Lecture	Lab
(MAT 145 - Math of Finance	3	3	0
OR MAT 153 - College Math and Statistics)	4	4	0
ENG 101 - Crit Thinking & Acad Writing	3	3	0
OAT 121 - Keyboarding	3	2	2
BIO 100 - Medical Terminology	3	3	0
Courses - Semester 3	Credits	Lecture	Lab
CIS 107 - Intro to Computers/Application	3	2	2
(SPA 135 - Spanish for Healthcare Workers	3	3	0
OR COM 111 - Human Communications)	3	3	0
ENG 102 - Composition and Research	3	3	0
SOC 213 - Ethical Issues in Health Care	3	3	0
Courses - Semester 4	Credits	Lecture	Lab
MEA 100 - Intro to Medical Assisting	3	3	1
MEA 120 - Medical Office Procedures I	4	3	2
MEA 150 - Medical Lab Procedures I	4	3	3
Courses - Semester 5	Credits	Lecture	Lab
MEA 125 - Medical Office Procedures II	4	3	2
MEA 151 - Medical Lab Procedures II	4	3	3
MEA 170 - Pharmacology for Medical Asst	4	4	1
Courses - Semester 6	Credits	Lecture	Lab
PSY 121 - General Psychology	3	3	0

MEA 270 - Medical Assistant Seminar	3	3	0
MEA 290 - Medical Assistant Internship	4	0	12

*To complete program requirements, you must pass the above courses and earn at least **62 credits**. The number of courses and credits required for graduation may be more depending on your need for developmental education courses and the elective choices you make (if electives are a part of the program). Some programs also have college-level courses that you must take if you do not score at a certain level on the College Placement Test. If this applies to your program, the courses are listed at the top of the sequence sheet before the first semester of the course list.*