

Delaware Technical Community College Libraries

APA CITATION STYLE GUIDE

Citing references for a Reference list

The purpose of citing sources is to give credit to the author and make it possible for the reader to find the material cited.

This is a guide for creating a reference list using the APA format. The explanations and formats used in this guide are based on the APA style manual, *Publication Manual of the American Psychological Association, 7th edition*. Check your Delaware Tech library for holdings information. For more information on creating a reference list, please refer to chapters 8, 9, 10 and 11 of the *APA Manual* or see your campus librarian or writing center.

Reference List

The reference list begins on a new page at the end of the paper with the heading "References". It is usually arranged alphabetically by author's last name. If the author's name is not known, alphabetize by the title, ignoring any initial *A*, *An*, or *The*. Begin each entry at the left margin and **double-space the entire list, both between and within the entries. If an entry is more than one line, indent the following line or lines five spaces or one half inch from the left margin. The font size and style should be the same as the rest of your manuscript (Calibri 11pt, Arial 11pt, Lucida Sans Unicode 10pt, Georgia 11pt, or Times New Roman 12pt).**

BOOKS

Follow these color codes throughout the guide to help with the different parts of a citation.

Author, A. A. (Year). *Title of book*. Publisher.

***(Note that the title of books is italicized and in sentence-case).**

	EXAMPLES
Books with one author / editor	<p>Kahn, M. (2017). <i>Basic Freud: Psychoanalytic thought for the twenty first century</i>. Basic Books.</p> <p>Leitch, M. G. & Rushton, C. J. (Eds.) (2019). <i>A new companion to Malory</i>. D. S. Brewer.</p>
Books with two to nineteen authors / editors	<p>Kotler, J. A., & Brew, L. (2013). <i>One life at a time: Helping skills and interventions</i>. Brunner-Routledge.</p> <p>Windle, M. T., Jackson, J. E., & Searles, J. S. (Eds.). (1990). <i>Children of alcoholics: Critical perspectives</i>. Guilford Press.</p>
Books with twenty or more authors / editors	<p>Pegion, K., Kirtman, B. P., Becker, E., Collins, D. C., LaJoie, E., Burgman, R., Bell, R., DelSole, R., Min, D., Zhu, Y., Li, W., Sinsky, E., Guan, H., Gottschalck, J., Metzger, E. J., Barton, N. P., Achuthavarier, D., Marshak, J., Koster, R., . . . Kim, H. (2019). <i>Songs of Bluegrass</i>. Wiley.</p> <p>(After the 19th author's name, use an ellipsis in place of the remaining author names, then provide the final author name. Do not use ampersands between author names).</p>
Books with group authors	<p>American Psychiatric Association. (2017). <i>Diagnostic and statistical manual of mental disorders</i> (5th ed., text revision).</p> <p>(When the author and publisher are the same, omit the publisher from the source element.)</p>

Book Chapter / Essay in an edited work	Bjork, R. A. (1989). Retrieval inhibition as an adaptive mechanism in human memory. In H. L. Roediger III & F. I. M. Craik (Eds.), <i>Varieties of memory & consciousness</i> (pp. 309-330). Erlbaum.
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REFERENCE BOOKS

EXAMPLES	
Dictionary, Thesaurus, or encyclopedia with no listed author.	<p>Merriam-Webster. (1993). <i>Merriam-Webster's collegiate dictionary</i> (10th ed.).</p> <p>American Psychological Association. (n.d.). <i>APA dictionary of psychology.</i></p> <p>Retrieved July 12, 2019, from https://dictionary.apa.org/</p> <p>(When an online reference work is continuously updated and the versions are not archived, use 'n.d.' as the year of publication and include a retrieval date. See <i>APA dictionary of psychology</i> example above.)</p>
Dictionary, thesaurus, or encyclopedia with listed author	<p>Mohanty, J. N. (1998). Indian philosophy. In <i>The new Encyclopaedia Britannica</i> (Vol. 21, pp. 191-212). Encyclopaedia Britannica.</p> <p>Allen, L. (1995). Privacy in health care. In <i>Encyclopedia of bioethics</i> (Vol. 4, pp. 648-660). Macmillan-Simon.</p>
Multivolume work	McConnell, T. (Ed.). (2001). <i>American decades</i> (Vols. 8-10). Gale Group.

PERIODICAL ARTICLES

A periodical is a publication that appears regularly at fixed intervals, such as a newspaper, a magazine, or a scholarly journal.

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Periodical*, volume number(issue number), page numbers.

(For articles with 20 or more authors, list first 19 authors then use an ellipsis in place of the remaining author names and then list the final author name. Do not use ampersands between author names. See example on pg. 2 of this guide).

TYPE OF PERIODICAL	EXAMPLES
Journal articles in print	<p>Fabian, C. E. (2005). Knowing right from left on X-rays: A way to minimize errors of laterality. <i>Applied Radiology</i>, <i>34</i>(7), 8-16.</p> <p>Dewan, N. A., Lorenzi, N. M., & Zheng, S. (2004). Overcoming resistance to new technology. <i>Behavioral Health Management</i>, <i>24</i>, 28-32.</p>
Newspaper articles in print	<p>Fagan, K. (2004, June 21). Philadelphia: A model of homeless rehabilitation. <i>The News Journal</i>, A1.</p> <p>New drug appears to sharply cut risk of death from heart failure. (1993, July 15). <i>The Washington Post</i>, A12.</p>
Magazine articles in print	<p>Chappell, K. (2004, May). The real story behind the Brown in Brown v. Board. <i>Ebony</i>, <i>59</i>, 114-116, 118.</p> <p>Kandel, E. R., & Squire, L. R. (2000, November 10). Neuroscience: Breaking down scientific barriers to the study of brain and mind. <i>Science</i>, <i>290</i>, 1113-1120.</p>

INTERNET AND ONLINE SOURCES

INTERNET

The variety of material available on the Web can present challenges for creating usable and useful references. When using and citing Internet sources, you should direct your readers as closely as possible to the information being cited and reference specific documents rather than simply home pages. Providing accurate web addresses to these documents allows the reader to find the cited

materials. Test the URLs in your references for dead links regularly, from the first draft to the final revision.

The reference of an Internet source should provide, at the minimum, a document title or description, a date (either the date of publication or update.), and a web address where the document was retrieved. Whenever possible identify the authors of a document as well.

Author, A. A. (Date of publication or last update). Title of document. Site Name. URL of webpage

INTERNET SITES (Non-periodical)	EXAMPLES
Webpage (provide a URL that links directly to the webpage)	<p>Bhatnagar, P. (2005, August 24). <i>Is India's outsourcing honeymoon over?</i> CNN.</p> <p>http://money.cnn.com/2005/08/23/news/international/india_outsourcing/index.htm</p> <p>Centers for Medicare & Medicaid Services. (2020, January 30). <i>Healthy adult opportunity fact sheet.</i> https://www.cms.gov/newsroom/fact-sheets/healthy-adult-opportunity-fact-sheet</p>

ONLINE PERIODICAL ARTICLES

Electronic / Online databases:

Electronic databases are online subscription services to which libraries or library systems typically subscribe (e.g. Academic Search Premier, NexisUni, ProQuest Newspapers).

*****A DOI or Digital Object Identifier may be assigned to an online periodical article. If one is assigned to the article, include this as part of the citation. *****

❖ **Article from an online database with a DOI assigned:**

Author, A. A., Author, B. B., & Author, C. C. (Date of publication). Title of article. Title of Online Periodical, volume number(issue number), pages. <https://doi:0000/000000>

	EXAMPLES
Full text articles available from a library database	<p>Cave, E. M. (2004). Harm prevention and the benefits of marriage. <i>Journal of Social Philosophy</i>, <i>35</i>(2), 233-43. https://doi.org/10.1111/j.1467-9833.2004.00228.x</p> <p>Stein, B. (2004, May 23). Calm down. That wolf at the door has been here before. <i>New York Times</i>, A27.</p>

Online periodical articles NOT obtained from an electronic database:

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Periodical*, *volume number*(*issue number*), *pages*. URL of web page

	EXAMPLES
Online articles that have a print equivalent (exact duplicates of the print version i.e. PDF)	<p>VandenBos, G., Knapp, S., & Doe, J. (2001). Role of reference elements in the selection of resources by psychology undergraduates. <i>Journal of Bibliographic Research</i>, <i>5</i>, 117-123.</p>
Online articles that have a print equivalent but includes additional information or has a different format than the original printed article	<p>VandenBos, G., Knapp, S., & Doe, J. (2002). Another look at the role of reference elements in the selection of resources by psychology undergraduates. <i>Journal of Bibliographic Research</i>, <i>6</i>, 125-149. http://jbr.org/articles.html</p>
Online articles that do not have a print equivalent	<p>Benedetti, F., Giuliano, M., & Lopiano, L. (2003). Open versus hidden medical treatments: The patient's knowledge about a therapy affects the therapy outcome. <i>Prevention & Treatment</i>, <i>6</i>, Article 1. http://journals.apa.org/prevention/volume6/pre0060001a.html</p>

ONLINE BOOKS

An online book may be the electronic text of part or all of a printed book, or a book-length document available only on the Internet, or an audiobook.

eBooks

Author, A. A. (Year). Title of book. Publisher. *DOI or URL if provided.

	EXAMPLES
eBook with no DOI	<p>Pridham, K. R, Umbo, R., & Schroeder, M. (Eds.). (2018). <i>Guided participation in pediatric nursing practice: Relationship-based teaching and learning with parents, children, and adolescents.</i> Springer Publishing Company. https://www.amazon.com/Guided-Participation-Pediatric-Nursing-Practice/dp/0826140432</p> <p>Bryant, P. (1999). <i>Biodiversity and conservation.</i> http://darwin.bio.uci.edu/~sustain/bio65/Titlpage.htm</p>
eBook with DOI	<p>Samanez-Larkin, G. R. (Ed.). (2019). <i>The aging brain: Functional adaptation across adulthood.</i> American Psychological Association. https://doi.org/10.1037/0000143-000</p>
eBook direct from a website	<p>Bryant, P. (1999). <i>Biodiversity and conservation.</i> http://darwin.bio.uci.edu/~sustain/bio65/Titlpage.htm</p>

SOCIAL MEDIA (FACEBOOK, TWITTER, INSTAGRAM)

If you cite a particular social media post, you must cite it in your References. The following is a general guideline. See your campus librarian for additional assistance.

- Include the author name as written (name or an organization).
- You do not need to include the time you accessed the information, simply provide the day and year.
- Provide the entire posting, **up to the first 20 words**.
- Include the URL of the specific post if possible.

	EXAMPLES
Facebook	<p>Format:</p> <p>Author. A. A. (date). Home [Facebook page]. Facebook. Retrieved Month Day, Year, from http://xxxxx</p> <p>Example 1:</p> <p>Unemployed Philosopher’s Guild. (2019, April 17). <i>Guitar prodigy Django Reinhardt (1910-1953) overcame a devastating fire to devise his unmistakable original style [Image attached]. Facebook.</i></p> <p>https://www.facebook.com/UnemployedPhilosophers/</p> <p>Example 2:</p> <p>Gaiman, N. [Neil]. (2012, February 29). <i>Please celebrate leap Year Day in the traditional manner by taking a writer out for dinner. [Status update]. Facebook.</i></p> <p>https://www.facebook.com/neilgaiman/posts/10150574185041016</p> <p>16</p> <p>*(For the title use the content of the post up to the first 20 words. See Example 1).</p> <p>** (If a Facebook post’s purpose is to discuss author’s thoughts, whereabouts, or important information with their friends, indicate</p>

	with [Status update]. See Example 2).
Twitter	<p>Format:</p> <p>Author, A. A. [@twittername]. (Year, Month Day). Full text of tweet up to 20 words [Image attached/Thumbnail with link attached/etc]. [Tweet]. Twitter. https://xxxxx</p> <p>Example:</p> <p>Shiff, A. [@RepAdamSchiff]. (2020, January 2). Read my full statement on these new documents detailing President Trump's decision to withhold military aid to Ukraine [Image attached]. [Tweet]. Twitter. https://twitter.com/RepAdamSchiff/status/1212856009934417920</p>
Instagram	<p>Format:</p> <p>Author, A. A. [@username]. (Year, Month Day). Text of caption [Photograph(s)/Video(s)]. Instagram. https://xxxxx</p> <p>Example:</p> <p>Tyree Library [@tyreelibrary]. (2018, October 12). Check out our spooky display for October! All of the books and movies on display are available for checkout [Photograph]. Instagram. https://www.instagram.com/p/Bo1uWOgAZ6b/</p>

AUDIOVISUAL WORKS

<p>YouTube, TEDTalk, etc.</p>	<p>Palmer, A. (2013, March 1). <i>The art of asking</i> [Video]. TED Conferences.</p> <p>https://www.ted.com/talks/amanda_palmer_the_art_of_asking?language=en</p> <p>dododub. (n.d.). <i>Joey Ramone - A Wonderful Life (Ramones Documentary)</i> [Video]. YouTube.</p> <p>https://www.youtube.com/watch?v=kH0nlGTfZLg&t=2s</p> <p>For YouTube videos, include the person or group who uploaded the video. Use the username for the author if the personal name is not provided.</p>
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INTERVIEWS, EMAIL, AND OTHER PERSONAL COMMUNICATION

<p>Interviews, Email, and Other Personal Communication</p>	<p>No personal communication is included in your reference list; instead, parenthetically cite the communicator's name, the phrase "personal communication," and the date of the communication in your main text only.</p> <p>(E. Robbins, personal communication, January 4, 2001).</p>
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Maps

<p>Map from an Atlas/Book and periodical</p>	<p>Atlas/Book Format:</p> <p>Author, A. A. (contribution). (Date). Map title [format]. Scale #. In: editor name (ed.). <i>Atlas Title</i>. Edition. Publisher. (p. #).</p> <p>Example:</p> <p>Magocsi, P. R. (cartographer). (2003). Population movements, 1944-1948 [map]. 1:8 890 000. In P. R. Magocsi (ed.), <i>Historical atlas of central Europe</i>. University of Washington Press. (p. 53).</p> <p>Periodical Format:</p> <p>Author, A. A. (contribution). (Date). Map title [format]. Scale #. In article title. <i>Journal Title</i>, volume # (issue #), page #s.</p>
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	<p>Example:</p> <p>Clout, H. (cartographer). (2006). Figure 2: France: Types of countryside [map]. Scale not given. In Geography of world economy. <i>Geography, 91, 207.</i></p>
<p>Google Maps</p>	<p>Format:</p> <p>Google. (Date). [Description of map]. Retrieval date, from URL.</p> <p>Example:</p> <p>Google. (n.d.). [Google Maps aerial of Lexington, KY]. Retrieved January 7, 2020, from https://bit.ly/2ReKDV7</p>

IN-TEXT REFERENCE CITATIONS

Reference citations in-text identify the information obtained from each source in your references list and tell exactly where in the work you found the material. This is done by inserting a brief acknowledgment, usually the author's last name and date, in parentheses wherever you incorporated the author's ideas, words, or facts. If the author's name is mentioned in the text, you only need to add the date reference in parentheses. For two or more authors use the word "and" between the authors' names within the text and use the ampersand in parentheses. Include the page number, chapter, figure, table or equation at the appropriate point in text when referencing a direct quote or referring to a specific portion of text. For more information on reference citation in text citations, please refer to Chapter 8 of the *APA Manual*.

Example 1—Author(s) mentioned in the text: According to **last name(s)** (**year**), quote or paraphrase (**p. # or para. #**)

Example 2—Author(s) is not mentioned in the text: at the end of quote or paraphrase (**last name(s)**, **year**, **p. # or para. #**).

	EXAMPLES
Sources with one to two author(s) / editor(s)	<p>Example 1: (The author(s) is named in your text)</p> <p>Kahn (2002) developed a theory frequently used to explain adolescent behavior (p. 8).</p> <p>Example 2: (The author(s) is not named in your text)</p> <p>"The agency says it often adjusts operations and staffing to balance security needs" (Gardner & Blatchford, 2020, para. 9).</p>
Sources with three or more authors / editors	<p>Cite the first author followed by "et al." and the year</p> <p>Example 1: According to Wasserstein et al. (1994)</p> <p>or</p> <p>Example 2: (Wasserstein et al., 1994).</p>
Sources with group authors	<p>Example 1: The American Psychiatric Association (2002) defines....(p. #)</p> <p>Example 2: Conduct Disorder is defined as... (American Psychiatric Association, 2000, p. #).</p>
Sources with Anonymous authors	<p>"...the issue of identity" (Anonymous, 1998, p. 79).</p>

Sources with no author name given	<p>Example 1: In the article “Few Voters” (2020), voters seem to...(p. 3).</p> <p>Example 2: ...on its use (“Few Voters,” 2020, p. #).</p>
Reference Books	<p>Mandarin originated in... (Encyclopedia Britannica, 2002, p. #).</p>
Electronic sources that do not use page numbers	<p>Example 1: It concludes that...(Beutler, 2000, para. 1).</p> <p>Example 2: “it does not mean moral judgement is lacking” (Cummins, 2004, para. 7).</p>
Audiovisual Works	<p>A direct quote from an audiobook, YouTube, TedTalk, etc. should include a timestamp for the beginning of the quotation or paraphrase.</p> <p>Example 1: In her TedTalk, Cuddy (2012) says that body language impacts how a person is judged (2:12).</p> <p>Example 2: Many people make “sweeping inferences and judgements from body language” (Cuddy, 2012, 2:12).</p>
Social Media	<p>Use social media user’s last name or public username and the year the communication was posted.</p> <p>(Shiff, 2020)</p> <p>According to Shiff (2020), “Under the Impoundment Act, the Administration had an obligation to inform Congress” (para. 6).</p>

For additional assistance, please consult your campus librarian.

Adapted from <https://apastyle.apa.org/instructional-aids/reference-guide.pdf> and <https://sfcollege.libguides.com/apa7/internet>