

DELAWARE TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES
Special Meeting
Wednesday, November 14, 2018
Terry Campus Corporate Training Center

MINUTES

PRESENT: Scott A. Green, chairman; Patti A. Grimes, vice chair and member, Sussex County; Robert E. Hagerty, member-at-large; Michael J. Hare, member, City of Wilmington.

ABSENT: William G. Bush, IV, secretary and member, Kent County; Lolita A. Lopez, member-at-large; Ernest G. Talbert, member, New Castle County.

OTHERS PRESENT: Valencia L. Beaty, vice president for human resources, President's Office; Kimberly G. Holston, executive assistant to the president; and Brian D. Shirey, general counsel, President's Office

Chairman Green called the Board meeting to order at 9:35 a.m.

ITEM 1. MOTION FOR EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS – CLOSED TO THE PUBLIC

Ms. Grimes moved and Mr. Hagerty seconded a motion to convene an executive session at 9:35 a.m. to discuss personnel matters. Motion unanimously carried.

MOTION TO RECONVENE THE OPEN SESSION

Mr. Hare made and Ms. Grimes seconded a motion to adjourn the executive session and reconvene the open session at 10:55 a.m. Motion unanimously carried.

ITEM 2. APPROVAL OF GOALS

Mr. Hare moved to establish the following performance and retention goals for the president's 2019 evaluation:

I. Performance Bonus - 2019 Collegewide Goals

1. Create and adopt three-year plan to implement Achieving the Dream framework across the college, engaging faculty, staff, students and the community to improve graduation rates, student achievement and economic impact.
2. Diversify and strengthen revenue streams to address aging infrastructure and support changing institutional needs.

3. Upgrade student information and learning technology systems to enhance utilization of student data, increase access to learning and support materials, and heighten use of technology for student success.
4. Continue development of educational pathways and industry-driven programing by establishing and maintaining strong relationships with employers in Delaware and nationwide.

II. Retention Bonus – 2019 Goals

1. Provide quarterly updates to the board on the College's efforts to plan for succession, support employee development and create a diverse and inclusive environment for students and employees.
2. Identify and annually meet with the top 5 employers of DTCC graduates and 5 other employers that serve key sectors of Delaware's business and industry.
3. Maintain direct relationships with students by hosting at least two interactive meetings with students at each campus.
4. Create a culture of giving by realizing a 4.9% increase in the College's donor base and demonstrating progress toward achieving a 5% participation rate among alumni.
5. Engage Delaware lawmakers, community leaders and other targeted groups in support of solutions to address the College's deferred maintenance and capital infrastructure needs.

Ms. Grimes seconded. Motion carried unanimously

ADJOURNMENT

Ms. Grimes moved to adjourn the special meeting at 10:56 a.m. Mr. Hagerty seconded. Motion unanimously carried.

Submitted by:



Scott A. Green
Chairman