

**Delaware Technical Community College  
Board Facilities & Campus Infrastructure Committee**

**Office of the President, Owens, Stanton, and George Campus  
Via Videoconference**

**Monday, September 24, 2018**

**PRESENT:** Mark T. Brainard; Gerard M. McNesby; Bobbi Barends; Lynn Beaty; Mary Chen; Brad Cowen; Eddie Cunningham, Mark DeVore; Ted Dwyer, Dan Ehmann; John Fogelgren; Joe Gibbons; Scott Green; Mike Hare; Scott Iseman; Kathy Janvier; Cornelia Johnson; Lora Johnson; Richard Kravich; Paul Morris; Allan Nelson; Ray Parsons; Melissa Rakes; Bryan Rogers; Judi Sciple; Brian Shirey; Noelle Sugalski; Tim Winstead; Amber Bradley and Peg Schulties

**CALL TO ORDER:**

Mr. Hare called the Facilities & Campus Infrastructure Committee meeting to order at 3:00 p.m.

**MINUTES:**

Minutes for the May 22, 2018 meeting were approved as written.

**ITEM 1. INTRODUCTION OF COLLEGEWIDE FACILITIES DIRECTOR**

Mr. Mark DeVore was introduced as the Collegewide Director of Facilities. Mr. DeVore will be working with Mr. McNesby to align all of the campus Facilities divisions and to work more cohesively with each campus and with the Campus Directors. Mr. DeVore stated that he is honored to be a part of Delaware Technical Community College and looks forward to working with the campus community. Mr. Hare expressed his satisfaction with the hiring of Mr. DeVore, stating that the College made an excellent choice.

**ITEM 2. SENATE BILL 50**

Dr. Brainard discussed the status of SB 50. The bill is currently two votes short. There is support for SB 50 in New Castle County, but less support in Kent or Sussex counties. Although the current session has expired, the College intends to build on momentum going into January 2019.

Dr. Brainard would like for all Campus Directors to continue outreach meetings with the communities.

### **ITEM 3. REVIEW OF STATE BUDGET UPDATE**

Dr. Brainard was pleased to share with the Committee that state employees are slated to receive a one-time bonus or a 2% increase based on salary. The Student Excellence Earns Degree (SEED) program also has been granted an increase in funding of \$750,000. SEED monies now total \$6.4 million dollars.

Additional capital improvement funds that have been granted to the College will be applied to the Automotive Center of Excellence and the Middletown Training Center.

### **ITEM 4. REVIEW OF CAPITAL PROJECTS**

- Automotive Center of Excellence – The total project cost is \$3 million dollars. The funding is a mix of federal, state, county and private sector support.
- Middletown Training Center – The total project cost is projected to be \$2.5 - \$3 million dollars. The renovated training center will be 7300 square feet and is possible due to a partnership with the town of Middletown.
- Culinary Arts Program Renovation & Expansion – The total project cost is \$3 million dollars. There is private sector support for the cost of this project. The Stanton Culinary area has never been updated.
- The roof replacement at the Terry Education & Technology Building is complete.
- Elevator repair at the George West Building has been completed.
- Infill Project at George East Building – the Plaza roof with walking surface was built in 1974 and has not been replaced. One recommendation is to enclose the plaza and also renovate 10,000 square feet in the cafeteria area. Ground spaces are unusable due to flooding issues. Mr. McNesby has received an official recommendation from Tetra Tech. The cost of repair is \$5 million dollars.

### **ITEM 5. OTHER BUSINESS**

- The inaugural RN to BSN program graduation will take place in December.
- Two new Paramedic Instructor positions have been funded.
- Mr. Green inquired if there is a specific time frame for the allocation of Bond Bill funds, specifically whether it needs to be spent within the state's fiscal year. Mr. McNesby explained that the funding is secure for several years.
- Stanton/George is responding to the ADA Facilities Audit report. There are approximately 300 issues that need to be addressed and resolved. The due date for the correction of these issues is November 2019. No life safety issues were found during the audit.

- Bobbi Barends will be attending DelDOT workshops to discuss the effects on the college regarding the future plans for the Route 404/113 interchange. This project is currently slated to begin in 2022.

Dr. Brainard thanked everyone for attending. With no further business to discuss, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

*Peg Schulties*

Administrative Coordinator for Facilities Management