

**DELAWARE TECHNICAL COMMUNITY COLLEGE
BOARD FINANCE COMMITTEE**

**Corporate Training Center (CTC) 401
Terry Campus**

June 19, 2017

MINUTES

Attendees: Mark T. Brainard, Scott A. Green, Daniel Ehmann, Patti A. Grimes, Robert E. Hagerty, Michael J. Hare, Robert W. Hearn, Jr., Darlene S. Johnston, Richard Kravevich, Gerard M. McNesby, Melissa Rakes, Justina Sapna, Judi Sciple and Noelle Sugalski.

The meeting was called to order by Ms. Grimes at 3:00 p.m.

REQUEST FOR APPROVAL OF MINUTES

Mr. Hagerty moved to approve the minutes of the April 11, 2017 Finance Committee meeting as submitted. Mr. Hare seconded the motion. Motion carried unanimously.

REQUEST FOR APPROVAL OF FY 2018 TUITION POLICY

The committee discussed the Financial Plan that included an increase in the tuition rate of 3.76% for the 2017-2018 academic year. After discussion, a motion was made by Mr. Hagerty and seconded by Mr. Hare to endorse an in-state tuition rate of \$145.00 per credit hour (up to 12 hours per semester) and an out-of-state rate of \$362.50 per credit hour (up to 12 hours). Motion carried unanimously.

REQUEST FOR APPROVAL OF FY 2018 FEE POLICY

As part of the College's continuing review of its fee structure to support instructional programs, administrative services and student activities, the committee discussed recommendations from Mr. McNesby which outlines the following changes to the current fee structure: (1) do not increase the Registration Fees and the base lab hour rate for certain classes that is currently at \$12 per lab hour; (2) apply the current \$20 per semester student service fee to both full and part time students; and (3) increase the technology support fee to \$10.00 per credit hour for all credits taken. After discussion, a motion was made by Mr. Hagerty and seconded by Mr. Hare to approve the fee structure as submitted. Motion carried unanimously.

REVIEW OF FISCAL REPORTS

Mr. McNesby reviewed the fiscal reports for the 10 months ending 4/30/17 along with reports on Tuition & Fee financial activity and the 15% Test calculation as follows:

1. General Fund: Spending in the General Fund is 84.7% of the annual budget 83% through the fiscal year. Overall expenditures in this fund are tracking according to plan.
2. Tuition Fund: Credit tuition revenues of \$29.8m are down 4.7% compared to the same time period last fiscal year. However, tuition revenues are actually up 5.4% when we factor in a \$3.2 million financial aid check deposited on May 1st for the Stanton/George Campuses. Spending obligations (funds encumbered under Purchase Orders) are down 14.7% with reduced obligations in contractual services, energy and supplies.
3. Carryover: The carryover figure of \$24.8 million exceeds the target figure of \$23.7 million; and
4. The 27.2% Collegewide 15% Test calculation exceeds the target level of \$24.6% projected for the Fiscal 2017 Budget.

A motion was made by Mr. Hagerty and seconded by Mr. Hare to approve the fiscal reports as submitted. Motion carried unanimously.

OTHER BUSINESS

Dr. Brainard discussed Senate Bill 50 and the need for a long term solution to address Delaware's Community College system capital infrastructure needs of \$90 million in deferred maintenance which render some of its facilities unsafe and in some cases uninhabitable. Mr. McNesby discussed his memo dated June 15, 2017 which outlines four funding scenarios related to supporting a six year capital plan and \$116 million in projects.

There being no further business to discuss, motion was made by Mr. Hagerty and seconded by Mr. Hare to adjourn the meeting at 3:45 p.m.

Submitted by:
Darlene S. Johnston
Assistant to the
Vice President for Finance