

**DELAWARE TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES
PERSONNEL COMMITTEE MEETING**

**SUSSEX COUNTY
The Bellmoor Inn, Rehoboth Beach
Rosewood Boardroom**

Thursday, October 25, 2018

MEMBERS PRESENT: Ms. Lolita A. Lopez (Board Member) and General Ernest G. Talbert (Board Member.)

MEMBERS ABSENT: William G. Bush, IV, Esq., (Board Member and Personnel Committee Chair)

OTHERS PRESENT: Dr. Mark T. Brainard, President; Brian D. Shirey, Esq., General Counsel; Dr. Valencia “Lynn” Beaty, Vice President for Human Resources; Dr. Bobbi J. Barends, Vice President and Campus Director, Owens Campus; Dr. Lisa Strusowski, Director of Communication and Planning, Terry Campus; Ms. Janis Beach, Director of Human Resources, Terry Campus; Ms. Maribeth Dockety, Director of Human Resources, Owens Campus; Tom Burn, Tonya Schaeffer, Heidi Gurdo, and Richard Rexrode, Leadership Development Program participants.

Ms. Lopez called the meeting to order at 3:10 p.m.

ITEM I: REVIEW OF MINUTES

Ms. Lopez placed the minutes of the June 18, 2018, meeting up for discussion, questions, or corrections. There being none, General Talbert moved and Ms. Lopez seconded a motion to accept the minutes as written. The motion carried unanimously.

ITEM II: REQUEST FOR APPROVAL OF VICE PRESIDENT FOR STRATEGIC COMMUNICATION AND MARKETING

Dr. Beaty provided background information for the request for approval of vice president for strategic communication and marketing. An open-competitive recruitment was conducted, with advertisements posted in various electronic media and trade publication. The recruitment process yielded a diverse pool of 29 applicants, with 15 meeting the minimum qualifications; five applicants were invited in for an interview.

Dr. Christine Gillan was unanimously recommended for the position by a diverse screening committee comprised of representatives from President’s Council. She currently serves as the acting vice president for strategic communication and marketing. Dr. Gillan has served in a variety of roles at the College, with increasing responsibility, including public relations manager and director of communication and planning, Owens Campus; and director of strategic communication, at the Office of the President.

She also had a distinguished career in State government. At the Department of Transportation, Dr. Gillan served in a variety of positions, all with increasing levels of responsibility, such as public information

officer, community relations officer, manager of governmental relations, and, lastly, manager of external affairs. She also served as special projects coordinator in the Office of Governor Ruth Ann Minner.

An entrepreneur, Dr. Gillan was the owner of C. Gillan Associates, where she conducted seminars on a variety of organizational communication topics

Dr. Gillan earned a bachelor's of arts in Communication, the University of Delaware; a master's in business administration, Wilmington University; and a doctor of education, the University of Delaware. She is a graduate of Delaware Technical Community College's Leadership Development Program

After discussion, General Talbert made a motion to approve the request; Ms. Lopez seconded the motion. The motion carried unanimously.

Dr. Brainard thanked the Committee for approving the recommendation, and indicated he would comment further during the Board meeting.

ITEM III: NEW ITEMS

There were no new items presented for discussion. General Talbert requested nametags for the Board when they visit the campus locations; Dr. Brainard indicated this would be taken care of.

MOTION FOR EXECUTIVE SESSION (CLOSED TO THE PUBLIC)

General Talbert moved and Ms. Lopez seconded the motion to adjourn the personnel committee meeting and convene an executive session at 3:20 p.m. to discuss personnel and legal matters.

MOTION TO RECONVENE THE PERSONNEL COMMITTEE MEETING

General Talbert moved and Ms. Lopez seconded a motion to reconvene the open session at 3:24 p.m. The motion carried.

MOTION TO ADJOURN

General Talbert moved to adjourn the meeting at 3:25 p.m. Ms. Lopez seconded. The motion carried unanimously.