

**DELAWARE TECHNICAL COMMUNITY COLLEGE
BOARD OF TRUSTEES
PERSONNEL COMMITTEE MEETING**

KENT COUNTY

Del-One Conference Center ~ Terry ETB 727 ~ George Conference Center A/B ~ Owens CPC550

Monday, June 15, 2020

MEMBERS PRESENT: General Ernest G. Talbert, board member and personnel committee chair, Ms. Patti Grimes, board member and Ms. Diane Glenn, board member.

MEMBERS ABSENT: none

OTHERS PRESENT: Brian D. Shirey, Esq., general counsel; Dr. Valencia “Lynn” Beaty, vice president for human resources; Ms. Janis Beach, assistant vice president for Title IX and civil rights and director of human resources, Owens Campus; Dr. June Roux, dean of instruction, George Campus; Ms. Tamesha Broughton, director of human resources, George Campus; and Ms. Courtney Hutt, director of human resources, Stanton Campus

General Talbert called the meeting to order at 3:09 p.m. General Talbert welcomed Ms. Glenn to the personnel committee.

ITEM I: REVIEW OF MINUTES

General Talbert placed the minutes of the Oct. 10, 2019, meeting up for discussion, questions, or corrections. There being none, Ms. Grimes moved and Ms. Glenn seconded the motion to accept the minutes as presented. The motion carried unanimously.

ITEM II: REQUEST FOR APPROVAL OF VICE PRESIDENT AND TERRY CAMPUS DIRECTOR

Dr. Beaty presented a request from the president to approve Ms. Cornelia Johnson as the College’s vice president and campus director, Terry Campus. Dr. Beaty provided a detailed overview of the nationwide search conducted for the position that included advertisements in Diversity in Higher Education, Inside Higher Ed, and Indeed.com, as well as other electronic publications. She also noted every phase of the screening process, including the Campus Open Forum presentation, which followed the social/physical guidance provided by the Delaware Division of Public Health and the Centers for Disease Control and Prevention and used Zoom technology.

The screening committee was comprised of representatives from academic affairs, strategic communication and marketing, legal affairs, human resources and campus administration. Additionally, representatives from the Terry Campus Staff and Faculty Senates were on the committee. Twenty qualified applications were thoroughly vetted, resulting in the selection of four applicants (three external, one internal) for an interview; one applicant then withdrew from the process. Subsequently, one applicant was invited back to participate in the campus open forums.

Open forums were held to give all interested faculty, staff and students an opportunity to hear the finalist's vision for the Terry Campus, and to engage in a question-and-answer session on a wide variety of topics chosen by the committee. Attendees were given the opportunity to provide feedback which was given great weight by the committee in making its final recommendation to Dr. Beaty. Based upon the application materials, interview responses, references, the applicant's prior work experience, and feedback from the campus open forums, the committee unanimously recommended Ms. Johnson to Dr. Mark T. Brainard, president.

Following a 21-year tenure at Delaware State University, Ms. Johnson joined Delaware Technical Community College in 2002 as Stanton Campus registrar. Since then, she has served in several roles with increasing responsibility and held a wide variety of positions at the College, including assistant dean of student affairs, Stanton Campus; director of communication and planning, Stanton and George Campuses; and dean of student affairs, Stanton and George Campuses. Ms. Johnson currently serves as acting vice president and campus director, Terry Campus.

She has played a leadership role on many collegewide committees including the Achieving the Dream Core Team, Diversity and Inclusion Committee, Registrars Collaboration Group, Collegewide Mental Health Collaboration Group, Middle States Self-Study Committee, Retention Task Force, Student Success Council, Planning Committee, and International Student Advising Collaboration Group. Ms. Johnson also served on a variety of campus-based committees.

Ms. Johnson currently serves on the board of the Central Delaware Chamber of Commerce and the Greater Kent Committee, where she also serves on the Education and Training Subcommittee. Recently, she received a commission from the governor to serve on the Transportation Investment Fund Council.

Ms. Johnson earned a Bachelor of Science in Economics from the University of Delaware, and a Master of Business Administration from Delaware State University. In 2016, she was awarded an honorary Doctorate of Humane Letters from Wilberforce University. A 2006 graduate of the College's Leadership Development Program, Ms. Johnson has served as a mentor for the program on several occasions.

After discussion and positive observations, Ms. Glenn made a motion to approve the request. Ms. Grimes seconded. Motion carried unanimously.

ITEM III: NEW ITEMS

There were no new items presented for consideration.

ADJOURNMENT

The meeting adjourned at 3:21 p.m.