



## **Delaware Tech Board of Trustees Technology Committee Meeting**

Date: May 10, 2018  
Time: 3:00 pm – 4:30 pm  
Location: Stanton B240, OOP Boardroom, Owens 346B, George WW 350

**Present:** Bob Hagerty, Michael Maksymow, and Rob Nicholson

**Absent:** Vince Borelli and Gary Moyer

**Others Present:** Mark Brainard, Kathy Janvier, Lora Johnson, Rick Kravovich, Kelly McVeigh, Paul Morris, Tom Rainer, Justina Sapna, Steve Shirey, Lisa Strusowski, and Rob Wiltbank

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### **Board of Trustees Technology Committee Charge:**

The Technology Committee's charge is outlined in the Delaware Tech Bylaws Article VII, Section 5, which is set forth below:

#### *Section 5. Technology Committee*

*The Technology Committee is charged with the development and prioritization of short and long term technology goals for the College to promote the effective use of information technology in the instructional and administrative activities of the College and to identify and recommend new and emerging IT-based services necessary to the fulfillment of the College's mission. In order to achieve this purpose, the Committee provides advice and recommendations to the Board and College administration concerning IT strategic directions, operating policies, and student, faculty and staff IT needs.*

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### **Minutes:**

#### **1. Welcome/Opening Remarks**

Mr. Hagerty called the meeting to order at 3:00 pm. He thanked Dr. Kravovich for the tour and briefings of the Stanton Campus conducted on March 8 and recommended that additional similar opportunities be considered for future meetings.

#### **2. Review/Approval of Minutes**

The minutes from the March 8 meeting were approved as written.

#### **3. Information and Instructional Technology (IIT) Report**

Dr. Kravovich introduced Tom Rainer to the committee. Mr. Rainer recently joined the College as the director of computing support. Dr. Kravovich praised his experience in both the public and private sectors and knowledge of computing support and project management.

Dr. Krlevich reported on the 2018 Engineering Your Tomorrow event hosted by the Sussex County STEM Alliance at the Owens Campus on April 14. Based on the successful Engineering Your Tomorrow events held in New Castle County, the inaugural STEM event in Sussex County welcomed about 120 girls, parents, and volunteers for a fun, activity-filled day of engineering, science, and motivational speakers, including First Lady Tracey Quillen Carney. Dr. Krlevich thanked Mr. Maksymow for his work as the chair of the Sussex County STEM Alliance and Mr. Morris and the workforce development division for their assistance with this event.

Mr. Maksymow provided additional information on the focus and strength of the Sussex County STEM Alliance and noted the impact of the event in highlighting successful women in engineering and science. He thanked the College, Dr. Krlevich, Dr. Bobbi Barends, and Ms. Diane Calloway for helping to make the event a success. Dr. Brainard offered the College's assistance in the planning of next year's event.

Mr. Wiltbank provided an overview of applications projects underway at the College. Major projects in the planning or implementation stage include:

- ❖ Banner 9 infrastructure upgrade
- ❖ Degree Works 5 version upgrade
- ❖ Document imaging server and client software upgrade

Mr. Wiltbank also reported that all phases of the Nelnet project, which provides students the option to receive financial aid funds electronically and online access to tuition payment plans, were complete and recognized Mr. Dan Ehmann for his leadership on the project.

Ms. McVeigh provided an update on Desire2Learn (D2L), the College's new learning management system (LMS). Nine programs, encompassing approximately 2000 courses, will have migrated to the new system as of fall 2018.

Ms. McVeigh also shared feedback for the College's instructional design team recognizing their work on the development of the RN to BSN program.

Dr. Krlevich provided an update on the College's distance learning technology. His department, as well as departments across the College, have had great success in using Zoom Video Conferencing from both a technological standpoint and instructional value.

Mr. Shirey provided a report on the College's response to email outages which occurred on March 12, April 6, and April 17. Mr. Shirey thanked Mr. Pat Hennessy and Mr. Joel Harrison in the College's system department for their dedication in addressing the problem. Dr. Brainard stated that he had been briefed on the next steps for upgrading the College's email system and thanked the department for their response to the outages. Mr. Hagerty offered the committee's assistance in reviewing storage and quota policies and discussing best practices in redundancy and high-risk areas.

Dr. Krlevich concluded the report with a thank you to the IIT directors and staff for their work, including the preparations for several major deployments scheduled for the summer, and a note that IIT will work closely with strategic communications and marketing to keep end users informed of changes.

**5. Next Meeting**

Draft meeting dates will be reviewed by the committee chair and released in the summer.

The meeting adjourned at 4:18 pm.