

On March 30, 2020, [Governor John Carney issued a modification to the State of Emergency](#), which allows child care programs in Delaware to be designated as emergency child care sites in an effort to assist essential personnel during the coronavirus crisis.

Per the order, beginning April 6 and continuing until the State of Emergency is lifted, child care may only be provided by child care centers that have been designated as “Emergency Child Care Sites” by the Department of Services for Children, Youth and Their Families (DSCYF).

In order to be an emergency child care site, child care centers and homes must certify that they are only providing child care to children of personnel working for essential businesses, as defined by Governor Carney’s State of Emergency, and cannot work from home.

**Delaware Tech Child Development Centers in Wilmington, Dover, and Georgetown have been certified as emergency childcare sites and are now enrolling children of essential personnel who cannot work from home. Additionally, Delaware Tech is offering day camps at each of its four locations to provide care to school-age children up to age 12. Spaces are limited, and applications will be processed based on a first-come, first-served basis.**

We have emergency childcare spots for the following ages at each location:

Classroom	Dover	Georgetown	Wilmington	Stanton
Infant	6 weeks - one year	6 weeks - one year	3 months-18 months	n/a
Toddler	12 - 24 months	12 - 24 months	18-36 months	n/a
Toddler	24 - 36 months	24 - 36 months		
Pre-school	3 - 5 years	3 - 5 years	3-5 years	n/a
School-age*	5 - 12 years	5 - 12 years	5 - 12 years	5-12 years

\* Limited space for younger school-age children in our child development centers. School-age children must have attended kindergarten or higher according to Delaware regulations. Additional school-age care is provided in our day camps offered on each campus.

**Please contact Lisa Peel at [lpeel@dtcc.edu](mailto:lpeel@dtcc.edu) or 302.519-3743 with questions about any of our emergency childcare sites.**

## Steps to Enroll

### 1. Verify that you are essential personnel under the new guidance

Governor Carney issued a "shelter in place" order that went into effect on March 24th ordering all Delaware residents to stay at home unless engaging in authorized activities, such as essential personnel who have to report to their work site. Governor Carney also issued an order restricting the provision of child care to those facilities who will only serve the children of essential personnel **who cannot work from home**. Both orders have the full effect of law, and it is the responsibility of parents to comply with both orders and **ONLY** seek out of home child care at an Emergency Child Care Site **if they have no other available option**. As of April 6th, care is reserved **only for essential personnel who cannot work from home, and care should be seen as a last resort**. The intent of the Governor's orders is to reduce the potential for spread of the virus while also balancing the need for critical services (health care, law enforcement, etc) to continue to operate.

### 2. Complete the enrollment paperwork for each child

- Complete the temporary contract for the location you are interested in:
  - [Terry Campus \(Dover\) Temporary Contract](#)
  - [Owens Campus \(Georgetown\) Temporary Contract](#)
  - [George Campus \(Wilmington\) Temporary Contract](#)
  - [Stanton Campus \(School Age only\) Temporary Contract](#)
- Complete all four forms below in order to enroll children in emergency child care
  1. [DSCYF Essential Personnel Form \(certifying essential status\)](#)
  2. [DSCYF Temporary Child Information Card](#)
  3. [DSCYF Temporary Enrollment Form](#)
  4. [DSCYF Temporary Health History Form](#)

**All enrollment information should be completed and emailed to Lisa Peel at [lpeel@dtcc.edu](mailto:lpeel@dtcc.edu).** Incomplete enrollment packets may delay the process, so please be sure you have included all necessary paperwork and thoroughly completed each form. **All applications will be processed in the order they are received.**

3. **Upon review of your enrollment paperwork, you will receive an email notification indicating if space is available and if you have been accepted for emergency care. All applications will be processed in the order they are submitted.**
4. **You will then be connected with the CDC or camp director at the respective location to begin the orientation process. The CDC or camp director will provide you with the details you need and answer any questions you have about the site as you prepare for your child/ren's first day of care.**

## **Orientation**

Please note that we are unable to provide tours at this time due the restrictions related to COVID-19. We are using additional precautions to ensure the safety and health of children in our care including daily health screenings for all adults and children. Parents will be required to take their child's temperature daily. Services cannot be provided to any child who has a temperature of 99.5 or above, has symptoms of respiratory infection, or has been in close contact with a person who has been confirmed to have COVID-19.

### **Dover Location**

#### **Educational Technology Building**

**Monday - Friday, 7:30 a.m. - 5:30 p.m.**

**Kim Pridemore, CDC Program Manager : (302) 857-1720 or [kpridemo@dtcc.edu](mailto:kpridemo@dtcc.edu)**

**Kristen Yencer, School Age Camp Director: (302) 857-1401 or [kristen.yencer@dtcc.edu](mailto:kristen.yencer@dtcc.edu)**

### **Georgetown Location**

#### **21179 College Drive**

**Monday - Friday, 7:30 a.m. - 5:30 p.m.**

**Christiana Roberts, CDC Program Manager: (302) 259-6567 or [crobert9@dtcc.edu](mailto:crobert9@dtcc.edu)**

**Jillian Whitney, School Age Camp Director: (302) 259-6364 or [jillian.whitney@dtcc.edu](mailto:jillian.whitney@dtcc.edu)**

### **Wilmington Location**

**West 2nd Street between North Shipley & North Orange Streets; entrance on North Shipley Street**

**Monday - Friday 7:30 AM - 5:30 PM**

**Helen Saunders, CDC Program Manager: (302) 830-5260 or [h.saunders@dtcc.edu](mailto:h.saunders@dtcc.edu)**

**Rachel Anderson, School Age Camp Director (302) 354-0653 or [rachel.anderson@dtcc.edu](mailto:rachel.anderson@dtcc.edu)**

### **Stanton Location**

#### **400 Stanton Christiana Road**

**Monday - Friday 7:30 AM - 5:30 PM**

**Katie Lakofsky, School Age Camp Director (302) 420-4509 or [k.lakofsky@dtcc.edu](mailto:k.lakofsky@dtcc.edu)**

