

DELAWARE TECHNICAL & COMMUNITY COLLEGE

NOTICE REGARDING ELECTRONIC MAIL AND INTERNET USAGE

Since 1998, the College has reserved the right to monitor electronic mail and other network usage under the circumstances identified in the College's Acceptable Use of Electronics Network Policy. A law signed by Governor Minner in July 2001 requires Delaware employers to give employees a one-time notice informing employees if electronic mail or Internet usage is subject to monitoring. Your signature is being sought as an acknowledgement that you have been informed your electronic mail or Internet usage may be monitored. If you choose not to sign this document you will forfeit your electronic mail account and access to the College network. The Acceptable Use of Electronics Network Policy ("Network Policy") may be found at www.dtcc.edu/policy/aup. Should you have any questions, please contact the Human Resources Office on your campus.

I, _____, the undersigned employee of Delaware Technical & Community College, hereby acknowledge that I have read the College's Acceptable Use of Electronics Network Policy and that I am bound by its terms. I further acknowledge that I understand my electronic mail and Internet usage on the College's computing and electronic network may be monitored under the circumstances described in the Policy and any amendments to the policy. I agree to maintain familiarity with the Policy if and when it is amended so that I remain aware of the circumstances under which my network usage may be monitored.

Employee's Signature / Date: _____