Delaware Technical Community College Child Development Center focuses on the development of a child as a whole person from six weeks through age twelve. Integrated within the preschool setting is our state-funded Early Childhood Assistance Program (ECAP). Seventeen of our forty preschool slots are funded by the ECAP Grant. This grant follows Head Start Performance Standards and innovative practices recognized in the field of Early Childhood Education. Through the use of carefully guided activities, emphasis is placed upon developmentally appropriate skills. Culturally diverse learning experiences are provided each day in the areas of language arts, social-emotional awareness, music, art, science, math readiness, and reading readiness. Based on the theory that children learn through play and developmentally appropriate practices (DAP), daily routines encourage active involvement, meaningful experimentation and positive reinforcement. The Center serves children of Delaware Tech students, staff, and the community and is licensed through the state of Delaware to care for up to 115 children.

**Program demographic information for 2013-2014:**

Funded Enrollment: 17
Total Number of Children Served: 20
Age of Children: 4 years of age by August 31, 2013.
Number of children with an identified disability: 3
Number of families that English is not their primary language: 0
Number of families over income eligibility: 2
Number of father/father figures who participate in DTCC CDC ECAP activities: 8
Number of homeless families served: 9       Children: 9
Average monthly enrollment: 17

**Medical Services:**
Percentage of children up-to-date on physical examinations: 100% of total children minus children <45 days
Percentage of children up-to-date on all immunizations appropriate for age: 100% of total children minus children <45 days

**Preventative Dental Services:**
Number of children having completed dental screening: 18 (2 children ended prior to screening deadline)
Number of children requiring follow-up dental care: 4
Number of children having completed required follow-up dental care: 1 (Remaining summer and fall appointments)

**Primary Language:**
Number of families whose primary language is English: 20
Family Partnerships and Services:

- Families participated in the family goal setting process which resulted in individualized family partnership agreements.

- All families received family services during the program year.
  - Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter - 1
  - Housing assistance such as subsidies, utilities, repairs, etc. - 1
  - Adult Education: 6
  - Job Training: 6
  - Health Education: 20 (100%)
  - Parenting Education: 20 (100%)

- During the course of the year parents had an opportunity to participate in a variety of activities such as:
  - ECAP Parent Committee
  - ECAP Policy Council
  - Job Fairs
  - Sussex Health Advisory Committee
  - Harvest Parade
  - Winter Holiday Story Day
  - Story Time with Clem Bowen
  - Mother Goose Visit
  - Dining with Dad
  - Muffins with Mom
  - Making A Difference Conference (DHSA & DAEYC)
  - Winning Over Whining – Parent Training
  - Encouraging Independence in Children – Parent Training

- During the course of the year many activities took place to prepare our children and families for the transition to kindergarten such as:
  - Parent Conferences
  - Home Visits
  - Transition Resources
  - Transition Planning
  - Kindergarten Registrations
  - Kindergarten Readiness Curriculum Components

DTCC CDC ECAP provided 160 days of service in our center based Early Childhood program.
Last triennial Program Review was conducted: April 29, 2012

The program had a strength related to collaboration with its parent institution, Delaware Technical Community College (DTCC). Located on the DTCC campus, the ECAP program received tremendous support from the college in its mission to provide care and education for the children of Delaware Tech students and for at risk children in the Georgetown area. Supports from the college were evident across the service areas.

Starting with the area of early childhood health and developmental services, the DTCC Nursing Department assisted in providing and monitoring health services. The DTCC Occupational Therapy Department assisted with screening services. These services bolstered the program's ability to administer health services with appropriately qualified content area expertise.

With regard to the service area of education and early childhood development, the program enjoyed the benefit of being on the campus of a college that offered two early childhood degrees. DTCC offered an A.A.S. Degree in Early Care and Education (Birth to Second Grade) and an A.A.S. Degree in Early Childhood Development. The Birth to Second Grade degree prepared students for transfer to a four-year in-state institution to complete requirements for a bachelor’s degree in early care/education (Birth to Second Grade). This option had approval from the Delaware Department of Education as the first half of an associate/bachelor’s preparation for a Birth to Second Grade teaching certification. Having these academic resources was a tremendous resource for staff development and parent educational pursuits. Also, the DTCC Education Department utilized the Child Development Center classrooms, including the ECAP program, to provide laboratory experiences for its students. An observation room adjoined one classroom to facilitate observations without distracting the classroom itself. Additionally, college students placed in the classrooms were an asset to having volunteers in the education and early childhood development service area of the program.

A significant asset in the area of family and community partnerships stemmed from a college partnership providing space to a Learning Resource Center within the same facility that housed the ECAP classrooms. This partnership resulted in a wealth of on-site parent educational resources. The Learning Resource Center was a lending library with over 12,000 educational materials for levels birth through adult, including school levels of preschool through 12th grade. Materials available included story books, flannel board stories, toys, games, teaching methods and classroom resource books, curriculum materials, music CDs and cassettes, videotapes, DVDs, puppets, and kits. This was an invaluable resource for parents and ECAP teaching staff alike. Another support provided by the college in relation to family partnerships was translation services with families who spoke a language other than English. This enabled the program to communicate with parents in their primary or preferred language.

In the area of program design and management, DTCC's three full-time legal consultants served as a resource for all matters related to the program. Most recently, one of the legal consultants reviewed the program's transportation policy and permission slip. The college also incorporated the ECAP audit into its own annual financial audit. The DTCC Campus Director, Business Manager, and three additional college administrators served on the ECAP Governing Board. A Learning Resource Center staff person served on the Policy Council as a community representative. In all of these ways, connections with the college enhanced the program's implementation of its oversight responsibilities. The program developed strong collaborative relationships within its parent institution, thereby enhancing the quality of services provided to children and families.

Our next triennial Program Review will be conducted April 27, 2015.
Funding Sources:
Delaware Department of Education - $120,700
Delaware Technical & Community College - $147,461

2013-2014 Budget Expenditures:
Personnel serve two preschool classrooms totaling 40 children of whom 17 are ECAP funded
$7,100/child x 17 children = $120,700 total

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*ECAP is included in over-all college budget audit and may be accessed though:

State of Delaware FY2013 Single Audit Final Report

State of Delaware FY2013 - Comprehensive Annual Financial Report

10-27-14