Learning for Life

Our Mission

The Workforce Development and Community Education Division of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the Division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

Dr. Christopher Moody, director, Workforce Development and Community Education

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Build Your Professional Skills

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Learn Something New

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Holiday Calendar
(College closed on these days)

- Martin Luther King, Jr. Day
  Monday, 1/21/19
- Good Friday
  Friday, 4/19/19
- Memorial Day
  Saturday - Monday, 5/25-27/19
- Independence Day
  Thursday, 7/4/19

Office Hours:
8:30 a.m. - 4:30 p.m.,
Monday - Thursday
8:30 a.m. - 4 p.m., Friday
(excluding holidays)

Important Numbers:

- Bookstore: (302) 259-6116
- Registration: (302) 259-6330

Abbriviation Legend

- M - Monday
- T - Tuesday
- W - Wednesday
- Th - Thursday
- F - Friday
- S - Saturday
- Su - Sunday

Information presented in this bulletin is complete and accurate at the time of printing
**Financial Assistance Available through various organizations.**
For a complete listing and details, see page 10.
**AutoCAD**

**Intro to AutoCAD**
Learn AutoCAD hardware/software fundamentals: how to draw accurately, drawing annotation/management, the latest 3D modeling, and visualization techniques. **Required:** Keyboarding, mouse skills, and Windows experience. No class 5/25. **Instructor:** Derek Dutton

**Revit Architecture, 3D CAD**
This is an introduction to architectural building design using Revit 2015. This course introduces three-dimensional (3D) concepts and techniques in parametric computer aided design (CAD). Topics covered include floor plan and layouts, sections and elevations, callout views, detail views, scheduling, dimensions and annotation, creating and modifying Revit families, and organizing construction documents. **Required:** Students must have keyboarding skills, mouse skills, and Windows experience. **Instructor:** Derek Dutton

**SolidWorks, Intro to 3D CAD**
This is an introduction to basic elements of 3D mechanical CAD (computer-aided design) using SolidWorks. Students receive a working knowledge in system and screen control to create, edit, and visualize 3D models and prepare mechanical drawings. **Required:** Students must have keyboarding skills, mouse skills, and Windows experience. **Instructor:** Derek Dutton

**Business and Careers**

**Bookkeeper Certification Course**
Are you good with details and numbers? This certificate program is designed for people to learn the skills needed to be an entry-level bookkeeper. Learn general ledger entry, preparation, and reconciliation of financial statements. **Be prepared to take the National Bookkeeper exam the last night. Textbook available in the College bookstore.** **Instructor:** Celine Stuart

**Payroll Certification Course**
Ensure employers know your payroll knowledge and skill. This certificate program helps you prepare for career success with firsthand knowledge of calculating payroll, completing payroll taxes, and preparing payroll records. Retain the knowledge through examples and real business applications. **Be prepared to take the National Accounting exam the last night. Textbook available in College bookstore.** **Instructor:** Celine Stuart

**QuickBooks Certification Course**
This certificate program will enhance your professional office skills. Upon successful completion of this course, you will be able to set up a company’s inventory, ledger, payroll, customer database/vendors and invoice for services, credit card purchases, reconciliations, process payments, work with bank reconciliations, enter and pay bills and the creation of monthly financial report packaging including balance sheets, income statements and monthly financial reports. **Be prepared to take the National QuickBooks exam the last night of class. Textbook available in College bookstore.** **Instructor:** Celine Stuart

**Spanish I**
Learn practical conversational skills to communicate effectively at work or in other situations. **Basic grammar, vocabulary, and common phrases covered. Textbook available in the College bookstore.** **Instructor:** Karen Hurley

**Spanish II**
Increase knowledge of Spanish. Continue to focus on improving vocabulary for use in day-to-day situations; continue to develop verbal ability. **Textbook available in the College bookstore.** **Instructor:** Karen Hurley
Training for Early Care and Education (TECE I)
Curriculum introduces the core competencies needed in the field of early care and education. Students develop essential knowledge, skills, and attitudes that enhance development. Approved through the Office of Childcare Licensing in Delaware; hours can be applied toward relicensure. TECE I and II support the training requirements for the Child Development Associate credential. The training is an integral component of Delaware’s licensing regulations and Delaware Stars. Materials included.

**EYD 334 231 - 66 hrs, 6.6 CEUs, Fee $299**
Please call (302) 259-6368 for information regarding dates and time.

Training for Early Care and Education (TECE II)
The Advanced Core Curriculum (Level II) has 12 modules with an additional 66 hours of childcare training. Each training module has specific objectives that describe essential knowledge, skills, and attitudes within each topic area in early care and education. Approved through the Office of Childcare Licensing in Delaware, hours can be applied toward relicensure. TECE I and II support the training requirements for the Child Development Associate credential. The training is an integral component of Delaware’s licensing regulations and Delaware Stars. Materials included.

**EYD 335 231 - 66 hrs, 6.6 CEUs, Fee $299**
Please call (302) 259-6368 for information regarding dates and time.

Certifications and Technical Skills

ATSSA Flagger National Certification Training
This 4-hour nationally recognized American Traffic Safety Services Association (ATSSA) course is offered through the Delaware Safety Council and is based on the Manual on Uniform Traffic Control Devices. Instruction on proper uses of and standards for flagging equipment, setting up flagger stations, factors affecting vehicle stopping distances, recognition of dangerous situations, communication methods with highway work zone employees and motorists, and recognition of health hazards associated with summer and winter work. A score of 70% or higher is required on the final exam before ATSSA Certification can be granted. Instructor: Delaware Safety Council

**EYD 535 261 - 4 hrs, .4 CEUs, Fee $89**
1 session, 3/16, S, 8:30am-12:30pm

**EYD 535 262 - 4 hrs, .4 CEUs, Fee $89**
1 session, 4/13, S, 8:30am-12:30pm

ATSSA Flagger National & Maryland Certification
Additional content covered, to address Maryland’s Specific Requirements.

**EYD 538 261 - Shrs, Fee $119**
1 session, 3/16, S, 8:30-1:30pm

**EYD 538 261 - Shrs, Fee $119**
1 session, 4/13, S, 8:30-1:30pm

Charter Captain
Designed to get the mariner to the level as required by the Coast Guard to become a professional captain. A complete “hands-on” course that covers rules of the road, navigation, firefighting, boat handling, marine communications, aids to navigation, and marine publications that is proof of competency for the Coast Guard “6 pak” license. The OUPV license allows a mariner to take up to six passengers on a vessel up to 100 tons and 65 feet. Certification training is completed on the final day of class. Tuition includes an original study guide, materials, charts, use of plotting gear, and the test. The class will be taught by a professional captain who is also a local waterman and charter boat captain. Please call 3B’s Captains School (888) 598-9595 with any questions. Course runs, Friday, Saturday, and Sundays, 3/8, 3/9, 3/10, 3/15, 3/16, 3/17, 3/22, 3/23, 3/24 Instructor: 3B’s Captains School

**EYD 580 261 - 60 hrs, 6.0 CEUs, Fee $850**
9 sessions, 3/8-3/24, F, 6-10pm and Sa&Su, 8am-5pm

Forklift Operation/Safety Certification Training Program
Designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to operate a forklift safely. Each participant will be required to capably operate a forklift and demonstrate practical operational skills. Instructor: Frank Walker

**EYP 203 261 - 4 hrs, .4 CEUs, Fee $149**
1 session, 3/23, S, 9am-1pm

**EYP 203 262 - 4 hrs, .4 CEUs, Fee $149**
1 session, 5/18, S, 9am-1pm

Pool Operator Course
This valuable certification meets the requirements for the State of Delaware’s Division of Public Health Operator of Public Pool. Instructor: John Hayman

**EYD 534 261 - 8 hrs, .8 CEUs, Fee $199**
1 session, 3/16, S, 8:30am-4:30pm

**EYD 534 262 - 8 hrs, .8 CEUs, Fee $199**
1 session, 5/4, S, 8:30am-4:30pm

Security Guard Exam
This exam is required by the State of Delaware for all current security guards and new hires. Students will be required to pass with a minimum of 75% to receive certification. This test must be taken every five years to maintain licensure. Must bring a driver’s license and your training certificate.

**TND 358 201 - 2 hrs, Fee $49**
1 session, 1/23, W, 2:30-4:30pm

**TND 358 231 - 2 hrs, Fee $49**
1 session, 6/5, W, 2:30-4:30pm

**TND 358 233 - 2 hrs, Fee $49**
1 session, 4/10, W, 2:30-4:30pm

**TND 358 203 - 2 hrs, Fee $49**
1 session, 3/13, W, 2:30-4:30pm

**TND 358 233 - 2 hrs, Fee $49**
1 session, 3/20, W, 6-8pm

**TND 358 204 - 2 hrs, Fee $49**
1 session, 4/10, W, 2:30-4:30pm

**TND 358 235 - 2 hrs, Fee $49**
1 session, 6/5, W, 2:30-4:30pm

**TND 358 235 - 2 hrs, Fee $49**
1 session, 6/19, W, 6-8pm

**TND 358 205 - 2 hrs, Fee $49**
1 session, 5/5, W, 2:30-4:30pm

**TND 358 231 - 2 hrs, Fee $49**
1 session, 2/20, W, 6-8pm

**TND 358 231 - 2 hrs, Fee $49**
1 session, 2/6, W, 6:30-4:30pm

**TND 358 202 - 2 hrs, Fee $49**
1 session, 3/20, W, 6-8pm

**TND 358 201 - 2 hrs, Fee $49**
1 session, 1/6, W, 2:30-4:30pm

**TND 358 231 - 2 hrs, Fee $49**
1 session, 1/16, W, 2:30-4:30pm

**TND 358 202 - 2 hrs, Fee $49**
1 session, 2/17, W, 6-8pm

**TND 358 203 - 2 hrs, Fee $49**
1 session, 2/4, W, 2:30-4:30pm

**TND 358 233 - 2 hrs, Fee $49**
1 session, 4/17, W, 6-8pm

**TND 358 234 - 2 hrs, Fee $49**
1 session, 5/5, W, 6-8pm

**TND 358 235 - 2 hrs, Fee $49**
1 session, 5/15, W, 6-8pm

**TND 358 201 - 2 hrs, Fee $49**
1 session, 6/5, W, 2:30-4:30pm

**TND 358 231 - 2 hrs, Fee $49**
1 session, 6/19, W, 6-8pm

(302) 259-6330 | Search classes and register online at go.dtcc.edu/workforcedevelopment
Professional Development

Computer Basics

Adobe Lightroom
Students taking this introductory course will learn the basics of Adobe Lightroom to take their photography to the next level. Whether you wish to grow your photography business or just want your photos to look more polished, this course will teach you the basics of cropping, adjusting exposure, removing blemishes, and more. Walk away knowing the basics of Adobe Lightroom— the industry standard for photographers around the globe. Instructor: Cassie Gotto White
ENF 226 231 - 4 hrs, CEUs, Fee $45
2 sessions, 4/3-4/10, W, 6-8pm

Adobe Photoshop Introduction
Students will explore topics such as adjusting color, adding and using layers, selection tools, applying filters for different effects, and masking out sections of a picture. Intermediate-level computer skills are required. Please bring a 4GB flash drive to class. Instructor: Tom Burn
EYF 221 231 - 15 hrs, 1.5 CEUs, Fee $159
5 sessions, 3/12-3/26, T&Th, 6-9pm

Graphic Design
This course will provide students with an understanding of graphic design fundamentals, principles, and techniques while completing vector-based illustrations, page layout, and digital image manipulation projects using Adobe Illustrator, Adobe InDesign, and Adobe Photoshop. Intermediate-level computer skills are required. Please bring a 4GB flash drive. No class 3/30. Instructor: Josh Norwood
EYF 250 261 - 36 hrs, 3.6 CEUs, Fee $599
9 sessions, 2/2-4/6, 5, 12:30-4:30pm

Introduction to Computers
Whether it’s for business or home, how does your computer operate? Develop confidence using the mouse, review common computer terminology, practice basic functions in Microsoft Word, Excel and PowerPoint, and explore the internet. Learn about files and folders, and creating, saving, and printing documents. Builds a foundation for continued computer use. Mouse and keyboard experience is helpful. Textbook is available in the college bookstore. Instructor: Celine Stuart
EYF 201 231 - 18 hrs, 1.8 CEUs, Fee $119
6 sessions, 1/29-3/5, T, 4:30-7:30pm

Microsoft Excel Level I
Excel organizes, calculates, analyzes, revises, updates, and presents data in various ways. It can give you the tools to provide insight into your business. This course prepares you to learn Excel basics and covers the following topics: starting Microsoft Office Excel 2016, performing calculations, modifying a worksheet, formatting a worksheet, printing workbooks, and managing workbooks. Textbook included in tuition and will be available the first night of class. Prerequisite: Students must have basic computer skills in addition to word processing skills. Instructor: June McGroary
EYF 825 231 - 12 hrs, 1.2 CEUs, Fee $169
4 sessions, 6/17, 6/18, 6/19, 6/20, MTW&Th 6-9pm

How to Build a Website
Need to generate more business or starting a new business? Learn and understand how to market and build your website. This detailed course explains how to use web editing tools to host a small site immediately without paying web hosting fees. Learn step-by-step instructions on how to work online with free pre-designed template, web editing tools, and basic image editing using the image library. Get your business website up and running in less time and for less money with an accomplished expert at your side. Required: Students must have basic computer skills in addition to word processing and writing skills. Class will be held on 6/26, 6/27, 7/1, 7/2. Instructor: June McGroary
EYF 541 231 - 12 hrs, 1.2 CEUs, Fee $159
4 sessions, 6/26-7/2, MTW&Th, 6-9pm

Interested in flying drones commercially?

Introduction to Commercial Drone Operations
This course will be an overview of professional drone operations. Topics covered in this course include: operating systems on different consumer and commercial aircraft, introduction to standard operation procedures for conducting drone flights, and drone mapping/modeling. Students are introduced to the information in the Federal Aviation Administration (FAA) Combined Federal Regulation (CFR) 14 – Part 107 Remote Pilot Certificate with a small Unmanned Aircraft Systems (sUAS). By the end of the course, students will be prepared to take the Airman Knowledge test to become a commercial drone operator.
EYF 228 231-18 hrs, 1.8 CEUs, Fee $499
6 sessions, 1/28-3/4, M, 5:30-8:30pm

NEW

Introduction to Commercial Drone Operations
This course will be an overview of professional drone operations. Topics covered in this course include: operating systems on different consumer and commercial aircraft, introduction to standard operation procedures for conducting drone flights, and drone mapping/modeling. Students are introduced to the information in the Federal Aviation Administration (FAA) Combined Federal Regulation (CFR) 14 – Part 107 Remote Pilot Certificate with a small Unmanned Aircraft Systems (sUAS). By the end of the course, students will be prepared to take the Airman Knowledge test to become a commercial drone operator.
EYF 228 231-18 hrs, 1.8 CEUs, Fee $499
6 sessions, 1/28-3/4, M, 5:30-8:30pm

NEW
Cisco Certified Networking Professional (CCNP) Certificate Program

Are you a Cisco Certified Network Technician (CCENT) or Associate (CCNA) living and working in Sussex County?

You may be eligible to participate in a FREE CCNP certification program funded by the U.S. Department of Labor’s America’s Promise Job Driven Grant Program!

If you are a CCENT or CCNA and are looking to advance your career by becoming a Cisco Certified Networking Professional (CCNP), this FREE 16-week, hands-on course is for you! Building on the Cisco CCNA Routing & Switching courses, students will learn to plan, configure, and verify the implementation of more complex network solutions and to perform advanced network troubleshooting based on systematic and industry recognized approaches. Students will gain significant hands-on experience with networking equipment to prepare them for the CCNP certification exams, the cost of which will also be free to participants.

What Can You Do When Certified?

In this program, you will gain the knowledge and skills necessary to prepare you for a position such as:

- Information Technology Associate
- Network Administrator
- Network Architect
- Network Engineer

This program is for Delaware residents who:

- Currently possess a CCENT or CCNA certification;
- Can demonstrate a minimum 12th-grade reading and math ability (free testing available at information session);
- Can meet additional selection criteria.

Application process:

1. Complete online: https://www.dtcc.edu/continuing-education/it-academies/ccnp.
2. Attend one mandatory information session.
3. Take reading and math assessment.
4. If selected, participate in an interview.

For more information and to register, call Susie Antonik at (302) 259-6368 or email cantoni2@dtcc.edu.

Information Session Dates

Jan. 16 - 6 p.m.
Jan. 31 - 6 p.m.
Feb. 12 - 6 p.m.

Sessions held at:
Delaware Technical Community College Carter Partnership Center
21179 College Drive, Georgetown

Attending an information session is necessary.
Culinary Training Program
Are you seeking an opportunity to learn the skills necessary to succeed in the culinary industry? This Training Program is designed to provide cooking and food prep skills training for new, entry-, and mid-level foodservice personnel. Or, if you are a home cook looking to better your skills, this Course Series is for you. These are hands-on classes, patterned on the first semester of Delaware Tech’s Culinary Program in Dover.

This Training Program provides four courses (80 hours). Each course has four 5-hour class sessions each (20 hours). Students may enroll in any Course or all four courses.

Please note: The first session is scheduled to meet once a week as it may encourage participation by making it easier for employed participants to receive time off or adjust their schedules.

Culinary Training Program Course #1
First of four sessions will begin with kitchen safety and basic knife skills. Students will learn how to identify and develop flavors using stocks, herbs, and spices. Hands-on sessions include utilizing basic cooking principles of sautéing, steaming, etc. Class will identify dairy items and display appropriate breakfast cooking methods. Instructor: Chef Bonnie Aronson
ENX 224 201 - 20 hrs, Fee $499
4 sessions, 1/15-2/5, T, 10am-3pm

Culinary Training Program Course #2
These four sessions will begin with a focus on weights, measures, and recipes. Students will learn to use marinades and rubs, prepare fruits, beans, starches, and grains; and display cold prep for salads, dressings, and lunch items. Hands-on cooking will include battering, grilling, and broiling using chicken and fish. Instructor: Chef Bonnie Aronson
ENX 225 201 – 20 hrs, Fee $499
4 sessions, 2/12-2/21, T&Th, 10am-3pm

Culinary Training Program Course #3
Soups, sauces, and roux, along with braising and simmering are the focus of the four sessions in Course 3. Students will identify and prepare basic sauces, soups, and stews, and a balanced Dinner meal including protein, starch, and veggie. Knife skills, cooking method and flavor development will be assessed. Instructor: Chef Bonnie Aronson
ENX 226 201 – 20 hrs, Fee $499
4 sessions, 3/19-3/28, T&Th, 10am-3pm

Culinary Training Program Course #4
The final four sessions will include hands-on fabrication and identification of fish and seafood, by using appropriate methods of cooking such as shallow-frying and poaching. Additionally, the class will make fresh pasta topped with a seafood based sauce. Students will prepare a protein with starch, veggie, and sauce utilizing a major cooking principle, appropriate knife skills, and cooking methods. Instructor: Chef Bonnie Aronson
ENX 227 201 – 20 hrs, Fee $499
4 sessions, 4/16-4/25, T&Th, 10am-3pm

If you wish to take the entire program, we recommend signing up for the entire program at once to take advantage of scholarship opportunities.

Please note: The first session is scheduled to meet once a week as it may encourage participation by making it easier for employed participants to receive time off or adjust their schedules. Instructor: Chef Bonnie Aronson
ENX 228 201 – 80 hrs, Fee $1,995
Entrepreneurs

Delaware Kauffman FastTrac® New Venture™
Gain the skills you need to create, manage, and grow your business using practical, hands-on methods.

Delaware Kauffman FastTrac® New Venture™
If you want a fast way to gain the skills needed to create, manage, and grow your business using practical, hands-on methods, then this is the course for you! FastTrac® is a framework for entrepreneurs helping entrepreneurs. As a FastTrac® participant, you don’t just learn about business: you live it. You’ll work on your own business ideas or existing ventures throughout the program – moving your venture to reality. Program combines facilitator-led sessions, small group exercises, guest subject matter experts, and idea sharing with peers with business coaching and mentoring. Instructor: Evie Zerefoss

EYC 232 2B1 – 30 hrs, 3.0 CEUs, Fee $99
10 sessions, 3/14-5/16, Th, 6-9pm

Entrepreneurship is Brewing Here!
Two local entrepreneurs take the stage every third Wednesday for six minutes to present their business ideas to gain insight into how they can improve their businesses, get realtime feedback, and connect with their community.

Every third Wednesday, 9 - 10 a.m.,
Java 101, Student Services Center, Delaware Technical Community College, Georgetown, Del.

If you would like to sign up to present your business idea or attend the event, visit www.1millioncups.com/georgetownde.
Interested in a career in the Healthcare field?

Attend a FREE Allied Health Information Session to learn detailed information on the requirements, course content, successful course completion criteria, and funding options. *Attendance at one session is required prior to admission into an allied health program. Call (302) 259-6330 for more details. Registration is required!

ENK 200 201 – 1 session, 1/17, Th, 10-11 a.m.
ENK 200 231 – 1 session, 2/5, T, 5-6 p.m.
ENK 200 202 – 1 session, 3/13, W, 2-3 p.m.

Prerequisite placement testing available after each Information Session.

Certified Clinical Medical Assistant *
As a Certified Clinical Medical Assistant, you will fulfill both clinical and non-clinical duties. Upon completion of this 380-hour course (220 classroom hours/160 externship hours), students will receive a certificate of completion and will be eligible to sit for the National Healthcareer Association (NHA) national exam for Certified Clinical Medical Assistants (CCMA). Tuition includes: textbooks, exam fees, BLS certification, and criminal background/drug screening. Prerequisite: Attendance at an Information Session. Instructor: Andrea Fletcher

EYK 217 2B1 - 220 hrs, 22.1 CEUs, Fee $2595
34 sessions, 1/15-5/9, T&Th, 9am-3:30pm

Certified EKG Technician *
Participants in this 115-hour course will learn to operate the EKG machine. The technician operates the machine, which records wave tracings of electronic impulses transmitted by the heart, onto a roll of paper. After the EKG test is completed, the technician may mark sections of the report for the physician to review. Upon completion of the course, the student will be eligible for national certification as an EKG technician. Tuition includes textbook, exam fees, materials, and background check/drug screening. Prerequisite: Attendance at an Information Session. Instructor: Andrea Fletcher

EYK 801 2B1 - 90 hrs, 11.5 CEUs, Fee $2195
30 sessions, 5/7-8/15, T&Th, 9am-noon

Certified Medical Administrative Assistant *
Prepares students to work as medical front office assistants. Perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician. Students must demonstrate basic computer skills. Upon successful completion of the 151-hour course (111 classroom hours/40 externship hours), students can sit for the Certified Medical Administrative Assistant (CMAA) National Healthcareer Association (NHA) exam. Prerequisite: Medical Terminology-Online (NOT included in tuition - please contact the Program Manager at (302) 259-6330 for more details). Tuition includes textbook, exam fee, supplies, and background check/drug screening. Prerequisite: Attendance at an Information Session. Instructor: Staff

EYK 591 2B1 - 22 hrs, 150 CEUs, Fee $1695
Please call (302) 259-6360 for information regarding dates and time.

Certified Nursing Assistant Certificate Program
This 150-hour (75 classroom hours/75 clinical hours) course teaches students to safely perform basic nursing skills under the supervision of a licensed nurse. Students will be qualified to take the Delaware Nurse Aid Competency Exam for certification. Tuition includes textbook, exam fee, supplies, BLS certification, and criminal background/drug screening. Prerequisite: Attendance at an Information Session. Instructor: Melissa Banks

EYK 200 2B1 - 150 hrs, 18 CEUs, Fee $2098
Please call (302) 259-6368 for information regarding dates and time.

Certified Phlebotomy Technician *
This 220-hour course (120 classroom hours/100 externship hours) is certified by the American Society of Phlebotomy Technicians (ASPT). Students are trained to perform a variety of blood collection methods using proper techniques and precautions. Classes are taught in lecture, student laboratory, and through clinical experiences. The ASPT certification exam will be administered at the conclusion of the program. Tuition includes textbook, exam fee, supplies, BLS certification, and criminal background/drug screen. No class 5/27. Prerequisite: Attendance at an Information Session. Instructor: Andrea Fletcher

EYK 214 2B1 - 220 hrs, 22 CEUs, Fee $2999
30 sessions, 4/22-7/31, M&W, 9am-1pm
Dental Assistant *

Learn the skills to be successful in today's dental assistant field as well as the dental profession. This course educates students in the fundamentals of dental assisting. You'll receive 147-hours of hands-on training in a state-of-the-art facility, as well as participate in an 35-hour externship. Upon successful completion, students will achieve the Delaware State Radiology Certification, as well as become CPR certified. Some distributed education is utilized. All textbooks, exam fees, supplies, BLS certification, and criminal background/drug screening included. No class 1/21. Classes held at LaRed Health Center. Prerequisite: Attendance at an information session.

EYK 581 2B1 - 182 hrs, 18.2 CEUs, Fee $3949 49 sessions, 1/14-5/22, M&W, 5:30-5:30pm

Emergency Medical Technician - Basic Certification Course *

The EMT-Basic Certificate Course represents the first response of the emergency medical system. Be prepared to care for patients at the scene of an accident and transport patients by ambulance to the hospital under the direction of more highly trained medical personnel. Learn basic emergency skills to assess a patient’s condition and manage respiratory, cardiac, and trauma emergencies. This course combines 100 hours of online training, and 74 hours of classroom instruction that includes hands on learning. Participants will be required to schedule ambulance ride-alongs outside of regular class hours. Tuition includes textbooks and supplies. Does not include $70 exam fee, or $10 State of DE Certification fee. This course is approved by the State of Delaware Office of Emergency Medical Services and the National Registry of Emergency Medical Technicians. No class 10/31. Prerequisite: Attendance at the Emergency Medical Technician - Basic Certification Course-Orientation.

EYK 585 2B1 - 174 hrs, 17.4 CEUs, Fee $1,399 8 sessions, 2/23-4/13, S, 8am-3:30pm and 1 session, 4/14, Su, 8am-3:30pm

Emergency Medical Technician - Basic Certification Course - Orientation

Come join us for a free, detailed information session that covers the course content and requirements to successfully complete the Emergency Medical Technician - Basic Certification Course.

ENK 290 231 - 1 hrs, FREE! 1 session, 1/30, W, 6-7pm

* Courses with an externship and clinical hours; may vary according to the site for this portion of the course.

Do you want to go to school, but don't think you can afford it?

Financial assistance options:

Delaware Department of Labor
Check if you qualify for financial assistance through the One-Stop office in Georgetown by calling (302) 856-5230.

Blue Collar Funding
Delaware Tech has special funding from the Delaware Workforce Development Board for general maintenance and HVAC programs. The assistance includes tuition and other related expenses. Call (302)259-6384 for more information.

Scholarships
You may qualify to apply for the Job Skills Training Scholarship, Building Trades Scholarship, and other scholarships offered by Delaware Tech and our community partners. Call (302) 259-6330 for more information.

Tuition Assistance for Veterans
Many courses are qualified for veterans funding using the GI Bill. If you have VA funding or need assistance applying for VA funding, please contact the Veterans and Service Members Counselor at (302) 259-6073 for any questions.
Polysomnographic (Sleep) Technician Certificate

This program prepares students to work as trainees with sleep technologists in the performance of diagnostic sleep studies that are required for the evaluation and treatment of sleep disorders. Sleep recordings are made during the patient’s usual sleep hours. Techs may work during the night usually in 10-12 hour shifts. This program was developed in accordance with the American Academy of Sleep Medicine (AASM) as well as with the Board of Registered Polysomnographic Technologists (BRPT). Together with the recommended work experience and recommended completion of the 23 AASM A-STEP self-study modules, this course will prepare the student to sit for the Certified Polysomnographic Technician (CPSGT) exam under “Pathway 3.” The course includes 16, 5-hour sessions of theory (hybrid format) and an additional four, 10-hour sessions of overnight clinical experience. Tuition includes textbooks and BLS certification.

Prerequisite: Attendance at an Information Session.

EYK 202 231 - 120 hrs, 12 CEUs, Fee $3495
24 sessions, 2/11-5/8, M&W, 5-10pm and 7pm-5am (four overnight sessions)

Ready for a new career?
Train as a Patient Care Technician

This 646-hour course (401 classroom hours/245 externship hours) offers students innovative and hands-on training to become specialized in a high demand and rewarding field. This program is the benchmark for students to become trained in Certified Nursing Assistants, Phlebotomy Technician, and Patient Care Technician. Tuition includes textbooks, exam fees, BLS certification, supplies, and background check/drug screening.

Students who already have one or more of these certifications may be eligible to attend portions of the program to obtain the Patient Care Technician certification.

Prerequisite: Attendance at an Information Session

EYK 203 2B1 - 646 hrs, 64.6 CEUs, Fee $8,685
Schedule available at Information Session.

For more information, call (302) 259-6364 or email Dusty Abshire at dabshire@dtcc.edu

SCHOLARSHIPS
FOR CERTIFICATE PROGRAMS

Scholarships available for select programs.

Call (302) 259-6330 for more details.
Hospitality

Professional Bartending
Learn actual mixing/presentations, glassware identification, drink recipes, proper etiquette, appearance, and professional handling of situations. $20 materials fee included in tuition. Must complete six out of eight sessions to receive a certificate. Must be at least age 21. Please note: Students may be participating in required “field trips,” which include taste testing and hands-on drink mixing opportunities. Dates and locations will be discussed in class. Students will be responsible for their own transportation. Textbook available in College bookstore.
Class held at Irish Eyes Pub & Restaurant in Lewes. Instructor: Tom Jones
ENZ 202 231 - 8 hrs, .8 CEUs, Fee $199
8 sessions, 3/14-4/9, T&Th, 6-10pm

ServSafe® Food Safety Program for Managers
Delaware law requires the Person-in-Charge (PIC) to demonstrate Food Safety knowledge in order to comply with the 2014 Food Code. The ServSafe® Food Protection Manager Certification meets that requirement. There must be someone with this certification present at all times at a facility. The ServSafe® Food Safety Program for Managers provides food safety training, exams and educational materials to food service managers. Earn the ServSafe® Food Protection Manager Certification, accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP). Learn to implement essential food safety practices and create a culture of food safety. Program includes the latest FDA Food Code, food safety research, and years of food sanitation training experience. Textbook and exam included. Instructor recommends students obtain textbook for study prior to class start date. Instructor: Chef Bonnie Aronson, CEC
EYD 583 231 - 8 hrs, .8 CEUs, Fee $199
2 sessions, 2/11 & 2/18, M, 6-10pm
EYD 583 232 - 8 hrs, .8 CEUs, Fee $199
2 sessions, 4/23 & 4/30, T, 6-10pm

Real Estate

Homeowners Association Board Member Course
This course is for anyone currently on or considering joining a HOA or POA Board. This course will cover the roles and responsibilities of board members, as well as financial and legal responsibilities and liabilities boards encounter.
ENZ 102 231 – 9 hrs, Fee $159
3 sessions, 4/17-5/1, W, 6-9pm

How to Present Your Home for Sale
Are you looking for ways to promote a quick and easy home sale? Selling your home can be a stressful and daunting experience. This class will explore various ways to prepare your home to show in a way that maximizes its features and helps promote a quick and easy sale. We will also review ways to optimize photographic exposures and highlight the home’s strongest selling points. This class is ideal for realtors and sellers! Instructor: José Cicerale
EYD 254 231 - 2 hrs, 0.2 CEUs, Fee $39
1 session, 4/1, M, 6-8pm

Real Estate Pre-Licensing Course
This course prepares students for the Delaware Real Estate Sales Licensing Examination. Consists of two distinct sections: Real Estate Principles and Law. Students may be required to take Real Estate Mathematics. A math challenge exam will be given the first night of class to determine if student is exempt. Successful completion meets the Delaware real estate education requirements. Textbooks available in College bookstore. Approved by the DE and MD real estate commissions.
Instructors: William Ferreri and Ken Feaster
EYL 200 231 - 76 hrs, 7.6 CEUs, Fee $725
19 sessions, 2/5-4/9, T&Th, 6-10pm

Real Estate Law
The law portion of the Real Estate Pre-Licensing Course provides the prospective sales person with a working knowledge of federal/state laws/regulations affecting the profession. Helpful for agents licensed in other states who wish to become licensed in Delaware. Textbook in College bookstore. Approved by the DE and MD real estate commissions. No class 11/6.
Instructor: Ken Feaster
EYL 202 231 - 32 hrs, 3.2 CEUs, Fee $249
8 sessions, 3/14-4/9, T&Th, 6-10pm

Real Estate Mathematics
Provides prospective sales persons with a working knowledge of real estate mathematics. Required for students in Real Estate Pre-Licensing Course who do not pass the math exemption test. Successful completion meets the real estate education requirements for math in Delaware.
Textbook available in College bookstore. Approved by the DE and MD real estate commissions. Instructor: Carol Bunting
EYL 203 231 - 28 hrs, 2.8 CEUs, Fee $209
7 sessions, 4/11-5/2, T&Th, 6-10pm

(302) 259-6330 | Search classes and register online at go.dtcc.edu/workforcedevelopment
Social Media

Social Media Certificate
Keep pace with one of the fastest moving mediums by effectively using social media to market your business. This certificate is designed for small business, non-profit, big business and everyone in between! The skills learned in class can be applied immediately in the workplace or to market a small business. All six classes listed below must be attended in order to achieve a certificate. In order to get the most from each class, students must open an account in each platform prior to the start of class. Time will not be spent creating accounts in class.

* Certificate includes Social Media Strategy, Facebook for Business, Twitter-Tweet Your Way to Success, Leveraging the Power of LinkedIn to Market Your Business, Social Media Plan, and Pinterest, Instagram and More!

Instructor: Staff
EYF 217 261 - 18 hrs, 1.8 CEUs, Fee $329
6 sessions, 3/16-3/30, S, 9am-4pm

Canva
Canva is a free graphic design platform that allows users to create digital graphics that can be used on printed materials, for social media, and more! The possibilities are endless. Learn how to design your very own logo for a real or fictional business, as well as a flier promoting an event. This hands-on course will equip you with the necessary tools needed to create graphics for personal or professional use.

Instructor: Cassie Gotto White
ENF 224 231 - 2 hrs, Fee $45
2 sessions, 2/6-2/13, W, 6-8pm

Facebook for Business
Social media is critical to business success. As the largest social media platform, Facebook is the starting place for conversations leading to business. Your company can no longer afford not to be part of the online conversation and sales. Learn the latest tools, which includes Facebook Live, to discover how Facebook can increase engagement, and sales. This workshop will provide the information you need to develop a powerful and lasting online brand for your business on Facebook.

Instructor: Courtney Hastings
EYF 212 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 3/16, S, 1-4pm

Facebook II
Take your knowledge to the next level. Continue building on the tools and information critical to developing a powerful brand for your business.

Instructor: Courtney Hastings
EYF 229 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 2/23, S, 1-4pm

Leveraging the Power of LinkedIn to Market Your Business
LinkedIn can be a powerful tool to market your business when utilized properly. In this session, you will discover and develop strategies to gain exposure, build relationships, create engagement, and maximize your brand presence on this social media platform through the use of both your personal profile and your company page.

Instructor: Shelley Hastings
EYF 554 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 3/30, S, 9am-noon

Pinterest, Instagram, and more!
It is important to identify the functionality differences of each platform and determine which are best suited for your company’s success. This class will provide a brief overview on Pinterest, Instagram, and other social media platforms that continue to trend. This class will be a lecture format with no time spent on personal platforms.

Instructor: Courtney Hastings
EYF 224 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 3/23, S, 1-4pm

Social Media Plan

Every customer-facing business or organization needs to have a social media presence today, but success is only achieved through a social media plan. This course will prepare you to build a social media plan.

Instructor: Courtney Hastings
EYF 225 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 3/30, S, 1-4pm

Social Media Strategy

Looking to reach potential customers? Social media is one of the most influential and cost effective outlets for small businesses. In this course we will discuss the basics of blogging, LinkedIn, Twitter, Pinterest, and Instagram. Learn how to strategically incorporate these marketing methods into your marketing plan in ways that save you and your employees time.

Instructor: Courtney Hastings
EYF 222 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 3/16, S, 9am-noon

Twitter - Tweet Your Way to Success
Twitter is one of the easiest social media tools; however, for many, it can be overwhelming and confusing. This workshop will focus on how to create and polish a personal and business Twitter account. Participants will unravel the mystery of Twitter language, find content that gets liked and retweeted, uncover common Twitter mistakes, and learn strategies to promote a business.

Instructor: Courtney Hastings
EYF 209 261 - 3 hrs, .3 CEUs, Fee $59
1 session, 3/23, S, 9am-noon
Thursday, March 7 | 8:30 a.m. - 3 p.m.
Delaware Tech, Owens Campus - Carter Partnership Center - Georgetown, Del.

Keynote Speaker:
Michelle Freeman
CEO OF THE CARL M. FREEMAN COMPANIES

Visit dtccsmc.com for conference details and registration.
Regulatory Course Approvals

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Regulatory Course Approvals

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**Trades and Industrial Training**

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NEW
Regulatory Course Approvals

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Certification and Exam Prep

**Base Level Water Operators Course**
This entry level course prepares students for the state certification exam. The course teaches basic water system operator responsibilities, water sources and treatment, math, pumps, disinfection, lab procedures, treatment plant operations, and safety. Textbooks are available in the campus bookstore. Instructors: Kevin Burdette, Tom Herholdt

Approved DE Water Ops-P. Approved DE Well Drillers. MDE Approval #2451-02-03. 57 hrs. Approved MD lic. PE’s. NJ-07-040612-10. 57 hrs, 5.7 CEUs

EYI 237 2B1 - 57 hrs, 5.7 CEUs, Fee $449
19 sessions, 1/22-5/28, T, 6-9pm

**Limited License Water Operator Certification Prep**
This is a short 16-hour course designed to prepare school, child care facility, and small NTC system employees to become certified as a State of Delaware water system operator at their facility. Textbook is available in campus bookstore. Licensure exam given in class. Instructor: Kevin Burdette

Approved DE Water Ops-P. Approved MD lic. PE’s. NJ-07-0914204-10. 16 hrs, 1.6 CEUs

EYI 995 201 - 16 hrs, 1.6 CEUs, Fee $299
4 sessions, 1/24-2/14, Th, 1-5pm

EYI 995 202 - 16 hrs, 1.6 CEUs, Fee $299
4 sessions, 4/9-4/30, T, 1-5pm

**Wastewater Operator Certification Review, Level I**
Take this entry level course designed for wastewater operators or individuals interested in water quality. This course prepares students for the state exam. Students must bring textbooks the first night of class. Textbooks are available in the campus bookstore. Instructor: Jeff Deats


EYI 200 2B1 - 48 hrs, 4.8 CEUs, Fee $395
16 sessions, 1/28-5/13, M, 6-9pm

**Wastewater Operator Certification Review, Level II & III**
Take this course to prepare at a more advanced level for the state exam. Students must bring textbooks the first night of class. Textbooks are available in the campus bookstore. Instructor: Mike Evans

Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #1395-96-07 (1.5x) WW 1-6, S; IW 2-5. Approved MD Lic. PE’s. NJ-07-040609-20. Approved VA WWOPS. 48 hrs, 4.8 CEUs

EYI 201 2B1 - 48 hrs, 4.8 CEUs, Fee $395
16 sessions, 1/29-5/14, T, 6-9pm

**Class I Inspector Preparation Course**
This course will identify the proper procedures necessary to perform a complete and thorough inspection of Class B designed onsite wastewater treatment and disposal systems. The class will cover both open trench and capping fill inspections. It will cover what is required under the regulations specifically pertaining to inspection reports, as-built and other paperwork due to the department from the licensee. Clarification of the gray areas that may arise during the course of an inspection will also be covered. This class is a pre-requisite for taking the Class I licensing exam. Instructor: James Cassidy

Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. NJ-07-0914200-20. 7 hrs, .7 CEUs

EYI 1991 201 - 7 hrs, .7 CEUs, Fee $199
1 session, 1/25, F, 8:30am-4:30pm

**Preparation Review for NATE (North American Technician Excellence) HVACR Industry Certification Exam: Gas and Oil Heating**
Master the key concepts required to pass the industry standard gas and oil heating examination. Knowledge preparation includes review of introduction to gas and oil heating, combustion, furnace installation, venting, air flow, troubleshooting, oil burners, oil tanks, preventive maintenance, and review questions. Upon successful completion of the course, students may contact the DTCC Testing Center to schedule an exam. Exam cost not included in tuition fee. Textbook is available in the campus bookstore. Instructor: Paul Sichau

15 hrs, 1.5 CEUs

EYI 966 261 - 15 hrs, 1.5 CEUs, Fee $265
2 sessions, 5, 2/2 from 8am-5pm & 2/9, from 8am-4pm
Technical Training

Certification and Exam Prep

Wastewater Operator Certification Review, Level IV
This course prepares operators for the Level IV state exam. Topics include: management, budgeting, and advanced wastewater to include odor control and industrial wastewater. Textbooks are available in the campus bookstore. Instructor: Steve Rohm

Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #1374-96-06 WW ALL; I W ALL. Approved MD lic. PE’s. NJ-07-040610-20. Approved VA WWOPS. 42 hrs. 4.2 CEUs
EYI 235 2B1 - 42 hrs, 4.2 CEUs, Fee $369
14 sessions, 2/4-5/6, M, 6-9pm

Lead Safety for Renovation, Repair and Painting
This course is required by USEPA for contractors, property managers and others who disturb known or presumed lead-based paint during renovation. Training covers the following topics and procedures necessary to comply for USEPA certification: test for lead-based painting; set up safely; self-protection; minimize dust; control waste; confirm work completion with cleaning verification procedure or clearance.
Instructor: Brian Dotterer

Approved MD Lic. PE’s. Approved MD Env. Health Spec. 8 hrs., .8 CEUs
EYI 906 201 - 8 hrs, .8 CEUs, Fee $249
1 session, 2/8, F, 8:30am-12:30pm
EYI 906 202 - 8 hrs, .8 CEUs, Fee $249
1 session, 3/25, M, 8:30am-5pm

Class E System Contractor (Installer) Onsite License Preparation Course
This course will prepare students to pass the state licensing exam for the Class E System Contractor (Installer). The course will cover regulatory requirements regarding onsite system installation including: contractor levels and licensing requirements, siting onsite systems, design considerations, installation requirements, material selection, permit requirements, paperwork requirements, and inspection requirements.
Instructor: Brian Dotterer

Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. NJ-07-0217247-20. 3 hrs, .3 CEUs
EYI 271 231 - 3 hrs, .3 CEUs, Fee $85
1 session, 2/13, W, 5:30-8:30pm

Lead Safety for RRP Refresher
The RRP refresher course follows the EPA “Model Certified Renovator Refresher Training Course, and meets the Delaware Dept. of Health and Social Services, Division of Public Health 16 Delaware Code, Section 122(3)t(1) requirement for refresher training. Participants will review: rules and regulations, testing for lead-based paint, review of setup practices, prohibited practices, personal protective equipment and dust control, cleaning activities and quality control, of recordkeeping, and how to train non-certified workers on your crew. Students must pass a test at the end of the course to receive certification.
Instructor: David LaFazia

4 hrs., .4 CEUs
EYI 816 201 - 4 hrs, .4 CEUs, Fee $129
1 session, 2/15, F, 8:30am-12:30pm

Water Operator Distribution License Preparation Course
This intermediate level course prepares the student for the state certification exam for distribution systems. Books are available in the campus bookstore. Instructor: Steve Rohm

Approved DE Water Ops-P. MDE Approval #5822-15-11, 36 (1.5x) ALL WT, NP. Approved MD lic. PE’s. NJ-07-040616-10. 36 hrs, 3.6 CEUs
EYI 236 201 - 36 hrs, 3.6 CEUs, Fee $339
6 sessions, 2/19-3/26, T, 9am-3pm

Class B Designer Onsite License Preparation Course
This course will prepare students to pass the state licensing exam for the Class B Designer. The course will cover regulatory requirements regarding onsite designs to include: siting onsite systems, design considerations, design calculations, material selection, permit requirements, and inspection requirements.
Instructor: Brian Dotterer

Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. NJ-07-0916244-20. 3 hrs, .3 CEUs
EYI 224 201 - 3 hrs, .3 CEUs, Fee $339
10 sessions, 3/27-5/29, W, 6-9pm

Class F Wastehauler Onsite License Preparation Course
This course will prepare students to pass the state licensing exam for the Class F Wastehauler. The course will cover the following: regulatory requirements regarding pumping of septic tanks, lift stations, and grease traps; insurance needs; truck identification markings; liquid transporters permit; repairs/replacement of risers, baffles, lids; and more.
Instructor: James Craig

Approved DE Water Ops-P. MDE Approval #5823-15-11, 30 (1.5x) ALL WT, NP. Approved MD lic. PE’s. NJ-07-040614-10. 30 hrs, 3.0 CEUs
EYI 244 201 - 30 hrs, 3.0 CEUs, Fee $339
10 sessions, 3/27-5/29, W, 6-9pm

Water Operator Chemical Feed Endorsement for Fluoride, Lime, PH Adjustment and Inhibitors
This endorsement course prepares the operator for the state certification exam. Operators will explore different areas of chemical feed including permanganate, fluoridation, lime soda ash softening, hydrogen peroxide, and pH. Books are available in the campus bookstore.
Instructor: James Craig

Approved DE Water Ops-P. MDE Approval #5822-15-11, 36 (1.5x) ALL WT, NP. Approved MD lic. PE’s. NJ-07-040616-10. 36 hrs, 3.6 CEUs
EYI 235 231 - 3 hrs, .3 CEUs, Fee $85
1 session, 4/17, W, 5:30-8:30pm

Endorsement for Fluoride, Lime, Water Operator Chemical Feed
Online Courses

Basic Electricity Online Course
This self-paced online course covers electricity basics crucial to multiple fields. These topics include basic AC and DC electrical theory and circuits, safety practices and regulations, and an introduction to common electrical instrumentation applications and usage.
Instructor: David LaFazia
Approved DE Water Ops-P. Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,E,F,H,I. MDE Approval #6287-17-12-O, ALL OPERS, NP. Approved MD lic. PE's. NJ-07-0217244-30. 8 hrs, .8 CEUs
EYI 264 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

Chlorination Technology Online Course
This course provides students with the principles of chlorination. This self-paced course will provide an overview of various disinfection technologies and discuss the main types of chlorine application systems.
Instructor: Hilary Valentine
Approved DE Water Ops-P. Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved DE Well Drillers, .4 CEUs. MDE Approval #5449-13-11, 8, ALL OPERS, P. Approved MD Well Drillers. Approved MD lic. PE's. NJ-07-0313162-30. 8 hrs, .8 CEUs
EYI 946 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

Creating a Successful Asset Management Program Online Course
This self-paced course will educate and empower participants with the necessary skills and knowledge to successfully develop and/or continue effective management of their own asset management programs, with emphasis placed on both basic and advanced asset management principles and best management practices.
Instructor: David LaFazia
Approved DE Water Ops-NP. Approved DE WW Ops-I. MDE Approval #6101-17-03, ALL OPERS, SUPER, NP. Approved MD lic. PE's. NJ-07-0916240-30. 8 hrs, .8 CEUs
EYI 945 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

Ensuring a Sustainable Future; An Energy Mgmnt Guide for Water, Wastewater Facilities Online Course
This self-paced course will provide students with an approach to energy conservation at the plant level. The course will enable students to identify, implement, measure and improve energy efficiency at treatment facilities.
Instructor: Hilary Valentine
Approved DE Water Ops-NP. Approved DE WW Ops-I. MDE Approval pending. Approved MD Lic. PE's. NJ-07-0319255-30. 8 hrs, .8 CEUs
EYI 293 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

Innovative and Alternative Onsite Systems Online Course
This self paced course will focus on the application and use of technologically advanced onsite systems to save space and enhance ground water protection. The class will provide students with an understanding of the regulations that govern IA systems and describe how these systems are sited and permitted, as well as include an overview of the basic treatment and delivery processes of various aerobic treatment units, media filters, and drip dispersal systems.
Instructor: Hilary Valentine
Approved DE WW Ops-D. MDE Approval # 5577-14-10 -NP , ALL WW; WWC. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE's. NJ-07-0414192-20. 8 hrs, .8 CEUs
EYI 979 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

Math Review for Water Wastewater Operators Online Course
Review of basic math skills, problem solving techniques, and use of calculator for successful completion of state certification exams. Review topics include: addition, subtraction, multiplication, division, ratios and proportions, basic statistics, area measurements and volume calculations, unit conversion, and basic velocity calculations. A goal of the course is to help reduce math anxiety.
Instructor: David LaFazia
DE W Ops WW pending. 6 hrs, .6 CEUs
EYI 303 2B1 - 6 hrs, .6 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

Enrollment is accepted any time during the semester.
Technical & Trades Training

**Pumps, Motors and Controls Online Course**
Learn and review care and maintenance requirements for pumping systems, associated control panels and motors. This self-paced course will place major emphasis on mechanical and electrical troubleshooting. Instructor: David LaFazia
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved DE Well Drillers, .4 CEUs. MDE Approval #5448-13-11, 8, All, NP. Approved MD Well Drillers. Approved MD Lic. PE’s. NJ-07-0313163-30. 8 hrs, .8 CEUs
EYI 956 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

**Surface Water Treatment Online Course**
This course will examine the elements, processes, controls, and troubleshooting of the major components of a typical surface water treatment plant. Both conventional and alternative treatments will be explored. This self-paced course will provide instruction and practice in solving typical operational and mathematical problems associated with these treatment functions. Instructor: Shelley Grabel
Approved DE Water Ops-P. Approved DE WW Ops-I. Approved DE WW Ops-D, .8 CEUs. MDE Approval #5414-13-06, 8.0 (1.5x), ALL WT OPERS, P. Approved MD Lic. PE’s. NJ-07-0912142-30. 8 hrs, .8 CEUs
EYI 935 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

**Valves Online Course**
This self-paced course is designed to provide basic knowledge necessary to identify and maintain many of the valves used in a water distribution system. Topics include: various valve types, valve uses, proper valve operation methods, basic valve maintenance, troubleshooting, and proper installation techniques. Instructor: Hilary Valentine
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,E,F,H,I. MDE Approval #6286-17-12-0, ALL OPERS, NP. Approved MD lic. PE’s. Approved MD Env. Health Spec. NJ-07-0217246-30. 8 hrs, .8 CEUs
EYI 269 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 1/28-5/10

**Watersheds and Their Impact on the Environment Online Course**
This self-paced course will explore the science of watersheds, as well as taking a look at some major watersheds here on Delmarva. Examination of common impairments to watersheds, TMDLs and best management practices for watersheds will also be explained. Discover how recent developments in the Clean Water Act drive local and regional regulations, with a major emphasis on wastewater discharge, both point and non-point source discharge. Instructor: Shelley Grabel
Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5931-16-05, 4.0, ALL WW; WC SUPERS, NP. Approved MD lic. PE’s. NJ-07-0914210-20. 4 hrs, .4 CEUs
EYI 800 2B1 - 4 hrs, .4 CEUs, Fee $95
Self-paced, accepting enrollment 1/28-5/10
Managing Hazardous and Universal Wastes

Companies that generate, transport, treat, store, or dispose of hazardous waste must comply with the Resource Conservation and Recovery Act (RCRA) hazardous waste regulations. The US EPA requires annual training for facility personnel. RCRA dictates stringent requirements for generating, storing, treating, and disposing of hazardous waste. Fines for non-compliance are up to $37,500 per day, per violation.

Instructor: Amber Moore
Approved MD Env. Health Spec. Approved MD lic. PE’s. NJ-07-0315218-30. 7 hrs. .7 CEUs
EYI 813 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 1/17, Th, 8:30am-4:30pm

Basic Laboratory Processes for Water/Wastewater Sampling

Class is designed to address all aspects of wastewater and water treatment testing, both for permit and process control tests. Representative sampling for each method, the summary of each test in “Standard Methods” and common variations will be included. Quality assurance, test outsourcing, proper documentation and general laboratory practices will also be covered. Class includes hands-on work with specific instrumentation and common problems that can be easily rectified. Participants are welcome to come with samples and any questions they may have.

Instructor: Ann Hobbs, CET
Approved DE Water Ops-P. Approved DE WW Ops-D. MDE Approval #5462-13-12, 7.0, ALL NP. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. Approved MD Env. Health Spec. NJ-07-0313165-30. 7 hrs. .7 CEUs
EYI 941 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 1/23, W, 8:30am-4:30pm

Environmental History of Delaware

This course will survey Delaware's natural history from the basic geology through the environmental movement. The course will take into account the geological makeup of the area and will consider the impact of man from the native cultures through the present. Students will survey the changing environmental experience and its ramifications on public health, the native flora and fauna, the riparian systems and the use of the land. Finally, we will review the environmental movement and its effect on the conditions at present. The textbook is included.

Instructor: Alan Roth, MS
Approved DE Water Ops-I. Approved DE Nutrient Mgmt Program. 5.5 CEC’s.
7 hrs. .7 CEUs
EYI 949 201 - 7 hrs, .7 CEUs, Fee $199
1 session, 1/25, F, 8:30am-4:30pm
Wastewater Operator Regulation Update Review

This course will provide students with an overview of the most recent amended changes to the Delaware Operator Regulations. Students will learn the major changes that have been adopted and how their licenses will be impacted. Implementation and timeframes will be reviewed. Instructor: Nicole Smith

Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. 3 hrs, .3 CEUs

EYI 292 201 - 3 hrs, .3 CEUs, Fee $85
1 session, 1/29, T, 1-4pm

Design Considerations for Onsite Systems

This course will review the necessary design considerations for onsite systems. Topics include: soils, boundary conditions, loading rates, hydraulic and organic loading. Instructor: Brian Dotterer

4 hrs, .4 CEUs

EYI 544 231 - 4 hrs, .4 CEUs, Fee $95
1 session, 1/30, W, 5-9pm

Innovative and Alternative Onsite Systems

This course focuses on the application and use of technologically advanced onsite systems to save space and enhance ground water protection. The class will provide students with an understanding of how innovative and alternative systems are sited, as well as include an overview of the basic treatment and delivery processes of various aerobic treatment units, media filters, and drip dispersal systems. Instructor: Brian Dotterer, Hilary Valentine

7 hrs, .7 CEUs

EYI 209 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 1/31, Th, 8:30am-4:30pm

Pumps: Installation, Maintenance and Repair

This course is designed to give students an in-depth look at many different pumps and details on their components. It will include basic theories of pump operation and basic hydraulic conditions that affect the performance and output of pumps. There will be a section on motors, controls, and instrumentation. Some common problems and scenarios will be presented along with basic troubleshooting and some real-life case studies from a local plant. Classroom time will include examination of different pumps, motors, and controls, as well as hands-on operation and disassembly. The class will foster group participation and discussion in an effort to share knowledge and experiences. Instructor: Ken Cross


EYI 109 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 1/31, Th, 8:30am-4:30pm

Collection System Troubleshooting

Review the techniques used to identify and repair the collection system defects that can result in sanitary sewer overflows (SSOs). Topics include: CMOM requirements, asset management, collection system cleaning and maintenance, flow monitoring, manhole inspections, smoke testing, building inspection, TV inspection, and rehabilitation techniques. Instructor: John Lynn

Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5280-12-10, 7.0 (x1.5)
ALL WW; IWW; WC OPERATORS, NP. Approved MD Lic. PE’s. Approved MD Env. Health Spec. PADEP #1941.
NJ-07-040686-20. Approved VA WWOPS. 7 hrs, .7 CEUs

EYI 204 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/1, F, 8:30am-4:30pm

Replacement of Onsite Systems

Examine siting and permitting differences between “replacement” and “new construction” onsite systems. Review the policies used in determining required isolation distances for system placement, as well as use of innovative/alternative systems as replacements in difficult areas. Instructor: Jim Cassidy

4 hrs, .4 CEUs

EYI 548 201 - 4 hrs, .4 CEUs, Fee $95
1 session, 2/6, W, 12:30am-4:30pm

Chemistry Basics for Water/Wastewater Professionals

This course will provide basic information for identifying chemical compounds, their properties, interactions and safe handling. Instructor: Steve Rohm

4 hrs, .4 CEUs

EYI 283 201 - 4 hrs, .4 CEUs, Fee $95
1 session, 2/7, Th, 8:30am-12:30pm
Environmental Training Center

Chlorination Technology
Introduces water/wastewater operators to the principles of chlorination. Topics include: overview of various disinfection technologies and discussion of main types of chlorine application systems. Instructor: Sheila Shannon
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved DE Well Drillers. MDE Approval #5282-12-10, 7.0 (x1.5) ALL OPERS, P. Approved MD Well Drillers. Approved MD Env. Health Spec. Approved MD lic. PE’s. PADEP #2022. NJ-07-040667-30. 7 hrs, .7 CEUs
EYI 226 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/12, T, 8:30am-4:30pm

Customer Relations for Environmental Technicians
Identify customer service expectations and build creative solutions to meet your needs. Learn how to diffuse an irate customer over the phone or in-person; your body language can enhance or discourage the process. Learn practical tools to listen effectively to customers and apply it towards operational and compliance needs. Instructor: John Kurpurwiet
Approved DE Water Ops-NP. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #4583-09-07, 7, ALL, NP. Approved MD Lic. PE’s. PADEP #1942. NJ-07-040626-30. Approved VA WWOPS. 7 hrs, .7 CEUs
EYI 503 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/14, Th, 8:30am-4:30pm

Operation and Maintenance of Innovative and Alternative Systems
This class provides an in-depth view of specific alternative treatment units, and alternative disposal systems operation and maintenance. Learn operation and maintenance requirements, preventative maintenance, as well as cleaning and troubleshooting tips for advanced treatment devices, drip dispersal systems, and media filters. Instructors: Brian Dotterer and Hilary Valentine
Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5261-12-10, 7 WW 3-6 & S; IWW 4-7 OPERS, P. Approved MD Env. Health Spec. Approved MDE-BAT. Approved MD Lic. PE’s. NJ-07-0912145-20. 7 hrs, .7 CEUs
EYI 910 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/14, Th, 8:30am-4:30pm

Intro to Variable Frequency Drives (VFD)
Understand variable frequency drive uses, operations, and maintenance. Topics: what are VFDs, why use them, how they work, available features, troubleshooting, and maintenance requirements. Instructor: Nathan Irwin
Approved Water Ops-NP. Approved DE WW Ops-D. MDE Approval #4314-08-06, 7 (1.5x) ALL, NP. Approved DE Well Drillers. .4 CEUs. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. NJ-07-0608102-30. 7 hrs, .7 CEUs
EYI 573 231 - 7 hrs, .7 CEUs, Fee $175
2 sessions, 4/2 & 4/3, TW 5:30-9pm

Vacuum Truck Basics
This course covers the daily CDL (DOT) vehicle inspection and manifesting, and examines the vacuum tank and its operation. Students will learn to identify the various components of the septic vacuum pump truck (vacuum pump, pump motor, oiler and oil reservoir, baffles, filters, oil recovery, etc.) and their function. Instructor: Brian Dotterer
Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD Lic. PE’s. NJ-07-0914205-20. 4 hrs, .4 CEUs
EYI 531 231 - 4 hrs, .4 CEUs, Fee $95
1 session, 2/27, W, 8:30am-4:30pm

Verifying the Water, Wastewater Process
This course combines interactive lecture and test method demonstration of water/wastewater testing for compliance and operational needs. The basic calorimetric, titrimetric, nephelometric, electrometric, turbimetric testing protocol for operation needs will be covered. The class provides environmental operators with the tools needed to choose the right test method and apply it towards operational and compliance needs. Instructor: Mike Harrington, CET
Approved DE Water Ops-P. Approved DE WW Ops-D. MDE Approval #4301-08-06, 7 (1.5x) ALL, P. PADEP #430. Approved MD lic. PE’s. NJ-07-040633-30. Approved VA WWOPS. 7 hrs, .7 CEUs
EYI 233 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/21, Th, 8:30am-4:30pm

Sludge Digestion: Aerobic and Anaerobic
Sludge disposal is becoming ever more costly and difficult in the face of rising fuel prices and public opposition. Properly digested sludge provides a huge economic benefit to the wastewater treatment plant, and all operators should be familiar with the types of digestion. This course will explain how sludge digesters work and the factors that influence and control the process. Operation and maintenance, sample collection, troubleshooting, and handling will be discussed. Instructor: Ann Hobbs, CET
Approved DE WW Ops-D. Approved DE Onsite lic. A,B,C,D,E,F,H,I. MDE Approval #5502-14-03, 7.0 (X1.5) WW 3-6 & S; IWW 1-7 OPERS, P. Approved MD Env. Health Spec. Approved MD lic. PE’s. NJ-07-0913182-20. 7 hrs, .7 CEUs
EYI 967 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/27, W, 8:30am-4:30pm
Basic Surveying Principles
Learn basic surveying principles and skills utilized in the field including classroom instruction combined with field application of land surveying techniques. Lessons include pacing, leveling, topographic surveying, grade staking, and basic surveying calculations. Instructor: Jeff Reed, PE
Approved DE Water Ops-NP. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD Lic. PE’s. NJ-07-0313170-20. 7 hrs, .7 CEUs
EYI 597 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 2/28, Th, 8:30am-4:30pm

Onsite Disposal System Hydraulics
Provides onsite disposal system professionals (designer, installer, operator, inspector) or others (homeowner, soil scientist) a better understanding of the hydraulic principles involved in onsite disposal systems and their impact on system performance. Topics: buoyancy, gravity distribution, and pressurized distribution systems. Instructor: Brian Carbaugh, PE.
Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5287-12-10, 6.0, ALL WW; IWW OPERS, NP. Approved MD Env. Health Spec. Approved MD lic. PE’s. NJ-07-1009116-20. 6 hrs, .6 CEUs
EYI 597 201 - 6 hrs, .6 CEUs, Fee $149
1 session, 2/28, Th, 9am-4pm

Managing Fatty Waste in Collection Systems and Lift Stations
Examine fatty waste sources and their effect on wastewater collection systems and treatment facilities. Cover strategies to reduce FOG contributions through educational measures and scheduled system maintenance strategies. Treatment and disposal technologies to use within the facility and disposal through outside contractors will also be discussed. Instructor: Steve Rohm
Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5287-12-10, 6.0, ALL WW; IWW OPERS, NP. Approved MD Env. Health Spec. Approved MD lic. PE’s. NJ-07-1009116-20. 6 hrs, .6 CEUs
EYI 597 201 - 6 hrs, .6 CEUs, Fee $149
1 session, 2/28, Th, 9am-4pm

Inspection of Onsite Wastewater Systems (Class H License)
Learn the necessary protocol for inspecting onsite wastewater treatment systems. The course prepares students for the Delaware Class H license examination and provides the necessary guidelines for performing an effective and regulatory approved onsite system inspection. It also provides students with important information on inspecting alternative onsite systems and completion of state inspection reports. Instructor: Jim Cassidy
Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5328-13-02 7.0 (X1.5) WW 6 OPERS, NP. MDE Inspector Approved. Approved MD Env. Health Spec. Approved MD Lic. PE’s. NJ-07-0313170-20. 7 hrs, .7 CEUs
EYI 533 201 - 7 hrs, .7 CEUs, Fee $199
1 session, 3/1, F, 8:30am-4:30pm

How to Prevent a Catastrophic Event in Your Water/Wastewater System
Operators and superintendents must understand that many of the common "standard practices" used at water and wastewater systems today can lead to a potential catastrophic issue at their facilities. This course looks at some of these issues, where if not addressed, can ultimately lead to events that potentially cause bodily harm. Topics include: lack of verification of even the very basic chemicals delivered to facilities, case histories where events have occurred, and demonstrating how simple and easy a verification program is to establish. Students will also address operational issues, aging infrastructure contamination prevention, stagnation, and biofoul bacterial-related contamination and backflow prevention. Instructor: Mike Harrington, CET
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite lice. A,B,C,D,E,F,H,I. MDE Approval # 5703-15-04, 7.0(X1.5), ALL. P. Approved MD lic. PE’s. NJ-07-0915235-30. 7 hrs, .7 CEUs
EYI 248 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 3/6, W, 8:30am-4:30pm

Basic Microscopy with Instructor Mike Harrington

Basic Microscopy for Wastewater Operators
Review significant organisms which inhabit wastewater treatment processes and their roles in the stabilization of wastewater and sludge. Instructor: Mike Harrington, CET
Approved DE WW Ops-D. MDE Approval #5267-12-10, 7.0 (x1.5) ALL WT; WD OPERS, NP. Approved MD Lic. PE’s. NJ-07-0912154-10. 7 hrs, .7 CEUs
EYI 599 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 3/12, T, 8:30am-4:30pm

Evaluating Water System Processes to Eliminate Sanitary Risks
Water system supervisory and operating staff must have a thorough understanding of all processes that comprise their water system including the treatment, storage, and distribution system processes. Building on that knowledge, this course will focus on the elimination of sanitary risks in each process to insure the delivery of safe drinking water to the consumer. Conducting this evaluation will not only eliminate potential threats to water quality, but will also prepare water staff for sanitary survey inspections conducted by state and federal inspectors. Instructor: Tom Herholdt
Approved DE Water Ops-P. MDE Approval #5777-12-10, 7.0 (x1.5) ALL WT; WD OPERS, NP. Approved MD Lic. PE’s. NJ-07-0787113-30. 7 hrs, .7 CEUs
EYI 599 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 3/12, T, 8:30am-4:30pm

Event in Your Water/Wastewater System
This course looks at some of these issues, where if not addressed, can ultimately lead to events that potentially cause bodily harm. Topics include: lack of verification of even the very basic chemicals delivered to facilities, case histories where events have occurred, and demonstrating how simple and easy a verification program is to establish. Students will also address operational issues, aging infrastructure contamination prevention, stagnation, and biofoul bacterial-related contamination and backflow prevention. Instructor: Mike Harrington, CET
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite lice. A,B,C,D,E,F,H,I. MDE Approval # 5703-15-04, 7.0(X1.5), ALL. P. Approved MD lic. PE’s. NJ-07-0915235-30. 7 hrs, .7 CEUs
EYI 248 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 3/6, W, 8:30am-4:30pm

(302) 259-6330 | Search classes and register online at go.dtcc.edu/workforcedevelopment
PLC Overview for Water/Wastewater Quality Professionals

Programmable Logic Controllers (PLCs) have changed the way our industrial environment is controlled in today's automated industry. In the water and wastewater industries, PLCs contain the hardware and software that is the brain behind controlling and gathering data at remote lift stations, water distribution stations, and pressure reducing stations. Instructor: Nathan Irwin


EY1 811 231 - 4 hrs, .4 CEUs, Fee $95

1 session, 3/12, T, 5:30-9:30pm

Biological Nutrient Removal

In-depth review of the biological processes involved in the removal of nitrogen and phosphorus from activated sludge. The review includes nitrification, denitrification and biological phosphorus release and uptake. Also presented are the necessary operational conditions for oxic, anoxic and anaerobic environments. Instructor: Dan String, P.E.

Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval # 544-90-06 7(1.5x) WWA; IW, 5,6 P. Approved MD lic. PE's. PADEP #1939. NJ-07-1010715-20. 7 hrs, .7 CEUs

EY1 295 201 - 7 hrs, .7 CEUs, Fee $175

1 session, 3/14, Th, 8:30am-4:30pm

Well Construction Techniques

This course provides training for entry-level drillers, apprentices, or water service personnel on well construction and sanitary principles. Topics include: potable water supplies, well components, well construction methods, disinfection practices, and unconsolidated formations. Instructor: Eric Sackett

Approved DE Water Ops-P. Approved DE Well Drillers. 4.0 hrs. Approved MD Well Drillers. Approved MD lic. PE's. NJ-07-040628-10. 4 hrs, .4 CEUs

EY1 257 201 - 4 hrs, .4 CEUs, Fee $95

1 session, 3/15, F, 8:30am-12:30pm

Introduction to Geothermal Systems

This introductory course is excellent for anyone interested in geothermal systems. Students will be introduced to the basic principles behind the siting, design, installation, and operation of geothermal systems. System efficiency and performance expectations will also be discussed. Instructor: Eric Sackett

Approved DE Water Ops-P. Approved DE Well Drillers. Approved MD Well Drillers. Approved MD Env. Health Spec. Approved MD lic. PE's. NJ-07-0614199-10. 4 hrs, .4 CEUs

EY1 980 201 - 4 hrs, .4 CEUs, Fee $95

1 session, 3/15, F, 1-5pm

Electrical Safety for Water and Wastewater Professionals

Gain a basic understanding of NFPA 70E (Electrical Safety in Workplace Standards) and basic electrical safety. Topics include: wastewater/water laboratory electrical safety requirements, NFPA 70E requirements, electrical safety hazard compliance, ARC flash protection, AFCI and GFCI circuit protection devices, programmable logic controller safety. Instructor: Nathan Irwin

Approved DE Water Ops-NP. Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved DE Well Drillers, 4 CEUs. MDE Approval #4437-09-04, 7 (1.5x) ALL; SUPERS, NP. Approved MD Lic. PE's. NJ-07-0409107-31. 7 hrs, .7 CEUs

EY1 586 231 - 7 hrs, .7 CEUs, Fee $175

2 sessions, 3/19 & 3/20, TW, 5:30-9pm

Membrane Technology & Application for Selective Pollutant Removal

This course provides an overview of the array of membrane filters, technology, and application in drinking water, and wastewater treatment. Design, operation, and maintenance will be highlighted. Learn the importance of fluoride in water systems and how fluoride can be removed through membranes. Instructor: Ken Cross

Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5337-13-02, 7.0 (X1.5) ALL OPERS, P. Approved MD lic. PE's. Approved MD Env. Health Spec. NJ-07-0912157-30. 7 hrs, .7 CEUs

EY1 934 201 - 7 hrs, .7 CEUs, Fee $175

1 session, 3/21, Th, 8:30am-4:30pm
Disinfecting New Water Structures
This course has been designed to provide students with the standards and the regulatory requirements for approval of a water system prior to first use. The course will review industry disinfection practices for new structures in a water system and include related volume and dosage calculations. Proper sampling techniques, collection and reporting will also be discussed. Instructor: Ed Hallock
Approved DE Water Ops-P. MDE Approval #6283-17-12 WT & WD Ops-P. Approved MD lic. PE’s. Approved MD Env. Health Spec. NJ-07-0914202-10. 3 hrs., .3 CEUs
EYI 993 201 - 3 hrs., .3 CEUs, Fee $85
1 session, 3/22, F , 8:30-11:30am

Soils-Based Approach to Siting Wastewater Disposal
Understand how soil physical properties impact the siting of onsite wastewater disposal in Delaware. Emphasis will be placed on site evaluation process: how to review/understand reports and the application to septic design process. Other topics include: preliminary review (feasibility studies), soil investigative reports for community disposal systems, and percolation testing. Instructor: Bill Gangloff
EYI 574 201 - 4 hrs., .4 CEUs, Fee $95
1 session, 3/25, M, 8:30am-12:30pm

Intermediate Surveying
This course is designed to expand the principles learned in the basic surveying course. Students will learn distance measuring, stationing, setting stakes, establishing grades, differential leveling, and field book reporting. The principles learned in the classroom will then be applied in the field exercise. The course will be 50% classroom and 50% field exercise. Instructor: Jeff Reed, PE
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD Lic. PE’s. NJ-07-0913183-30. 7 hrs., .7 CEUs
EYI 964 201 - 7 hrs., .7 CEUs, Fee $175
1 session, 3/28, Th, 8:30am-4:30pm

Tips and Tools for 21st Century Water/Wastewater Process Monitoring
Unique monitoring workshop explores alkalinity and REDOX monitoring as a process control. Through a series of superb graphics and computer-based slides, learn why using these simple tests can lead to big process control dividends, significant time savings, reduce monitoring/disposal costs and afford real-time-right-now process data to make on-the-spot operations decisions. Instructor: Mike Harrington, CET
Approved DE Water Ops-P. Approved DE WW Ops-D. MDE Approval #2189-20. 7 hrs., .7 CEUs
EYI 250 201 - 7 hrs., .7 CEUs, Fee $175
1 session, 4/2, T, 8:30am-4:30pm

Basics of Air Compliance
This course will provide students with the history of the Clean Air Act and emphasize the major programs established under it including: Title V, New Source Performance Standard, New Source Review, Prevention of Significant Deterioration, and National Ambient Air Quality Standards. Students will also learn how to stay in compliance with proper refrigerant management and Ozone Depletion Substance regulations, as well as keep emergency Reciprocating Internal Combustion Engines (fire pumps and emergency generators) and mobile sources exempt. Instructor: Shaun Gilday
Approved MD Lic. PE’s. 4 hrs., .4 CEUs
EYI 290 201 - 4 hrs., .4 CEUs, Fee $95
1 session, 4/11, Th, 1-5pm

Soils
Designed to give installers, haulers, and designers a general overview of how soils affect the operation of an onsite system. Discusses textures, compaction, water movement, and soil pollution. Instructor: Ian Kaufman
Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,E,F,H,I. Approved DE Nutrient Mgmt Program, 6.0 CEC's. MDE Approval #5327-13-02, 7 WW1, IWW 1-7 OPERS, NP. Approved MD lic. PE’s. NJ-07-0912133-20. 7 hrs., .7 CEUs
EYI 294 201 - 7 hrs., .7 CEUs, Fee $175
1 session, 4/12, F, 8:30am-4:30pm

Attention Training Professionals
Become part of our highly respected team, and share your knowledge with others in this industry.

Please contact Hilary Valentine at (302) 259-6384 if interested.
Comparing Alternative Disinfection Systems for Water/Wastewater Systems
Course explores the pros and cons of chlorine (gas, powder, liquid) compared and contrasted against alternatives like chloramines, chlorine dioxide, ozone, UV, mixed oxidants, ultra-filtration and other disinfectants. Discuss meeting requirements for the disinfection by-products and Groundwater Rules. Course combines superb computer generated visuals, discussion and demonstrations. Instructor: Mike Harrington, CET
Approved DE Water Ops-P. Approved DE WW Ops-D. MDE Approval #4068-07-07, 7, (1.5x) ALL, P. Approved MD lic. PE's. NJ-07-0413173-30. 7 hrs, .7 CEUs
EYI 960 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 4/16, T, 8:30am-4:30pm

Fundamental Processes in Wastewater Treatment
This course is designed specifically for the beginning wastewater operator unfamiliar with all the various treatment processes. Using superb computer graphics, slides, visual demonstrations, and interactive presentation, we will look at the basic wastewater treatment techniques common to all processes; explore the various types of treatment, from lagoon science through sequencing batch reactors; compare and contrast the most common treatment processes and variants; observe the pros and cons of each treatment technique; and learn why one treatment technique may be best for specific applications. Instructor: Mike Harrington, CET
Approved DE WW Ops-D. MDE Approval #4683-09-11, 7 (1.5x) WW, ALL: IW, ALL, P. Approved DE Onsite lic. A,B,C,D,E,F,I. Approved MD lic. PE's. NJ-07-1009705-20. 7 hrs, .7 CEUs
EYI 594 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 4/17, W, 8:30am-4:30pm

Water/Wastewater Sampling Techniques for Environmental Compliance
Designed to demonstrate techniques and practices to insure proper safety, collection, preservation, shipping, and documentation for environmental water samples. Discussions on sample hold times, proper container selection, appropriate volumes for each sample type, and sources of information such as Standard Methods, EPA, and DNREC. Other topics include laboratory selection, record keeping, quality assurance, and quality control for laboratories. Instructor: Richard Mason, BSFRC
Approved DE Water Ops-NP. MDE Approval #2391-02-01, 7.5 (1.5x). PADEP #2027. Approved DE Well Drillers, .4 CEUs. Approved MD Well Drillers. Approved MD lic. PE's. NJ-07-040632-10. 7 hrs, .7 CEUs
EYI 288 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 4/23, T, 8:30am-4:30pm

Activating Sludge Process Control
This course is for advanced activated sludge operators. It reviews principles of effective operation of the system and demonstrates proper techniques for standardized process control tests. Instructor: Jeff Deats
Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5289-12-10, 7.0 (x1.5) WW 5, 6, S & A; IWW 5-7 OPERS, P. Approved MD Env. Health Spec. Approved MD lic. PE's. PADEP #436. NJ-07-040676-20. Approved VA WWOPS. 7 hrs, .7 CEUs
EYI 222 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 4/19, F, 8:30am-4:30pm

Water Supply Hydrology, Sources and Water Conservation
Explore several issues surrounding water sources and conservation, specifically groundwater and surface water sources. Topics include: options available for the facility during emergency situations, alternative water sources; use and conservation of water and practical application of the information covered. Instructor: Sheila Shannon
Approved DE Water Ops-NP. MDE Approval #2391-02-01, 7.5 (1.5x). PADEP #2027. Approved DE Well Drillers, .4 CEUs. Approved MD Well Drillers. Approved MD lic. PE's. NJ-07-040632-10. 7 hrs, .7 CEUs
EYI 288 201 - 7 hrs, .7 CEUs, Fee $175
1 session, 4/23, T, 8:30am-4:30pm
Technical Training

Pumping of Advanced Treatment Units
This course is designed to teach students the basic operating principles of septic tank treatment systems, as well as advanced nitrogen reducing technologies. The course will also train those in the septic hauling business how to pump various technologies without having to rely on having the service provider or manufacturer’s representative present. Students will leave knowing how a properly operated system benefits our environment, as well as how to offer a more cost effective service to ensure environmentally conscious practices.
Instructors: Brian Dotterer, Hilary Valentine
EYI 245 201 - 7 hrs, .7 CEUs, Fee $175 1 session, 5/2, Th, 8:30am-4:30pm

Valves
This class is designed to give distribution system operators the basic knowledge necessary to identify and maintain many of the valves used in a water distribution system. Topics include: different types of distribution system valves and their uses, proper valve operation methods, basic valve maintenance, troubleshooting and proper installation techniques.
Instructor: Tom Herholdt
Approved DE Water Ops-P . Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #2188-00-10, ALL, NP (1.5x). PADEP #689. Approved MD lic. PE’s. Approved MD Env. Health Spec. NJ-07-040665-10. Approved VA WWOPS. 7 hrs, .7 CEUs
EYI 245 201 - 7 hrs, .7 CEUs, Fee $175 1 session, 5/7, T, 8:30am-4:30pm

Effective Water Distribution System Flushing
Intended to familiarize the operator with the procedure necessary to design and perform a uni-directional flushing of the system. Topics: distribution system hydraulics, flushing program objectives, tool and equipment requirements, valve and hydrant operation, flushing program design, data collection, customer relations and flushing problem solving. Bring a calculator.
Instructor: Tom Herholdt
Approved DE Water Ops-P. MDE Approval #5279-12-10 (x1.5) ALL WT; WD OPERS, NP. Approved DE Well Drillers, 4.0 hrs. Approved MD Well Drillers. Approved MD Env. Health Spec. Approved MD lic. PE’s. PADEP #1943. NJ-07-040665-10. 7 hrs, .7 CEUs
EYI 207 201 - 7 hrs, .7 CEUs, Fee $175 1 session, 5/7, T, 8:30am-4:30pm

Electrical Troubleshooting for Operators with Instructor Sam Allen
Summer Session: Online Courses

Technical Training

Basic Electricity Online Course
This self-paced online course covers electricity basics crucial to multiple fields. These topics include basic AC and DC electrical theory and circuits, safety practices and regulations, and an introduction to common electrical instrument applications and usage.

Instructor: David LaFazia
Approved DE Water Ops-P. Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,E,F,H,I. MDE Approval #6287-17-12-O, ALL OPERS, NP. Approved MD lic. PE’s. NJ-07-0217244-30. 8 hrs., .8 CEUs
EYI 264 2B1 - 8 hrs., .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Chlorination Technology
Online Course
This course provides students with the principles of chlorination. This self-paced course will provide an overview of various disinfection technologies and discuss the main types of chlorine application systems.

Instructor: Hilary Valentine
Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved DE Well Drillers, .4 CEUs. MDE Approval #5449-13-11, 8, ALL OPERS, P. Approved MD Well Drillers. Approved MD lic. PE’s. NJ-07-0313162-30. 8 hrs., .8 CEUs
EYI 946 2B1 - 8 hrs., .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Creating a Successful Asset Management Program Online Course
This self-paced course will educate and empower participants with the necessary skills and knowledge to successfully develop and/or continue effective management of their own asset management programs, with emphasis placed on both basic and advanced asset management principles and best management practices.

Instructor: David LaFazia
Approved DE Water Ops-NP. Approved DE WW Ops-D. MDE Approval # 5577-14-10-NP, ALL WW; 1WW, WW. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. NJ-07-0414192-20. 8 hrs., .8 CEUs
EYI 979 2B1 - 8 hrs., .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Ensuring a Sustainable Future;
An Energy Management Guide for Water, Wastewater Facilities
Online Course
This self-paced course will provide students an approach to energy conservation at the plant level. The course will enable students to identify, implement, measure, and improve energy efficiency at treatment facilities.

Instructor: Hilary Valentine
Approved DE Water Ops-NP. Approved DE WW Ops-I. MDE Approval pending. Approved MD Lic. PE’s. NJ-07-0319255-30. 8 hrs., .8 CEUs
EYI 293 2B1 - 8 hrs., .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Innovative and Alternative Onsite Systems Online Course
This self-paced course will focus on the application and use of technologically advanced onsite systems to save space and enhance ground water protection. The class will provide students with an understanding of the regulations that govern IA systems and describe how these systems are sited and permitted, as well as include an overview of the basic treatment and delivery processes of various aerobic treatment units, media filters, and drip dispersal systems.

Instructor: Hilary Valentine
Approved DE WW Ops-D. MDE Approval # 5577-14-10-NP, ALL WW; 1WW, WW. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD lic. PE’s. NJ-07-0414192-20. 8 hrs., .8 CEUs
EYI 979 2B1 - 8 hrs., .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Save the Date

Water Quality Professionals Annual Awards Ceremony
May 9, 2019
Math Review for Water Wastewater Operators

Online Course

Review of basic math skills, problem solving techniques, and use of calculator for successful completion of state certification exams. Review topics include: addition, subtraction, multiplication, division, ratios and proportions, basic statistics, area measurements and volume calculations, unit conversion, and basic velocity calculations. A goal of the course is to help reduce math anxiety. Instructor: David LaFazia

6 hrs, .6 CEUs

EYI 303 2B1 - 6 hrs, .6 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Pumps, Motors, and Controls

Online Course

Learn and review care and maintenance requirements for pumping systems, associated control panels and motors. This self-paced course will place major emphasis on mechanical and electrical troubleshooting. Instructor: David LaFazia

Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved DE Well Drillers, .4 CEUs. MDE Approval #5448-13-11, 8, All, NP. Approved MD Well Drillers. Approved MD Lic. PE's. NJ-07-0313163-30. 8 hrs, .8 CEUs

EYI 956 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Surface Water Treatment

Online Course

This course will examine the elements, processes, controls, and troubleshooting of the major components of a typical surface water treatment plant. Both conventional and alternative treatments will be explored. This self-paced course will provide instruction and practice in solving typical operational and mathematical problems associated with these treatment functions. Instructor: Shelley Grabel

Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5414-13-06, 8.0 (1.5x), ALL OPERS, NP. Approved MD Lic. PE’s. Approved MD Env. Health Spec. NJ-07-0217246-30. 8 hrs, .8 CEUs

EYI 935 2B1 - 8 hrs, .8 CEUs, Fee $175
Self-paced, accepting enrollment 6/3 - 8/16

Valves

Online Course

This self-paced course is designed to provide the basic knowledge necessary to identify and maintain many of the valves used in a water distribution system. Topics include: various valve types, valve uses, proper valve operation methods, basic valve maintenance, troubleshooting, and proper installation techniques. Instructor: Hilary Valentine

Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #6286-17-12-O, ALL OPERS, NP. Approved MD lic. PE’s. Approved MD Env. Health Spec. NJ-07-0914210-20. 4 hrs, .4 CEUs

EYI 800 2B1 - 4 hrs, .4 CEUs, Fee $95
Self-paced, accepting enrollment 6/3 - 8/16

Watersheds and Their Impact on the Environment

Online Course

This self-paced course will explore the science of watersheds as well as taking a look at some major watersheds here on Delmarva. Examination of common impairments to watersheds, TMDLs and best management practices for watersheds will also be explained. Discover how recent developments in the Clean Water Act drive local and regional regulations, with a major emphasis on wastewater discharge, both point and non-point source discharge. Instructor: Shelley Grabel

Approved DE Water Ops-P. Approved DE WW Ops-D. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. MDE Approval #5931-16-05, 4.0, ALL WW; WC SUPERS, NP. Approved MD lic. PEs. NJ-07-0914210-20. 4 hrs, .4 CEUs

EYI 800 2B1 - 4 hrs, .4 CEUs, Fee $95
Self-paced, accepting enrollment 6/3 - 8/16
INNOVATION AND TECHNOLOGY PARTNERSHIP CENTER (ITPC)

YOU MAY BE ELIGIBLE FOR FREE TRAINING!

Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Students are encouraged to visit the Delaware Department of Labor to see if they qualify for these funds. Students who are not eligible for WIOA funds may seek additional support, including a Governor’s Grant or Delaware Tech scholarship. Please contact the Delaware Department of Labor (DOL) for more information about applying for WIOA education and training funds.

GEORGETOWN DEPARTMENT OF LABOR: 302-856-5230

NEW

Technical Training

Trades and Industrial Training

Small Engine Repair I

Upon completion of this class, students will be able to discuss the theory of operation and service, and troubleshoot the starter, ignition, and fuel system, perform basic maintenance and tune-up procedures, and explain the safety factors of small engines. The course includes two and four-cycle design of lawn mowers, weed eaters, chainsaws, snow blowers, and small marine engines (15hp and less). Tools will be provided for in-class use. Instructor: Tom Molnar

EYY 220 271 - 21 hrs, 2.1 CEUs, Fee $295
7 sessions, T/31-3/14, Th, 6-9pm

Small Engine Repair II

This course is a continuation of Small Engine Repair I with emphasis on complete engine and drive service, diagnosis, inspection, and overhaul of systems. Tools will be provided for in-class use. Instructor: Tom Molnar

EYY 221 271 - 21 hrs, 2.1 CEUs, Fee $295
7 sessions, 3/28-5/9, Th, 6-9pm

Spring Boat Start-up

Spring has sprung and it’s time to put your boat back in the water! Do you know where to begin? The recreational boater who is looking to better understand and care for their outboard engine will benefit from this course. This course will cover checking the hull, electrical components, general engine and fuel systems, and preparing your outboard engine for a safe and uneventful season on the water. Students should bring their specific owner or service manuals if they have them. Instructor: Mike Merritt

EYY 217 261 - 3 hrs, .3 CEUs, Fee $85
1 session, 3/30, S, 9am-12pm

EYY 217 262 - 3 hrs, .3 CEUs, Fee $85
1 session, 4/27, S, 9am-12pm

Landscape Design

Ever wonder why some outdoor spaces feel special while others you would like to avoid? Come learn the art of Landscape Design where we will balance the built and natural environments and create art in the landscape. Beginning with site analysis, into an overview of common plants and their characteristics, and moving onto design tools and techniques, you will discover how choosing the right plant for the right spot can grow into a spectacular outdoor room. The textbook is available in campus bookstore.

Instructor: Eric Wahl

EYI 994 231 - 17.5 hrs, 1.75 CEUs, Fee $269
7 sessions, 4/2-5/14, T, 6-8:30pm

Delaware Tech’s Innovation and Technology Partnership Center is located at 307 Laws St., Bridgeville, DE 19933.

For more information, call 302-259-6384
AUTOMATION TECHNOLOGY

Delaware Tech is proud to offer a **FREE** Automation Technology program in cooperation with the Department of Labor and the America’s Promise Grant to INCUMBENT workers in the manufacturing field.

Program Schedule:
2/4 – 5/30/19, varied meeting times

The program will take place at Delaware Tech’s Innovation and Technology Partnership Center which is located behind Woodbridge Middle School in Bridgeville.

No experience is necessary; however, experience in the computer, electrical, mechanical, and/or technical trades would be extremely beneficial.

Seating is limited. Candidates must attend an information session and meet eligibility requirements which include:
- HS Diploma or GED
- Minimum two years of documented full-time working experience
- Demonstrate at least an 11th grade math ability (free assessment will be given)
- Possess a Social Security card and valid driver’s license (or state-issued ID)

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed.

ADVANCED MANUFACTURING TRAINING

**FREE** Training for unemployed and underemployed (not connected to a full-time job) Individuals

You may be eligible to participate in FREE Manufacturing Training Skills Program sponsored by Delaware Tech and the Department of Labor. Qualified individuals will receive 600 hours of training that will include classroom simulations and hands-on demonstrations.

The program will take place at Delaware Tech’s Innovation and Technology Partnership Center which is located behind Woodbridge Middle School in Bridgeville.

Students will earn certifications in: CPR, Forklift, OSHA 10, and be eligible to take National Manufacturing Skill Standards Council certifications in specialized areas.

Eligibility requirements include:
- HS Diploma or GED
- Minimum two years of documented, full-time working experience
- Demonstrate at least an 11th grade math ability (free assessment will be given)
- Possess a Social Security card and valid driver’s license (or state-issued ID)

*All training and information sessions will be held at Delaware Tech’s Innovation and Technology Partnership Center, 307 Laws St., Bridgeville, DE 19933. For more information, call (302) 259-6384*
HVAC Maintenance Technician Certificate

Delaware Tech’s highly regarded HVAC Certificate Program will prepare you to enter the high demand HVAC industry! Students completing the program will be highly skilled in all aspects of heating, refrigeration, and air conditioning. Our state-of-the-art Heating and Air Conditioning Labs allow us to provide exceptional hands-on training and industry preparation. Participants can complete the entire HVAC Certificate and be job-ready in four months. The required courses for this certification are:

10-Hour General Industry OSHA Course
This course will provide workers with information on recognizing and preventing hazards on general industry work sites. Authorized training includes required OSHA Intro, walking and working surfaces, electrical, hazard communication, and PPE along with other elective topics pertinent to water and wastewater hazards. Students will receive course completion cards. Instructor: Lori Brown
Approved DE Water Ops-NP. Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD Env. Health Spec. Approved MD lic. PE’s. NJ-07-0414193-30. 10 hrs, 1.0 CEUs
EYI 970 271 - 10 hrs, 1.0 CEUs, Fee $205
2 sessions, 1/28-1/30, M&W, 8:30am-2pm

Blueprint Reading for HVAC Technicians
This course focuses on the reading and interpreting of HVAC electrical schematics and HVAC shop drawings. Students are presented with the HVAC symbols used in prints and drawing. Textbook available in campus bookstore. Instructor: David LaFazia
24 hrs, 2.4 CEUs
EYD 239 271 - 24 hrs, 2.4 CEUs, Fee $265
3 sessions, 2/1-2/6, MW&F, 8:30am-5:30pm

Preparatory Mathematics
Operations in whole numbers, fractions, decimals, measurement, percentages, basic algebra, and basic trig applied to exercises and practical problems found in the maintenance field; participants also learn the essential features and operation of a calculator. Instructor: David LaFazia
24 hrs, 2.4 CEUs
EYD 263 271 - 24 hrs, 2.4 CEUs, Fee $265
3 sessions, 2/8-2/14, TTh&F, 8:30am-4:30pm

Forklift Operation/Safety Certification Training Program
Designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to operate a forklift safely. Each participant will be required to capably operate a forklift and demonstrate practical operational skills. Instructor: Tom Molnar
4 hrs, .4 CEUs
EYP 204 271 - 4 hrs, .4 CEUs, Fee $149
1 session, 3/1, F, 8:30am-12:30pm

HVAC Installation
This course to focuses on the proper techniques of HVAC installation. Practical applications will allow each student to demonstrate his or her skills in both basic and advanced techniques of HVAC installation. Instructor: Roy Whitaker
42 hrs, 4.2 CEUs
EYD 275 261 - 42 hrs, 4.2 CEUs, Fee $495
6 sessions, 3/2, 3/16, 3/30, 4/13, 4/27, 5/4, S, 8:30am-4:30pm

Electrical Control Systems
This course covers the theory and application of control systems, electrical meters, schematics, and control devices for basic control systems for air conditioning and heating systems. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: Roy Whitaker
42 hrs, 4.2 CEUs
EYD 255 271 - 42 hrs, 4.2 CEUs, Fee $495
6 sessions, 3/5, 3/7, 3/8, 3/12, 3/14, 3/18, MTTh&F, 8:30am-4:30pm

Heating I
This course, combining hands-on and theory, covers the basics of heating principles, various heating units, components, control devices and applications of various heating systems, used in residential applications. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: Roy Whitaker
Prerequisite: EYD 255 - Electrical Control Systems.
42 hrs, 4.2 CEUs
EYD 214 271 - 42 hrs, 4.2 CEUs, Fee $495
5 sessions, 3/20, 3/22, 3/26, 3/28, 3/29, 4/1, TTh&F, 8:30am-5:30pm
Technical Training

Heating II
This course is a followup course to EYD 214 Heating I, and like EYD 214, provides a hands-on approach of heating principles, components, control devices and applications in association with various heating units, used in Residential applications. Includes troubleshooting and repair. $100 lab cost included in tuition fee. Instructor: Roy Whitaker

Prerequisite: EYD 214 - Heating I. 42 hrs, 4.2 CEUs

EYD 240 271 - 42 hrs, 4.2 CEUs, Fee $495
6 sessions, 4/2, 4/4, 4/10, 4/12, 4/16, MTWThF, 8:30-4:30am

Basic Electricity and Residential Wiring I
This course is designed to provide the student with a comprehensive understanding of basic electrical theory, and applications used in residential electrical wiring. Emphasis on the National Electrical Code, basic circuit calculations, and acceptable wiring methods are also covered. $100 lab cost included in tuition fee. Instructor: Roy Whitaker

Prerequisite: EYD 261 - General Blueprint Reading. 42 hrs, 4.2 CEUs

EYD 259 271 - 38 hrs, 4.2 CEUs, Fee $495
5 sessions, 2/18, 2/19, 2/21, 2/25, 2/27, MTW&Th, 8:30am-5pm

Refrigeration and Air Conditioning I
This course focuses on the practical application of RAC Theory that will allow each student to demonstrate his or her skills in the installation and troubleshooting of refrigeration and air conditioning equipment. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: Roy Whitaker

Prerequisite: EYD 255 - Electrical Control Systems. 42 hrs, 4.2 CEUs

EYD 224 271 - 42 hrs, 4.2 CEUs, Fee $495
6 sessions, 4/18, 4/22, 4/24, 4/26, 4/30, 5/2, MTWTh&F, 8:30am-4:30pm

Refrigeration and Air Conditioning II
This course follows EYD 224 and continues to focus on the practical application of RAC Theory that will allow each student to demonstrate his or her skills in the installation and troubleshooting of refrigeration and air conditioning equipment. $100 lab cost included in tuition fee. Instructor: Roy Whitaker

Prerequisite: EYD 224 - Refrigeration & Air Conditioning I, EYD 210 - Electrical Controls Systems. 42 hrs, 4.2 CEUs

EYD 241 271 - 42 hrs, 4.2 CEUs, Fee $495
6 sessions, 5/6, 5/8, 5/10, 5/14, 5/16, 5/17, MTWTh&F, 8:30am-4:30pm

Commercial HVAC-R
This course follows EYD 240 & 241 and continues with the technical theory related to commercial rooftop air conditioning units, refrigeration walk-in boxes, freezers and ice machines. Students will perform diagnostics and repair lab exercises to reinforce theory. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: Roy Whitaker

Prerequisite: EYD 240 - Heating II, EYD 241 - Refrigeration and Air Conditioning II. 42 hrs, 4.2 CEUs

EYD 242 271 - 42 hrs, 4.2 CEUs, Fee $495
6 sessions, 5/17, 5/21, 5/23, 5/27, 5/28, 5/30, MTTh&F, 8:30am-4:30pm

EPA 608 Freon Technician Certification Training
EPA has established a technician certification program for persons (‘technicians’) who perform maintenance, service, repair, or disposal that could be reasonably expected to release refrigerants into the atmosphere. This course will prepare you for all levels of EPA Section 608 certification. Immediately following the course you will be assisted in scheduling your exam(s) through our testing center. You will be able to test for servicing small appliances (Type I) servicing or disposing of high- or very high-pressure appliances, except small appliances and MVACs (Type II), servicing or disposing of low-pressure appliances (Type III), servicing all types of equipment (Universal). The textbook is included. Instructor: Paul Sichau

15 hrs, 1.5 CEUs

EYI 814 271 - 15 hrs, 1.5 CEUs, Fee $265
4 sessions, M&W, 5/13-5/20 from 5-9pm & 5/22, from 5-8pm

Innovation and Technology Partnership Center

(302) 259-6330 | Search classes and register online at go.dtcc.edu/workforcedevelopment
General Maintenance Certificate*

Our students complete numerous hours of hands-on training in order to become experienced in several skilled trade areas, including framing, weatherization, finished carpentry, plumbing, and residential wiring. Students completing this program will find themselves marketable in many areas of maintenance and the construction industry. Participants can complete the entire General Maintenance Certificate and be job-ready in four months simply by enrolling in each daytime course. The required courses for this certification are:

**Introduction to PC for Technicians**
This course is designed to teach the technician a working knowledge of how a computer works and how to do word processing and spreadsheets in a Windows environment. Instructor: Shelley Grabel
24 hrs, 2.4 CEUs
EYD 264 271 - 24 hrs, 2.4 CEUs, Fee $265
3 sessions, 1/21-1/25, MW&F, 8:30am-4pm

**10-Hour General Industry OSHA Course**
This course will provide workers with information on recognizing and preventing hazards on general industry work sites. Authorized training includes required OSHA Intro, walking and working surfaces, electrical, hazard communication, and PPE along with other elective topics pertinent to water and wastewater hazards. Students will receive course completion cards. Instructor: Lori Brown
Approved DE Water Ops-NP. Approved DE WW Ops-I. Approved DE Onsite Lic. A,B,C,D,E,F,H,I. Approved MD Env. Health Spec. Approved MD lic. PE’s. NJ-07-0414193-30. 10 hrs, 1.0 CEUs
EYI 970 271 - 10 hrs, 1.0 CEUs, Fee $205
2 sessions, 1/28-1/30, W&Th, 8:30am-2pm

**General Blueprint Reading**
This course prepares the student to read and interpret residential and light commercial construction drawings through classroom instruction and hands-on application. Textbook available in campus bookstore. Instructor: David LaFazia
24 hrs, 2.4 CEUs
EYD 261 271 - 24 hrs, 2.4 CEUs, Fee $265
3 sessions, 2/1, 2/4, 2/6, MW&F, 8:30am-4:30pm

**Preparatory Mathematics**
Operations in whole numbers, fractions, decimals, measurement, percentages, basic algebra, and basic trig applied to exercises and practical problems found in the maintenance field; participants also learn the essential features and operation of a calculator. Instructor: David LaFazia
24 hrs, 2.4 CEUs
EYD 263 271 - 24 hrs, 2.4 CEUs, Fee $265
3 sessions, 2/8, 2/12, 2/14, TTh&F, 8:30am-4:30pm

**Carpentry**
Instruction includes the proper use of measuring tools, an introduction to current building codes, and a review of applicable blueprint reading and math skills. The labs include the proper use of hand and power tools, layout procedures, building material applications, and rough framing. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: David LaFazia
64 hrs, 6.4 CEUs
EYD 257 271 - 64 hrs, 6.4 CEUs, Fee $990
8 sessions, 2/19, 2/21, 2/22, 2/26, 2/28, 3/1, 3/5, 3/7, TThF, 8am-5pm

**Forklift Operation/Safety Certification Training Program**
Designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to operate a forklift safely. Each participant will be required to capably operate a forklift and demonstrate practical operational skills. Instructor: Tom Molnar
4 hrs, .4 CEUs
EYP 204 272 - 4 hrs, .4 CEUs, Fee $149
1 session, 2/27, W, 8:30am-12:30pm

**Drywall and Weatherization Tactics**
Upon completion of this course, the student will demonstrate an understanding of theory, methods, and installation of weatherization materials. Along with lecture and demonstration, the student will participate in hands-on applications that include the following skill sets: job safety, hand tool use, blower door components, dry wall patching, and installation of weather stripping, a door threshold and sweep, caulking, insulation of a water pipes and a hot water heater, install glazing and cut Plexiglas. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: David LaFazia
45 hrs, 4.5 CEUs
EYD 258 271 - 45 hrs, 4.5 CEUs, Fee $495
7 sessions, 3/4, 3/8, 3/9, 3/12, 3/15, 3/21, 3/22, MTF, 8:30am-4:30pm
Technical Training

Flooring and Tile Installation Techniques
This 21-hour course focuses on skills required for renovators and "do-it-yourselfers", and includes the methods and installation techniques of subflooring, hardwood, tile, vinyl, and laminate flooring. Methods and techniques of tile backsplash and kitchen renovations also included. $50 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: David LaFazia
**21 hrs, 2.1 CEUs**

**EYD 260 271 - 21 hrs, 2.1 CEUs, Fee $299**
3 sessions, 3/26, 3/28, 3/29, TThF, 8:30am-4:30pm

Lead Safety for Renovation, Repair and Painting
This course is required by USEPA for contractors, property managers and others who disturb known or presumed lead-based paint during renovation. Training covers the following topics and procedures necessary to comply for USEPA certification: test for lead-based painting; set up safely; self-protection; minimize dust; control waste; confirm work completion with cleaning verification procedure or clearance. Instructor: David LaFazia
**Approved MD Lic. PE's. Approved MD Env. Health Spec.**
**8 hrs, .8 CEUs**

**EYI 906 271 - 8 hrs, .8 CEUs, Fee $249**
1 session, 3/26, T, 8:30am-5pm

Painting Techniques
This course will focus on the proper techniques for selecting and applying paint and alternate wall coverings. Practical applications will allow each student to demonstrate his or her skills in both basic and advanced painting application techniques. $50 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: David LaFazia
**14 hrs, 1.4 CEUs**

**EYD 262 271 - 14 hrs, 1.4 CEUs, Fee $265**
2 sessions, 4/4 and 4/5, ThF, 8:30am-4:30pm

Basic Electricity and Residential Wiring I
This course is designed to provide the student with a comprehensive understanding of basic electrical theory, and applications used in residential electrical wiring. Emphasis on the National Electrical Code, basic circuit calculations, and acceptable wiring methods are also covered. $100 lab cost included in tuition fee. Instructor: David LaFazia

**Prerequisite: EYD 261-General Blueprint Reading.**
**42 hrs, 4.2 CEUs**

**EYD 259 272 - 42 hrs, 4.2 CEUs, Fee $495**
6 sessions, 4/9, 4/11, 4/12, 4/16, 4/18, 4/19, TThF, 8:30am-4:30pm

Basic Plumbing
This course covers the theory of water and waste systems in a lecture and hands-on format. Topic areas include: threaded pipe, waste systems, fastenings, water systems, and heating water and fixture installation. $100 lab cost included in tuition fee. Textbook available in campus bookstore. Instructor: David LaFazia

**EYD 256 271 - 24 hrs, 2.4 CEUs, Fee $495**
4 sessions, 4/23, 4/25, 4/26, 4/30, TThF, 8:30am-3pm
Manufacturing Technology Certifications

Programmable Logic Controls Maintenance Certificate
Our popular 80-hour PLC course provides hands-on instruction on how PLCs work, how they are programmed, and how to edit programs. Students will be able to understand the basic building block of an industrial PLC as well as run and troubleshoot computer generated ladder logic industrial processes. Topics will include basic programming, motor control, discrete I/O interfacing, event sequencing, and troubleshooting. Instructor: Staff
Prerequisite: Basic Electrical Knowledge. 80 hrs, 8.0 CEUs
EYD 269 271 - 80 hrs, 8.0 CEUs, Fee $995
20 sessions, 2/5-4/11, T&Th, 5-9pm

Hydraulics Maintenance Certificate
Our 115-hour, hydraulics maintenance program includes various levels of hands-on instruction, starting with the basics of hydraulics and concluding with diagnosing and troubleshooting hydraulic systems. Topics include basic circuits, pressure and flow, valves, pumps, actuators, and motor performance. Students should plan to spend an additional 20 hours working on their own at home via distributive (online) learning. Instructor: Staff
115 hrs, 11.5 CEUs
EYD 267 271 - 96 hrs, 11.5 CEUs, Fee $1295
24 sessions, 2/5-4/25, T&Th, 5-9pm

Manufacturing Technician Certificate
Begin your career in manufacturing as a Production Technician or a Machine Equipment Operator! This 155-hour program has been designed for students to obtain the basic fundamental skills needed in today’s manufacturing environment. Students will obtain a basic knowledge in electrical and mechanical fabrication, production assembly, applied math, and blueprint reading. Students should plan to spend an additional 59 hours working on their own at home via distributive (online) learning. Instructor: Staff
155 hrs, 15.5 CEUs
EYD 265 271 - 96 hrs, 15.5 CEUs, Fee $1495
24 sessions, 2/5-4/25, T&Th, 5-9pm

Pneumatics Maintenance Certificate
This 80-hour pneumatics maintenance program includes various levels of hands-on instruction, starting with the basics of pneumatics and concluding with diagnosing and troubleshooting pneumatic systems. Topics include basic circuits, pressure and flow, valves, air logic, compressors, and vacuums. Students should plan to spend an additional eight hours working on their own at home via distributive (online) learning. Instructor: Staff
80 hrs, 8.0 CEUs
EYD 268 271 - 72 hrs, 8.0 CEUs, Fee $995
18 sessions, 2/5-4/4, T&Th, 5-9pm

Industrial Electrical Certificate
This comprehensive 158-hour industrial electrical program includes hands-on instruction in AC/DC electrical systems, electrical motor controls, variable frequency drives and motors, electrical sensors, and electrical control system wiring. Students should plan to spend an additional 62 hours working on their own at home via distributive (online) learning. Instructor: Staff
158 hrs, 15.8 CEUs
EYD 266 271 - 96 hrs, 15.8 CEUs, Fee $1495
24 sessions, 2/5-4/25, T&Th, 5-9pm

Mechanical Drives Maintenance Certificate
This 70-hour mechanical drives maintenance program includes hands-on instruction with various types of gears, belts, chains, shafts and shaft alignment, and lubrication concepts. Instructor: Staff
70 hrs, 7.0 CEUs
EYD 270 271 - 64 hrs, 7.0 CEUs, Fee $895
16 sessions, 2/5-3/28, T&Th, 5-9pm
Are you 16-24 years old? Do you need help preparing for the GED® test? Do you want to earn money and explore other opportunities for your future?

If you answered yes to these three questions, then “Stepping up to Success” may be the answer for you! For more information, call (302) 259-6365.

*This is an Equal Opportunity Program funded by the Delaware Workforce Development Board and Delaware Department of Labor, Division of Employment and Training. Auxiliary aids and services are available upon request to individuals with disabilities.

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**Adult Basic Education/GED Prep Classes**

**Adult Basic Education**
Adults age 16 and older can improve reading, writing and math skills. If you have never earned your high school diploma and are interested in taking the GED® test, these classes can help you prepare. Registration/orientation for new students is based on space availability and is by appointment only.

To make an appointment for registration or for additional information, please call (302) 259-6385.

- **ENB 301 201 – 2 hrs, FREE!**
  - 30 sessions, 2/4-5/16, M&Th, 8:30-10:30am
- **ENB 301 202 - 2 hrs, FREE!**
  - 30 sessions, 2/4-5/16, M&Th, 10:45am-12:45pm
- **ENB 301 231 – 3.25 hrs, FREE!**
  - 15 sessions, 2/7-5/16, Th, 1:15-4:30pm

**GED® test preparation classes**
Adults age 16 and older can improve reading, writing and math skills. If you have never earned your high school diploma and are interested in taking the GED® test, these classes can help you prepare. Registration/orientation for new students is based on space availability and is by appointment only.

To make an appointment for registration or for additional information, call 302-259-6385
Instructor: Elizabeth Phillips

- **ENB 302 201 - 2 hrs, FREE!**
  - 30 sessions, 2/4-5/16, M&Th, 8:30-10:30am
- **ENB 302 202 – 2 hrs, FREE!**
  - 30 sessions, 2/4-5/16, M&Th, 10:45-12:45pm
- **ENB 302 231 – 3.25 hrs, FREE!**
  - 15 sessions, 2/7-5/16, Th, 1:15-4:30pm

**English as a Second Language**
Registration for ALL non-credit ESL classes will be held as follows:

- **Mon., Jan. 7, 2019; 9 a.m. – noon & 1-4 p.m.**
- **Tues., Jan. 8, 2019; 1 – 4 p.m.**
- **Fri., Jan. 11, 2019; 9 a.m. – noon & 1-4 p.m.**


**English Conversation I**
Beginning level instruction and practice in speaking and understanding English. Intended for adults whose first language is not English. No class 1/21, 4/22, & 4/24.
Instructor: Joan Mills

- **ENB 303 201 – 60 hrs, FREE!**
  - 30 sessions, 1/14-5/6, M&W, 8:30-10:20am
- **ENB 303 202 – 60 hrs, FREE!**
  - 30 sessions, 1/14-5/6, M&W, 10:30am-12:20pm

**English Conversation I, Part II**
Reading, writing, and listening activities will be integrated with conversational exercises. Prerequisite: Completion of English Conversation Level 1, Part 1, or instructor’s permission.
Instructor: Joan Mills

- **ENB 304 201 - 60 hrs, $209**
  - 30 sessions, 1/15-5/2, T&R, 8:30am-10:20pm

**English Conversation II (ESL), Part II**
Reading, writing, and listening activities will be integrated with conversational exercises. Prerequisite: Completion of English Conversation Level 2, Part 1, or instructor’s permission. No class 4/23 and 4/25.
Instructor: Joan Mills

- **ENB 213 201 - 60 hrs, Fee $209**
  - 30 sessions, 1/15-5/2, T&Th, 10:30am-12:20pm

**English Conversation III (ESL), Part II**
Reading, writing, and listening activities will be integrated with conversational exercises. Prerequisite: Completion of English Conversation Level 3, Part 1, or instructor’s permission. No class 1/21, 4/23, and 4/25.
Instructor: Gail Swartzentruber

- **ENB 229 201 - 60 hrs, Fee $209**
  - 30 sessions, 1/14-5/6, M&W, 8:30am-10:20pm

**English Conversation IV (ESL), Part II**
Reading, writing, and listening activities will be integrated with conversational exercises. Prerequisite: Completion of English Conversation Level 4, Part I, or instructor’s permission. No class on 1/21, 4/22, 4/24.
Instructor: Joan Mills

- **ENB 239 201 - 60 hrs, Fee $209**
  - 30 sessions, 1/14-5/6, M&W, 10:30am-12:20pm

**Introduction to Computers- ESL Students**
Come learn with our very own ESL instructor on how to use a computer. In this course you will learn the basic parts of a computer, learn how to operate the mouse, introduction to Microsoft Word, typing resources, set up an email account, and be introduced to some online ESL resources.
Instructor: Gail Swartzentruber

- **ENF 232 201 - 8 hrs, Fee $125**
  - 4 sessions, 2/1-2/22, F, 10:30am-12:20pm
Arts & Crafts

Instructor Feature: Gwenn Schroll
Born in Middletown, Pa. and now residing in Millsboro, Del., Gwenn has been a glass artist for over 40 years. Like many, what began as a hobby developed into a passion and a full time endeavor. There is no question that the sandy beaches and beauty at Lavender Fields have been an inspiration for her art. Gwenn continued to improve her knowledge and skills by studying with renowned glass artists such as Lisa Vogt and Gina Hubler. She also attended classes at Warner Glass in Allentown, Pa., Corning Glass of New York, Delphi Glass in Lansing, Mich. and the Glass and Bead Expo in Las Vegas. Gwenn’s art is sold at of The Glass Shed which is part of Lavender Fields in Milton, Del.

Acrylic Painting for Beginners
This class will introduce you to acrylic painting. In this course, you will learn different brush strokes, how to mix colors, and painting techniques. This is a hands-on course perfect for beginners. Please call the registration team for the supply list: (302) 259-6330. Instructor: Barbarann Fagley
ENA 206 201 - 18 hrs, Fee $109
6 sessions, 2/1-3/8, F, 11am-2pm

Acrylic Painting, Intermediate
Now that you know the basics, come learn about how to advance your skills. This class will include more in-depth instruction on acrylic painting and critique by the instructor. The project you will complete will be determined during the first class. Please call registration for supply list: (302) 259-6330. Class will not be held on 4/19. Instructor: Barbarann Fagley
ENA 207 201 - 18 hrs, Fee $109
6 sessions, 3/15-4/26, F, 11am-2pm

Acrylic Painting, Intermediate Drop-In
ENA 292 201 - 3 hrs, Fee $25
Pick a session from the above dates!

Create and Paint
Want to paint a masterpiece in two hours? From a blank canvas to a masterpiece, you will learn step-by-step painting instruction in a fun and relaxing atmosphere. It is a unique opportunity to relax, paint, and take home a beautiful piece of artwork. No experience is needed. Supplies included in tuition.

NEW
ENA 230 231 - 2 hrs, Fee $45
1 session, 2/27, W, 6-8pm

NEW
ENA 230 232 - 2 hrs, Fee $45
1 session, 4/24, W, 6-8pm

Beginning Stained Glass
Students will learn basic copper foil method including safety, types of glass, patterns, cutting, grinding, foiling, soldering, cleaning, patinas, and framing. Patterns will be available for each student to create a small panel. Materials and tools will be provided. Classes will be held at Lavender Fields. Instructor: Gwenn Schroll
ENA 233 271 – 4 hrs, Fee $135
1 session, 3/11, M, 10am-2pm

Designing with Spring Flowers
Come learn how to design with spring flowers. In this class you will learn about the many flower options available in the spring, as well as learn how to make floral designs. You will be taught how to design elegant arrangements for entertaining at home. Come will learn pro shortcuts, tips, and secrets to designing elegant, beautiful pieces of art. All materials are included. Instructor: David Ehrhart
ENA 227 231 - 4 hrs, Fee $45
2 sessions, 4/11-4/18, Th, 5:30-7:30pm

Glass Wind Chime
Design a beautiful piece of artwork. Create a glass wind chime using glass and beads. No glass cutting experience required. All materials included. Classes will be held at Lavender Fields. Instructor: Gwenn Schroll
ENA 232 271 - 2 hrs, Fee $45
1 session, 4/8, M, 10am-noon

Glass Garden Art
Students will create unique pieces of garden art including glass totems, garden solar lights, suncatchers, tree danglers, and bird feeders all using glass dishes and other household items. Each student will have the opportunity to make one or more pieces. Class will be held at Lavender Fields. Instructor: Gwenn Schroll
ENA 234 271 - 2 hrs, Fee $85
1 session, 3/25, M, 10am-noon
Mosaic Basics
Learn direct mosaic method while making a unique piece of art. All materials, including glass, adhesive, and grout will be provided. Each student will have the option to choose a pattern and substrate. No glass cutting experience is required. Classes will be held at Lavender Fields.
Instructor: Gwenn Schroll

ENA 235 271 - 4 hrs, Fee $105
1 session, 4/1, M, 10am-2pm

Portrait Workshop Drop In
Pick a session from the above dates!

ENA 279 201 - 3 hrs, Fee $25
1 sessions, 1/24-2/28, Th, 1-4pm

ENA 279 202 - 3 hrs, Fee $25
1 sessions, 3/7-4/11, Th, 1-4pm

ENA 279 203 - 3 hrs, Fee $25
1 sessions, 4/18-5/23, Th, 1-4pm

Stained Glass Workshop
In this 3 hour class, students will have an open workshop to create one or two stained glass pieces using the copper foil technique. Various patterns and supplies will be available, as well as use of glass tools and individual instruction. Classes will be held at Lavender Fields.
Instructor: Gwenn Schroll

ENA 231 271 – 3hrs, Fee $135
1 session, 3/18, M, 10am-1pm

Watercolor: The Basics
Watercolor seems a little magical, but it doesn’t have to be mysterious. This class will take you through the basics of color mixing (without making mud), washes, glazes, and gradations in a relaxed atmosphere. Demonstrations and hands-on instruction will play a role in helping apply these techniques to your own favorite painting subjects. Please call for material list: (302) 259-6330. No class on 4/19. Instructor: Kelly Sverduk

ENA 280 201 - 10 hrs, Fee $99
4 sessions, 4/5-5/3, F, 1-3:30pm

Watercolor Journaling
Pen & ink and watercolor go hand-in-hand for keeping an art journal, and this class will help you get started on your own. Instruction will cover combining these two media effectively; choosing the right journal for your style; and techniques and ideas for nature, garden, travel, and daily sketchbooks. All levels are welcome. Please call for material list: (302) 259-6330. Instructor: Kelly Sverduk

ENA 228 201 - 10 hrs, Fee $99
4 sessions, 5/10-5/31, F, 1-3:30pm
CPR

CPR/AED and First Aid Adult and Pediatric Training - American Red Cross
This course is designed to teach rescuers the knowledge and awareness skills they need to recognize emergencies and give first aid. The first aid section covers general principles, medical emergencies and injuries. The CPR section covers adult and pediatric CPR and choking, and the AED covers theory and operation of the AED. A two-year course completion card will be emailed after class concludes with re-certification required every two years. Students will be given a personal first aid kit. Instructor: Patricia Hill

EYK 598 261 - 6 hrs, Fee $99
1 session, 3/9, S, 9am-3pm

Culinary

Cake Decorating
This revamped course will focus on decorating cakes with flowers and borders, to writing and theme decorating. This hands-on class will give you all the skills necessary to decorate your desserts like a pro. The materials list for the class will be given to you on the first night to bring to the next three nights.

ENX 217 231 - 8 hrs, Fee $69
4 sessions, 4/29-5/20, M, 6-8pm

Culinary Uses of Lavender
Lavender is a culinary delight. Learn the best way to dry your lavender for cooking. Create lavender desserts such as lemon lavender cake and lavender-chocolate ganache; beverages such as lavender lemonade and Mademoiselle Grey Tea; and savory delicacies such as lavender-strawberry scones. Instructor: Heather Sullivan

ENX 220 271 - 2 hrs, Fee $75
1 session, 6/13, Th, 10:30-12:30pm

Healthy Foods, Healthy You
Yes, it is possible to enjoy the goodness of foods while eating healthy! Learn about alternative methods that will enhance your cooking but will also make your body happy. You will receive hands-on experience while enjoying the full four course meal that you have prepared. You will learn culinary techniques and receive copies of recipes so you can enjoy cooking at home. Cheers to new food, and a new you! Food fee is included in tuition. Instructor: Denise Snyder

ENX 203 231 - 3 hrs, Fee $75
1 session, 4/15, M, 5:30-8:30pm

Soups, Wonderful Soups
Come stay warm and learn about soups. A convenient and quick one-dish meal, a hearty comfort food, or a delicate dessert soup is a favorite at home or while dining out! Come learn the basics of soup preparation in this hands-on course as you prepare appetizer, main course, and dessert soups! Instructor: Denise Snyder

ENX 207 231 - 3 hrs, Fee $75
1 session, 2/21, Th, 5:30-8:30pm

Lavender Fields
Located on a historic, five-acre farm on the scenic Delmarva Peninsula, Lavender Fields at Warrington Manor is only a few miles from Lewes and Rehoboth Beach, off Route 9.

Lavender Fields at Warrington Manor is Delaware’s premier lavender farm, carrying a large inventory of lavender plants, bath, body, and culinary products, and handcrafted items. Lavender Fields hosts a variety of events such as tours, weddings, and classes.

Culinary Uses of Lavender
Propagating Growing Lavendar
Create Lavender Crafts
Wreath Making
Defensive Driving

Defensive Driving, Basic
Earn a 10% reduction on the liability and personal injury portions of your automobile insurance premium for three years; along with a 2-point credit applied to your Delaware driving record. Learn simple driving strategies. Students must be on time for class, and have a photo ID.
Instructor: Interstate Training Alliance, LLC
EYP 325 231 - 6 hrs, .6 CEUs, Fee $35
2 sessions, 1/14-1/16, M&W, 6:30-9:30pm
EYP 325 261 - 6 hrs, .6 CEUs, Fee $35
1 session, 2/9, S, 9am-4pm
EYP 325 232 - 6 hrs, .6 CEUs, Fee $35
2 sessions, 3/4-3/6, M&W, 6:30-9:30pm
EYP 325 262 - 6 hrs, .6 CEUs, Fee $35
1 session, 4/6, S, 9am-4pm
EYP 325 233 - 6 hrs, .6 CEUs, Fee $35
2 sessions, 5/6-5/8, M&W, 6:30-9:30pm
EYP 325 234 - 6 hrs, .6 CEUs, Fee $35
2 sessions, 6/6-6/8, M&W, 6:30-9:30pm

Defensive Driving, Advanced
Earn a 15% discount on applicable provisions of your automobile insurance! Three-year certification course offers additional strategies for on-the-road safety, review of revised and existing traffic laws, as well as current safety technology. Prerequisite: Students must have completed the Basic Defensive Driving class within the past five years. Students must be on time for class, and have a photo ID.
Instructor: Interstate Training Alliance, LLC
EYP 326 231 - 3 hrs, .3 CEUs, Fee $30
1 session, 1/23, W, 6:30-9:30pm
EYP 326 232 - 3 hrs, .3 CEUs, Fee $30
1 session, 3/18, M, 6:30-9:30pm
EYP 326 233 - 3 hrs, .3 CEUs, Fee $30
1 session, 4/25, Th, 6:30-9:30pm
EYP 326 261 - 3 hrs, .3 CEUs, Fee $30
1 session, 2/23, S, 9am-noon
EYP 326 262 - 3 hrs, .3 CEUs, Fee $30
1 session, 5/18, S, 9am-noon
EYP 326 231 - 3 hrs, .3 CEUs, Fee $30
1 session, 6/17, M, 6:30-9:30pm

Family

Healthy Relationships in Overcrowded Lives
Do you have enough time in the day? How often are you trying to do, or at least think about, too many things at once? Having busy schedules, one thing that can be most overlooked is what should be most important in our lives, our relationship with our spouse or partner. This interactive workshop is designed for folks in long-term, committed relationships who want to learn effective strategies and skills to better care for and be cared for by the person you’re sharing your life with. Instructor: Bradley Schutt
ENJ 206 231 - 4 hrs, Fee $49
2 sessions, 4/23-4/30, T, 6-8pm

Divorcing Parent Education Program
Parents must take an approved course teaching them about what children experience when their parents do not live with each other or divorce. This course satisfies Delaware’s legal requirement for parent education and is certified by the Department of Services for Children, Youth, and their Families. Students must bring photo ID to class. Instructors: Kendall Wilson and Elizabeth Rupprecht
EYJ 200 262 - 6 hrs, .6 CEUs, Fee $89
1 session, 2/23, S, 9am-4pm
EYJ 200 263 - 6 hrs, .6 CEUs, Fee $89
1 session, 3/2, S, 9am-4pm
EYJ 200 264 - 6 hrs, .6 CEUs, Fee $89
1 session, 4/6, S, 9am-4pm
EYJ 200 265 - 6 hrs, .6 CEUs, Fee $89
1 session, 5/11, S, 9am-4pm
EYJ 200 231 - 6 hrs, .6 CEUs, Fee $89
2 sessions, 5/21-5/23, T&Th, 6-9pm
EYJ 200 261 - 6 hrs, .6 CEUs, Fee $89
1 session, 6/1, S, 9am-4pm
EYJ 200 232 - 6 hrs, .6 CEUs, Fee $89
2 sessions, 6/11-6/13, T&Th, 6-9pm

Interested in Developing and Teaching a New Course?
Workforce Development and Community Education is continually expanding its course offerings.
If you would like to propose a new class, email Erin Schutt at eschutt@dtcc.edu.

(302) 259-6330  Search classes and register online at go.dtcc.edu/workforcedevelopment
**Fitness**

**Beachbody® Country Heat Live**
Country Heat Live is a high-energy, low-impact, dance-inspired workout set to today’s hottest country hits. No complicated moves, no weights, no worries! You don’t need a dance background, just a love for dance and country music. You’ll have so much fun clapping, stomping, and laughing, you’ll forget you’re burning mega calories and getting a total body workout!

Instructor: Kelly Pettyjohn

**ENR 213 231 - 10 hrs, Fee $69**
10 sessions, 1/16-3/20, W, 5:30-6:30pm

**Beginner Line Dancing**
“Boot Scoot” your way to fun in this instructional line dancing class. Learn all the latest dances in addition to the “oldies but goodies.” Wear comfortable shoes and prepare to have fun. “It’s Electric...Boogie Woogie!” Instructor: John Martin

**ENR 275 231 - 12 hrs, Fee $69**
6 sessions, 3/7-4/11, Th, 6:30-8:30pm

**Fitness Center, Drop-In**
**ENR 575 201 - Fee $5**
1 session, 1/14-5/19, MTW&Th

**Golf Lessons**
This course is designed to teach everything you’ll need to play golf in just a few lessons.

Golf professionals will show that there are lots of ways to play by combining fun, friends and fitness. Each session will focus on the various golf skills you will use while playing. In addition to learning the basics, you will be guided onto the golf course to put your skills into action in a casual, friendly setting. Golf clubs are available for use. If needed, call 302-259-6330 to reserve.

Class held at the Rookery (South) in Milton.

Instructor: Butch Holtzclaw

**ENR 200 271 – 6 hrs, Fee $155**
6 sessions, 3/26-4/2, T, 11:45am-12:45pm

**ENR 234 203 - 6 hrs, Fee $59**
6 sessions, 1/8-2/12, T, 11:45am-12:45pm

**ENR 234 201 - 6 hr, Fee $69**
6 sessions, 1/8-2/12, T, 11:45am-12:45pm

**T’ai Chi, Level I**
This great exercise combines the use of the mind, body, and spirit into graceful and slow movements. The Yang short form will be used.

Instructors: Arthur (Spike) Adams

**ENR 243 232 - 8 hrs, Fee $69**
8 sessions, 1/8-2/26, T, 5-6pm

**ENR 243 231 - 8 hrs, Fee $69**
8 sessions, 1/8-2/26, T, 5-6pm

**Tai Chi, Level II**
This great exercise combines the use of the mind, body, and spirit into graceful and slow movements. The Yang short form will be used.

Instructors: Arthur (Spike) Adams

**ENR 245 232 - 1 hr, Fee $69**
8 sessions, 1/8-2/26, T, 6-7pm

**ENR 245 231 - 1 hr, Fee $69**
8 sessions, 1/8-2/26, T, 6-7pm

**Tennis for Adults**
Learn or re-learn the fundamentals of tennis. Refresh your game and improve your skills with this class. Make new friends, enjoy great fitness, and have a swinging good time in one of Dave Marshall’s indoor or outdoor tennis courts! Class held at the Dave Marshall Tennis and Fitness Center at The Plantations in Lewes, DE.

**ENR 233 271 - 4 hr, Fee $119**
4 sessions, 1/9-1/30, W, 4:30-5:30pm

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**Language and Culture**

**Beginner French IV**
This class is a continuation of Beginner French III or intended for students with a very basic exposure to Introductory French who would like more comprehensive instruction and practice. Prerequisite: Beginner French I, II, III/or retaining some elements of the language from hearing the language spoken at home, from time abroad, or previous lessons in high school or college.

Emphasis will be given to basic practice in grammatical concepts, the development of reading and vocabulary skills, comprehension and production of the spoken language, and oral communication.

Students must purchase textbook prior to class. Class is held at the Lewes Library. For details, call 302-259-6330.

Instructor: Lisa Lynch

**ENH 206 271 - 12 hrs, Fee $115**
6 sessions, 2/28-4/4, Th, 6-8pm

**NEW**

**Beginner Italian**
A comprehensive learning experience combining textbook, audio files and lecture to introduce the basics of Italian language, art and culture. Familiarize yourself with the Italian alphabet, numbers, colors, and basic conversational phrases. Explore the alphabet and the culture of Italy through history, music, and art. Please bring a pencil and notebook to class. Students must purchase textbook prior to class. Please call (302) 259-6330 for details. Instructor: Silvana Maio

**ENH 204 231 – 12 hrs, Fee $65**
6 sessions, 2/6-3/13, W, 5:30pm-7:30pm
Spanish I
Learn practical conversational skills to communicate effectively at work or in other situations. Basic grammar, vocabulary, and common phrases covered. Textbook available in the College bookstore. Instructor: Karen Hurley
EYD 271 231 – 12 hrs, 1.2 CEUs, Fee $129
6 sessions, 2/27-4/3, W, 6-8pm

Spanish II
Increase knowledge of Spanish. Continue to focus on improving vocabulary for use in day-to-day situations; continue to develop verbal ability. Textbook available in the College bookstore. Instructor: Karen Hurley
EYD 272 231 – 12 hrs, 1.2 CEUs, Fee $129
6 sessions, 4/17-5/22, M, 5-7pm

Money Matters
Get Paid to Talk: Making Money With Your Voice
Ever been told that you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Today, the range of voices hired has grown dramatically from the days of announcers. Learn what the pros look for, how to prepare, and where to find work in your area! We’ll discuss industry pros and cons and play samples from working voice professionals. In addition, you’ll have an opportunity to record a short professional script under the direction of our teacher. This class is lots of fun, realistic, and a great first step for anyone interested in the voiceover field. Instructor: Voice Coaches
ENO 529 231 - 2.5 hrs, Fee $45
1 sessions, 1/28, M, 6:30-9pm
ENO 529 231 - 2.5 hrs, Fee $45
1 sessions, 5/22, W, 6:30-9pm

Your Money Matters
Plan ahead and take these special courses offered with support from Discover that will enhance your budgeting skills, planning for the future, and protect you! Scholarships are available for these financial literacy courses.

Are You Credit Worthy?
Have you ever heard of the commercials that offer you your credit score for free, but you have no clue how to change your number? This course covers obtaining and maintaining access to credit; using credit cards, bank cards, and other means. Students develop a plan to establish good credit, discuss the advantages and disadvantages of consumer credits, and explore the various sources of consumer loans. There is a textbook used in this class. For details, call (302) 259-6330.
Instructor: Kathleen Persinger
ENO 597 231-16 hrs, Fee $199
8 sessions, 3/4-3/27, M&W, 6-8pm

Planning for the Beach? – Saving, Investing, and Risk Protection
Learn how to save for your dream beach property location. This course allows students to calculate the amount of savings needed to maintain a desired lifestyle in the future. Topics include the power of compounding, the selection of investments based on their own risk/reward preferences, and the calculation of savings to reach a financial plan. There is a textbook used in this class. For details, call (302) 259-6330.
Instructor: Kathleen Persinger
ENO 598 231-16 hrs, Fee $199
8 sessions, 4/1-4/24, M&W, 6-8pm

Where’s My Money?
At the end of the month have you ever wondered where all your money went? If you answered yes, you should come to this class! This course, is an overview and application of money management, introducing concepts of financial goals within earning, budgeting, spending, and resources in banking to provide a solid foundation for financial success. Students develop a financial plan to promote a healthy standard of living. This course will provide a more comprehensive understanding of how to budget your money more efficiently. There is a textbook used in this class. For details, call (302) 259-6330.
Instructor: Kathleen Persinger
ENO 599 231-16 hrs, Fee $199
8 sessions, 2/4-2/27, M&W, 6-8pm

Scholarships Available!
Households with an income of $50,640 or less will have 100% of the tuition paid by a scholarship.
Please call (302) 259-6330 for more details.
Music

Harmonica Beginner Class
If you grew up listening to Willie Nelson or Blues Traveler, you may have always wondered if you could learn to play the harmonica, too. You can! This class will teach you how a harmonica works, how to make notes and sounds, and different techniques for different styles of music. You will be required to bring your own G-10 Hole Diatonic Harmonica to each class. There is no text required for this class.
Instructor: William Meikeljohn
ENO 221 231 - 9 hrs, Fee $99
6 sessions, 3/12-3/28, T&Th, 6-7:30pm

Piano for Beginners
Have you ever wanted to try and learn to play the piano? It's never too late to begin to learn how to play in a relaxed group setting. You'll be introduced the basic elements of rhythm, chords, keys, notes, and reading music! This class is for beginners. Please bring a piano/keyboard to class. Students must purchase textbook prior to class.
For textbook details, call (302) 259-6330.
Instructor: Erin Schutt
ENO 208 231 - 12 hrs, Fee $139
8 sessions, 2/28-4/18, Th, 6-7:30pm

Photography

Adobe Lightroom
Students taking this introductory course will learn the basics of Adobe Lightroom to take their photography to the next level. Whether you wish to grow your photography business or just want your photos to look more polished, this course will teach you the basics of cropping, adjusting exposure, removing blemishes, and more. Walk away knowing the basics of Adobe Lightroom – the industry standard for photographers around the globe. Instructor: Cassie Gotto White
ENF 226 231 - 4 hrs, Fee $45
2 sessions, 4/3-4/10, W, 6-8pm

Basic Photography
Have fun with hands-on instruction while learning techniques that make the difference. Course will focus on developing the skills necessary to identify and produce the elements of a good photograph including basic design, composition, and lighting. Please bring your camera to class and call the instructor at (302) 228-8405 with camera make and model. Tuition includes $10 material fee. Wednesday sessions held at the Lewes Library.
ENA 259 231 - 12.5 hrs, Fee $119
5 sessions, 3/5-4/2, T, 6-8:30pm
ENA 259 271 – 12.5 hrs, Fee $119
5 sessions, 3/6-4/3, W, 6-8:30pm

Intermediate Photography
This intermediate photography course will expand on the concepts learned in Basic Photography. Students will apply the skills learned in the basic course while continuing to learn more intermediate concepts in composition, lighting, and camera techniques. Please bring your camera to class and call the instructor at (302) 228-8405 with camera make and model. Tuition includes $10 material fee.
ENA 260 231 - 12.5 hrs, Fee $119
5 sessions, 4/9-5/7, T, 6-8:30pm

Understanding Your Camera
This class covers everything from an introduction into digital technology to important camera settings, and how to start taking a good picture no matter what your subject. You will learn how to start controlling light, color, and atmosphere while learning the controls of your camera. Perfect for the entry-level enthusiast! Please bring your camera to class and call the instructor at (302) 228-8405 with camera make and model. Tuition includes $10 material fee.
ENA 274 231 - 3.5 hrs, Fee $49
1 session, 2/20, W, 6-9:30pm

Special Interest

Basic Bicycle Maintenance
In this basic skills class, you will gain knowledge about your bicycle's brakes and drivetrain as well as how to fix a flat. You will be taught how to adjust and maintain the various components of the bicycle and how to identify and solve common problems. Squealing brakes, sloppy shifting, flat tires, and more will all be addressed in this class. This is a hands-on class so bring your bike to fix any existing or potential problems.
Instructor: Benjamen Jones
ENO 578 231 - 4 hrs, Fee $39
2 sessions, 3/5-3/12, T, 6-8pm

Beginners Essential Oils
In this course, you will learn about the how, why, and use of essential oils for your health and wellness. The instructor will share the chemistry behind oils, daily uses, and cellbrain/emotional connections of oil use and help you establish a healthy, chemical-free home. Instructor: Nina Backes
ENO 254 231 - 4.5 hrs, Fee $55
3 sessions, 3/7-3/21, Th, 6:30-8pm

Chess for Beginners
This class will start from the very beginning - setting up the board, learning how the pieces move, but will end with some basic strategy. With an instructor who is personable and light-hearted, this is a great opportunity for anyone to come and learn how to start a journey into the contemplative world of chess! Class will be held at the Lewes Library.
Instructor: Dustin Abshire
ENO 247 271 - 6 hrs, Fee $59
4 sessions, 3/11-4/1, M, 6-7:30pm
Community Emergency Response Team (CERT) Training

This FREE, two-session CERT Training class is designed to prepare you to help yourself, your family, and your neighbors in the event of a catastrophic disaster. This training covers basic skills that are important to know in a disaster when emergency services personnel are not available or not able to help everyone immediately. The class consists of training in the following areas, team organization, disaster preparedness, medical operations, fire suppression, light search and rescue, animals in disaster, terrorism, and more. You can make a difference by using the basic training you receive to save lives and protect property. CERT is a national program. Upon completion of this course, you will receive a certificate signed by the DEMA director and program manager. You will also receive a CERT kit with helmet, vest, and other emergency supplies. Registration is required. Instructor: Mei Johnson

ENK 204 261 - 13 hrs, FREE!
2 sessions, 4/26, F, 5-9pm & 4/27, S, 8-5pm

Common Ground in Major World Religions

What is the state of spirituality in our country today? Whatever the future holds for religion in society, something that will become ever more important is being able to talk to one another. Those conversations can happen once we recognize how much common ground there is between the major religions in the world today. In this class we will look at the shared themes and stories of Judaism, Christianity, and Islam, along with what makes them unique. Once we make these connections, we will look at the rapidly growing groups known as the “Nones” and “Dones,” who claim no religious affiliation or have left organized religion altogether. Come and discover how we can bridge all of these gaps and grow in our understanding of one another. Instructor: Bradley Schutt

ENO 220 231 - 8 hrs, Fee $89
4 sessions, 3/26-4/16, T, 6-8pm

Create Lavender Crafts

Learn how to make lavender sachets, bath and beauty aids and home care products for your personal use or gift-giving. Crafting demonstrations will include how to create a small wreath, a moisturizing sugar scrub, a heart lavender sachet; a lavender eye pillow and a dried wrapped lavender bundle. Supply fee included in tuition. Instructor: Heather Sullivan

ENO 249 271 - 2 hrs, Fee $75
1 session, 6/20, Th, 10:30-12:30pm

FCC Amateur Radio License Class and Exam

Here’s your opportunity to earn your Technician Class, entry-level, Amateur Radio FCC license! Amateur Radio, or “Ham Radio,” is the most powerful and versatile communications service available to the private citizen and this class will prepare you to pass the required FCC license examination to get on the air! This class will cover everything you will need to know to become a Licensed Amateur Radio operator: Electrical safety, FCC rules, best operating practices, radio & electronics fundamentals, how to set up your station, radio propagation, and emergency & public service communications. This fast-paced weekend course is taught by a team of highly experienced, licensed Amateur Radio operators who are dedicated to your success. To participate in this course, you must read one of these two manuals prior to the class: “ARRL’s TECH Q&A” manual 6th edition dated 2014 (arrl.org/licensing-education-training); or, the 2014 Gordon West Technician Manual, 8th edition (w5yi.org/catalog.php?sort=4). Either of these fine publications will give you the background needed to prepare you for the class. The class concludes with the official 35 question multiple choice examination that will authorize your license from the FCC. This course is sponsored by the National Association for Amateur Radio.

ENO 222 261 - 12 hrs, FREE!
2 sessions, 5/25, S, 8:30am-4:30pm and 5/26, Su, 9am-1pm

Firearms: Protection and Training

In this class, you will learn about safe gun handling, pistol parts and operation, ammunition, and shooting fundamentals, as well as how to use a firearm properly and proficiently. Firearms are not permitted on the campus. First two classroom sessions meet at DTCC. Third session involves use of live ammunition and target shooting at instructor’s firing range. During the third session only, use of your own firearm/ammunition is permitted. If you do not have your own, an additional firearm/ammunition fee is required. Tuition includes $15 lab fee. Instructors: John Davis

ENO 201 231 - 6 hrs, Fee $79
3 sessions, 3/14, Th, 7-9pm, 3/21, Th, 7-8pm, 3/23, S, 9-12pm

How to be a Server

Are you the type of person who can smile and remain calm during stressful situations? Do you have a knack of helping and serving others in the food industry? Come learn the techniques every server should know! In this course, you will learn the do’s and don’ts, what skills are needed to be a successful server, and how to multitask the demanding environment of hospitality. Instructor: Jillian Whitney

ENX 219 261 - 6 hrs, Fee $69
2 sessions, 3/30-4/6, S, 9am-noon

How to Watch a Movie

Through engaging lectures and extensive use of movie and interview clips, this course will explore the history of film and the elements of filmmaking. Individual lectures will include techniques in cinematography, editing, sound design, screenwriting and acting, as well as specific genres, including animation and the documentary. The instructor will encourage lively in-class discussion not only of the films cited during the session, but current films, as well. Located at the Lewes Library. Instructor: William Newcott

ENO 248 271 - 24 hrs, Fee $165
8 sessions, 3/7-4/25, Th, 5:30pm-8:30pm
**Special Interest**

**Income Inequalities: Realities and Remedies**
This four session, student-centered seminar will explore the current realities and then design remedies addressing income inequality in the U.S. today. The teaching materials will be centered on Robert Reich's documentary, “Inequality for All.” Course readings, videos, and additional resource materials will be available online. Contact registration for the link after you register.
Instructor: Rick Grier-Reynolds

ENO 243 201 - 6 hrs, Fee $49
4 sessions, 2/4-2/25, M, 1-2:30pm

**Intro to Creative Planning**
Are you a pencil-and-paper kind of person who likes to make lists, keep track of dates, and use stickers? This course is for you! Learn how to dive into the world of creative planning by using stickers, sticky notes, and other accessories to get you excited about crossing things off your to-do list! Students must bring a planner and stickers. Washi tape and pens will be provided for in-class use.
Instructor: Cassie Gotto White

ENA 229 231 - 4 hrs, Fee $45
2 sessions, 3/6-3/13, W, 6-8pm

**Anatomy of Murder**
This interactive course will examine national headline criminal cases such as the Unabomber, Son of Sam, and the Zodiac Killer, among others, as the means to learn about investigative and prosecutable strategies. Students will learn how to apply these strategies and skills in a theoretical investigation! Class will be held at the Lewes Library.
Instructor: Frank Powers

ENO 241 271 - 2 hrs, Fee $ 75
1 session, 5/16, Th, 10:30-12:30pm

**Propagating and Growing Lavender**
Lavender is a hardy perennial in southern Delaware. It grows well in sunny areas with well-drained soil. Learn techniques to foster success in both propagating and growing your lavender plants including tips for planting in the spring, harvesting in the summer, and preparing for fall and winter.
Instructor: Heather Sullivan

ENO 218 231 - 8 hrs, Fee $89
4 sessions, 2/7-2/28, Th, 7-9pm

**Transforming Color to Your Home**
Do you want a fresh, new look for your home? Are you unsure how to choose the right paint colors or create a pleasing color scheme for your home? Color can have the most astounding effect and it plays an important role when creating your space. Color sets the mood—it has the power to soothe or stimulate. Color can even change a room's appearance of size instantly. This course will help you coordinate the best paint options that will enhance your existing furnishings or suggest a new one for you.
Instructor: Josephine Ciccarel

ENO 242 271 - 2 hrs, Fee $ 75
1 session, 5/16, Th, 10:30-12:30pm

**Paranormal Investigation 102**
Want to learn even more about paranormal investigation? This follow-up course will also include a hands-on investigation at a local historic location, but this time students will learn to analyze the data gathered - identifying Electronic Voice Phenomena (EVP), analyzing photographic and video evidence, and summarizing key findings for the client. Participants will use scientific principles and equipment, learning how to identify the most compelling evidence of paranormal activity vs. logically explainable phenomena (distinguishing normal vs. paranormal results). Students will also learn how to use readily available software to make professional videos and presentations to share investigation results. Sessions one, three, and four will meet at DTCC. The second session will consist of a field trip off-site to conduct a hands-on investigation. *Liability waiver and admittance fee may be required by the selected location.
Instructor: Carol Pollio

ENO 218 231 - 8 hrs, Fee $89
4 sessions, 2/7-2/28, Th, 7-9pm

**USA Dance Dover, Ballroom Prom**
Join us for two classes that you can brush up on or learn ballroom dance with USA Dance Dover members. On 4/12, you will then have the opportunity to go to the ballroom prom where you will dance, make friends, and glide across the floor. Dress attire is semi-formal/coat and tie for prom. Refund available prior to 2/27. Instructor: USA Dance Dover

ENS 677 261 - 6 hrs, Fee $35
2 sessions, 3/27-4/3, W, 7:30-8:30pm
1 session, 4/12, F, 7-11pm

**Women's Firearms: Protection & Training**
In this class you will learn about safe gun handling, pistol parts and operation, ammunition, shooting fundamentals, as well as how to use a firearm properly and proficiently. Firearms are not permitted on the campus. First two classroom sessions meet at DTCC. Third session involves use of live ammunition and target shooting at instructor’s firing range. During the third session only, use of your own firearm/ammunition is permitted. If you do not have your own, an additional firearm/ammunition fee is required. Tuition includes $15 lab fee.
Instructor: John Davis

ENW 205 231 - 6 hrs, Fee $79
3 sessions, 4/4-4/13, Th, 7-9pm

**Wreathmaking with Lavender, Herbs and Summer Flowers**
Learn easy techniques for designing and caring for wreaths. Practice new skills by selecting fresh herbs and flowers from the lavender and wildflower gardens. Take home your own unique wreath suitable for your front door.
Instructor: Heather Sullivan

ENO 253 271 – 3 hrs, Fee $ 95
1 session, 7/18, Th, 10:30-1:30pm
Interested in flying drones commercially?  

**Introduction to Commercial Drone Operations**

This course will be an overview of professional drone operations. Topics covered in this course include; operating systems on different consumer and commercial aircraft, introduction to standard operation procedures for conducting drone flights, and drone mapping/modeling. Students are introduced to the information in the Federal Aviation Administration (FAA) Combined Federal Regulation (CFR) 14 – Part 107 Remote Pilot Certificate with a small Unmanned Aircraft Systems (sUAS). By the end of the course, students will be prepared to take the Airman Knowledge test to become a commercial drone operator.

**EYF 228 231-18 hrs, 1.8 CEUs, Fee $499**
6 sessions, 1/28-3/4, M, 5:30-8:30pm

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**Technology**

**Canva**  
Canva is a free graphic design platform that allows users to create digital graphics that can be used on printed materials, for social media, and more! The possibilities are endless. Learn how to design your very own logo for a real or fictional business, as well as a flyer promoting an event. This hands-on course will equip you with the necessary tools needed to create graphics for personal or professional use.

Instructor: Cassie Gotto White

**ENF 224 231 - 4 hrs, Fee $45**
2 sessions, 2/6-2/13, W, 6-8pm

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**iPad/iPhone for Beginners**

Learn how to create and navigate your home screen. Instructor will go over shortcuts and you will learn to explore maps, email, and photos. Learn about FaceTime and the App Store. iPads will be available.

Instructor: Linda Braswell

**ENF 585 231 - 4 hrs, Fee $45**
2 sessions, 2/5-2/7, T&Th, 6-8pm

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**Photos and the Apple iCloud**

Do you have an iPhone or iPad? Are you finding the iCloud confusing? Not sure where your photos are? This class will explore the iCloud Library, Photo Sharing, Photo Stream, and how to delete photos from the cloud. Learn how to share your holiday photos with friends and family.

Instructor: Linda Braswell

**ENF 207 231 - 4 hrs, Fee $45**
2 sessions, 3/12-3/14, T&Th, 6-8pm

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**Pinterest, Instagram, and more!**

It is important to identify the functionality differences of each platform and determine which are best suited for your company’s success. This class will provide a brief overview of Pinterest, Instagram, and other social media platforms that continue to trend. This class will be a lecture format with no time spent on personal platforms.

Instructor: Courtney Hastings

**EYF 224 261 - 3 hrs, .3 CEUs, Fee $59**
1 session, 3/23, S, 1-4pm

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**Understanding iCloud for iPad/iPhone**

Do you have an Apple device (iPad, iPhone or iPod Touch)? Are you confused about “the cloud?” Learn how to set up your iCloud account and what services your account provides, such as iCloud Drive. You will learn the difference between ‘syncing’ and ‘backing up’ using your iCloud account, and how to choose what to sync. Using the settings, you will learn to manage your iCloud storage to best suit your own needs. We will explore the differences in the iCloud’s photo features – iCloud Photo Library, My Photo Stream, and iCloud Photo Sharing. You will learn how to use the iCloud feature, Find My iPad/iPhone, and what to do if your device is ever lost or stolen.

Instructor: Linda Braswell

**ENF 202 231 - 2 hrs, Fee $25**
1 session, 2/19, T, 6-8pm

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**Unmanned Aerial Vehicle (UAV) Flight School**

The unmanned model quadcopter (drone) aircraft revolution is here! Attend this “crash course” to learn more about your pre-flight checklist. This remote controlled device can be equipped with a camera to provide amazing aerial videography and much more. This class will cover what you need to know for hobby/recreational use, such as proper operation, safety, rules, and equipment information. Learn more about this new technology! Come explore the wave of the future first-hand!

Instructor: Staff

**ENF 215 261-4 hrs, Fee $59**
1 session, 5/18, S, 1-5pm

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**NEW**
**Spring Break Camp - Campus Explorers (Ages 6-12)**

Engage in a variety of fun activities while experiencing the college environment. Students ages 6 to 12 can join us at the Owens Campus from 8 a.m. to 5 p.m. daily for indoor classroom activities, outdoor athletic games, and weekly field trips. Plenty of on-campus activities give you a rewarding learning experience while guaranteeing excitement and fun.

**Supervised activities Include:**
- Arts and crafts
- Athletics, games, and activities daily
- Guided computer use
- Off site bus trips
- STEM activities

**Campers must bring a lunch and refillable water bottle daily!**

ENU 582 201 - 9 hrs, Fee $209  
5 sessions, 4/22-4/26, MTWTh&F, 8am-5pm

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**Makin' Music (Ages birth-5)**

Is your little one always on the move when the music comes on? You'll love Makin' Music! These award-winning family classes feature friendly and enthusiastic teachers who lead the class as you gather in a circle to “make music.” Not only do our classes have a strong educational foundation, but they are also incredibly exciting and fun! Makin' Music is a wonderful opportunity for you to spend some special time with your little ones!

ENU 590 201 - .75 hrs, Fee $149  
10 sessions, 2/6-4/10, W, 9:30-10:15am

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**Magic the Gathering Planeswalker Club (Ages 11-15)**

Join with other Magic players to travel the planes of the multiverse, fighting to survive the forces of the realm, and other planeswalkers. For four Saturdays, we will spend time learning about the many worlds contained in Magic the Gathering and the best ways to play the game. There will be time to compare decks, trade cards, and most of all compete against one another! Players of all experience and knowledge levels are invited to come meet some new friends and compete in our tournament!

Instructor: Bradley Schutt

ENU 502 261 - 2 hrs, Fee $89  
4 sessions, 2/23-3/16, S, 11am-1pm

ENU 502 262 - 2 hrs, Fee $89  
4 sessions, 4/13-5/4, S, 11am-1pm

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**Pokémon Trainer Club (Ages 6-11)**

Join with other Pokémon fans for four Saturdays of training, trading, and competing against each other for the title of Best Trainer! In each of these two-hour sessions, we will spend some time learning more about playing the Pokémon trading card game, new strategies to beat your opponents, and playing in a series of tournaments. Trainers of all experience levels are invited to come and make some new friends while you put your decks to the test! Instructor: Bradley Schutt

ENU 501 261 - 2 hrs, Fee $89  
4 sessions, 2/23-3/16, S, 9-11am

ENU 501 262 - 2 hrs, Fee $89  
4 sessions, 4/13-5/14, S, 9-11am

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**Teen Defensive Driving (Ages 15-18)**

Improve your defensive driving skills! Learn simple driving strategies, receive a 3-point credit on your Del. driving record and SAVE up to 10% on your car insurance. To register as a 15 year old, you must be currently enrolled in or have already taken Driver’s Education. Bring your lunch or you can buy it at the College Cafeteria.

ENU 503 201 - 6 hrs, Fee $43  
1 session, 4/24, W, 9am-4pm

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For more information on all Youth Programs visit us online at:  
go.dtcc.edu/owenskidsoncampus
Community Programs

Youth

Delaware Tech TRiO Programs

Delaware Tech’s TRiO programs are designed to identify promising students, prepare them to do college work, provide information on academic and financial aid opportunities, as well as tutoring and support services in an effort to enhance high school completion, college retention, and graduation. Students enrolled in Delaware Tech’s TRIO programs mirror our nation’s multi-ethnic society. These Federal TRIO Programs are outreach and student services programs designed to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to post-secondary programs. Based on the premise that all students should have access to higher education, TRIO programs address non-financial barriers to post-secondary education, including inadequate academic preparation, lack of family or peer support, and limited post-secondary education or opportunities.

Delaware Tech offers the following programs for students in the schools listed below:

Educational Talent Search
• Sussex Central, Indian River, Laurel, Seaford, & Woodbridge High Schools
• Selbyville, Millsboro, Georgetown, Laurel, Seaford & Woodbridge Middle Schools

Upward Bound Math & Science
• Sussex Central, Laurel, Seaford, & Woodbridge High Schools

Classic Upward Bound
• Sussex Central, Laurel, Seaford, & Woodbridge High Schools

For more information go to dtcc.edu/owenskidsoncampus

Delaware Tech Out of School Youth Program Stepping Up to Success

Our mission is to provide education opportunities for individuals seeking to earn their GED®, personal growth, self-improvement and academic achievement among out of school youth within our community. These goals are implemented through a highly structured, non-traditional environment; integrating training, mentoring and diverse educational activities. Our purpose is to prepare youth facing serious barriers to employment by providing training and other services that will result in an increase in employability, earnings, educational and occupational skill credentials; thereby improving the quality of the workforce and enhancing its productivity and competitiveness. For more information and to apply please contact us at (302) 259-6372 for an information session date and to complete a preliminary application.

This program is funded by the DE Department of Labor, Division of Employment and Training. For more information call 302-259-6372 or visit: http://go.dtcc.edu/owenskidsoncampus

2019 Sussex County Science Fair

Be part of history with the 27th Annual Sussex County Science Fair! The Science Fair will take place at Delaware Technical Community College on March 3 and 4, 2019. This fair consists of Science, Technology, Engineering, and Math (STEM) projects that have been researched, prepared, and presented by Sussex County students in grades 6 through 12.

Come explore the variety of projects!

For more information, visit http://www.sussexcountysciencefair.org
Welcome to Encore! In this era of lifelong learning, our emphasis is on consistently developing quality programs and services geared toward individuals aged 50 and older. Encore is dedicated to serving the educational, cultural, and social interests of its members through courses, trips, events, and exclusive membership benefits.

**Annual membership fee of $39 entitles you to these great perks!**

- $5 discount on our personal enrichment courses - covering a wide spectrum of interests including art, history, financial and retirement planning, fitness and more*
- $10 discount on our great trips all over the mid-Atlantic
- Members-only classes
- **FREE** Fitness Center membership**
- **FREE** admission to our monthly Lunch and Learn seminars
- **FREE** one-time admission to Treasures of the Sea museum
- **FREE** members-only book and writing club
- Full access to the Stephen J. Betze Library**
- Your own Delaware Tech email address and Student ID card
- Access to educational discounts on software and technology - including Microsoft Office 365 options
- Exclusive trips for ENCORE members

ENQ 598 201 Register Today! Call 302-259-6330 or register online at dtcc.edu/workforcedevelopment

* Excludes Defensive Driving and Divorcing Parent classes
**Must present Student ID for use of these services
March
Stained Glass Art
Speaker: Gwenn Schroll
Learn the history of stained glass art including a description of different techniques used for creating glass panels. Bring your lunch and enjoy the Lavender Farm’s restored barn.
ENQ 536 271 - 2 hrs, FREE!
1 session, 3/4, M, 10:30am-12:30pm

April
All About Lavender
Speaker: Heather Sullivan
Learn about the many uses of lavender throughout the ages from bath and beauty products to antiseptics to culinary to home care products. Hear about the basics of growing and using lavender in your garden and in your home. Bring your lunch to enjoy in the Lavender Farm’s restored barn.
ENQ 537 271 - 2 hrs, FREE!
1 session, 4/24, W, 10:30am-12:30pm

May
Real Politik to Satyagraha: Why Non-violence Matters
Speaker: Rick Grier-Reynolds
This session will use multimedia, stories, and audience interaction to explore the relevance of non-violence as a vehicle for change in today’s world. Session will be held at the Lewes Library.
ENQ 538 271 - 2 hrs, FREE!
1 session, 5/15, W 10:30-12:30pm

June
Contemporary Floral Design
Speaker: David Ehrhart
Back by popular demand, David will demonstrate how to make a contemporary floral design.
ENQ 539 201 - 2 hrs, FREE!
1 session, 6/20, W, 11am-1pm

Following the Lunch and Learn, we invite you to embark on a guided tour of the Delaware Technical Community College facilities with one of our staff members!
Encore Travel

The Role of the US in Space & Wallops Island Tour – 3/18, M and 3/19, T

Bill Ayrey, employee of ILC Dover for over 40 years, will provide an overview of the role that the United States has played in the early space race. Emphasis will be placed on local history, which is rich in the various ways it has supported NASA. This includes the southern Delaware company ILC Dover, which has designed and produced all of the Apollo space suits worn on the moon. The lecture will conclude with the role Wallops Island has and continues to have in supporting the NASA space program. Monday attend the lecture with Bill Avery from 5:30-7:30pm. Then, join us for an unforgettable tour the following day at Wallops Island. Lunch is included. Departs DTCC 8am; departs Wallops Island 3:00pm. Refund available prior to 2/18.

ENS 895 271 – Encore Members, $75

USA Dance Dover, Ballroom Prom

Join us for two classes where you will learn or brush up on your ballroom dance moves with USA Dance Dover members. On 4/12, we will drive you to the ballroom prom where you will dance, make friends, and glide across the floor. Have a relaxing evening ballroom dancing with USA Dance Dover’s Ballroom Prom. Dress to impress, bring your dancing moves, and come for a fun evening dancing the Foxtrot, Rumba and Waltz, etc. Dress attire is semi-formal/coat and tie for prom. Departing DTCC 7PM; departing Magnolia 10PM. Refund available prior to 2/27. Instructor: USA Dance Dover

ENS 677 261 - 6 hrs, Fee $35
2 sessions, 3/27-4/3, W, 7:30-8:30pm
1 session, 4/12, F, 7-11pm

Such a fantastic trip… we’re on our way!

White House – 4/9-4/11, Tuesday, Wednesday or Thursday

Come take a tour of the White House where will see pieces of history that date back centuries. It is a magical tour that you will not want to miss! Tentative departure date from DTCC (see below); departs Washington 4pm. If you are unable to go during the week allotted, you will not receive a refund. If you are interested, please contact us at (302) 259-6330 to sign up. We will only accept registrations until Jan. 15.

ENS 991 271 – Encore Members, $65

Please read all of the details below, as we are at the mercy of the White House.

• These are the dates we have requested: April 9, April 10, or April 11. You must be available for all of the dates. The trip will be on one of these dates.

• A refund is available ONLY if the trip does not happen.

• There is NOT A REFUND date.

• No one can be a substitute for you or any member of your party.

• There is NOT A REFUND if the date is changed to another date (this would be changed by the White House).

The following information is required with registration for the trip:

1) Last name, first name, and middle initial (if no middle name, then indicate by writing NMN)
2) Date of Birth (MM/DD/YYYY)
3) Full and complete Social Security #
4) Citizen- YES or NO
5) Country in which you were born
6) Gender –Male or Female
7) Primary residential address to include city and state
8) Mailing address (Must be exact as it is on your license)
9) Phone number
10) Email
11) Payment
12) Who is your party?

ALL information submitted MUST exactly match the government-issued photo ID you will present when arriving at the White House. If this information is not received, your registration will not be accepted!
Travel with Delaware Tech
DON'T RISK DISAPPOINTMENT. REGISTER FOR TRIPS EARLY!
Refunds for trips are as noted.

PLEASE NOTE:
Trips will depart from Delaware Tech, Stephen J. Betze Library parking lot and meals are independent unless otherwise noted.

TRIP DISCLAIMER:
Delaware Tech is not responsible for any loss, cost, injury, expense or damage to you or your property incurred in connection with any trip. We suggest you do not leave personal belongings aboard the bus while you are touring your destination. The College assumes no responsibility for loss or damage.

We send email reminders for upcoming trips.
Be sure to give your email address when you register!

Valentine’s Progressive Lunch – 2/12, T
Treat yourself and/or a friend to this special afternoon. You don’t need a date; share camaraderie and delicious food in three different, charming restaurants with warm atmospheres. Departs DTCC at 11am; departs at 4:30pm. Refund available prior to 1/12.
ENS 555 271 – Encore Members, $105
ENS 554 271 – General Public, $115

The Life of Harriet Tubman - 2/26, T
Join us for an unforgettable tour of the life of Harriet Tubman in Cambridge, MD. We will stop at several locations; where Harriet was born, lived, and helped free slaves through the Underground Railroad. We will also visit the brand new Harriet Tubman Underground Railroad State Park located in Church Creek, Md. You will have the chance to learn and see artifacts on life in the 1800s. Lunch will be provided at a local restaurant. Departs DTCC at 9:30am; departs Cambridge at 3pm. Refund available prior to 1/26.
ENS 888 271 – Encore Members, $65
ENS 889 271 – General Public, $75

Philadelphia Flower Show -Flower Power – 3/5, T
Guests can expect a tie-in to the 50th anniversary of Woodstock, and you can surmise there’ll be a fair amount of peace signs to be found. Departs DTCC at 8am; departs Philadelphia at 4pm. Refund available prior to 2/5.
ENS 572 271 – Encore Members, $95
ENS 571 271 – General Public, $105

A Day in Philadelphia – 3/5, T
Departs DTCC at 8am; departs Philly at 3:30pm. Refund available prior to 2/5.
ENS 614 271 – Encore Members, $45
ENS 615 271 – General Public, $55

The Role of the US in Space & Wallops Island Tour – 3/18, M and 3/19, T
Bill Ayrey, employee of ILC Dover for over 40 years, will provide an overview of the role that the United States has played in the early space race. Emphasis will be placed on local history, which is rich in the various ways it has supported NASA. This includes the southern Delaware company ILC Dover, which has designed and produced all of the Apollo space suits worn on the moon. The lecture will conclude with the role Wallops Island has and continues to have in supporting the NASA space program. Monday attend the lecture with Bill Avery from 5:30-7:30pm. Then, join us for an unforgettable tour the following day at Wallops Island. Lunch is included. Departs DTCC 8am; departs Wallops Island 3:00pm. Refund available prior to 2/18.
ENS 895 271 – Encore Members, $75
ENS 894 271 – General Public, $85

National Law Enforcement Museum – 3/23, S
This is a brand new national museum that opened in October 2018. This museum provides guests the opportunity to feel what it’s like to walk in the shoes of law enforcement. These are the untold stories that shaped our nation. You will learn about the history and many facets of American law enforcement through exhibits, artifacts and programs. Join us as we honor and learn about the men and women in law enforcement. Departs DTCC at 8am; departs Washington at 3pm. Refund available prior to 2/23.
ENS 682 271 – Encore Members, $115
ENS 681 271 – General Public, $125

Smithsonian – 3/23, S
The day is yours to stroll through the eight museums located on the National Mall between the Washington Monument and the Capitol. Independent lunch. No food or drink may be brought into the museums. Departs DTCC at 8am; departs DC at 3:30pm. Refund available prior to 2/23.
ENS 248 271 – Encore Members, $45
ENS 247 271 – General Public, $55
Discover Delaware: Delaware History Museum and More – 4/11, Th
Come learn about the state of Delaware. You will learn about Delaware’s history and artistic achievements. You will be able to tour the Delaware History Museum, Jane and Littleton Mitchelle Center for African American Heritage, Old Town Hall, and Wilmingtown Square. Lunch will be provided. Come discover and explore Delaware and downtown Wilmington. Departs DTCC at 9am; departs Wilmington at 3pm. Refund available prior to 3/11.
ENS 684 271 – Encore Members, $55
ENS 683 271 – General Public, $65

Scenic Severn Boat Cruise - 4/13, S
A spectacular 6 mile cruise on the beautiful Scenic Severn River and Historic Annapolis Harbor. Cruise by the banks of the USNA along the way. Learn about the Naval Academy while eating your lunch! Lunch included. Departs DTCC 9:30am; departs Annapolis 4pm. Refund available prior to 3/13.
ENS 680 271 – Encore Members, $65
ENS 679 271 – General Public, $75

Virginia Zoo – 4/28, Su
Climb aboard the Zoo Train for a fun and informative journey around the Virginia Zoo! Join us for a day of seeing zoo animals, exploring the 400 animals and 53 beautifully landscaped acres. Boxed lunch provided. Departs DTCC at 8am; departs Norfolk at 5pm. Refund available prior to 3/28.
ENS 686 271 – Encore Members, $115
ENS 685 271 – General Public, $125

USA Dance Dover,
Ballroom Prom - 3/27, 4/3, and 4/12
Join us for two classes where you will learn or brush up on your ballroom dance moves with USA Dance Dover members. On 4/12, we will drive you to the ballroom prom where you will dance, make friends, and glide across the floor. Have a relaxing evening ballroom dancing with USA Dance Dover’s Ballroom Prom. Dress to impress, bring your dancing moves, and come for a fun evening dancing the Foxtrot, Rumba and Waltz, etc. Dress attire is semi-formal/coat and tie for prom. Departing DTCC 7PM; departing Magnolia 10PM. Refund available prior to 2/27.
Instructor: USA Dance Dover
ENS 677 261 - 6 hrs, Fee $35
2 sessions, 3/27-4/3, W, 7:30-8:30pm
1 session, 4/12, F, 7-11pm

“The Book of Mormon” at the Hippodrome – 4/2, T
From the creators of South Park, “The Book of Mormon” has become a smash hit on Broadway! The story follows two young missionaries sent to Uganda to try to convert the citizens to Mormonism. The show playfully pokes fun at religion, poverty and race, while inspiring an after-the-show discussion of religion in general. Independent dinner in the Inner Harbor before the show. Departs DTCC at 4pm; departs Baltimore at 10:30pm. Refund available prior to 3/4.
ENS 618 271 – Encore Members, $179
ENS 619 271 – General Public, $189

Inner Harbor – 4/2, T
A fun day on your own to sightsee, shop, visit the National Aquarium, Science Center or Port Discovery. Tickets for the aquarium should be pre-purchased online after confirming the trip. Departs DTCC at 4pm; departs Baltimore at 10pm. Refund available prior to 3/4.
ENS 233 271 – Encore Members, $39
ENS 232 271 – General Public, $49

Virginia International Tattoo - 4/28, Su
For centuries, the cry “Tattoo!” echoed throughout Europe: first as a call to innkeepers to “turn off the taps!” so soldiers would return to their barracks, and then as the name for a grand display of military bands and drill teams. The legendary Tattoos of Edinburgh and Nova Scotia are now rivaled by the largest Tattoo in the U.S. - our own Virginia International Tattoo. Mounting a mighty spectacle that changes every year, the Virginia International Tattoo summons more than 1,000 performers including fife and drum corps, bagpipers, military bands, precision drill teams, and performing ensembles ranging...
from step dancers to motorcycle stunt drivers. A salute to international friendship and an emotional call to the love for the country in us all, the Tattoo is a not-to-be-missed celebration. See the show that America’s premier tourism organization has named the Number One U.S. destination for travelers (American Bus Association Best of the Top 100 Events in North America)! Independent lunch with time to intermingle with the performers. Quick independent dinner. Departs DTCC 8am; departs Norfolk 5pm. Refund available prior to 3/28.

ENS 742 271 – Encore Members, $149
ENS 741 271 – General Public, $159

**The Amish Farm and House Experience – 5/4, S**

Ever wonder about the Amish lifestyle? Are you interested in immersing yourself in Lancaster’s Amish culture and to learn how life for Amish folks has evolved in modern times? Come experience this wonderful opportunity of seeing a one room farmhouse, the lifestyle, and eating a PA Dutch meal! Departs DTCC 8am; departs Lancaster 3pm. Refund available prior to 4/4.

ENS 688 271 – Encore Members, $99
ENS 687 271 – General Public, $109

"**Joseph and the Amazing Technicolor Dreamcoat**" at the Dutch Apple Dinner Theatre – 5/4, S

A lively and colorful journey through ancient Egypt, following the rags-to-riches story of Jacob’s favorite son, his eleven jealous brothers and the coat of many colors. This magical musical is full of catchy songs in a variety of styles, from a parody of French ballads (Those Canaan Days), to country-western (One More Angel In Heaven) and calypso (Benjamin Calypso), along with the unforgettable “Any Dream Will Do” and “Close Every Door”. A dream of a show and irresistible musical for the whole family. Enjoy lunch and a show at Dutch Apple Dinner Theatre. Departs DTCC at 8am; departs Lancaster at 3:30pm. Refund available prior to 4/4.

ENS 690 271 – Encore Members, $129
ENS 689 271 – General Public, $139

**St. Michaels Day and Cruise – 5/11, S**

Come cruise on the Patriot while you enjoy the beautiful views along the Miles River. Relax while you listen to a historic narrative on the beginnings of St. Michaels and the evolution of the Chesapeake Bay. This cruise will be 80 minutes long. Enjoy your meal while you enjoy the beautiful views. Departs DTCC at 10:30am; board boat at 12:15pm; tour from 12:30-1:50pm; departs St. Michaels at 4:30pm. Refund available prior to 4/11.

ENS 220 271 – Encore Members, $75
ENS 253 271 – General Public, $85

**Jenkinson’s Adventure – 5/14, T**

Come join the fun as we travel to the New Jersey’s Jenkinson’s Aquarium and Boardwalk. Where can you go that has an aquarium on the boardwalk? We will be able to see exhibits of fish, coral reefs, penguins, sharks and other marine life. We will enjoy pizza and a beverage before we head to the boardwalk for some sun and fun! Take a stroll down the boardwalk, play some games, and enjoy the day! Departs DTCC at 8am; departs Jenkinson at 3pm. Refund available prior to 4/14.

ENS 694 271 – Encore Members, Fee $45
ENS 693 271 – General Public, Fee $55

**Blooming Flowers at Longwood Gardens—5/22, W**

There isn’t a more beautiful season to explore every inch of our 1,077 acres. The season is heralded by an early display of millions of crocus, winter-aconite, glory-of-the-snow, and daffodils blanketing grounds. Stroll through more than 245,000 spring bulbs in bloom. Let us treat you to a delicious lunch in the Garden’s Café. Departs DTCC at 8am; departs Kennett Square at 3pm. Refund available prior to 4/22.

ENS 773 271 – Encore Members, Fee $69
ENS 774 271 – General Public, Fee $79

**A Day in New York – 6/5, W**

Spend a day in Manhattan doing whatever you choose! Please confirm trip prior to purchasing Broadway tickets. Drop-off and pick-up location will be near Rockefeller Center (45 Rockefeller Plaza). Departs DTCC at 6am; departs NY at 6:30pm. Refund available prior to 5/5.

ENS 245 271 – Encore Members, $65
ENS 244 271 – General Public, $75

**United Nations – 6/5, W**

Come join us as we tour the United Nations for a behind-the-scenes look at UN Headquarters and learn more about the UN’s global impact. We will first enjoy lunch at the Delegates Dining Room at the UN, where you will be able to dine alongside ambassadors, delegates and international dignitaries. This lunch is a three-course Prix-Fixe luncheon that infuses the changing of the season with culinary trends and classics from across the globe. After lunch we will then tour the United Nations learning about this intergovernmental organization tasked to promote international co-operation and to create and maintain international order. Departs DTCC at 6am; departs NY at 6pm. Refund available prior to 5/5.

ENS 696 271 – Encore Members, Fee $139
ENS 695 271 - General Public, Fee $149

**Smith Island Experience – 6/22, S**

Explore Smith Island, Maryland which was discovered in 1608 by Captain John Smith. This is the state of Maryland’s only inhabited offshore island. Come join us on the island as we will experience talking to locals, eating amazing local food while staring at wildlife all around this island. First we will experience a boat cruise that will take you to the island. Then we will have a family-style luncheon, which features some of the BEST seafood on the Eastern Shore and taste the famous Smith Island cake which is now the Official cake of Maryland. Departs DTCC at 10:30am; departs Crisfield at 5pm. Refund available prior to 5/22.

ENS 726 271 – Encore Members, $135
ENS 725 271—General Public, $145
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Thursday, March 7 | 8:30 a.m. - 3 p.m.  
Cost: $99 - Lunch Provided  
Delaware Tech, Owens Campus - Carter Partnership Center - Georgetown, Del.

**Keynote Speaker:**  
Michelle Freeman  
*CEO of the Carl M. Freeman Companies*

Visit [dtccsmc.com](http://www.dtccsmc.com) for conference details and registration.

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Tour de Sussex

September 21, 2019

For more information, visit tourdesussex.com
Join us to find out about an exciting career!
Find out about all of the different education options you might be interested in at Delaware Tech!

General Information Session
Information Morning

Saturday, Jan. 26, Feb. 16, March 23, or May 11 | 10:30 a.m.-noon | Fireside Lounge | Student Services Center

Delaware Tech offers a wide variety of credit programs of study – including a bachelor's degree, associate degrees, certificates, and diplomas – designed to prepare you for success in the world of work or to transfer credits to a four-year university. We also offer developmental and general education programs that provide you with the foundational skills necessary to be successful in your associate degree program course or workforce training courses.

Respiratory Care
Information Night

Tuesday, March 19 | 5:30-7 p.m. | Respiratory Lab (Rm. 307) | Arts & Science Center

WITH A DEGREE in respiratory care, you will have the knowledge to take the National Board for Respiratory Care advance credential and state licensing exams to become a Registered Respiratory Therapist and earn an average yearly salary of $58,670. Respiratory therapists work in a variety of locations in hospitals, including intensive care units, emergency rooms, operating rooms, and newborn and pediatric units. They can also work in skilled nursing facilities and pulmonary rehabilitation programs, doctor’s offices, and in asthma education programs, among other places.

Engineering Technologies (Architectural, Civil, Civil Transfer, Design Engineering Mechanical, Electronics, Electronics Transfer, Electrical and Computer Engineering Transfer, and Survey & Geomatics Associate Degree Programs)
Information Night

Tuesday, March 26 | 5:30-7 p.m. | Rm. 134 (CAD Lab) | Jason Technology Center

WITH A DEGREE in an engineering technology program, you will learn to work as a creative, detail-oriented technician in the field of engineering. In these programs, you will gain knowledge and skills that are essential for making a difference in the lives of those using the products you design. Hands on and work-based learning experiences will help mold you into a technician ready for the job, or transfer to a senior institution.

Public Services (Criminal Justice, Human Services, and Legal Studies)
Information Night

Tuesday, Feb. 19 | 5:30-7 p.m. | Fireside Lounge | Student Services Center

WITH A DEGREE in one of our Public Service programs, you will have the knowledge and skills required to build a rewarding career helping people or serving the community and society. With this degree, you can find a career in a variety of fields such as: criminal justice, human services, and paralegal.

See you on your first step to a new and exciting career!
Email Jeff Visalli at jvisalli@dtcc.edu to sign up and reserve your seat.
Looking for a career in a high-demand field?

Consider the following associate degree programs at Delaware Tech:

• Automotive Technology
• Aviation Maintenance Technology
• Information Security
• Computer Information Systems
• Computer Network Engineering
• Hospitality Management
• Information Security
• Nursing
• Web Development

Learn more about these programs and how to register during our Open House.

Open House

April 4, 5-7 pm, Owens Campus
21179 College Drive, Georgetown, DE 19947

For a complete list of all the degree programs we offer, go to www.dtcc.edu/academics/programs-study
RUN, WHITE & BLUE
5K RUN/1MI WALK

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OWENS CAMPUS SCHOLARSHIPS FOR VETERANS AND FIRST RESPONDERS

POST RACE COOKOUT ★ FAMILY FRIENDLY FUN AND GAMES

SEPT. 5, 2019

To register online visit www.SeashoreStriders.com | For more information visit go.dtcc.edu/run5k

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Attend FREE Global Understanding programs and learn about the world!
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Programs are open to the community.

For more information, contact:
Amy Russell
Owens Campus International Coordinator
(302) 259-6589
amy.russell@dtcc.edu

(302) 259-6330 | Search classes and register online at go.dtcc.edu/workforcedevelopment
Looking for the perfect place to hold your event?

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**Facility Rentals**

We offer a wide variety of venues, from a 388-seat theater to meeting rooms which accommodate small groups of 8-10, or larger groups up to 300 in a banquet style setting, all with flexible room layouts. We also feature lecture and breakout rooms, and high-tech computer classrooms, all equipped with state-of-the-art audio/visual equipment (including projectors).

Our beautiful campus is perfect for a corporate retreat or team-building event, or even a professional development day for your staff! Working with our experienced staff will only result in a successful event!

The Jack F. Owens Campus is located in the heart of Sussex County, which makes it easily reached in less than 30 minutes from any location in the county. Our campus serves as a prime location for business, community and cultural events with plenty of free parking.

**Flexible Meeting Facilities**

➢ Theater (seats up to 388)
➢ Video Conferencing capabilities
➢ Computer Classrooms (seats up to 20)
➢ Individual Classrooms (seats from 24 to 300)
➢ Ample space for exhibits or vendors
➢ Conference rooms (seats up to 12)
➢ In-house catering
➢ Beautiful grounds for outside events

To reserve facilities, contact Louise Rathfon at (302) 259-6340 or email lrathfon@dtcc.edu.
For more than 40 years, Delaware Technical Community College has been a leader in providing real world, real-time training and education that meets the needs of today’s businesses. The Workforce Development and Community Education Division at Delaware Tech customizes training for business and industry that is high-quality and results oriented. Our strengths and extensive experience in working with local, regional, and international industries uniquely position us to meet your specific training needs.

**Customized**
Our expert faculty will work closely with you to determine your specific needs and design a training program that delivers outcomes directly aligned with your company’s goals.

**Quality**
High quality programs ensure instruction is relevant, and employees learn skills that can be immediately applied in the workplace.

**Results-Oriented**
Satisfied clients help your business grow. We will work with you every step of the way to provide training that delivers the results you need to enhance productivity and remain competitive.

**Your success is our success.**
For a free onsite consultation, contact Dr. Christopher Moody, director, Workforce Development and Community Education, at (302) 259-6315 or email cmoody@dtcc.edu.
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For more information, please find us online at dtcc.theknowledgebase.org or call 1-800-371-2963
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- Teacher Professional Development
- Writing

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- Language and Arts
- Law and Legal
- Personal Development
- Teaching and Education
- Technology
- Writing and Publishing

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Our Mission
The Workforce Development and Community Education Division of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the Division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

For information on all of our programs, call 302-259-6330.

Cancellation of Classes
Classes will be cancelled if a minimum number of full-paying students have not registered.

Enrollment Policy
You are enrolled upon receipt of payment, provided there is space in the class. You will be contacted if there is a problem.

Refund Policy
For a full refund, you must contact the Workforce Development and Community Education office at least 72 hours before the first session. Withdrawals within the first week receive a 75% refund. Refunds are not given for classes that have three or fewer sessions, with the exception of the above 72-hour refund request. Please note that there are some courses with different refund policies.

Continuing Education Units (CEUs) Awards
The CEU (Continuing Education Unit) is a nationally accepted standard for non-credit continuing education courses. A certificate is awarded upon successful completion and may be used as a reference for job promotion or hiring. Designated non-credit professional development courses are CEU-certified.

Tax Deduction/Credit Policy
An income tax deduction/credit may be permitted for educational expenses incurred while maintaining and improving professional skills. Consult your tax specialist for more information.

Inclement Weather/Emergency Closing
To obtain information about the delay or cancellation of day, evening or weekend classes, see announcements on:
- www.facebook.com/delawaretech • www.dtcc.edu
- 302-259-6000 • WBOC-TV

FERPA
FERPA was enacted to protect the privacy of educational records and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Among other things, FERPA gives students the right to file complaints with the United States Department of Education concerning alleged failures by the educational institution to comply with the Act.

Nondiscrimination Policy
It is the policy of the College that no person shall, on the basis of race, color, creed, sex, national origin, age disability, sexual orientation (defined exclusively as heterosexuality, homosexuality, or bisexuality), or genetic information be subjected to any discrimination prohibited by the Civil Rights Act of 1964, as amended; the Age Discrimination in Employment Act, as amended; Americans with Disabilities Act, as amended; Section 504 of the Rehabilitation Act of 1973; Title IX of the Educational Amendments of 1972; the Genetic Information Nondiscrimination Act of 2008 and other applicable laws, regulations and Executive Orders. This policy applies to recruitment, employment and subsequent placement, training, promotion, compensation, continuation, probation, discharge and other terms and conditions of employment over which the College has jurisdiction as well as to all educational programs and activities.

The College has designated a Civil Rights Coordinator, who serves as the College’s Title IX Coordinator and the College’s ADA/Section 504 Coordinator, to carry out its commitment to equal opportunity and nondiscrimination. Inquiries or complaints by students or employees regarding the College’s nondiscrimination policies may be addressed to:

Christina M. Garcia, Civil Rights & Title IX Coordinator • Office of the President 100 Campus Drive, Dover, DE 19904
(302) 857-1903 • civilrights@dtcc.edu

Notice of Availability of Annual Security Report
Delaware Technical Community College maintains an annual security report as required by the Clery Act. The College’s annual Clery Act report contains information on campus security and personal safety, including crime prevention, the law enforcement authority of College public safety officers, crime reporting policies, certain specific College policies, and other important matters about security on campus. The report also contains statistics for the three previous calendar years on crimes that were reported to have occurred on campus, in certain off-campus buildings or property owned or controlled by the College, and on public property within or immediately adjacent to and accessible from the campus.
Registration for non-credit courses is continuous throughout the year and is accepted on a first come, first served basis.
Please complete this form to register by mail or fax.

Date ____________________________  SS# __________ - _______ - ________  Birth Date _____ / _____ / ______

Name (last, first, middle initial) _______________________________________________________________________________________

Address ____________________________________________________________________________________________________________

City ____________________________  State _______________  Zip ___________________

Phone (day)________________________ (evening)________________________ (cell)________________________

E-mail Address _______________________________________________________________________________________

Would you like to receive information regarding courses via e-mail?  Yes [ ]  No [ ]

Encore Membership: [ ] Membership $39

There are five easy ways to register: online, phone, fax, by person or by mail.

Online: go.dtcc.edu/workforcedevelopment

Telephone: 302-259-6330

Fax: 302-259-6759

Faxing and mailing requires a printed form. No seats are reserved unless the forms include payment information.

PAYMENT

We accept Visa, Mastercard or Discover credit and debit cards. Cash accepted for in person registration only.

Source of payment: [ ] Self  [ ] Employer  [ ] Other

Check payable to DTCC  Check #________________________  Bank __________________________

Credit Card  [ ] Visa  [ ] Discover  [ ] Mastercard

Card # ___________________________  Verification # ______________________  Exp. Date _____ / ______

Name as it appears on credit card ____________________________________________________________________________________

Billing address if different than above:

Address ____________________________________________________________________________________________________________

City ____________________________  State _______________  Zip __________________

NOTE: The information requested below is optional and will be used for statistical purposes only.

Ethnic Origin:  [ ] African-American  [ ] Asian/Pacific Islander  [ ] Caucasian

[ ] Hispanic/Latino  [ ] Native American/Alaskan  [ ] Other

For internal use only:

Rec’d by:  [ ] Mail  [ ] In Person

[ ] Fax  [ ] Phone

Employee Proc Form: __________________________
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Michelle Freeman
CEO OF THE CARL M. FREEMAN COMPANIES

Visit dtccsmc.com for conference details and registration.