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## 2018 Kids on Campus Scholarship Application and Guidelines

### Application and Documentation

The attached application is required to apply for the Summer Camp Financial Scholarship Application process. **The deadline to be considered for this scholarship is May 1, 2018.** Appropriate documentation of applicant eligibility must accompany completed applications for all adults in the family, as listed below:

- ✓ 2016 Federal Tax Return
- ✓ Last two pay stubs
- ✓ Unemployment check stubs (last two)
- ✓ Child support documentation
- ✓ Social Security or disability checks
- ✓ Retirement/pension income
- ✓ State Assistance WIC, TANF, AFDC and/or DHCP)
- ✓ Self-Employed: Attach schedule C or appropriate tax forms

### DETERMINING ANNUAL GROSS INCOME FOR FAMILY

**FAMILY** – two or more persons related by blood, marriage, or decree of court, who are living in a single residence, and are included in one or more of the following categories:

- (A) a husband, wife, and dependent children.
- (B) a parent or guardian and dependent children.

A dependent child is defined as a child:

- Under age 19 at the end of the previous calendar year; or
- Under age 24 at the end of the previous calendar year and was a student.

*A dependent child was a student if he or she:*

- Was enrolled as a full-time student at a school during any 5 months of the previous calendar year or took a full-time, on-farm training course during any 5 months of the previous calendar year. The course had to be given by a school or a state, county or local government agency. A school includes technical, trade and mechanical schools. It does not include on-the-job training courses or correspondence schools.
- Also, regardless of residence and/or citizenship, anyone claimed as a dependent on another person's Federal Income Tax return for the previous year shall be presumed to be part of the person's family for the current year. To negate this assumption, the person who was claimed as a dependent for income tax purposes would be required to provide information that demonstrates the individual is no longer financially dependent.
- In applying the definition of family, runaway youth, emancipated youth, and court adjudicated youth separated from the family through involuntary temporary residence elsewhere (e.g., institutionalized, incarcerated, or placed as a result of a court order) shall not be classified as dependent children.
- Individual with a disability and own income at or below the Poverty Line or 70% of the Lower Living Standard Income Level.

### Award Structure & Guidelines

The Financial Scholarship guidelines will follow the 200% Federal Poverty Level to determine eligibility. Applicants will be required to demonstrate their eligibility as outlined in the application by producing official documentation.

A non-refundable deposit of \$25 will be due at the time of registration. A Financial Scholarship will be awarded in the amount of up to **\$200** per child toward camp tuition.

### Financial Scholarship Committee

A Financial Scholarship Committee will convene to review applications and make recommendations for 2018 scholarship awards. The Committee will meet at selected times during the spring/summer semester to review applications and will make final recommendations.

### Award Notification

Applicants will be notified of their award via telephone, email and/or mail.

**2018 Camp Financial Assistance Form**

To apply for financial assistance, please complete this form, enclose your camp registration form(s) and a non-refundable deposit of \$25 per camper. Please note that financial assistance is income-based and availability of funds varies from year to year. Only completed applications with the required documents will be considered.

Camper's Name: (Last) (First) Last four of SS#: Birth Date:

(Required) Parent/Guardian's Name: (Last) (First) Last four of SS#:

Street Address: City: State: Zip:

Phone #1: Phone #2:

Additional persons in household:

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_

**To process your application, we will need the following information for all adults in the household to verify household income.**

- 2017 (2016 if 2017 not yet filed) Federal Tax Return
- Child support statement
- Unemployment check stub (last two)
- Retirement/pension income statement
- State assistance (WIC, TANF, AFDC, and/or DHCP)
- Social Security or disability checks (or bank statement showing amount of automatic monthly deposit)
- Last two pay stubs
- Self-employed: Attach schedule C or appropriate tax forms

For Office use only:

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Representative: \_\_\_\_\_ Scholarship Granted:  Yes  No

Amount of Award: \_\_\_\_\_ Date Award/Decision Letter Mailed: \_\_\_\_\_

NOTE: If you did not file or you do not have a copy of your tax return, you may obtain one by calling the Internal Revenue Service at 800.829.1040.

I verify that all the information provided is correct, complete and accurate. If my situation changes, I agree to notify the Camp Program within 10 days or my scholarship may be revoked.

Parent Signature:

Date:

Please describe any special circumstance that should be taken into consideration when reviewing your application for summer camp financial assistance: (You may attach additional pages if necessary)

**Please note: Financial assistance is awarded on a first-come, first-served basis. There is a maximum of \$200 per child for the 2018 camp season. Deadline for submission of all the required documentation is May 1, 2018. You are encouraged to submit all forms as early as possible.**

**<http://go.dtcc.edu/owenskidsoncampus>**