

**Registration for non-credit courses is continuous throughout the year and is accepted on a first come, first served basis. Please complete this form to register by mail or fax.**

Date \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (last, first, middle initial) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (day) \_\_\_\_\_ (evening) \_\_\_\_\_ (cell) \_\_\_\_\_

E-mail Address \_\_\_\_\_ Male  Female

Would you like to receive information regarding courses via e-mail? Yes  No

**Encore Membership:**  Membership \$39

## Register

**There are five easy ways to register: online, phone, fax, by person or by mail.**

**On-line:** [go.dtcc.edu/workforcedevelopment](http://go.dtcc.edu/workforcedevelopment)

**In person or by mail:** Delaware Tech - Workforce Development

**Telephone:** 302-259-6330

Carter Partnership Center, Room 500

**Fax:** 302-259-6759

21179 College Drive  
Georgetown, DE 19947

*Faxing and mailing requires a printed form. No seats are reserved unless the forms include payment information.*

## Schedule

Course Number	Course Title	Beginning Date	Cost

## Payment

**We accept Visa, Master Card or Discover credit and debit cards. Cash accepted for in person registration only.**

Source of payment:  Self  Employer  Other \_\_\_\_\_

Check payable to DTCC Check # \_\_\_\_\_ Bank \_\_\_\_\_

Credit Card  Visa  Discover  Mastercard

Card # \_\_\_\_\_ Verification # \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name as it appears on credit card \_\_\_\_\_

**Billing address if different than above:**

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*NOTE: The information requested below is optional and will be used for statistical purposes only.*

*Ethnic Origin:*  African-American  Asian/Pacific Islander  Caucasian  
 Hispanic/Latino  Native American/Alaskan  Other

*For internal use only:*

Rec'd by:  Mail  In Person

Fax  Phone

Employee Proc Form: \_\_\_\_\_