Build Your Career. Enrich Your Life.

JANUARY - JUNE 2020

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Corporate Training

Let Delaware Technical Community College Be Your Training Resource

With hundreds of training options, we have solutions that will increase your employees’ productivity and your organization’s bottom line.

Areas of training include: professional growth training, technical training, basic skills training, computer applications training and much more.

Whether your organization’s training needs are large or small, Delaware Tech has professionals who will deliver the highest quality training to your employees either on campus, on-site or online.

For more information, call Paul Morris at 302.453.3096 or email pmorris@dtcc.edu.

Our Mission
The division of Workforce Development and Community Education of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the Division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

For more information, call 302.454.3956.
Learning for Life

Whether you want a whole new career or simply a new skill…
Whether you need technical training or want to take a class just for fun…
Delaware Tech has something for EVERYONE in your family!

- Four Convenient Locations in New Castle County
- Affordable Class Fees
- Exceptional Training Reputation
- Variety of Courses
- Expert Instructors
- Strong Connection to Employers

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Like to Work with Your Hands?

Bring the Kids
Are you ready to work for yourself?
Have a great idea but don’t know how to get it off the ground? Delaware Tech offers a variety of courses that will help you put your ideas into action.

Kauffman FastTrac® NewVenture™ for Entrepreneurs
FastTrac New Venture, specifically for entrepreneurs in the early stages of business development, provides the tools to develop and determine the viability of a business concept and outline the critical steps to a successful business launch. This nationally-recognized curriculum has a proven framework to help aspiring entrepreneurs begin their journey to success. Certified FastTrac affiliates teach the course in an interactive, group-oriented environment where participants are encouraged to network with one another to bolster their business ideas.

EYC 621, Fee $229
2/6-4/9, R, 6-9 p.m., Stanton

The Three Pillars of Successful and Sustainable Nonprofit Organizations
Nonprofit organizations have good intentions, but many fail due to a lack of understanding/implementation of the three pillars: 1) Fundraising and Development 2) Management and Leadership, and 3) Strategic and Tactical Planning. This workshop is for volunteers, staff and leaders who want to ensure the long-term prosperity of their nonprofits. The instructor is a 25-year nonprofit executive and consultant.

ENC 752, Fee $69
3/13, F, 9 a.m.–4 p.m., Stanton

Grant Writing
This class will provide nonprofit and for-profit businesses with the tools and resources to acquire funding for their organizations. Learn the fundamentals needed to write successful grants and proposals. You will learn to identify potential donors through researching prospects as well as the best way to approach funders. The course will provide handouts and writing samples.

END 709, Fee $249
2/26-4/1 (no class on 3/25), W, 6-9 p.m., Stanton

Personal Trainer Certification
Delaware Tech has partnered with W.I.T.S. to help you start an exciting and successful career as a Certified Personal Trainer by preparing you for the national exam. This challenging course consists of 15 hours of lecture on key topics like biomechanics, exercise physiology, fitness testing, equipment usage and health assessments and 15 hours of hands-on practical training labs. You will role play with assessing clients, programming, performing proper exercises, presentation skills and more.

Prerequisite: EYK 608 CPR and First Aid/AED (see page 44)

EYR 600, Fee $769+text
2/22-3/28 (no class on 3/14), S, 8 a.m.–3 p.m., Wilmington

Social Media for Business
This is a five-week class that will teach you how to use FaceBook, Twitter, Google + and other tools to help your business succeed. Learn how to benefit your business by increasing traffic as well as tips on how to get people to find you on social networks.

ENC 726, Fee $139
3/3–3/31, T, 6-9 p.m., Stanton

Graphic Design Certificate
Great graphics leave a lasting impression. Learn the software every designer needs to know, including Adobe Photoshop, Illustrator, and InDesign. This 12-week course will cover digital images, illustrations and layouts as you learn how to create and edit images, work with layers and colors, and design business projects. Class assignments include creating a business card, a rack card, social media and web graphics.

EYF 603, Fee $459
3/5–5/21, R, 6-9 p.m., Stanton
Getting Paid to Talk
Have you ever been told you have a great voice? From audio books and cartoons to documentaries, commercials and more, there are many voice-over opportunities. This class, run in conjunction with the Voice Coaches Company, will introduce you to the growing field of voice-over. Discuss industry pros and cons and listen to samples from working voice professionals. In addition, you will have an opportunity to record a short professional script under the direction of the instructor. This class is lots of fun, realistic, and a great first step for anyone interested in the voice-over field.

**ENC 750, Fee $39**
2/5, W, 6:30-9 p.m., Stanton
5/13, W, 6:30-9 p.m., Stanton

Wedding and Event Planner Certificate
Always wanted to design and deliver a successful wedding or social event? This 40-hour program provides all the tools necessary to start your career as a professional wedding planner or to start your own wedding or event planning business. The classroom curriculum will cover the essentials of the event industry. Also learn about business plans, contracts, and working with vendors. Course materials included.

**EYD 645, Fee $695**
2/3-3/30 (no class on 3/9), MW, 7-9:30 p.m., Stanton

Professional Development

Notary Public
This course provides individuals with information, tools, skills, and confidence in performing notarial acts. The information is tailored toward the Delaware Notary Public’s mission to deter fraud and promote integrity and reliability of document transaction. The classroom instruction is geared for current notaries and individuals interested in becoming a notary public. Tuition includes a $25 materials fee.

**EYD 603, Fee $89**
3/25, W, 6-9 p.m., Stanton

Public Speaking, Have No Fear!
You can overcome your fear and become an effective public speaker! In this course, discover how to talk confidently and persuasively to audiences of all sizes. You will learn how to plan, practice and deliver your presentations — and even how to shine in a job interview! To become a better speaker, it takes more than words to get your point across. Practice your skills in a supportive environment as you learn them.

**ENO 752, Fee $89**
3/4-4/1, W, 6:30-7:30 p.m., Stanton
Our career enrichment certificates will help you to advance in your job to enrich your career, or start a new career by gaining new skills and credentials. Choose from a variety of fields and interests.

### Accounting

**Bookkeeper Certification**
A 36-hour certificate program designed for people to learn the skills needed to be an entry-level bookkeeper. Learn general ledger entry, preparation, and reconciliation of financial statements. Discussion common computer programs and be prepared to take the national bookkeeper exam on the last day of class.

**EYD 655, Fee $549+text**
2/3-4/20, M, 6:30-9:30 p.m., Stanton

**Applied Bookkeeping with QuickBooks Certification**
This 36-hour course will allow you to gain the knowledge and skills to accurately and efficiently perform bookkeeping using QuickBooks. Obtain the National Bookkeepers Association QuickBooks Certification by passing the exam on the last day of class. **Computer experience as well as basic bookkeeping knowledge is a pre-requisite.**

**EYD 600, Fee $599+text**
2/26-5/13, W, 6:30-9:30 p.m., Stanton

**QuickBooks for Small Business**
Do you own or work for a small business and want to learn the basics of QuickBooks? QuickBooks is a great accounting tool that can link with your company’s bank account to keep better records. You can also invoice clients, track expenses, and generate reports for a quick snapshot of your financials to help you plan and manage your company more efficiently.

**ENF 761, Fee $249**
3/24-4/21, T, 6:30-9 p.m., Stanton

### Other Careers

**Professional Bartending**
Earn a national certification and the Delaware beverage server’s card by completing the National Restaurant Association’s “Serving Alcohol Responsibly” program and exam as well as the supplemental Delaware test. The tri-state area recognizes this certification when employing licensed servers. This 20-hour course covers historical background of the beverage industry, a review of wines, drink classifications, pouring and measuring, and bar etiquette. Limited hands-on mixology and condiment training is included.

**EYD 611, Fee $229+text**
2/15-3/7, S, 10:30 a.m.-3 p.m., Stanton

**Start Your Career as a Security Guard**
There is a high demand for security guards in our area. This class provides the mandatory training for those who want to pursue licensing to become a security guard in Delaware. A voucher for the security guard exam fee is included in the class price; students will be required to pass with a minimum of 75% to receive certification. Fingerprinting and a background check are also required by the State before a license will be given.

**EYD 672, Fee $189**
3/9-3/11, MTW, 5-9:30 p.m., Stanton
6/15-6/17, MTW, 5-9:30 p.m., Stanton

**Operator of Public Pools**
This workshop meets the training requirements of an approved pool operator as specified in the State of Delaware regulations on public pools. Learn about swimming pool maintenance and cost effective operations. Topics covered: filtrations, sanitation, pH/water balance, testing, spa troubleshooting, emergency procedures, and discussion on application of Delaware regulations.

**EYD 610, Fee $179**
5/15, F, 8:30 a.m.-4:30 p.m., Stanton

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**WIOA Workforce Innovation Opportunity Act**
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Free Training
Food Preparation Technician Program

Training begins January 2020

In-Demand Food Preparation Training at Delaware Tech

Delaware Tech’s Stanton Campus is excited to offer FREE training to prepare unemployed and underemployed Delawareans for full-time employment in the food service industry. Funded by a Delaware Department of Labor Blue Collar Grant, our Food Prep Tech program is designed to teach food preparation skills that are in high-demand by Delaware’s restaurants and food service employers. This program prepares successful graduates for entry-level positions in the industry and provides an opportunity to earn up to four certificates in food preparation and eight credits in the College’s two-year culinary associate degree program which boasts a 100% graduate placement rate.

This program is designed for Delawareans who meet the following requirements:
• At least 18-years old with a high school diploma or GED.
• Able to demonstrate an 8th-grade reading and math level on the TABE academic assessment tool.
• Unemployed or underemployed with a passion for working in the food service industry.
• Able to commit to a 4-month intensive program totaling 240 hours (80 hours hands-on kitchen experience, 80 hours classroom time, 80-hour paid internship).
• Committed to obtaining full-time employment at the conclusion of the training.

Application process:
1. Attend one mandatory information session at the Stanton Campus
   • Wednesday, January 8, 2-3:30 p.m.
   • Monday, January 13, 6-7:30 p.m.
   • Friday, January 17, 10-11:30 a.m.
2. Complete Food Prep Tech application.
3. Take a reading and math assessment.
4. If selected, participate in an interview.

For more information, call 302.454.3956.

This is an equal opportunity employer/program funded by the Delaware Workforce Development Board and Department of Labor. Auxiliary aids and services are available upon request to individuals with disabilities.
Real Estate

Investing in Real Estate
This five-week course is an introduction to various types of residential real estate investment. You will learn common risks and rewards for each type of deal and what it takes to be a successful real estate investor. Learn the processes of flipping and wholesaling real estate as well as how to buy and manage rental property. You will also learn the fundamentals of finding deals, how to measure and test your marketing, and how to market based on your budget. Learn to manage your contacts, gather relevant information, evaluate property, analyze the deal, and execute a contract.

ENL 709, Fee $149
3/16-4/13, M, 6-9 p.m., Stanton

Investing in Secured Real Estate Notes
This one-day workshop will cover the various types of real estate “paper” you can invest in: notes and mortgages, contracts, and options. You will learn about normal profit ranges for the different types of investments; how investments are secured; sources of investments; passive, semi-passive, and active investing; conducting due diligence and analysis of an investment opportunity; and using self-directed IRA and checkbook IRA accounts. This course will provide the how-to information to begin moving forward with investment opportunities that align with your goals.

ENL 711, Fee $79
4/18, S, 9 a.m.-3 p.m., Stanton

Flipping Real Estate
This one-day workshop will teach you the step-by-step process of flipping houses right here in Delaware. It’s not easy and not for everyone, but it’s possible to make large profits working part or full time. Learn the process of evaluating a deal, negotiating, finding the funds, buying, renovating, and reselling for profit! There are risks and rewards to flipping houses, so come join us to learn about this topic and the importance of proper risk assessment for this business.

ENL 703, Fee $79
3/7, S, 9 a.m.-3 p.m., Stanton

Similar Courses Available Online
• Real Estate Law
go.dtcc.edu/ed2gowilm

Training for Early Care and Education I WIOA
The curriculum introduces the core competencies needed in the field of early care and education. Students will develop essential knowledge, skills and aptitudes that can enhance young children’s development in early education settings. This course is approved through childcare licensing in Delaware. This is a hybrid course with both classroom and online instruction, training manual included in fee. Division of Child Care and Licensing now requires a High School Diploma or GED in order to register.

EYD 334, 66 Hours, Fee $249
1/28-4/9, TR, 6:30-9:30 p.m., Wilmington
5/19-8/6, TR, 6:30-9:30 p.m., Wilmington
To register for TECE I call 302.830.5204.

Training for Early Care and Education II WIOA
The Advanced Core Curriculum (Level 2) has 12 modules within 66 hours of child care training. Each training module has specific objectives that describe essential knowledge, skills and aptitudes within each topic area of the advanced core curriculum in early care and education. This course is approved through childcare licensing in Delaware. This is a hybrid course with both classroom and online instruction, training manual included in fee. Division of Child Care and Licensing now requires a High School Diploma or GED in order to register.

Prerequisite: EYD 334
EYD 335, 66 Hours, Fee $249
1/27-4/8, MW, 6:30-9:30 p.m., Wilmington
5/18-8/5, MW, 6:30-9:30 p.m., Wilmington
To register for TECE II call 302.830.5204.

WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
ed2go Online Classes

What is ed2go?

Delaware Technical Community College has partnered with Education to Go, a nationally-recognized provider of Internet education, to offer students a quality alternative to on-site classroom instruction. Course features include 24-hour access; online discussion areas; six-week format; expert instructor; and sessions that start monthly. These courses are non-credit and do not offer any CEU’s. However, a certificate of completion is available at the end of your course.

You can find ed2go courses in all these areas!

• Accounting and Finance
• Business and Entrepreneurship
• College Readiness
• Computer Applications
• Design and Composition
• Healthcare and Medical
• Language and Arts
• Law and Legal
• Personal Development
• Teaching and Education
• Technology
• Writing and Publishing

Here’s a sampling of popular classes:

• Accounting Fundamentals Series $199
• Achieving Success with Difficult People $109
• Creating WordPress Websites $109
• Effective Business Writing $109
• Grammar Refresher $109
• Introduction to InDesign CC $109
• Introduction to Interior Design $109
• Introduction to Word 2016 $129
• Introduction to Statistics $109
• Keys to Effective Communication $109
• Spanish for Medical Professionals $109
• Stock Trading Suite $299

Classes start every six weeks.

Online courses cost as little as $109 per class.

How do I get started?

Access the website – go.dtcc.edu/ed2gowilm and click on “Courses” to find and review the course material. For more information or registration assistance, call 302.454.3956.
Are you looking to upgrade your computer skills?
Our courses can help you quickly brush up on a skill or earn a certificate that will give you marketable credentials to advance in your field.

Software

**Microsoft Excel - Introduction**
Learn spreadsheet terminology and the Excel environment in this four-session course. Use Excel templates, enter and edit data, create and modify formulas, save and update workbooks, learn basic functions, use absolute and relative references, create and format basic charts, insert and modify headers and footers, format and print worksheets, apply conditional formatting, create and use styles, insert and work with pictures in an excel worksheet, and explore page setup options.

EYF 712, Fee $249
1/28-2/6, TR, 6-9 p.m., Stanton
4/2-4/23, R, 6-9 p.m., Stanton

**Microsoft Excel - Advanced**
Learn to manage workbook and large worksheets, link formulas across worksheets and workbooks, apply advanced formatting tools, create and use range names, sort and filter data in tables, define tables and use special table tools. In addition, you will learn how to insert, edit and delete cell comments; convert worksheets and workbooks to Web pages; insert hyperlinks; create and use templates; apply protection to cells and workbooks; and use workbook collaboration features.

EYF 704, Fee $249
4/30-5/21, R, 6-9 p.m., Stanton

Digital Devices

**Get to Know Your iPhone or iPad**
Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music, iCloud, email, FaceTime and sifting through the many apps available to get the most out of your device. Bring your Apple smartphone or tablet (2015 or newer) to class with you. No experience is necessary. iPads will be available to borrow in class.
ENF 701, Fee $69
1/27-2/10, M, 6:30-8:30 p.m., Stanton

**Get to Know Your Android Smart Phone or Tablet**
Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music and sifting through the many apps available to get the most out of your device. Bring your Android smart phone or tablet (2015 or newer) to class with you. No experience is necessary.
ENF 700, Fee $69
3/9-3/23, M, 6:30-8:30 p.m., Stanton

Similar Courses Available Online
- Introduction to Microsoft Outlook
- Introduction to Windows 10
- Introduction to Microsoft PowerPoint
- Introduction to Microsoft Publisher
go.dtcc.edu/ed2gowilm

Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Attention Veterans
Are you ready to enter the workforce?
Consider the courses below to receive valuable training that will make you job-ready in a short timeframe.

BUSINESS/CAREERS
- Kauffman FastTrac new venture for Entrepreneurs 4
- Personal Trainer Certification 4
- Bookkeeping Certification 6

COMPUTERS
- IT Pathways and Academies 12

HEALTH CARE
- Pharmacy Technician 16
- Phlebotomy Technician 16
- Medical Coding Specialist 18

TECHNICAL TRAINING
- Heavy Equipment Operator Program 24
- Diesel Technology 25
- HVAC Technician 26
- Welding 28
- Manufacturing 34

For more information on Veterans Services, contact: Wilford Oney, Veterans and Service Members Counselor, Stanton Campus, 302.454.3926 or woney@dtcc.edu.
Are you eligible for FREE IT training?

Whether you’re just getting started or you’re well into your IT career, Delaware Tech has the IT training you need to prepare for your dream job in networking, information security, programming, and database management and development. Delaware Tech is offering programs for the beginner, intermediate, and advanced student. Employers tell us that they are seeking IT professionals with nationally-recognized certifications in these areas, and thanks to the America’s Promise Job-Driven Grant Program, all of the programs highlighted in green are FREE for those who meet eligibility requirements!

Plan to Attend an Information Session

Attend an information session to learn more about these career pathways and how you might be eligible for free training! Anyone interested in the free IT academies must attend an information session.

• January 27
• February 10 and 24
• March 9 and 23
• April 6 and 20
• May 4 and 18
• June 8 and 22

All sessions are held at 6-8 p.m., at the Wilmington Campus, 300 North Orange Street, Wilmington, DE, 19801

*This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.
## Choose Your IT Pathway

| Networking and Information Security | Beginner/Novice | Intermediate | *
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<tr>
<td>CompTIA A+ Certification</td>
<td>CompTIA Network + Certification</td>
<td><strong>FREE</strong> IT Academy: Cisco Certified Network Associate (CCNA)*</td>
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| Programming | Beginner/Novice | Intermediate | *
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<td>ed2go Introduction to JAVA Programming</td>
<td>ed2go Intermediate JAVA Programming</td>
<td><strong>FREE</strong> IT Academy: JAVA*</td>
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| Database Development | Beginner/Novice | Intermediate | *
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<td>ed2go Introduction to SQL</td>
<td>ed2go Intermediate SQL</td>
<td><strong>FREE</strong> IT Academy: Microsoft Certified Solutions Associate (MCSA): SQL 2016 Database Development*</td>
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| Database Administration | Beginner/Novice | Intermediate | *
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<tr>
<td>ed2go Introduction to Oracle</td>
<td>ed2go Intermediate Oracle</td>
<td><strong>FREE</strong> IT Academy: Oracle Certified Associate (OCA) for Oracle Database 12c*</td>
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- Register for online **ed2go IT courses** (shown in tan) by visiting go.dtcc.edu/ed2gowilm
- Find **campus-based IT courses** (shown in blue) below
- Submit application for **free IT academies** (shown in green) at go.dtcc.edu/ITacademies

### CompTIA A+ Certification [WIOA]

Held by over 1 million IT professionals worldwide, CompTIA A+ is the most essential IT certification for establishing an IT career. If you’re new to the IT industry, this will help you put your best foot forward. And if you’re already an IT professional, the CompTIA A+ certification validates your skills and can boost your career. Students will build a desktop computer during this course as part of their hardware and software certification training. Upon completion of the course, each student will be able to take their individual computer with them (monitor not included). Textbook included; exam fee is not included. Seating is limited to 10 participants.

**EYF 601, Fee $1,795**  
1/28-5/7 (no class 4/14 or 4/16), TR, 6-9 p.m., ITC

### CompTIA Network+ [WIOA]

CompTIA Network+ is a vendor neutral networking certification that is trusted around the world. It validates the essential knowledge and skills needed to confidently design, configure, manage and troubleshoot any wired and wireless networks. CompTIA Network+ certified individuals are in-demand worldwide. Network+ is an ISO-17024 compliant, technology certification that verifies the certified individual has the skills and knowledge needed to take on a pivotal role in building, managing, and protecting the critical asset that is the data network. Recommended as a first professional-level certification, Network+ can prepare you for jobs as a Network Administrator, Technician, or Installer. Textbook included, exam fee is not included. Seating is limited to 15 participants.

**Prerequisite: Must be computer literate**  
**EYF 790, Fee $995**  
1/28-5/7 (no class 4/14 or 4/16), TR, 6-9 p.m., ITC

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[WIOA] Workforce Innovation Opportunity Act  
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Looking for a career change?

You can be part of the health care system in only 3-5 months!

Delaware Tech offers the training to make your health care career dreams a reality.

Attend an information session to learn about the wide variety of health care certificate training programs we have to offer!

Highlights include:

• Average length of programs is 3 months
• Some programs have a hybrid component so you can work from the convenience of your home
• Friendly and supportive instructors who are experts in their field
• Modern state-of-the-art classrooms and labs
• Tuition is all-inclusive – no additional fees or costs!
• Classes prepare you for each industry-specific certification

Delaware Tech will prepare you academically, technically, and professionally for the ever-growing need in the health care industry!

Call 302.830.5204 for more information.

Information Sessions:

• January 7
• February 4
• March 3
• April 7
• May 5
• June 2
• July 7

All information sessions are held at 1 p.m. and 5 p.m., at the Wilmington Campus, 300 North Orange Street, Wilmington, DE, 19801.
How to Pay

You may be eligible for free training!

Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog. Students are encouraged to visit the Delaware Department of Labor to see if they qualify for these funds, and should be aware that the process to determine eligibility may take from four to six weeks. Students who are not eligible for WIOA funds may seek additional support, including a Governor’s Grant or a Delaware Tech scholarship.

Please contact the Delaware Department of Labor (DOL) for more information about applying for WIOA education and training funds.

Department of Labor Contacts:
Dover 302.739.5473
Newark 302.453.4350
Wilmington 302.761.8085

Other Payment Options

- Scholarships are available. Contact us at 302.830.5204 for information on the application process.
- For information regarding payment plans, prior to class start dates, contact us at 302.830.5204.
- Attend an information session to learn more.
Certified Phlebotomy Technician\textsuperscript{WIOA}

This course is certified by the American Society of Phlebotomy Technicians (ASPT). Students are trained to perform a variety of blood collection methods using proper techniques and precautions. Classes are taught in lecture, student laboratory and through clinical experiences. ASPT certification exam will be administered at the conclusion of the program.

Prerequisite: Attendance at an info session.

EYK 601, 200 Hours, Fee $3,995
1/21-5/1, MTWRF, 1:30-4:30 p.m., Wilmington
5/25-8/28, MTWRF, 1:30-4:30 p.m., Wilmington

Certified Nursing Assistant\textsuperscript{WIOA} (CNA)

Students learn to safely perform basic nursing skills under the supervision of a licensed nurse in a health care facility. Communication, observation, and documentation skills are incorporated to aid the student in meeting the psychological, physical and environmental needs of the patient. Following successful completion of this course, students are qualified to take the Nurse Aid Competency Examination for certification. Tuition includes books, uniform, certification exam, CPR, drug screening and criminal background check.

Prerequisite: Attendance at an info session.

EYK 603, 180 Hours, Fee $2,395
1/13-4/2, MTWR, 8:30 a.m.-1:30 p.m., Wilmington
1/13-4/16, MTWR, 6-10 p.m., Wilmington
5/4-7/23, MTWR, 8:30 a.m.-1:30 p.m., Wilmington
5/4-8/6, MTWR, 6-10 p.m., Wilmington

Certified Pharmacy Technician\textsuperscript{WIOA}

Students will be trained to perform the duties of a pharmacy technician in both retail and hospital settings. Program elements include pharmacy theory and lab including pharmacy fundamentals, math, physiology, records and inventory and HIPAA regulations and compliance. Program includes internship rotations, one in a hospital and one in a retail setting. Tuition includes books, uniform, certification exam, and drug screening. Upon completion, students will be scheduled for the PTCB (Pharmacy Technician Certification Board) exam.

Prerequisite: Attendance at an info session.

EYK 607, 250 Hours, Fee $3,195
1/21-5/7, MTWR, 8:30 a.m.-1:30 p.m., Wilmington
5/18-8/27, MTWR, 9 a.m.-3 p.m., Wilmington

Medical Administrative Assistant\textsuperscript{WIOA}

This hybrid program will provide training to prepare students with skills to handle all aspects of the medical office setting. The course includes basic office skills and electronic health records. The training offers a 50-hour internship opportunity. Upon successful completion students will be able to sit for two certificates; Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS). Tuition includes books, background check, drug screening, and certification exams.

Prerequisite: Attendance at an info session.

EYC 600, 250 Hours, Fee $3,495
2/3-4/23, MTWR, 8:30 a.m.-2:30 p.m., Wilmington
6/1-8/20, MTWR, 8:30 a.m.-2:30 p.m., Wilmington

\textsuperscript{WIOA} Workforce Innovation Opportunity Act

Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program. More information can be found on page 15.
Become a Dental Assistant in 16 weeks

Dental assistants greatly increase the efficiency of the dentist in the delivery of quality oral health care and are valuable members of the dental care team. If you have strong communication skills, enjoy working with your hands as well as your mind and want a career with responsibility, dental assisting is for you. Expert-designed career training and affordable tuition.

This hybrid course prepares students in the fundamentals of dental assisting. You'll receive hands-on training in the state-of-the-art Delaware Tech Dental Center and participate in an internship in a local dental practice. Upon successful completion students will achieve the Delaware State Radiology Certification as well as become CPR certified. All textbooks, uniforms, certification exam, and CPR certification included.

EYK 606, 180 Hours, Fee $3,995
1/28-5/22, TW, 6-9 p.m. and F, 8:30 a.m.-4:30 p.m., Wilmington
5/26-9/18, TW, 6-9 p.m. and F, 8:30 a.m.-4:30 p.m., Wilmington
Note: This course meets on both Tuesday and Wednesday evenings and Friday at the indicated times above.

All training and information sessions will be held at Delaware Tech’s Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. Information Sessions dates are listed on page 14.
Medical Coding Specialist
This course will prepare students to perform all of the duties required by an out-patient coder as well as prepare students for the National Certification exam. Students will be introduced to anatomy/terminology, physiology, pharmacology, ICD 10, CPT, HCPCS, as well as major nationwide medical insurance programs. Upon successful completion of the course, students will sit for the Certified Coding Specialist-Physician based (CCS-P) Examination as well as a one-year student membership to AHIMA.
Prerequisite: Attendance at an info session.
EYC 609, 410 Hours, Fee $5,495
3/16-8/13, MTWR, 5:30-10 p.m., Wilmington

Polysomnographer (Sleep) Technician Certificate
This program prepares students to work as trainees with sleep technologists in the performance of diagnostic sleep studies that are required for the evaluation and treatment of sleep disorders. Sleep recordings are made during the patient’s usual sleep hours; techs may work during the night usually in 10-12 hour shifts. This program was developed in accordance with the American Academy of Sleep Medicine (AASM), and together with the required work experience (at least 9 months) and completion of the 14 AASM A-STEP self-study modules, will prepare the student to sit for the Registered Polysomnographic Technologist Exam. The course includes 90 hours of theory training, 30 hours hands on clinical experience, textbooks, and CPR certification.
Prerequisite: Attendance at an Information Session.
EYK 600, 120 Hours, Fee $3,495
2/3-5/6, MW, 5:30-9:30 p.m., Wilmington

Polysomnography CPSGT Review Course
This online course is aimed at allowing the A-STEP graduate the foundation of knowledge to be well-prepared to take the exam. Upon passing the exam the graduate will have the credential to apply for polysomnography positions in Delaware, Maryland, Pennsylvania, and New Jersey. For more information, call 302.830.5204.
EYK 605, 15 Hours, Fee $350
Online

CPR (Basic Cardiac Life Support for Health Care Professionals)
This course is designed for those who work in the health care field. It covers basic life support for the adult, child and infant. It also covers foreign body airway obstruction for the adult, child and infant and adult and child AED. Additionally, this course covers the use of a bag/valve mask, cricoid pressure, c-spine injury CPR and risk factors for cerebral vascular and cardiovascular disease.
EYK 610, Fee $89
3/21, S, 8:30 a.m.-3 p.m., Wilmington

CMA Review Course - NEW
Ready to take the Certified Medical Assistant exam and want to refresh your skills! This new course provides 24 hours of classroom instruction reviewing 25 units of course material. You will also experience an eight-hour clinical review to ensure you are ready for the exam. Text materials included.
EYK 621, Fee $575
2/10-5/7, MTWR*, 8:30 a.m.-2:30 p.m., Wilmington
6/15-8/20, MTWR*, 8:30 a.m.-2:30 p.m., Wilmington
*Clinical hours TBD

WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program. More information can be found on page 15.
Do you need to renew or maintain your nursing license? Have you been out of practice or want to return to a clinical setting?

This Nurse Refresher Series fulfills the Delaware Board of Nursing (DBON) requirements for nurses returning to active practice. Contact 302.830.5204 for complete program requirements.

**Accelerated RN Refresher Program***
This course is designed to provide the theory and clinical requirements to apply for recertification of the RN degree. The forty hours of theory and eighty hours of clinical are combined in a three week period. All textbooks and materials are included. Immunizations and CPR-BLS certification required.

**EYK 602, Fee $1,850**
7/13-8/13, MTWR, 8:30 a.m.-2:30 p.m., Stanton

*Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of $30 for a criminal background check and $50 for a drug screening. Call 302.830.5204 for more information.

**RN Refresher Classroom Theory**
The Nursing Refresher course covers key concepts surrounding core competencies in the practice of nursing today. Areas include pharmacology, care planning and current trends in health care. This course presents theory and incorporates it into clinical hands-on experiences. Immunizations and CPR-BLS card are required. Text materials included.

**Requisite for completion: EYK 610**
**EYK 609, Fee $1,049**
1/27-5/4, M, 6-9 p.m., Stanton

**RN Refresher Clinical***
This course is the secondary requirement for recertification of the RN degree. You will complete 80 clinical hours on weekends at locations TBA. Clinical schedule TBD. First class meets at the Stanton Campus for orientation and schedule distribution. Immunizations and CPR-BLS certification must be current.

**EYK 617, Fee $949**
2/22-5/9, S, 7 a.m.-3:30 p.m., Stanton

*Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of $30 for a criminal background check and $50 for a drug screening. Call 302.830.5204 for more information.
FREE TRAINING
Paraprofessional Program*

Become a Paraprofessional - one of the largest in-demand occupations! The role of the paraprofessional is multifaceted with a large impact on students in relation to reaching their educational goals. Paraprofessionals often work in special education classrooms aiding children with physical challenges, mentoring children with behavior intervention plans, or providing one-on-one instructional assistance when needed. This 290-hour training program, offered in the evening from 1-4 p.m., will provide skills needed to be successful in passing the ParaPro Certification exam. Additional training includes CPR/First Aid and Response Intervention Certification.

All details about the program will be covered at the information sessions offered on the following dates and times:

**Information Sessions**
Thursday, January 9, 1 p.m.
Monday, January 13, 1 p.m.
Wednesday, January 15, 1 p.m.

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
• Availability for regular attendance each day
• Possession of a Social Security card
• Proof of birthdate and US residency
• The desire to work full-time
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech's Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. For more information call 302.830.5204.
Technical Training

Are you considering increasing your job skills to make advances in your career? The technical training opportunities offered at Delaware Tech are designed for those who want to upgrade their skills or change their career path. With two locations in New Castle County, our unique state-of-the-art facilities, the Innovation and Technology Center and the Middletown Center, can meet your technical training needs.

Important Information

• Classes will not meet on the following dates:
  January 20 - Martin Luther King Day
  April 10 - Good Friday
  May 25 - Memorial Day

• Cancelled classes, due to weather or instructor illness, may be added to the end of the course

• Classes not meeting minimum enrollments may be cancelled

• Students will be notified BY EMAIL at least 24-hours prior to the advertised start of a class if it is being postponed or cancelled

Innovation and Technology Center (ITC) - Located in Churchman’s Center: 97 Parkway Circle, New Castle, DE. For more information or directions to the center, call 302.266.3300.

Middletown Center (MC)
500 N. Cass Street, Middletown, DE.
For more information or directions to the center, call 302.266.3400.
Customized Technical Training
Meeting the Needs of Local Businesses

Delaware Tech is your partner in success, delivering customized training at state-of-the-art facilities in New Castle County. With a hands-on learning approach and broad curriculum of technical programs, Delaware Tech is poised to meet the demands of labor markets across the Mid-Atlantic. We build relationships based on trust and are committed to your success.

Our outstanding team of credentialed professionals is ready to help you reach your goals. Whether training individuals with varying skills or helping to launch a new technology across your organization, we are an effective and affordable education partner. With two unique training facilities, in New Castle and Middletown, Delaware Tech is a one of a kind resource that can help strengthen your competitive edge. We develop relevant and valuable training programs by working closely with the business community. Scheduling is flexible to meet the needs of the workforce and various learning styles.

To learn how we can help your business grow through customized technical training, contact Rodney Bailey at 302.266.3300.

You may be eligible for free training!
Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog. Students are encouraged to visit the Delaware Department of Labor to see if they qualify for these funds, and should be aware that the process to determine eligibility may take from four to six weeks. Students who are not eligible for WIOA funds may seek additional support, including a Governor’s Grant or a Delaware Tech scholarship. Please contact the Delaware Department of Labor (DOL) for more information about applying for WIOA education and training funds.

DOL Numbers:
Dover 302.739.5473
Newark 302.453.4350
Wilmington 302.761.8085
Forklift Operation/Safety Certification Training
This course is designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to safely operate a forklift. Each participant will be required to capably operate a forklift through a course designed to demonstrate practical operational skills.

Please note: Groups of four or more may call 302.266.3400 and request a specific date and time for this training. Students may wish to pack a lunch as a 30-minute break will be provided.

EYP 730, Fee $189
1/17, F, 10 a.m.-3 p.m., MC
2/14, F, 10 a.m.-3 p.m., MC
3/13, F, 10 a.m.-3 p.m., MC
4/17, F, 9 a.m.-2 p.m., MC
5/15, F, 9 a.m.-2 p.m., MC
6/12, F, 9 a.m.-2 p.m., MC

Inclement weather notice: Course may be postponed due to rain or inclement weather. Class will be re-scheduled for the very next (Friday) whenever possible. Students should call 302.266.3400 to verify class status if inclement weather is forecasted.

Delaware Tech’s newest satellite campus is open! Current offerings include:
• Diesel Technology
• Heavy Equipment Operator
• Small Engine Repair
• OSHA Construction Safety
• Forklift Operation Safety
• Home Repair for Women

Safety Courses

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety“Card.” Please note: Groups of six or more may call 302.266.3400 and request a specific date and time for this training.

EYP 703, Fee $149
2/12-2/19, W, 8:30 a.m.-2 p.m., MC
3/23-4/6, M, 5:30-9 p.m., MC
4/29-5/6, W, 8:30 a.m.-2 p.m., MC
**DIY Courses**

**Small Engine Repair I**
One of our most popular classes teaches participants the theory of operation; how to service and trouble shoot the starter; ignition and fuel system; maintenance and tune up procedures; safety factors of small engines; and two and four-cycle design of lawn mowers, string trimmers, chain saws, snow blowers and small marine engines rated 15hp and less.

**EYY 710, Fee $295**
1/30-3/12, R, 6-9 p.m., MTC

**Small Engine Repair II**
A continuation of Small Engine Repair I, this course places an emphasis on higher level small engine repair, including complete engine and drive service, diagnosis, inspection and overhaul of engine systems.

**EYY 715, Fee $295**
3/26-5/7, R, 6-9 p.m., MC

**Home Repair for Women (or men)**
Save hundreds, even thousands of dollars by performing your own home repairs! This course covers basic home construction, drywall, plumbing (faucets, toilets) and electricity (switches, outlets, and light fixtures). You will also learn to install molding and trim, ceramic tile, laminate, hardwood and vinyl tile flooring. This class is taught using demonstrations with various hands-on activities.

**ENJ 702, 18 hours, Fee $195**
2/24-3/30, M, 6-9 p.m., MC
4/21-5/26, T, 9 a.m.-12 p.m., MC

**Heavy Equipment Operator**

Get ready to join the construction, earthmoving, and excavation industry as a skilled craftsman or equipment operator! Delaware Tech’s new 16-week Heavy Equipment Operator Program is a truly unique, hands-on comprehensive program designed to fill the current needs of local employers. The program was developed with industry experts in Delaware utilizing the nationally recognized NCCER curriculum. Students are taught how to perform on the job site as skilled craftsman as well as how to operate heavy equipment through both classroom instruction, simulator training, and “in-the-seat” equipment operation. This heavy equipment operator training will include:

- Backhoes
- Bulldozers
- Excavators
- Skid Steers
- Loaders

With an aging workforce and large percentage of the industry that is ready to retire, NOW is the time to train for your construction career!

**EYD 734, 198 Hours*, Fee $2,895+text (New lower price!)**
1/21-4/2, MTWR, 12-4 p.m., MC
1/21-4/29, MTW, 5-9 p.m., MC

*Note: Up to 20 hours of simulator training may take place after class on your own time.
Diesel Technology

This new 152-hour program will provide the Delaware transportation industry with much needed skilled diesel mechanics. This training was developed by industry leaders, and is targeted for current automotive technicians that are seeking to become a diesel mechanic.

The new Middletown Center is equipped with a state-of-the-art Diesel Lab that includes a full size diesel engine performance trainer, air brake systems trainers, Mobile Universal Trailer Tester (MUTT), Diesel Diagnostic Scan Tool, parts washer and various lifts and tools for working demonstrations and extensive hands-on training activities.

Students should possess at least 2 years of fulltime automotive mechanic experience and/or hold an ASE G1 and A1 Certification. Successful completion of this training will prepare students to complete both the ASE T-8 (Diesel Preventative Maintenance) and T-4 (Brakes) Certification Exams.

**EYY 730, 152 hours, Fee $1,995+$400 lab+text**
1/21-6/4 (no class on 4/14 and 4/16), TR, 5-9 p.m., MC
Seating is limited.

All training will be held at:
**Delaware Technical Community College**
**Middletown Center**
500 N. Cass Street
Middletown, DE 19709

For more information, call 302.266.3400.
HVAC Technician WIOA

Delaware Tech’s highly regarded HVAC Certificate Program will prepare you to enter the high demand HVAC industry! Students completing the 278-hour program will be highly skilled in all aspects of heating, refrigeration and air conditioning. Our state-of-the-art Heating and Air Conditioning Labs allow us to provide exceptional hands-on training and industry preparation. Participants can complete the entire HVAC Certificate and be job-ready in four months simply by enrolling in each day-time course. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 736: HVAC I: Introduction to HVAC
- EYD 737: HVAC II: Heating Systems
- EYD 738: HVAC III: Refrigeration and Air Conditioning
- EYD 739: HVAC IV: Advanced HVAC-R
- EYI 780: EPA Certification Prep
- EYI 781: EPA Certification Exam

HVAC I:
Introduction to HVAC
This course serves as the entry-level requirement for all other courses in the HVAC Program. Students will learn the foundation skills needed to understand and service heater and air conditioners, and topics include: electrical principals, HVAC components, meters, schematic diagrams, and systems applied to small and large HVAC equipment. In addition, students will learn to read a scale, understand common blueprint symbols, interpret various residential and commercial drawings, and prepare basic estimates. Employers routinely seek workers with the ability to read blueprints and estimate jobs/materials. Students will also review basic math concepts necessary for performing the calculations and conversion needed for preparing simple estimates in any skilled trade area. Minimum 9th grade-level math skills recommended.

EYD 736, 60 Hours, Fee $595+$100 lab+text
2/3-2/20, MTWR, 8:30 a.m.-2 p.m., ITC
2/4-4/9, TR, 6-9 p.m., ITC

HVAC II:
Heating Systems
This course provides the understanding of various types of heating systems such as oil, electric, gas, heat pumps, and hydronic heating systems. Emphasis will be placed on heating fundamentals and theory of operation as well as residential heater hands-on maintenance, repair, and troubleshooting.
Prerequisite: EYD 736: HVAC I

EYD 737, 80 Hours, Fee $795+$200 lab+text
2/24-3/19, MTWR, 8:30 a.m.-2 p.m., ITC

HVAC Technician Program Sequence (Spring 2020)

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WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
HVAC III:
Refrigeration and Air Conditioning
This course provides a solid background in the theory of refrigeration and hands-on maintenance and repair of various residential air conditioning systems. Covers definitions, physics, refrigerants, theory and operating principles, and safety procedures. Emphasis is placed on refrigeration fundamentals, theory of operation, various air conditioning systems, and troubleshooting.
Prerequisite: EYD 736 and EYD 737: HVAC I and II
EYD 738, 80 Hours, Fee $795+$200 lab+text
3/23-4/16, MTWR, 8:30 a.m.-2 p.m., ITC

HVAC IV:
Advanced HVAC-R
This course provides students with the technical theory related to commercial HVAC systems, including roof-top air conditioning units, refrigeration walk-in boxes, freezers and ice machines. Students will also gain practical hands-on experience with the latest Building Automation Systems (BAS) programming and controls which have become prevalent in today's HVAC industry. In addition, students will also learn basic HVAC installation techniques, including sheet metal bending, duct-work, and plenum fabrication. Throughout this course, students will perform diagnostic and repair lab exercises to reinforce the theory learned in previous classes.
Prerequisite: EYD 737 and EYD 738: HVAC II and III
EYD 739, 60 Hours, Fee $595+$100 lab+text
4/20-5/7, MTWR, 8:30 a.m.-2 p.m., ITC

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.
EYP 703, Fee $149
1/28-1/30, TR, 8:30 a.m.-2 p.m., ITC
1/28-1/30, TWR, 5:30-9 p.m., ITC
3/17-3/24, T, 8:30 a.m.-2 p.m., ITC
3/24-4/7, T, 5:30-9 p.m., ITC
5/1-5/8, F, 8:30 a.m.-2 p.m., ITC
6/9-6/16, T, 8:30 a.m.-2 p.m., ITC

EPA 608 Technician Certification Training
This updated 8-hour course is designed to raise the level of competency for individuals taking one or more of the parts of the EPA 608 exam and is highly recommended for anyone seeking their Universal EPA 608 Certification.
EYI 780, Fee $95
5/11-5/12, MT, 8:30 a.m.-12:30 p.m., ITC

EPA 608 Certification Examinations
Air conditioning or refrigeration technicians are required to become certified by passing approved EPA examinations. As an approved certifying organization, Delaware Tech will administer Test Types I, II, III and Universal.
*Photo ID required to take exam.
EYI 781, Fee $75
5/13, W, 8:30 a.m.-1 p.m., ITC

Memberships, Certifications, and Strategic Partners

302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
Welding Maintenance Technician Certificate

Begin your rewarding career in welding by completing the newly updated 262-hour Welding Maintenance Certificate Program! Our 10-station lab utilizes the finest welding equipment found in the industry today. Coupled with our expert instructional staff, our welding students receive hands-on training that is second-to-none. Participants can complete the entire welding certificate and be job ready in four months simply by enrolling in each day-time course. NOTE: Safety glasses, long pants, and steel-toed work shoes are required for all welding classes. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 726: Introduction to Welding
- EYD 727: Specialized Welding Processes
- EYD 728: Pipe Welding

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

EYP 703, Fee $149
1/28-1/30, TR, 8:30 a.m.-2 p.m., ITC
1/28-1/30, TWR, 5:30-9 p.m., ITC
3/17-3/24, T, 8:30 a.m.-2 p.m., ITC
3/24-4/7, T, 5:30-9 p.m., ITC
5/1-5/8, F, 8:30 a.m.-2 p.m., ITC
6/9-6/16, T, 8:30 a.m.-2 p.m., ITC

Welding Maintenance Technician Program Sequence (Spring 2020)

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<td>OSHA Safety TR 8:30 a.m.-2 p.m.</td>
<td>Introduction to Welding MTWR 8:30 a.m.-2 p.m.</td>
<td>Specialized Welding Processes MTWR 8:30 a.m.-2 p.m.</td>
<td>Pipe Welding MTWR 8:30 a.m.-2 p.m.</td>
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<td>TUESDAY</td>
<td>Introduction to Welding MTWR 8:30 a.m.-2 p.m.</td>
<td>Specialized Welding Processes MTWR 8:30 a.m.-2 p.m.</td>
<td>Pipe Welding MTWR 8:30 a.m.-2 p.m.</td>
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<td>Specialized Welding Processes MTWR 8:30 a.m.-2 p.m.</td>
<td>Pipe Welding MTWR 8:30 a.m.-2 p.m.</td>
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EVENING

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<tr>
<th>DAY</th>
<th>1/28-1/30</th>
<th>2/3-3/18</th>
<th>3/23-5/6</th>
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<td>WEEKS</td>
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<td>MONDAY</td>
<td>OSHA Safety TWR 5:30-9 p.m.</td>
<td>Pipe Welding MTW 5:30-9:30 p.m.</td>
<td>Introduction to Welding MTW 5:30-9:30 p.m.</td>
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<td>Introduction to Welding MTW 5:30-9:30 p.m.</td>
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<td>WEDNESDAY</td>
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WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Introduction to Welding - NEW
This updated comprehensive basic welding course will provide students with welding safety, welding theory, welding terminology, welding blueprint reading, and extensive hands-on training in Shielded Metal Arc Welding (SMAW); also known as “stick” welding. This 84-hour class also includes welding machine set up, welding symbols, type of joints, electrode classification, and metallurgy, as well as feature both vertical and overhead welding positions. Students must be prepared to weld during the first class.

EYD 726, Fee $995 + $300 lab+texts
2/3-2/27, MTWR, 8:30 a.m.-2 p.m., ITC
3/23-5/6, MTW, 5:30-9:30 p.m., ITC
5/11-6/4, MTWR, 8:30 a.m.-2 p.m., ITC

Specialized Welding Processes - NEW
This new 84-hour course provides the hands-on training for the most specialized and productive manual welding processes in the industry today, including MIG, TIG, and Flux-Core welding. Students will receive detailed instruction about each specialized welding process, specialized machine and electrode operations, and extensive hands-on training in each welding process. Students must have completed EYD 726 Introduction to Welding or demonstrate extensive prior welding experience. Students must be prepared to weld during the first class.

Prerequisite: EYD 726 or instructor approval
EYD 727, Fee $1295 + $600 lab
3/2-3/26, MTWR, 8:30 a.m.-2 p.m., ITC
6/8-7/2, MTWR, 8:30 a.m.-2 p.m., ITC

Pipe Welding
This 84-hour hands-on course focuses on the Shield Metal Arc Welding process of pipe welding. The training will consist of both instruction and practice in the areas of pipe fitting, beveling, electrode selection, joint preparation and welding. As students begin to master the basics of pipe welding, the instruction will focus on the skills required for code welding.

Prerequisite: EYD 726 and EYD 727 or instructor approval
EYD 728, Fee $1295 + $500 lab
2/3-3/18, MTWR, 8:30 a.m.-9:30 p.m., ITC
3/30-4/23, MTWR, 8:30 a.m.-2 p.m., ITC
7/6-7/30, MTWR, 8:30 a.m.-2 p.m., ITC

Plate and Pipe Welding Certification Exams
Certification exams will be given in the state-of-the-art welding lab at the ITC, and includes all necessary materials and x-ray requirements. All exams meet AWS D-1.1 standards and ASME pipe and standards. Photo ID required to take exam. Call 302.266.3300 for details.

Welding Maintenance Technician Program Sequence (Summer 2020)

<table>
<thead>
<tr>
<th>DAY</th>
<th>5/1-5/8</th>
<th>5/11-6/4</th>
<th>6/8-7/2</th>
<th>7/6-7/30</th>
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<td>MONDAY</td>
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Memberships, Certifications, and Strategic Partners

American Welding Society®
Educational Institution Member

302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
Single Certification Courses

Computing Technology

CompTIA A+ Certification
Held by over 1 million IT professionals worldwide, CompTIA A+ is the most essential IT certification for establishing an IT career. If you’re new to the IT industry, this will help you put your best foot forward. And if you’re already an IT professional, the CompTIA A+ certification validates your skills and can boost your career. Students will build a desktop computer during this course as part of their hardware and software certification training. Upon completion of the course, each student will be able to take their individual computer with them (monitor not included). Textbook included, exam fee is not included. Seating is limited to 10 participants.

EYF 601, Fee $1,795
1/28-5/7 (no class 4/14 or 4/16), TR, 6-9 p.m., ITC

CompTIA Network+ - NEW
CompTIA Network+ is a vendor neutral networking certification that is trusted around the world. It validates the essential knowledge and skills needed to confidently design, configure, manage and troubleshoot any wired and wireless networks. CompTIA Network+ certified individuals are in-demand worldwide. Network+ is an ISO-17024 compliant, technology certification that verifies the certified individual has the skills and knowledge needed to take on a pivotal role in building, managing, and protecting the critical asset that is the data network. Recommended as a first professional-level certification, Network+ can prepare you for jobs as a Network Administrator, Technician, or Installer. Textbook included, exam fee is not included. Seating is limited to 15 participants.

Prerequisite: Must be computer literate

EYF 790, Fee $995
1/28-5/7 (no class 4/14 or 4/16), TR, 6-9 p.m., ITC

AutoCAD Civil 3D®
This new course was developed in coordination with professionals from the local civil engineering industry to fill their need for trained Civil 3D Technicians. Topics will range from the basics to intermediate skills levels, and include topographic surveys and analysis, residential lot layout, street layout, profiles and sections, utility layout and profiles, and grading applications. Students should have already taken an AutoCAD course or be proficient using AutoCAD software to be successful in this course.

Prerequisite: EYF 171 or documented AutoCAD training or instructor approval.

NOTE: This course is cross-listed as CET 225: Civil CAD Applications. Students who wish to earn four college credits and/or utilize their student financial aid may register for CET 225. Course requirements for CET 225 must be met – contact 302.454.3187 for details.

EYF 730, Fee $595+text
1/22-5/6 (no class 3/13), W, 4:30-7:30 p.m., ITC

Advanced AutoCAD Civil 3D®
This new course was developed in coordination with professionals from the local civil engineering industry to fill their need for trained Civil 3D Technicians. Topics will include advanced settings, applications and analysis, detailed corridor assemblies and subassemblies, advanced intersections, pipe networks advanced sections, and survey data. Students will also participate in a thorough “AutoCAD Civil 3D® Certified Professional Exam” review to prepare them for successfully obtaining this national credential.

Prerequisite: EYF 730/CET 225 or instructor approval

EYF 731, Fee $595+text
This course is offered by request only. Call 302.454.3958 for more information.

EDD 171 - Intro to CAD using AutoCAD
This 3-credit course is being offered this fall at the Stanton Campus. Call 302.454.3958 to register.

Memberships, Certifications, and Strategic Partners

CompTIA

Network+

AutoCAD CIVIL3D

Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Water Certification

Wastewater Operator Certification Review I
This is an entry-level course designed for wastewater operators or individuals interested in water quality designed as a preparation for the state licensing exam. MDE Approved #1374-96-06, WWW 1-5, 5 1 WW 1-5, 7. 48Hrs/4.8CEUs.
EYI 200, Fee $395
1/27-5/11, M, 6-9 p.m., ITC

Wastewater Operator Certification Review II and III
This course prepares students at a more advanced level for the state exam. MDE Approved #1373-96-06, WW 1-6, 5WW 1-5, 7.
Prerequisite: EYI 200
EYI 201, Fee $395
1/27-5/11, M, 6-9 p.m., ITC

Base Level Water Operators Course
This is an entry-level course that prepares the student for the state certification exam. It teaches basic water system operator responsibilities, water sources and treatment, math, pumps, disinfection, lab procedures, treatment plant operations and safety. MDE Approved #2451-02-03, S7 (1.5x) NJ-07-040612-10. 57Hrs/5.7CEUs.
EYI 237, Fee $449
1/28-4/28, T, 6-10 p.m., ITC

Chlorination Technology
Review the dosing technology for basic forms of chlorine disinfection while evaluating the pros and cons of each. Learn why switching from a gas based chlorination process may not be advantageous or cost effective, why current hypochlorite users don’t routinely measure product strength, and why onsite generation systems may be appropriate and cost effective.
EYI 530, Fee $175
2/18, T, 8:30 a.m.-4:30 p.m., ITC

Surface Water Treatment
Covers concepts, treatment components, process control, and troubleshooting for the major components of a typical surface water treatment plant. Instruction and practice in solving typical operational and mathematical problems included. Bring a calculator.
EYI 550, Fee $175
3/16, M, 8:30 a.m.-4:30 p.m., ITC

Hypochlorite Disinfection
This course focuses on the properties, uses, and feed equipment needed when disinfecting with hypochlorites. Various mathematics principles will be addressed throughout the course including changing % concentrations, dosage/feed rates, chlorine demand/dose, and CT calculations. The course will provide PA students with the knowledge for the nongaseous hypochlorite (subclass 12) certification.
EYI 978, Fee $175
4/21, T, 8:30 a.m.-4:30 p.m., ITC

Small Engine Repair I
One of our most popular classes teaches participants the theory of operation; how to service and trouble shoot the starter; ignition and fuel system; maintenance and tune up procedures; safety factors of small engines; and two and four-cycle design of lawn mowers, string trimmers, chain saws, snow blowers and small marine engines rated 15hp and less.
EYY 710, Fee $295
1/27-3/9, M, 6-9 p.m., ITC

Small Engine Repair II
A continuation of Small Engine Repair I, this course places an emphasis on higher level small engine repair, including complete engine and drive service, diagnosis, inspection and overhaul of engine systems.
EYY 715, Fee $295
3/16-4/27, M, 6-9 p.m., ITC
Safety and Environmental Courses

EPA 608 Technician Certification Training
This updated 8-hour course is designed to raise the level of competency for individuals taking one or more parts of the EPA 608 exam and is highly recommended for anyone seeking their Universal EPA 608 Certification.

**EYI 780, Fee $95**
1/21-1/23, TR, 8:30 a.m.-12:30 p.m., ITC
3/26-4/2, R, 5:30-9 p.m., ITC
5/11-5/12, MT, 8:30 a.m.-12:30 p.m., ITC

EPA 608 Certification Examinations
Air conditioning or refrigeration technicians are required to become certified by passing approved EPA examinations. As an approved certifying organization, Delaware Tech will administer Test Types I, II, III and Universal.
*Photo ID required to take exam.

**EYI 781, Fee $75**
1/29, W, 8:30 a.m.-1 p.m., ITC
4/9, R, 5:30-10 p.m., ITC
5/13, W, 8:30 a.m.-1 p.m., ITC

Forklift Operation/Safety Certification Training
This course is designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to safely operate a forklift. Each participant will be required to capably operate a forklift through a course designed to demonstrate practical operational skills. Please note: Groups of four or more may call 302.266.3300 and request a specific date and time for this training. Students may wish to pack a lunch as a 30-minute lunch break will be provided.

**EYP 730, Fee $189**
1/16, R, 10 a.m.-3 p.m., ITC
2/20, R, 10 a.m.-3 p.m., ITC
3/19, R, 10 a.m.-3 p.m., ITC
4/16, R, 10 a.m.-3 p.m., ITC
5/7, R, 8 a.m.-1 p.m., ITC
6/4, R, 8 a.m.-1 p.m., ITC

Inclement weather notice: Course may be postponed due to rain or inclement weather. Class will be re-scheduled for the very next (Friday) whenever possible. Students should call 302.266.3300 to verify class status if inclement weather is forecasted.

Lead Safety for Renovation, Repair and Painting (RRP)
EPA’s Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation, must be performed by Certified Firms using Certified Renovators. This 8-hour course will teach you how to comply with the EPA Renovation, Repair and Painting Rule and the HUD Lead Safe Housing Rule, and how to perform lead-safe work practices safely and effectively. This course is the EPA model course for Certified Renovators and as such meets all requirements in 40 CFR 745.90.

**EYI 786, Fee $249**
1/10, F, 8 a.m.-5 p.m., ITC
2/14, F, 8 a.m.-5 p.m., ITC
3/13, F, 8 a.m.-5 p.m., ITC
4/17, F, 8 a.m.-5 p.m., ITC
5/15, F, 8 a.m.-5 p.m., ITC
6/12, F, 8 a.m.-5 p.m., ITC

Lead Safety for RRP Refresher
This 4-hour course was developed by the EPA in collaboration with HUD to refresh the training of renovation, repair and painting contractors.

**EYI 787, Fee $129**
3/20, F, 8 a.m.-12 p.m., ITC
6/19, F, 8 a.m.-12 p.m., ITC

**WIOA Workforce Innovation Opportunity Act**
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Fire Protection Training

Customized training for NICET Level I and Level II for the following NICET Fire Protection subfield certifications are available by request:

- Fire Alarm Systems
- Inspection and Testing of Fire Alarm Systems
- Special Hazards Systems
- Inspection and Testing of Water-Based Systems
- Water-Based Systems Layout

Call 302.266.3300 for more information.

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety "Card." Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

EYP 703, Fee $149
1/28-1/30, TR, 8:30 a.m.-2 p.m., ITC
1/28-1/30, TWR, 5:30-9 p.m., ITC
3/17-3/24, T, 8:30 a.m.-2 p.m., ITC
3/24-4/7, T, 5:30-9 p.m., ITC
5/1-5/8, F, 8:30 a.m.-2 p.m., ITC
6/9-6/16, T, 8:30 a.m.-2 p.m., ITC

OSHA Construction Safety 30-Hour Course
The course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foremen, and field supervisors, the program provides complete information on safety compliance issues. Call 302.266.3300 to request dates and times for this training.

EYP 702, Fee $395
This course is offered by request only.

OSHA Construction Safety Refresher
This 2.5-hour course serves as a yearly refresher. Please note: Groups of six or more may call 302.266.3303 and request a specific date and time for this training.

Prerequisite: EYP 703
EYP 701, Fee $49
1/22, W, 9-11:30 a.m., ITC
4/22, W, 6-8:30 p.m., ITC
6/2, T, 1-3:30 p.m., ITC

OSHA Waste Site Worker Training
The 40-hour HAZWOPER (Hazardous Waste Operations and Emergency Response) course prepares you for employment in hazardous waste site cleanup, treatment, storage, disposal and emergency response. Achieve certification under federal safety and environmental worker laws upon completion. Topics include chemistry of hazardous wastes and materials, site activities, safety practices, protective equipment and respirators, medical surveillance and air monitoring. Training includes classroom, teamwork/tabletop sessions, and extensive hands on exercises using PPE and air tanks.

EYI 720, Fee $595
1/6-1/10, MTWRF, 8 a.m.-5 p.m., ITC
4/13-4/17, MTWRF, 8 a.m.-5 p.m., ITC

OSHA Hazardous Waste Site Worker Refresher
The 8-hour HAZWOPER refresher is the annual recertification course mandated by the federal OSHA and EPA. Please note: Groups of five or more may call 302.266.3303 and request a specific date and time for this training.

EYI 721, Fee $199
1/15, W, 8 a.m.-5 p.m., ITC
4/8, W, 8 a.m.-5 p.m., ITC

Memberships, Certifications, and Strategic Partners
Manufacturing Technology
Certificates

Manufacturing Technician Certificate
Begin your career in manufacturing as a Production Technician or Machine Equipment Operator! This program has been designed for students to obtain the basic fundamental skills needed in today's manufacturing environment. Students will obtain a basic knowledge in electrical and mechanical fabrication, production assembly, and blueprint reading.

EYN 760, 155 Hours, Fee $1,495
1/27-5/20, MW, 5-9 p.m., ITC

Industrial Electrical Certificate
The comprehensive industrial electrical program includes hands-on instruction in AC/DC electrical systems, electrical motor controls, variable frequency drives and motors, and electrical sensors, and electrical control system wiring.

EYN 762, 158 Hours, Fee $1,495
1/27-5/20, MW, 5-9 p.m., ITC

Hydraulics Maintenance Certificate
Our hydraulics maintenance program includes various levels of hands-on instruction, starting with the basics of hydraulics and concluding with diagnosing and troubleshooting hydraulic systems. Topics include basic circuits, pressure and flow, valves, pumps, actuators, and motor performance.

EYN 763, 115 Hours, Fee $1,295
1/27-4/29, MW, 5-9 p.m., ITC

Pneumatics Maintenance Certificate
This pneumatics maintenance program includes various levels of hands-on instruction, starting with the basics of pneumatics and concluding with diagnosing and troubleshooting pneumatic systems. Topics include basic circuits, pressure and flow, valves, air logic, compressors and vacuums.

EYN 764, 80 Hours, Fee $995
1/27-4/1, MW, 5-9 p.m., ITC

Mechanical Drives Maintenance Certificate
The mechanical drives maintenance program includes hands-on instruction with various types of gears, belts, chains, shafts and shaft alignment, and lubrication concepts.

EYN 765, 70 Hours, Fee $895
1/27-3/25, MW, 5-9 p.m., ITC

Programmable Logic Controllers (PLC) Maintenance Certificate
Our popular PLC course provides hands-on instruction on how PLC’s work, how they are programmed, and how to edit programs. Students will be able to understand the basic building block of an industrial PLC as well as run and troubleshoot computer generated ladder logic industrial processes. Topics will include basic programming, motor control, discrete I/O interfacing, event sequencing and troubleshooting.

Prerequisite: Basic Electrical Knowledge
EYN 766, 80 Hours, Fee $995
1/27-4/1, MW, 5-9 p.m., ITC

Process Control Training and Troubleshooting
This Level and Flow Process Control Training and Troubleshooting course covers calibration, installation, operation, and troubleshooting for flow and liquid level process control systems and components. The troubleshooting training includes thirty-six electrical faults, six mechanical faults, PID controller programming errors, flow transmitter programming errors, and I/P converter calibration errors.

EYN 769, 95 hours, Fee $995
Available summer 2020

Thermal Process Control Training
The Thermal Process Control Training is a continuation of the Process Control and Troubleshooting course, and teaches learners how to install, calibrate, operate, adjust, and tune thermal process control systems. The training includes a variety of real-world components, including a chiller, three types of temperature sensors (thermocouple, thermistor, and RTD), a heating loop network and an operator interface station.

Prerequisite: EYN 769 or instructor approval
EYN 770, 55 hours, Fee $795
Available summer 2020

Manufacturing Training programs may be customized and delivered to local employers and their staff upon request. Training sessions can be offered during convenient days and times at either Delaware Tech or on-site at your facility. Please call 302.266.3300 for details.

Memberships, Certifications, and Strategic Partners

© Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Do-It-Yourself (DIY)

Appliance Repair *(New lower price!)*
Save hundreds on home appliance repairs and maintenance by learning the basics in this new DIY course. Students will learn how many of the common electro-mechanical parts of an appliance work, and how to maintain or repair these parts when necessary. Topics will include basic electricity, electrical motors, gaskets and seals, and preventative maintenance. The skills in this class can be used on many appliances, but we will focus on refrigerators, dishwashers, washers and dryers.

**EYD 731, 18 Hours, Fee $195**
2/19-3/25, W, 6-9 p.m., ITC

Carpentry I
This introductory course includes the proper use of woodworking hand and power tools, carpentry project layout procedures, basic stick framing, and building material applications. Students will also learn the proper use of measuring tools, an introduction to current building codes, and a review of applicable blueprint reading and math skills. Students should wear appropriate clothing for work in the carpentry lab during each class.

**EYD 703, 42 hours, Fee $395+$100 lab+text**
1/27-3/11, MW, 6-9 p.m., ITC

Carpentry II
This level II course provides students with more advanced carpentry skills training. Instruction is focused on the various skills required for renovators, and includes the construction and/or installation of cabinetry, countertops, siding, roofing, molding and trim. Students should wear appropriate clothing for work in the carpentry lab during each class.

Prerequisite: EYD 703 or instructor approval

**EYD 758, 42 hours, Fee $395+$100 lab**
3/16-4/29, MW, 6-9 p.m., ITC

Flooring and Tile Installation Techniques
This course focuses on skills required for renovators and do-it-yourselfers, and includes the methods and installation techniques of subflooring, hardwood, tile, vinyl, and laminate flooring. Methods and techniques of tile backsplash and kitchen renovations also included.

**EYD 757, 21 Hours, Fee $249+$50 lab**
2/4-3/17, T, 6-9 p.m., ITC

Home Repair for Women (or men)
Save hundreds, even thousands of dollars by performing your own home repairs! This course covers basic home construction, drywall, plumbing (faucets, toilets) and electricity (switches, outlets, and light fixtures). You will also learn to install molding and trim, ceramic tile, laminate, hardwood and vinyl tile flooring. This class is taught using demonstrations with a few hands-on activities.

**ENJ 702, 18 hours, Fee $195**
2/14-3/20, F, 9 a.m.-12 p.m., ITC
2/13-3/19, R, 6-9 p.m., ITC

Home Repair for Women (or men) II
Back by popular demand! This course will serve as a continuation of the basic Home Repair course; allowing students to discover additional skills as well as gain a deeper background in several previous topics. This class is taught using demonstrations with a few hands-on activities.

**ENJ 702, 18 hours, Fee $195**
3/26-5/7 (no class on 4/16), R, 6-9 p.m, ITC
3/27-5/15 (no class on 4/10 or 4/17), F, 9 a.m.-12 p.m, ITC

Memberships, Certifications, and Strategic Partners

**Delaware State Chamber of Commerce**

302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
Home School Programs

Building Trades II
The Home School Building Trades Program was developed to provide students exposure to a wide variety of construction professions. Topics will include carpentry, plumbing, welding, drywall installation and repair, electrical wiring, flooring and tile installation. The 140-hour program is delivered in two (2) 70-hour sessions, starting during the fall semester and finishing in the winter/spring. This class serves boys or girls ages 14-19, and students typically receive “career pathway” credit/s toward HS graduation from their home school network.

EYD 770, 70 Hours, Fee $795
1/17-5/1 (no class 4/10 or 4/17), F, 9 a.m.-2:30 p.m., ITC

Notes:
• Students must be associated with a home school organization.
• Class will meet at the Innovation and Technology Center (ITC) located at 97 Parkway Circle, New Castle, DE 19720.

Building Trades IV
The 3rd and 4th level Home School Building Trades Program was created for students that have already completed the level I and II courses and wish to further their knowledge and skills in the building trades. Topics will include advanced carpentry, finished carpentry tool skills, HVAC basics, and masonry. The 140-hour program will be delivered in two (2) 70-hour sessions, starting during the fall semester and finishing in the winter/spring. This class serves boys or girls ages 14-19, and students typically receive “career pathway” credit/s toward HS graduation from their home school network.

EYD 794, 70 Hours, Fee $795
1/17-5/1 (no class 4/10 or 4/17), F, 9 a.m.-2:30 p.m., ITC

Additional youth courses can be found on page 47 or you may enjoy one of our Parent (or Grandparent) and Child Cooking classes on page 43!
FREE TRAINING
HVAC Technician Program

If you are looking for a career field that is always in demand and enjoy working with your hands, HVAC may be for you! Our 520-hour Grant Funded HVAC Technician Program teaches students the skills necessary to obtain an entry-level job in the residential HVAC industry. Students will start with the basics of electricity, heating and cooling theory, and proceed on to wiring, piping, installing and troubleshooting heating and AC equipment.

Topics include:
- OSHA Safety Training
- Blueprint Reading
- Math for Technicians
- Electrical Controls
- Heating
- Cooling and Refrigeration
- HVAC Installation
- EPA 608 Certification

Program Schedule:
1/27-6/26, MTWRF, 8:30 a.m.-2 p.m., ITC
All interested participants must commit to participate in a 100-hour paid internship.

All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions
- Wednesday, December 11, 2019, 10 a.m.
- Wednesday, December 18, 2019, 10 a.m.
- Tuesday, January 7, 2020, 1 p.m.
- Thursday, January 9, 2020, 1 p.m.
- Tuesday, January 14, 2020, 1 p.m.
- Thursday, January 16, 2020, 1 p.m.

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
- Availability for regular attendance each day
- Possession of a Social Security card
- Proof of birthdate and US residency
- The desire to work full-time
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech's Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720. For more information call 302.266.3300.
Live With Greater Intention

Living Simply: A Plan for Decluttering Your Home and Your Life
Feeling overwhelmed by all your stuff, and don’t know where to start? Put a
system in place that will get rid of the clutter once and for all to create space
in your life for more beauty, more meaning and greater happiness. Set and
achieve weekly goals to simplify your life with the support of a professional
organizer!
ENO 766, Fee $119
2/3-3/23, M, 5:30-7:30 p.m.

Eating Healthy Made Easy - Let’s Do This!
Do you want to learn how to use nutrition to improve your health, but
counting calories is too overwhelming, and eating healthy seems too
expensive? This course is the kickstart that you’ve been waiting for! Learn
about the benefits of a whole food, plant-based diet and why it has been
difficult for you to move away from sugar, chocolate and cheese. Find out
how making incremental changes to your eating habits can make a big
difference. Learn to choose the right foods to naturally and easily tame your
appetite. The course will include easy, healthy and filling recipes along with
demonstrations and food sampling!
ENO 771, $119
1/30-3/5, R, 6:30-8:30 p.m., Stanton

Health and Wellness

Aromatherapy and Energy Healing
This combined class takes place over four class sessions and will cover the
how-to’s of using aromatherapy as well as energy healing to deal with stress,
improve sleep, and increase your vitality and overall health. Aromatherapy
uses pure therapeutic grade essential oils to enhance well-being. Energy
healing uses your own body’s energy to rebalance and create a state of
homeostasis. These are natural tools to help you be in charge of your own
wellness. Each student will leave with a personalized blend of essential oils
and an energy routine to enhance daily well-being.
ENO 769, Fee $79
1/29-2/19, W, 6-8 p.m., Stanton

Gentle Yoga
This course is a blended practice of gentle yoga and vinyasa flow that will
allow students of all levels and abilities to explore their own expression of
yoga and benefit from this practice of mind, body and spirit. Basic breath
work and yoga postures as well as deep relaxation are included each week.
Please bring a yoga mat, towel or blanket to class with you!
ENR 708, Fee $79
2/29-5/2 (no class on 4/11), S, 9:30-10:30 a.m., Stanton
Laughter Yoga
Laughter yoga, originally founded in India, is a unique practice that has many benefits for physical and mental wellness. The practice combines laughter with yoga breathing (not poses) to bring more oxygen to the brain which provides both short and long-term benefits that are grounded in science. Benefits include stress and pain reduction, a strengthened immune system, and a better mood! Book included in class fee.
ENR 707, Fee $79
4/20-5/18, M, 6:30-8 p.m., Stanton

Line Dancing
“Boot Scoot” your way to fun in this instructional line dancing class. Learn all the latest dances-country, pop and more — in addition to the oldies but goodies. Wear comfortable shoes and be prepared to get your dance on. “It’s Electric! Boogie Woogie!”
ENR 704, Fee $99
3/4-4/15, W, 6:30-8 p.m., Stanton

Mah Jongg
Are you ready for a ridiculous amount of fun? Come learn to play Mah Jongg, the ancient Chinese tile game that has gained tremendous popularity in the U.S. Learn the rules of a game played and enjoyed by all ages and guaranteed to enhance your cognitive skills, keep your mind alert, and provide an opportunity for new friendships!
ENO 770, Fee $79
3/23-4/1, MW, 5:30-7:30 p.m., Stanton

Mindfulness-Based Stress Reduction
The Mindfulness-Based Stress Reduction program can help you to move toward greater balance, control and participation in your life. A majority of people who complete this program have reported an ability to cope more successfully in stressful situations, have an increased ability to relax, experience a reduction in pain levels and demonstrate a better ability to cope with chronic pain and have greater energy and improved self-esteem. Course includes guided instruction in mindfulness meditation practices, gentle stretching and mindful yoga, inquiry exercises to enhance awareness in everyday life, individual instruction and group dialogue, and daily home assignments. Workbook materials and recordings are included in class fee. Come learn more about how this program can benefit your life.
ENK 706, Fee $319
3/2-4/27, M, 6-8:30 p.m., Stanton
4/18, Retreat, S, 9 a.m.-3 p.m.

Tai Chi I
Originally developed for self-defense, tai chi has evolved into a graceful form of exercise that involves a series of movements performed in a slow, focused manner and accompanied by deep breathing. Often described as meditation in motion, tai chi promotes serenity through gentle, flowing movements.
ENR 706, Fee $99
1/22-2/19, W, 6:30-8 p.m., Stanton
4/15-5/13, W, 6:30-8 p.m., Stanton

Tai Chi II
This course helps students continue and refine their practice of meditation in motion by focusing on the Yang 8 form and the Five Gong. Students will also delve further into Tai Chi theory. Prerequisite: Tai Chi I or equivalent.
ENR 710, Fee $99
2/26-3/25, W, 6:30-8 p.m., Stanton
5/20-6/17, W, 6:30-8 p.m., Stanton

Introduction to Strength Training
Did you know that strength training is the key to getting and staying strong throughout your lifetime? This class teaches the basics of weight training and weight lifting to ensure proper form and technique while educating students on the long-term impact of this practice and the positive effect it has on the body. Learn functional movements that can help improve your daily activities.
ENR 711, Fee $79
2/29-4/4, S, 9:30-11 a.m., Stanton

Similar Courses Available Online
- Spirituality, Health and Healing
  go.dtcc.edu/ed2gowilm
**Art**

**Basic Drawing Techniques**
Learn how to draw what you see and develop your artistic eye. This 16-hour class is an introduction to basic drawing techniques utilizing a pencil and a sketch book. No previous drawing experience is necessary. You will receive a supply list prior to class.

**ENA 704, Fee $159**
2/4-3/24, T, 6:30-8:30 p.m., Stanton

**Acrylic Painting**
Appropriate for beginners and intermediate painters, this 16-hour class focuses on understanding value and mixing colors to match values. Students will learn to depict form with color mixing and create the illusion of depth. The subjects covered will include simple still life set-ups and landscapes. You will receive a supply list prior to class.

**ENA 714, Fee $159**
3/31-5/19, T, 6:30-8:30 p.m., Stanton

**Watercolor FUNdamentals**
This eight-week beginning watercolor class will teach essential techniques and painting foundations. You will explore materials, paint mixing, color theory, and composition. A supply list will be sent prior to the start of class.

**ENA 707, Fee $159**
3/26-5/14, R, 6:30-8:30 p.m., Stanton

**Music**

**Beginning Guitar**
This class is designed to teach the fundamentals of guitar and to learn how to play music. These are group lessons to help you learn proper guitar holding, hand and finger placement as well as picking patterns, fingering and scales. This class is designed for beginners; you do not need to know how to read music. Bring a guitar with you to class.

**ENO 751, Fee $189**
1/7-3/10, T, 6-7:30 p.m., Stanton

**Beginning Guitar II**
Have you taken the beginner guitar class or know the basics but would like to continue learning? This class will build on what you have learned and help you to continue learning new skills in a group lesson. This class will offer more advanced work and will help you learn slightly more complex techniques.

**ENO 763, Fee $189**
3/17-5/19, T, 6-7:30 p.m., Stanton

**Similar Courses Available Online**
- Music Made Easy
  [go.dtcc.edu/ed2gowilm](http://go.dtcc.edu/ed2gowilm)
Writing

Creative Writing
Bring your writing to life. This six-week class will expose you to various forms of creative writing and help you to express your thoughts and find your own unique stories.
ENO 749, Fee $129
2/5-3/11, W, 6:30-9 p.m., Stanton

Building Your Own Blog
Do you have a passion for writing and want to share it with others? Do you blog currently and want to learn how to profit from your blog or grow your audience? This 12-hour course will cover blogging basics, how to profit from your blog and how to use social media to drive traffic to your site.
ENF 762, Fee $119
2/6-3/12, R, 6:30-8:30 p.m., Stanton

Create Your Own

Introduction to Craft Brewing
This five-week course will help you understand the art of brewing beer at home. Learn the science behind brewing and the different beer styles through both lecture and a lab portion held at Wilmington Brew Works. No previous brewing experience or beer knowledge is necessary, but students must be 21 or older to register for this course. Supplies will be suggested for home brewing but are not a requirement to take the class.
ENJ 732, Fee $129
3/19-4/16, R, 6:30-8:30 p.m., Stanton

Similar Courses Available Online
• Write Your Life Story
• Research Methods for Writers
• Beginner’s Guide to Getting Published
• How to Make Money from Your Writing
• Publish and Sell Your E-Books
go.dtcc.edu/ed2gowilm
Culinary

**Soups On!**
Warm up from those winter chills with a comforting bowl of soup! Stews and soup are incredibly versatile and a great way to mix and match flavors in your pantry. Learn how to make vegetable stock in addition to creamed and hearty options. Build upon those traditional family recipes and learn to make something new!

**ENX 797, Fee $79**
1/31, F, 6-9 p.m., Stanton

**Tea Time Party**
Grab your fascinators and join us for a lovely evening of Cream Tea! Enjoy a soothing pot of tea while you make delectable scones with Devonshire cream that will melt in your mouth. Learn to make delicate and delicious tea sandwiches that are sure to impress family and friends at your next social gathering!

**ENX 798, Fee $79**
4/24, F, 6-9 p.m., Stanton

**How to Instant Pot**
You’ve got the cooker! Now what? More than a pressure cooker, an Instant Pot can save you time and money to cook delicious meals on a busy schedule. We’ll put our pots to the test with pulled pork. Please be sure to bring your own (or a friend’s) Instant Pot cooker to class.

**ENX 799, Fee $79**
5/1, F, 6-9 p.m., Stanton

**Super Sushi!**
Fresh, fun, and flavorful! Join us for a fun evening of learning the delicious art of making your own sushi rolls! Using a variety of ingredients, we’ll manufacture tasty morsels that you can reproduce at home, and on a budget.

**ENX 800, Fee $79**
5/15, F, 6-9 p.m., Stanton

**Basic Gluten Free Baking**
Has gluten-free baking got you flustered? Join this flavorful class to learn how to make a simple, yet tasty vanilla cake that you can proudly share at your next social event! We will also create savory biscuits, and an American pantry staple: chocolate chip cookies! Please bring containers for your baked goodies to travel home.

**ENX 801, Fee $79**
6/12, F, 6-9 p.m., Stanton

Flavors of the Mediterranean

**Greek Baked Veggies (Vegetarian)**
Take your taste buds on a flavor-filled journey as you prepare and cook traditional Greek dishes such as spanakopita and hummus that the whole family will love!

**ENX 802, Fee $79**
2/28, F, 6-9 p.m., Stanton

**Egyptian Cuisine**
Experience the flavors and culture of traditional Egyptian cooking. Join us for this scrumptious class of international exploration as we prepare fresh and flavor-filled ingredients to make a meal fit for pharaohs!

**ENX 803, Fee $79**
3/6, F, 6-9 p.m., Stanton

**Lebanese Cuisine**
Enjoy an evening of traditional made-from-scratch dishes that will delight your senses. Learn about cooking techniques you can bring into your own kitchen as you explore the delectable culinary arts of the Middle East.

**ENX 804, Fee $79**
3/27, F, 6-9 p.m., Stanton
Parent (or Grandparent) and Child Cooking

Pizza Night (Gluten Free option)
Grab your aprons and gear up for a family fun foray into tasty toppings pizza night! Learn how to make your own dough, try new toppings, bake and enjoy your hard work. Gluten-Free? No problem!

ENX 805, Fee $99
3/20, F, 5:30-8:30 p.m., Stanton

Date Night

Homemade Valentine Chocolates
Enjoy an enchantingly flavorful evening of chocolate decadence. While you enjoy heavy hors d’oeuvres, try your hand at making sweets for your sweetie! Learn about the amazing world of cacao as you mix, melt and mold sweet treats and mousse together.

ENX 807, Fee $119
2/7, F, 6-9 p.m., Stanton

Chocolate Spring: DIY Chocolates
Celebrate springtime by making your own chocolate treats! Learn to mix, temper, shape and mold chocolate into fun shapes that you can colorfully decorate and share with friends and family for springtime! Please bring your sweet tooth and an apron.

ENX 806, Fee $99
4/3, F, 5:30-8:30 p.m., Stanton
Family and Home

CPR and First Aid/AED
Be prepared to handle emergency situations. This course covers cardiac and breathing emergencies for adults, children, and infants. Learn injury management, treatment and disease prevention for a wide range of medical emergency situations. Be trained in the use of AED equipment using proper precautions and maintenance techniques. This course meets OSHA guidelines for emergency care in the workplace. Course materials provided.

EYK 608, Fee $99
3/28, S, 9 a.m.-2 p.m., Stanton

Defensive Driving - Basic
This course is designed by veteran state troopers, emergency response workers and driving safety professionals. The class will equip students with the necessary skills to survive on today's challenging roadways. After completion students are entitled to a 10 percent auto insurance discount (liability and injury provisions). Students will receive three points applied to the Delaware driving record upon successful completion. Certification through Interstate Training Alliance, LLC. You must bring a valid photo ID to class. Please plan to arrive 15 minutes early to complete additional paperwork.

EYP 325, Fee $35
2/1, S, 8:30 a.m.-3 p.m., Stanton
4/27-4/29, MW, 6-9 p.m., Stanton
6/15-6/17, MW, 6-9 p.m., Stanton

Defensive Driving - Advanced
After three years, graduates of the Basic Defensive course can complete an advanced version as a refresher course. Receive a 15 percent reduction on your auto insurance (liability and personal provisions). Students will receive a three-point credit applied to the Delaware driving record upon successful completion. Certification through Interstate Training Alliance, LLC. You must bring a valid photo ID to class. Please plan to arrive 15 minutes early to complete additional paperwork.

EYP 326, Fee $30
1/21, T, 6-9 p.m., Stanton
3/17, T, 6-9 p.m., Stanton
5/12, T, 6-9 p.m., Stanton

Divorcing and Separating Parent Education
Delaware's law dictates that divorcing parents must complete a course designed to minimize the harmful effects of divorce on children. This course satisfies those requirements and is approved by Family Court of Delaware. Please make child care arrangements; children are not allowed in class. You must bring a valid photo ID to class.

EYJ 600, Fee $85
1/13-1/15, MW, 6:30-9:30 p.m., Stanton
1/28-2/4, T, 6:30-9:30 p.m., Stanton
2/22, S, 8:30 a.m.-3 p.m., Wilmington
3/17-3/24, T, 6:30-9:30 p.m., Stanton
4/25, S, 8:30 a.m.-3 p.m., Stanton
5/18-5/20, MW, 6:30-9:30 p.m., Stanton
6/11-6/18, R, 6:30-9:30 p.m., Stanton
Languages

French I
Learn basic vocabulary, phrases and sentence structure while exploring French culture and travel. This beginner’s course is also for those who need to refresh their French. Textbook is required.
**EYH 605, Fee $139+text**
2/4-3/24, T, 6:30-8:30 p.m., Stanton

French II
This course is a continuation of building French language skills. Extend your knowledge of basic French, by improving vocabulary, phrases and sentence structure while exploring French culture. Textbook is required.
**EYH 610, Fee $139+text**
3/31-5/19, T, 6:30-8:30 p.m., Stanton

Italian I
This course will introduce you to the beauty of the Italian language and culture. Emphasis is on basic vocabulary and phrases. Cultural awareness is built into each lesson. Textbook is required.
**EYH 612, Fee $139+text**
2/5-3/25, W, 6:30-8:30 p.m., Stanton

Italian II
Continue with your exploration of the Italian language and culture. Students should complete Italian I or have equivalent experience with the Italian language before enrolling in this 16-hour course. Textbook is required.
**EYH 645, Fee $139+text**
4/1-5/27 (no class on 4/8), W, 6:30-8:30 p.m., Stanton

Sign Language I
With an emphasis on American Sign Language (ASL), this course focuses on basic grammatical structures and sign vocabulary through conversational interactions involving everyday topics. Emphasis is on basic vocabulary, grammar, and cultural awareness. No prior knowledge required for this immersion class. Textbook is required.
**EYH 628, Fee $199+text**
1/27-4/13, M, 6-8 p.m., Stanton

Spanish I
This course is designed for the beginning student who wants to use Spanish in their work, travel or at home. The emphasis is on learning basic conversational Spanish with practice in real life situations, particularly those encountered at work. Textbook is required.
**EYH 603, Fee $139+text**
1/27-3/16, M, 6:30-8:30 p.m., Stanton
2/1-3/21, S, 9:30-11:30 a.m., Stanton
2/4-3/24, T, 6:30-8:30 p.m., Stanton

Spanish II
Continued study and understanding of Spanish for the beginning adult who wants to use the language at home, at work or for travel. Primary emphasis is on communicative proficiency - meeting and greeting people, asking directions, shopping, dining and conducting simple business transactions. Appreciation and understanding of Hispanic/Latino culture are an integral part of the course. Textbook is required.
**EYH 604, Fee $139+text**
3/23-5/18 (no class on 3/30), M, 6:30-8:30 p.m., Stanton
3/31-5/19, T, 6:30-8:30 p.m., Stanton

Spanish III
Continue with your Spanish language studies and advance your conversation skills. Practice in real life situations that will enhance your ability to communicate in business, travel, and personal situations. Textbook is required.
**EYH 607, Fee $139+text**
1/14-3/3, T, 6:30-8:30 p.m., Stanton
2/13-4/9 (no class on 4/2), R, 6:30-8:30 p.m., Stanton

Spanish IV
Enhance your Spanish speaking skills even further as you continue to advance your conversation skills. Emphases will be on proficiency in learning how to shop and haggle, describe events, make travel plans, arrange activities and talk about personal experiences. Textbook is required.
**EYH 616, Fee $139+text**
3/17-5/5, T, 6:30-8:30 p.m, Stanton
4/16-6/4, R, 6:30-8:30 pm, Stanton

Similar Courses Available Online
- Conversational Japanese
  **go.dtcc.edu/ed2gowilm**
Photography - Introduction
Do you have a digital camera but not really sure how to work it? Learn about all those features, so you can get the most out of your investment. Learn what your camera sees and how to use automatic functions like the shutter, aperture, white balance and ISO. Bring any type of digital camera and instruction booklet to class.

ENA 701, Fee $89
3/7-4/4, S, 9:30-11:30 a.m., Stanton
5/19-6/9, T, 6:30-9 p.m., Stanton

Photography - Intermediate
Take your photography skills to a whole new level. Discover and practice techniques to improve your skills behind the camera whether you enjoy shooting nature, family, social events or sports. Learn how to capture that great shot. Course highlights cover basic camera controls, light and image composition, and macro photography. The course will finish up with an introduction to digital imaging using Lightroom and Photoshop to improve your images. Bring your camera manual and camera to the first class. Course Requirements: basic familiarity of your specific camera. A 35mm or digital SLR camera with either interchangeable lenses or a medium range zoom lens is required.

ENA 739, Fee $149
2/20-4/2, R, 7-9:30 p.m., Stanton

Similar Courses Available Online
• Travel Photography for the Digital Photographer
• Introduction to Digital Scrapbooking

go.dtcc.edu/ed2gowilm
Youth Courses

Babysitting Certification
For ages 9-16
This course is designed to provide the basic skill training and information necessary in caring for infants and children including emergency steps, personal safety, fire safety, basic first aid and choking management. Please bring a bag lunch and a baby doll to class.
EYU 601, Fee $55
4/18, S, 8:30 a.m.-3 p.m., Stanton

Coding for Kids
For ages 8-13
Give your child the opportunity to build their STEM skills by introducing them to the basics of computer coding. Through hands-on computer activities, students will learn IT terminology, build background and begin to write lines of code.
ENF 763, Fee $129
2/15-3/7, S, 9 a.m.-12 p.m., Stanton

Defensive Driving for Teens
Learn simple driving strategies to help you avoid collisions and earn a guaranteed 10% reduction on the liability portion of your automobile insurance premium for three years. Participants will also have a three-point credit applied toward their Delaware driving record via the DE Division of Motor Vehicles. A review of all new and revised traffic laws and safety technology is included.
EYP 601, Fee $35
3/7, S, 8:30 a.m.-3 p.m., Stanton

Improve Your SAT Scores
Getting into colleges can be competitive. This 12-hour course is designed to review concepts in English and Math that will be on the SAT as well as cover the best test-taking strategies to help high school students improve their SAT scores. Required text available at the Delaware Tech bookstore.
ENO 702, Fee $119+text
2/15-3/7, S, 9 a.m.-12 p.m., Stanton

Virtual Reality for Kids
For ages 8-13
Virtual Reality is one of the latest and greatest ways to tell stories, interact with others, and play games. The possibilities are endless with such an immersive experience. This class will allow you to create and interact with a variety of virtual environments. Exciting new worlds await you!
ENO 713, Fee $89
2/8, S, 9 a.m.-12 p.m., Stanton

Home School Programs can be found on page 36 or you may enjoy one of our Parent (or Grandparent) and Child Cooking classes on page 43!
Spring Break Camp

April 13-17, 2020
Ages: 5-13 years old

This enjoyable week has:
- On-campus activities including games, athletics, computer instruction and much more
- Off-campus activities include skating and entertaining field trips

Camp fee: $199/week or $45/day
Camp hours: Monday-Friday 9 a.m.-4 p.m.
Extended Care: $35/week or $10/day
Extended Care hours: 7:30 a.m.-6 p.m.

Make friends and have lots of fun!
To register online, visit go.dtcc.edu/Campssw or call 302.453.3041.

Join our team as a camp counselor
Is your teen too old for camp, but still looking for a fun summer?
Apply online at: dtcc.peopleadmin.com/postings/search
Summer Camp

June 15 - August 21, 2020
Ages: 5-17 years old

Open House Tours
Thursday, June 11, 5:30 p.m. at the Stanton and Wilmington campuses

All Camps:
• Staffed by fun counselors and experienced educators
• Participate in fun field trips
• Learn new skills, make new friends, and have fun in a safe environment!

Camp Category Options:
• Camp-On-Campus • Specialty Camps
• Sports Camps • STEM Camps

A sneak peek into this summer’s most popular camps:
• Beginners Basketball Camp • Brickology (STEM)
• “Chopped” Cooking Camp • Code + Drone = Fly
• Hip Hop Dance Camp • Jr. Scientist (STEM)
• Multi-Sports Camp • Roblox Camp (STEM)
• You Tube Camp (STEM)

Registration opens February 3, 2020
To register online, visit go.dtcc.edu/Campssw or call 302.453.3041.

Camp Locations:
• Stanton Campus
  400 Stanton-Christiana Rd., Newark, DE 19713
• Wilmington Campus
  300 North Orange St., Wilmington, DE 19801
• Innovation and Technology Center
  97 Parkway Circle, New Castle, DE 19720
Pre-College Programs

STEM Up Delaware is a program that provides services and resources that will increase college readiness and advance the academic standing of students in STEM education. The program will prepare students to be successful candidates to pursue degrees in healthcare or other STEM fields.

Program Highlights:
- Afternoons on Campus - Tutoring and research-related projects
- Summer Academy
- College tour excursions
- Field trips to local healthcare facilities, live medical demonstrations, job shadowing and dual enrollment opportunities

For more information:
Visit us online at https://www.dtcc.edu/youth/ stem-up or call 302.657.5125.

TRIO - Upward Bound Math/Science
Grades 9 through 11

Delaware Tech’s Upward Bound Math Science Initiative is a federally funded pre-college TRIO program designed to prepare high school students for postsecondary education programs that lead to careers in the field of math and science. In addition, the program provides students with academic support services designed to assist them in the successful completion of high school, and post secondary education. Students are exposed to a variety of educational and cultural events and are introduced to the college experience. Moreover, campus tours, cultural trips, and college centered activities are an integral part of the Upward Bound Math Science experience.

As a federally funded program, there are no costs to the students!

QUALIFICATIONS:
- Students who have completed the eighth (8th) grade and must not have completed the eleventh (11th) grade nor reached his/her eighteenth (18th) birthday before June 1st of the program year
- Students attend Christiana, Glasgow, McKean, Newark or William Penn. H.S. or living in the feeder districts
- Students must also satisfy either the taxable family income Federal eligibility (Title IV) criteria established by the U.S. Department of Education or the first generation criteria (neither parent has graduated from a four - year college) or both. Preference will be given to students who meet both of those criteria

An application packet is available online or for more information call 302.830.5220.

TRIO - Upward Bound Classic

Upward Bound Classic is a FREE academic and college preparatory support program for high school students on their path to earning a college degree.

To qualify for Upward Bound Classic, students must:
- Live and/or go to a school in Colonial or Christiana School District
- Current 9th, 10th, or 11th grade student
- Students must also satisfy either the taxable family income Federal eligibility (Title IV) criteria established by the U.S. Department of Education or the first generation criteria (neither parent has graduated from a four - year college) or both. Preference will be given to students who meet both of those criteria

Upward Bound Classic participants will receive many benefits including, but not limited to:
- Academic Support
- Career Exploration
- College Tours & SAT & ACT Preparation
- Summer Academy with paid stipends
- College Application and Financial Aid Assistance

An application packet is available online or for more information call 302.657.5120.

Applications can be found at https://www.dtcc.edu/continuing-education/youth-programs/stantonwilmington
Adult Basic Education Program

The Adult Basic Education program can assist you in improving or acquiring skills or competencies in basic reading, math and writing. Students can gain the skills necessary to successfully attain or retain employment, complete the GED Exam and/or transition into post-secondary training and employment.

• Classes are offered Monday through Thursday during daytime hours
• To enroll in these free classes, all students must first take a TABE (Test for Adult Basic Education)

TABE Assessment
• Assessment is offered once monthly on the 3rd Thursday at 2 p.m. at the Wilmington Campus
  > First come, first served – arrive early, tests fill up quickly
  > No appointment necessary
  > All information will be provided during this assessment, which can take up to two hours

For more information, call 302.830.5228.

The GED exam is offered at the Stanton Campus Testing Center on Tuesday nights from 5-9:30 p.m. Register at GED.com

For more information, call 1.877.392.6433.
Facility Rentals and Catering

Delaware Tech is a budget-friendly choice, offering an outstanding atmosphere coupled with a wide range of catering and technology services. From classrooms to board rooms to a gymnasium, we have a space perfect for your event. Both of our locations are easily accessible with lots of free parking. Whether you require a light snack or a multi-course custom menu, our experienced and creative catering staff is ready to help ensure a successful and professional event!

Let the event and catering professionals at Delaware Tech help you plan your event!

Flexible and Varied Meeting Facilities

We have venues at each campus location to suit a vast array of activities and meetings.

• Conference Centers
• Gymnasium (seating up to 1,000 people)
• High-Tech Classrooms (seating up to 100 people)
• Computer Labs (seating up to 25 people)
• Small Board Rooms (seating up to 10 people)
• Space for breakouts and exhibits
• Video Conferencing
• Superior Catering
STANTON CAMPUS

400 Stanton-Christiana Road
Newark, Delaware 19713

Located in the heart of New Castle County near Exit 4 of I-95. Rental facilities include classrooms, computer labs, board room, conference rooms, gymnasium and sports fields. Amenities include close proximity to several hotels and motels, free parking and a landscaped suburban setting.

WILMINGTON CAMPUS

300 N. Orange Street
Wilmington, Delaware, 19801

Located in the city of Wilmington, Delaware near Exit 6 of I-95. Rental facilities include classrooms, computer labs, board room and conference rooms. Amenities include close proximity to the Wilmington train station, major bus routes, and the business district of Wilmington. This Campus offers free parking and an attractive urban setting.

For more information, please contact:
Donna Wilson, Conference Services Manager
302.454.3189 | dwilso@dtcc.edu
Degree programs are enrolling now for the spring semester! Flexible day, evening, hybrid, and online courses are available. 

*Apply now at https://www.dtcc.edu/admissions-financial-aid/apply*

Or attend an Open House for information about any of the following associate degree programs:

- Criminal Justice/Law Enforcement Option
- Engineering and Manufacturing Programs
- Information Technology and Networking
- Education
- Hospitality Management
- Respiratory Therapy

*And many more!*
**Four easy ways to register:**

1. **Online with a debit or credit card.**
   Visit go.dtcc.edu/xensw. In the search box type in the course title or course code. Click on the title for the date you wish to attend. You will be directed to a COURSE DETAIL page. At the bottom right of the page click on the green box REGISTER/SIGN IN NOW.

2. **By phone with a debit or credit card.**
   Call 302.454.3900.

3. **By mail with a check.**
   Use this form with a check made payable to DTCC and mail both to:
   Delaware Technical Community College
   Workforce Development and Community Education, A165
   400 Stanton-Christiana Road
   Newark, DE 19713

4. **In person with a check or cash at either the Stanton or George Campus.**
   Stanton Campus, Room A165  George Campus, Room SE125
   400 Stanton-Christiana Road  300 North Orange Street
   Newark, DE 19713  Wilmington, DE 19801

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**Enrollee Information**

Social Security No. (last four only) ________________ Date of Birth _______ _______ ________________ Sex: M ______ F ______

Last Name: __________________________________________ First Name: ___________________________ Middle Initial ____________

Street Address: __________________________________________

City: __________________________ State: _________________ Zip Code: __________________________

Home Phone: __________________________ Cell Phone: __________________________

Email Address: __________________________

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**Class Information**

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Demographics: (Optional – the college is required to report this information to the federal government.)

- [ ] American Indian or Alaskan Native
- [ ] Asian
- [ ] Black
- [ ] Hispanic or Latino
- [ ] Native Hawaiian or other Pacific Islander
- [ ] White (other than Hispanic)
- [ ] Do not choose to indicate
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302.454.3956 | Search classes and register online at go.dtcc.edu/xensw