Corporate Training
Let Delaware Technical Community College
Be Your Training Resource

With hundreds of training options, we have solutions that will increase your employees' productivity and your organization’s bottom line.

Areas of training include: professional growth training, technical training, basic skills training, computer applications training and much more.

Whether your organization’s training needs are large or small, Delaware Tech has professionals who will deliver the highest quality training to your employees either on campus, on-site or online.

For more information, call Paul Morris at 302.453.3096 or email pmorris@dtcc.edu.

Registration Information

Continuing Education Units (CEUs)
The CEU (Continuing Education Unit) is a nationally-accepted standard for non-credit continuing education courses. A certificate is awarded upon successful completion and can be used as a reference for job promotion or hiring. Designated non-credit professional development courses are CEU-certified.

Enrollment Policy
You are enrolled upon receipt of payment, provided there is space in the class. You will be contacted if there is a problem.

Tax Deduction/Credit Policy
An income tax deduction/credit may be permitted for educational expenses incurred while maintaining and improving professional skills. Consult your tax specialist for more information.

Inclement Weather/Emergency Closing
Information about the delay or cancellation of day, evening or weekend classes will be available by calling the Campus Status Line at 302.857.1109. Announcements will also be made on local television, radio stations, and at www.dtcc.edu.

Cancellation of Classes
Classes may be canceled if a minimum number of full-paying students have not registered.

Refund Policy
If you are unable to attend a non-credit course in which you have enrolled, you may request a refund from Workforce Development and Community Education. For full refund consideration, your request must be received 72 hours prior to the first class. If you withdraw from the course within the first week, you may be eligible to receive a 75% refund. Refunds are not given for courses with 3 or fewer sessions, with the exception of the 72-hour refund request policy. Please note that there are some courses with different refund policies. (For example, the cancellation policy for WIOA non-credit certificate programs is the same as for credit classes.)

Office Hours/Locations
8 am-4 pm, Monday-Friday (excluding holidays)

Wilmington Campus
300 North Orange Street, Wilmington, DE 19801 • 302.830.5200

Stanton Campus
400 Stanton-Christiana Rd, Newark, DE 19713 • 302.454.3956

Innovation and Technology Center
97 Parkway Circle, New Castle, DE 19720 • 302.266.3300

Paul T. Morris, Jr.
Associate Vice President,
Workforce Development and Community Education
302.453.3096

Our Mission
The division of Workforce Development and Community Education of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the Division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

For more information, call 302.454.3956.
Learning for Life

Whether you want a whole new career or simply a new skill...
Whether you need technical training or want to take a class just for fun...
Delaware Tech has something for EVERYONE in your family!

- Three Convenient Locations in New Castle County
- Affordable Class Fees
- Exceptional Training Reputation
- Variety of Courses
- Expert Instructors
- Strong Connection to Employers

### Learn Something New

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### Start Your New Career as a/an...

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### Build Your Professional Skills

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### Bring the Kids

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### Like to Work with Your Hands?

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<td><strong>and more...</strong></td>
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</table>
Entrepreneurship is Brewing Here!
Two local entrepreneurs take the stage each month for six minutes to present their business ideas and gain insight into how they can improve their businesses, get realtime feedback, and connect with their community.

Join us for 1 Million Cups Wilmington every second Wednesday of the month at 8 am at Delaware Technical Community College’s Wilmington Campus.

If you would like to sign up to present your business idea or attend the event, visit http://www.1millioncups.com/wilmington. No registration is required. Open to everyone.

Come out and be a part of the entrepreneurial ecosystem! Start by visiting our website www.1millioncups.com/wilmington.

1 Million Cups Wilmington
#1MCWILM
@1MCWLM

Are you ready to work for yourself?
Have a great idea but don’t know how to get it off the ground? Delaware Tech offers a variety of courses that will help you put your ideas into action.

Entrepreneurial
Kauffman FastTrac® NewVenture™ for Entrepreneurs
FastTrac New Venture, specifically for entrepreneurs in the early stages of business development, provides the tools to develop and determine the viability of a business concept and outline the critical steps to a successful business launch. This nationally-recognized curriculum has a proven framework to help aspiring entrepreneurs begin their journey to success.
Certified FastTrac affiliates teach the course in an interactive, group-oriented environment where participants are encouraged to network with one another to bolster their business ideas.

EYC 621, Fee $99
2/7-4/18 (no class on 3/14), R, 6-9 pm, Stanton

The Three Pillars of Successful and Sustainable Nonprofit Organizations
Nonprofit organizations have good intentions, but many fail due to a lack of understanding/implementation of the three pillars: 1) Fundraising and Development 2) Management and Leadership and 3) Strategic and Tactical Planning. This workshop is for volunteers, staff and leaders who want to ensure the long-term prosperity of their nonprofits. The instructor is a 25-year nonprofit executive and consultant.

ENC 752, Fee $69
4/1, M, 9 am-4 pm, Stanton

Grant Writing
This class will provide nonprofit and for-profit businesses with the tools and resources to acquire funding for their organizations. Learn the fundamentals needed to write successful grants and proposals. You will learn to identify potential donors through researching prospects as well as the best way to approach funders. The course will provide handouts and writing samples.

END 709, Fee $249
2/27-4/3 (no class on 3/13), W, 6-9 pm, Stanton
Personal Trainer Certification
Delaware Tech has partnered with W.I.T.S. to help you start an exciting and successful career as a Certified Personal Trainer by preparing you for the national exam. This challenging course consists of 15 hours of lecture on key topics like biomechanics, exercise physiology, fitness testing, equipment usage and health assessments and 15 hours of hands-on practical training labs. You will role play with assessing clients, programming, performing proper exercises, presentation skills and more.
Prerequisite: EYK 608 CPR and First Aid/AED (page 42)
EYR 600, Fee $769+text
2/9-3/23 (no class on 3/16), S, 8 am-3 pm, Wilmington

Social Media Certificate - NEW
Are you a social media whiz? Turn your knowledge into a career. This 12-week certificate program is designed to give you the basics of social media marketing in order to help businesses have a presence on various social media platforms. Learn social media strategies, targeted content and management as well as analytics. Course will culminate with students presenting a social media campaign for a potential business.
EYC 616, Fee $459
2/11-5/6 (no class on 3/11), M, 6-9 pm, Stanton

Graphic Design Certificate
Great graphics leave a lasting impression. Learn the software every designer needs to know, including Adobe Photoshop, Illustrator, and InDesign. This 12-week course will cover digital images, illustrations and layouts as you learn how to create and edit images, work with layers and colors, and design business projects. Class assignments include creating a business card, a rack card, social media and web graphics.
EYF 603, Fee $459
2/7-5/2 (no class on 3/14), R, 6-9 pm, Stanton

Podcasting 101 - NEW
This 4-week class will teach you everything you need to know to start your own podcast. Whether you’re looking to grow your business or share your passion about a topic, you’ll learn how to research- a theme, decide on a title, record, edit, publish and promote your podcast.
ENC 753, Fee $99
4/9-4/30, T, 6-8 pm, Stanton

Getting Paid to Talk
Have you ever been told you have a great voice? From audio books and cartoons to documentaries, commercials and more, there are many voice-over opportunities. This class, run in conjunction with the Voice Coaches Company, will introduce you to the growing field of voice-over. Discuss industry pros and cons and listen to samples from working voice professionals. In addition, you will have an opportunity to record a short professional script under the direction of the instructor. This class is lots of fun, realistic, and a great first step for anyone interested in the voice-over field.
ENC 750, Fee $39
1/29, T, 6:30-9 pm, Stanton
5/23, R, 6:30-9 pm, Stanton

Wedding and Event Planner Certificate
Always wanted to design and deliver a successful wedding or social event? This 40-hour program provides all the tools necessary to start your career as a professional wedding planner or to start your own wedding or event planning business. The classroom curriculum will cover the essentials of the event industry. Also learn about business plans, contracts, and working with vendors. Course materials included.
EYD 645, Fee $695
2/4-4/3 (no class on 3/11 and 3/13), MW, 7-9:30 pm, Stanton

Notary Public
This course provides individuals with information, tools, skills, and confidence in performing notarial acts. The information is tailored toward the Delaware Notary Public’s mission to deter fraud and promote integrity and reliability of document transaction. The classroom instruction is geared for current notaries public and individuals interested in becoming a notary public. Tuition includes a $25 materials fee.
EYD 603, Fee $89
4/17, W, 6-9 pm, Stanton

302.454.3956 | Search classes and register online at go.dtcc.edu/xensw
Career Enrichment

Our career enrichment certificates will help you to advance in your job to enrich your career, or start a new career by gaining new skills and credentials. Choose from a variety of fields and interests.

Accounting

**Bookkeeper Certification**

Are you good with details and numbers? This 36-hour certificate program is designed for people to learn the skills needed to be an entry-level bookkeeper. Learn general ledger entry, preparation, and reconciliation of financial statements. Discuss common computer programs and be prepared to take the national bookkeeper exam on the last day of class.

**EYD 655, Fee $549+text**

2/4-4/29 (no class on 3/11), M, 6:30-9:30 pm, Stanton

**Applied Bookkeeping with QuickBooks Certification**

This 36-hour course will allow you to gain the knowledge and skills to accurately and efficiently perform bookkeeping using QuickBooks. Obtain the National Bookkeepers Association QuickBooks Certification by passing the exam on the last day of class. Computer experience as well as basic bookkeeping knowledge is a pre-requisite.

**EYD 600, Fee $599+text**

2/13-5/8 (no class on 3/13), W, 6:30-9:30 pm, Stanton

**QuickBooks for Small Business**

Do you own or work for a small business and want to learn the basics of QuickBooks? QuickBooks is a great accounting tool that can link with your company's bank account to keep better records. You can also invoice clients, track expenses, and generate reports for a quick snapshot of your financials to help you plan and manage your company more efficiently.

**ENF 761, Fee $249**

2/25-4/1 (no class on 3/11), M, 6:30-9 pm, Stanton

Food and Hospitality

**Professional Bartending**

Earn a national certification and the Delaware beverage server's card by completing the National Restaurant Association's "Serving Alcohol Responsibly" program and exam as well as the supplemental Delaware test. The tri-state area recognizes this certification when employing licensed servers. This 20-hour course covers historical background of the beverage industry, a review of wines, drink classifications, pouring and measuring, and bar etiquette. Limited hands-on mixology and condiment training is included.

**EYD 611, Fee $229+text**

2/16-3/9, S, 11 am-3 pm, Stanton

**ServSafe Food Safety Program for Managers**

The eight-hour ServSafe Food Safety Program for Managers, designed to meet the Delaware Office of Food Protection requirements, provides food safety training to food service managers. Earn the ServSafe Food Protection Manager Certification accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP). Learn to implement essential practices and create a culture of food safety. Textbook and exam included in class fee.

**EYD 614, Fee $179**

4/1-4/8, M, 5:30-9:30 pm, Stanton

**ServSafe Food Safety Program for Managers Recertification Exam**

Earn the ServSafe Food Protection Manager Certification accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP). This recertification exam is only for people who have already received the certification. ServSafe certification is valid for five years.

**EYD 667, Fee $75**

4/8, M, 7:30-9:30 pm, Stanton

Similar Courses Available Online

- Secrets of Catering
- Certificate in Food
- Nutrition and Health

go.dtcc.edu/ed2gowilm

**WIOA Workforce Innovation Opportunity Act**

Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Free Training
Food Preparation Technician Program

In-Demand Food Preparation Training at Delaware Tech

Delaware Tech’s Stanton Campus is excited to offer FREE training to prepare unemployed and underemployed Delawareans for full-time employment in the food service industry. Funded by a Delaware Department of Labor Blue Collar Grant, our Food Prep Tech program is designed to teach food preparation skills that are in high-demand by Delaware’s restaurants and food service employers. This program prepares successful graduates for entry-level positions in the industry and provides an opportunity to earn up to four certificates in food preparation and eight credits in the College’s two-year culinary associate degree program which boasts a 100% graduate placement rate.

This program is designed for Delawareans who meet the following requirements:
- At least 18-years old with a high school diploma or GED.
- Able to demonstrate a 10th-grade reading and math level on the TABE academic assessment tool.
- Unemployed or underemployed with a passion for working in the food service industry.
- Able to commit to a 5-month intensive program totaling 240 hours (80 hours hands-on kitchen experience, 80 hours classroom time, 80-hour paid internship).
- Committed to obtaining full-time employment at the conclusion of the training.

Application process:
1. Attend one mandatory information session at the Stanton Campus
   - Monday, June 10, 6-8 pm
   - Monday, June 24, 6-8 pm
   - Monday, July 15, 6-8 pm
   - Monday, July 29, 6-8 pm
2. Complete Food Prep Tech application.
3. Take a reading and math assessment.
4. Submit to a background check and drug testing.
5. If selected, participate in an interview.

For more information, please contact Lisa Hastings-Sheppard at 302.454.3956 or lhasting@dtcc.edu
Other Careers

Start Your Career as a Security Guard
There is a high demand for security guards in our area. This class provides the mandatory training for those who want to pursue licensing to become a security guard in Delaware. A voucher for the security guard exam fee is included in the class price; students will be required to pass with a minimum of 75% to receive certification. Fingerprinting and a background check are also required by the State before a license will be given.

EYD 672, Fee $189
3/18-3/20, MTW, 5-9:30 pm, Stanton

Operator of Public Pools
This workshop meets the training requirements of an approved pool operator as specified in the State of Delaware regulations on public pools. Learn about swimming pool maintenance and cost effective operations. Topics covered: filtrations, sanitation, pH/water balance, testing, spa troubleshooting, emergency procedures, and discussion on application of Delaware regulations.

EYD 610, Fee $179
4/12, F, 8:30 am-4:30 pm, Stanton
5/17, F, 8:30 am-4:30 pm, Stanton

Real Estate

Investing in Real Estate
This five-week course is an introduction to various types of residential real estate investment. You will learn common risks and rewards for each type of deal and what it takes to be a successful real estate investor. Learn the processes of flipping and wholesaling real estate as well as how to buy and manage rental property. You will also learn the fundamentals of finding deals, how to measure and test your marketing, and how to market based on your budget. Learn to manage your contacts, gather relevant information, evaluate property, analyze the deal, and execute a contract.

ENL 709, Fee $149
3/18-4/8, M, 6-9 pm, Stanton

Investing in Secured Real Estate “Paper”
This one-day workshop will cover the various types of real estate “paper” you can invest in: notes and mortgages, contracts, and options. You will learn about normal profit ranges for the different types of investments; how investments are secured; sources of investments; passive, semi-passive, and active investing; conducting due diligence and analysis of an investment opportunity; and using self-directed IRA and checkbook IRA accounts. This course will provide the how-to information to begin moving forward with investment opportunities that align with your goals.

ENL 711, Fee $79
4/13, S, 9 am-3 pm, Stanton

Similar Courses Available Online
- Real Estate Law
  go.dtcc.edu/ed2gowilm
What is ed2go?
Delaware Technical Community College has partnered with Education to Go, a nationally-recognized provider of Internet education, to offer students a quality alternative to on-site classroom instruction. Course features include 24-hour access; online discussion areas; six-week format; expert instructor; and sessions that start monthly start. These courses are non-credit and do not offer any CEU’s. However, a certificate of completion is available at the end of your course.

You can find ed2go courses in all these areas!
- Accounting and Finance
- Business and Entrepreneurship
- College Readiness
- Computer Applications
- Design and Composition
- Healthcare and Medical
- Language and Arts
- Law and Legal
- Personal Development
- Teaching and Education
- Technology
- Writing and Publishing

Here’s a sampling of popular classes:
- Accounting Fundamentals Series $199
- Achieving Success with Difficult People $109
- Creating WordPress Websites $109
- Effective Business Writing $109
- Grammar Refresher $109
- Introduction to InDesign CC $109
- Introduction to Interior Design $109
- Introduction to Word 2016 $129
- Introduction to Statistics $109
- Keys to Effective Communication $109
- Spanish for Medical Professionals $109
- Stock Trading Suite $299

Classes start every four weeks.
Online courses cost as little as $109 per class.

How do I get started?
Access the website – go.dtcc.edu/ed2gowilm and click on “Courses” to find and review the course material. For more information or registration assistance, call 302.454.3956.
Are you looking to upgrade your computer skills?
Our courses can help you quickly brush up on a skill or earn a certificate that will give you marketable credentials to advance in your field.

Computers

Microsoft Excel - Introduction
Learn spreadsheet terminology and the Excel environment in this four-session course. Use Excel templates, enter and edit data, create and modify formulas, save and update workbooks, learn basic functions, use absolute and relative references, create and format basic charts, insert and modify headers and footers, format and print worksheets, apply conditional formatting, create and use styles, insert and work with pictures in an excel worksheet, and explore page setup options.

EYF 712, Fee $249
2/12-2/21, TR, 6-9 pm, Stanton
5/21-5/30, TR, 6-9 pm, Stanton

Microsoft Excel - Advanced
Learn to manage workbook and large worksheets, link formulas across worksheets and workbooks, apply advanced formatting tools, create and use range names, sort and filter data in tables, define tables and use special table tools. In addition, you will learn how to insert, edit and delete cell comments; convert worksheets and workbooks to Web pages; insert hyperlinks; create and use templates; apply protection to cells and workbooks; and use workbook collaboration features.

EYF 704, Fee $249
3/19-3/28, TR, 6-9 pm, Stanton
6/4-6/13, TR, 6-9 pm, Stanton

Microsoft Office Specialist Certification
Achieve competency in Excel and Word as you work towards earning the Microsoft Office Specialist Certificate which will validate your experience in Microsoft Technology. This training will enhance a job seeker’s resume or can improve current employee skill sets. Windows, Outlook, File Management and PowerPoint skills will also be covered. Course requirements: Keyboarding, basic computer knowledge as well as a significant time commitment for practice and studying. Certification exams as well as text books and materials included in class fee.

EYF 716, Fee $2,299
1/22-5/9, TR, 5-9 pm, Stanton

Digital Devices

Get to Know Your iPhone or iPad
Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music, iCloud, email, FaceTime and sifting through the many apps available to get the most out of your device. Bring your Apple smartphone or tablet (2015 or newer) to class with you. No experience is necessary. iPads will be available to borrow in class.

ENF 701, Fee $69
1/30-2/13, W, 6:30-8:30 pm, Stanton

Get to Know Your Android Smart Phone or Tablet
Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music and sifting through the many apps available to get the most out of your device. Bring your Android smart phone or tablet (2015 or newer) to class with you. No experience is necessary.

ENF 700, Fee $69
3/20-4/3, W, 6:30-8:30 pm, Stanton

Similar Courses Available Online
- Introduction to Microsoft Outlook
- Introduction to Windows 10
- Introduction to Microsoft PowerPoint
- Introduction to Microsoft Publisher

go.dtcc.edu/ed2gowilm

Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Attention Veterans

Are you ready to enter the workforce?
Consider the courses below to receive valuable training that will make you job-ready in a short timeframe.

BUSINESS/CAREERS
• Kauffman FastTrac new venture for Entrepreneurs 4
• Personal Trainer Certification 5
• Bookkeeping Certification 6

COMPUTERS
• Microsoft Office Specialist Certification 10
• IT Pathways and Academies 12

HEALTH CARE
• Pharmacy Technician 14
• Phlebotomy Technician 14
• Medical Coding Specialist 15
• Patient Care Assistant 16

TECHNICAL TRAINING
• Fire Protection Technician 19
• General Maintenance Technician 20
• HVAC Technician 22
• Welding 24
• Manufacturing 30
• Heavy Equipment Operator Program 32

For more information on Veterans Services, contact: Wilford Oney, Veterans and Service Members Counselor, Stanton Campus, 302.454.3926 or woney@dtcc.edu.

WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Prepare for your dream job

Whether you’re just getting started or you’re well into your IT career, Delaware Tech has the IT training you need to prepare for your dream job in networking, information security, programming, and database management and development. Delaware Tech is offering programs for the beginner, intermediate, and advanced student. Employers tell us that they are seeking IT professionals with nationally-recognized certifications in these areas, and thanks to the America’s Promise Job-Driven Grant Program, some of these programs are free for those who meet eligibility requirements!

Choose Your IT Pathway

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<th>Beginner/Novice</th>
<th>Intermediate</th>
<th>Advanced</th>
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<td><strong>Networking</strong></td>
<td>CompTIA A+ Certification</td>
<td>CompTIA Network+ Certification</td>
<td>IT Academy: Cisco Certified Network Associate (CCNA)*</td>
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<tr>
<td><strong>Information Security</strong></td>
<td>CompTIA A+ Certification</td>
<td>CompTIA Network+ Certification</td>
<td>Cisco Certified Entry Networking Technician (CCENT)</td>
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<tr>
<td><strong>Programming</strong></td>
<td>ed2go Introduction to JAVA Programming</td>
<td>ed2go Intermediate JAVA Programming</td>
<td>IT Academy: JAVA*</td>
</tr>
<tr>
<td><strong>Database Development</strong></td>
<td>ed2go Introduction to SQL</td>
<td>ed2go Intermediate SQL</td>
<td>IT Academy: Microsoft Certified Solutions Associate (MCSA): SQL 2016 Database Development*</td>
</tr>
<tr>
<td><strong>Database Administration</strong></td>
<td>ed2go Introduction to Oracle</td>
<td>ed2go Intermediate Oracle</td>
<td>IT Academy: Oracle Certified Associate (OCA) for Oracle Database 11g*</td>
</tr>
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Plan to Attend an Information Session

Attend an information session to learn more about these career pathways and how you might be eligible for free training! Anyone interested in the free IT academies must attend an information session.

January 14 and 28 | February 11 and 25 | March 4 and 18 | April 1 and 8
May 6 and 20 | June 3 and 17 | July 8 and 22

All sessions are held at 6 pm, at the Wilmington Campus, 300 North Orange Street, Wilmington, DE, 19801

*This workforce product was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The product was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.

Apply for one of these IT programs today!
CompTIA A+ Certification
Held by over 1 million IT professionals worldwide, CompTIA A+ is the most essential IT certification for establishing an IT career. If you’re new to the IT industry, this will help you put your best foot forward. And if you’re already an IT professional, the CompTIA A+ certification validates your skills and can boost your career. Students will build a desktop computer during this course as part of their hardware and software certification training. Upon completion of the course, each student will be able to take their individual computer with them (monitor not included). Textbook included; exam fee is not included. Seating is limited to 10 participants.
**EYF 601, Fee $1,795**
1/29-5/2, TR, 6-9 pm, ITC
5/1-6/28, MWF, 12-3:30 pm, ITC

CompTIA Network+
CompTIA Network+ is a vendor neutral networking certification that is trusted around the world. It validates the essential knowledge and skills needed to confidently design, configure, manage and troubleshoot any wired and wireless networks. CompTIA Network+ certified individuals are in-demand worldwide. Network+ is an ISO-17024 compliant, technology certification that verifies the certified individual has the skills and knowledge needed to take on a pivotal role in building, managing, and protecting the critical asset that is the data network. Recommended as a first professional-level certification, Network+ can prepare you for jobs as a Network Administrator, Technician, or Installer. Textbook included; exam fee is not included. Seating is limited to 15 participants.
**EYF 790, Fee $995**
2/11-5/22, MW, 6-9 pm, ITC

Cisco Certified Entry Level Networking Technician (CCENT)
CCENT is a standalone, entry-level Cisco certification designed to open doors to a career in networking. It validates the skills required for entry-level network support positions. Topics include Open Systems Interconnect (OSI) models, Transport Control Protocol/Internet Protocol (TCP/IP) models, dynamic routing, IP addressing and Access Control List (ACL). Students will have the opportunity to examine network protocols, including Open Shortest Path First (OSPF) and Dynamic Host Configuration Protocol (DHCP). A CCENT certification can be the first step to obtaining your CCNA which can be taken in two parts (CCENT1 and CCENT2) and is also a prerequisite certification for CCNA Security.
**EYF 657, Fee $1,499**
2/5-4/13, TR, 6-9 pm and S, 9 am-2 pm, Wilmington

CompTIA Network+ WIOA
CompTIA Network+ is a vendor neutral networking certification that is trusted around the world. It validates the essential knowledge and skills needed to confidently design, configure, manage and troubleshoot any wired and wireless networks. CompTIA Network+ certified individuals are in-demand worldwide. Network+ is an ISO-17024 compliant, technology certification that verifies the certified individual has the skills and knowledge needed to take on a pivotal role in building, managing, and protecting the critical asset that is the data network. Recommended as a first professional-level certification, Network+ can prepare you for jobs as a Network Administrator, Technician, or Installer. Textbook included; exam fee is not included. Seating is limited to 15 participants.
**EYF 790, Fee $995**
2/11-5/22, MW, 6-9 pm, ITC

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**EYF 657, Fee $1,499**
2/5-4/13, TR, 6-9 pm and S, 9 am-2 pm, Wilmington
Looking for a career change?
You can be part of the healthcare system in only than 3-5 months!

Delaware Tech offers certificate programs in the health care industry that provide the information and knowledge needed to stay current, advance in your job, or move into a new career field. Call 302.830.5204 for more information.

What are you waiting for? Come join us for a possible life-changing choice!

Certified Phlebotomy Technician

This course is certified by the American Society of Phlebotomy Technicians (ASPT). Students are trained to perform a variety of blood collection methods using proper techniques and precautions. Classes are taught in lecture, student laboratory and through clinical experiences. ASPT certification exam will be administered at the conclusion of the program.

Prerequisite: Attendance at an info session.

EYK 601, 200 Hours, Fee $3,995
1/28-5/31, MTWRF*, 1:30-4:30 pm, Wilmington
5/28-8/30, MTWRF*, 1:30-4:30 pm, Wilmington

*Candidates must be at least 16 years old.

Certified Nursing Assistant (CNA)

Students learn to safely perform basic nursing skills under the supervision of a licensed nurse in a health care facility. Communication, observation, and documentation skills are incorporated to aid the student in meeting the psychological, physical and environmental needs of the patient. Following successful completion of this course, the student will be qualified to take the Nurse Aid Competency Examination for certification. Tuition includes books, uniform, certification exam, CPR, drug screening and criminal background check.

Prerequisite: Attendance at an info session.

EYK 603, 180 Hours, Fee $3,995
1/29-5/24, TW, 6-9 pm and F, 8:30 am-4:30 pm, Wilmington
5/28-9/13, TW, 6-9 pm and F, 8:30 am-4:30 pm, Wilmington

Medical Administrative Assistant

This program will provide training to prepare students with skills to handle all aspects of the medical office setting. The course includes basic office skills and electronic health records. The training includes a 50-hour internship experience. Upon successful completion students will be able to sit for two certificates; Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS). Tuition includes books, background check, drug screening, and certification exams.

Prerequisite: Attendance at an info session.

EYC 600, 250 Hours, Fee $3,495
2/11-5/2, MTWR, 8:30am-2:30pm, Wilmington
6/17-8/22, MTWR 8:30am-2:30 pm, Wilmington

Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Polysomnographer (Sleep) Technician Certificate

This program prepares students to work as trainees with sleep technologists in the performance of diagnostic sleep studies that are required for the evaluation and treatment of sleep disorders. Sleep recordings are made during the patient’s usual sleep hours; techs may work during the night usually in 10-12 hour shifts. This program was developed in accordance with the American Academy of Sleep Medicine (AASM), and together with the required work experience (at least 9 months) and completion of the 14 AASM A-STEP self-study modules, will prepare the student to sit for the Registered Polysomnographic Technologist Exam. The course includes 90 hours of theory training, 30 hours hands on clinical experience, textbooks, and CPR certification.

Prerequisite: Attendance at an Information Session.

EYK 600, 120 Hours, Fee $3,495
2/11-5/8, MW, 5:30-9:30 pm, Wilmington

Polysomnography CPSGT Review Course

This online course is aimed at allowing the A-STEP graduate the foundation of knowledge to be well-prepared to take the exam. Upon passing the exam the graduate will have the credential to apply for polysomnography positions in Delaware, Maryland, Pennsylvania, and New Jersey. For more information, call 302.830.5204.

EYK 605, 15 Hours, Fee $350
Online

CPR (Basic Cardiac Life Support for Health Care Professionals)

This course is designed for those who work in the health care field. It covers basic life support for the adult, child and infant. It also covers foreign body airway obstruction for the adult, child and infant and adult and child AED. Additionally, this course covers the use of a bag/valve mask, cricoid pressure, c-spine injury CPR and risk factors for cerebral vascular and cardiovascular disease.

EYK 610, Fee $89
3/9, S, 8:30 am-3 pm, Wilmington

Medical Coding Specialist

This course will prepare students to perform all of the duties required by an out-patient coder as well as prepare students for the National Certification exam. Students will be introduced to anatomy/terminology, physiology, pharmacology, ICD 10, CPT, HCPCS, as well as major nationwide medical insurance programs. Upon successful completion of the course, students will sit for the Certified Coding Specialist-Physician based (CCS-P) Examination as well as a one year student membership to AHIMA.

Prerequisite: Attendance at an info session.

EYC 609, 410 Hours, Fee $5,495
3/25-9/5, MTWR, 5:30-10 pm, Wilmington

Do you need to renew or maintain your nursing license? Have you been out of practice or want to return to a clinical setting?

This Nurse Refresher Series fulfills the Delaware Board of Nursing (DBON) requirements for nurses returning to active practice. Contact 302.830.5204 for complete program requirements.

RN Refresher Classroom Theory

The Nursing Refresher course covers key concepts surrounding core competencies in the practice of nursing today. Areas include pharmacology, care planning and current trends in health care. This course presents theory and incorporates it into clinical hands-on experiences. Immunizations and CPR-BLS card are required. Text materials included.

Requisite for completion: EYK 610
EYK 609, Fee $950
1/28-5/13, M, 6-9 pm, Stanton

Clinical*

This course is the secondary requirement for recertification of the RN degree. You will complete 80 clinical hours on weekends at locations TBA. Clinical schedule TBD. First class meets at the Stanton Campus for orientation and schedule distribution. Immunizations and CPR-BLS certification must be current.

EYK 617, Fee $900
3/16-5/11, S, 7 am-3:30 pm, Stanton

*Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of $30 for a criminal background check and $50 for a drug screening. Call 302.830.5204 for more information.

Accelerated RN Refresher Program*

This course is designed to provide the theory and clinical requirements to apply for recertification of the RN degree. The forty hours of theory and eighty hours of clinical are combined in a three week period. All textbooks and materials are included. Immunizations and CPR-BLS certification required.

EYK 602, Fee $1,850
7/15 – 8/15, MTWR, 8:30 am-2:30 pm, Stanton

*Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of $30 for a criminal background check and $50 for a drug screening. Call 302.830.5204 for more information.
FREE TRAINING
Ready for a new career?
Train as a Patient Care Assistant*

Health care professionals rely on the Patient Care Assistant to assist with day-to-day care some patients require. This program is designed to provide you with a diverse range of skills necessary to provide the hands-on assistance to serve the patient’s basic needs, provide special care, safety checks, obtain EKG readings, monitor vital signs, perform phlebotomy procedures, and provide emotional support to the patients and families. The three areas of training in this field are: Certified Nursing Assistant (C.N.A.), Phlebotomy, and Patient Care Technician. Upon successful completion of all three areas, students can also potentially earn up to seven college credits.

All details about the program will be covered at the information sessions coming in fall 2019.

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
  • Availability for regular attendance each day
  • Possession of a Social Security card
  • Proof of birthdate and US residency
  • The desire to work full-time
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. For more information call 302.830.5204.
FREE TRAINING
Paraprofessional Program*

Become a Paraprofessional - one of the largest in-demand occupations! The role of the paraprofessional is multifaceted with a large impact on students in relation to reaching their educational goals. Paraprofessionals often work in special education classrooms aiding children with physical challenges, mentoring children with behavior intervention plans, or providing one-on-one instructional assistance when needed. This 290-hour training program will provide skills needed to be successful in passing the ParaPro Certification exam. Additional training includes CPR/First Aid and Response Intervention Certification.

All details about the program will be covered at the information sessions offered on the following dates and times:

**Information Sessions**
Wednesday, April 3, 1 pm  
Tuesday, April 9, 1 pm  
Thursday, April 11, 1 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:  
• Availability for regular attendance each day  
• Possession of a Social Security card  
• Proof of birthdate and US residency  
• The desire to work full-time  
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. For more information call 302.830.5204.
Technical Training

Are you considering increasing your job skills to make advances in your career? The technical training opportunities offered at Delaware Tech are designed for those who want to upgrade their skills or change their career path.

Important Information

• Classes will not meet on the following dates:
  January 21 – Martin Luther King Day
  April 19 – Good Friday
  May 27 - Memorial Day

• Cancelled classes, due to weather or instructor illness, may be added to the end of the course

• Classes not meeting minimum enrollments may be cancelled

• Students will be notified BY EMAIL at least 24-hours prior to the advertised start of a class if it is being postponed or cancelled

Innovation and Technology Center (ITC) - Located in Churchman’s Center: 97 Parkway Circle, New Castle, DE. For more information or directions to the center, call 302.266.3300.

You may be eligible for free training!
Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog. Students are encouraged to visit the Delaware Department of Labor to see if they qualify for these funds, and should be aware that the process to determine eligibility may take from four to six weeks. Students who are not eligible for WIOA funds may seek additional support, including a Governor’s Grant or a Delaware Tech scholarship. Please contact the Delaware Department of Labor (DOL) for more information about applying for WIOA education and training funds.

Dover DOL 302.739.5473
Newark DOL 302.453.4350
Wilmington DOL 302.761.8085
Fire Protection Training

Fire Protection Technician Certificate I
Are you ready to get started as a Certified Fire Protection Technician? Delaware Tech’s 210-hour revitalized Fire Protection Program provides trainees with the necessary knowledge and skills to help save lives, property, and the very businesses where we live and work. Each year, thousands of U.S. citizens are injured or perish as a result of an uncontrolled fire. By becoming a Certified Fire Protection Technician, you will serve to keep businesses and homes safe from unwanted fires and smoke damage.

Don’t wait...Get Fired Up about Fire Safety!

The six-part Certification Program includes the completion of the following:
- OSHA Construction Safety EYP 703
- Fire Protection Fundamentals (FPT 101) EYP 711
- Codes and Standards (FPT 102) EYP 712
- Building Construction Components (FPT 103) EYP 713
- Automatic Sprinkler Systems (FPT 104) EYP 714
- Fire Alarm and Low Voltage Security Systems (FPT 105) EYP 715

Fire Protection Fundamentals (FPT 101)
This exciting course is a study of the nation’s fire experience with an overview of the technology and techniques used to protect people and property. Fire codes, detection and alarm systems, water-based sprinkler systems, introductory hydraulic principles, building construction types, and fire protection ethics are covered along with human behavior in fire situations.

EYP 711, Fee $395+text
1/28-2/14, MTWR, 9 am-12:30 pm, Stanton Fire Lab
1/30-4/17, W, 6:30-9:30 pm, Stanton Fire Lab

Codes and Standards (FPT 102)
Regulation / Ordinance / Code / Standard – Which one should I use? Learn about fire prevention regulations, the Life Safety Code®, and building codes. Fire protection standards and their role in safeguarding people and property are discussed while activities apply lecture subjects to realistic situations.
EYP 712, Fee $395+text
2/18-3/7, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Building Construction Components (FPT 103)
It is more than just a roof over our heads! A study in the differing construction types and classifications, building components and systems will also be highlighted, with a discussion on emerging trends in the built environment.
EYP 713, Fee $395+text
3/11-3/28, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Automatic Sprinkler Systems (FPT 104)
Automated Sprinkler Systems are ready to protect, but they are not like the movies! This course integrates discussion on the varying system types, hardware / components, hazard classes, basic system design, water supply information with hands-on use and practice of the systems.
EYP 714, Fee $395+text
3/26-5/9, TR, 6:30-9:30 pm, Stanton Fire Lab
4/1-4/18, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Fire Alarm and Low Voltage Security Systems (FPT 105)
Newer and more advanced technologies have created a multitude of opportunities in how we interact and communicate...and the same is true for fire alarm systems / security systems. This course provides an essential review on the various fire alarm system types, components, basic system design, battery calculations, and the fundamentals of low-voltage I, CAT, security alarms, with hands-on fire alarm use.
EYP 715, Fee $395+text
4/29-5/9, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Memberships, Certifications, and Strategic Partners

Customized training for NICET Level I and Level II for the following NICET Fire Protection subfield certifications are available by request:
- Fire Alarm Systems
- Inspection and Testing of Fire Alarm Systems
- Special Hazards Systems
- Inspection and Testing of Water-Based Systems
- Water-Based Systems Layout

NICET Recognized Training Provider

302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
General Maintenance WIOA

Prepare yourself for a well-paying job by completing our revised 278-hour General Maintenance Technician Program! Start your career with a major employer, including:

- Property Management Companies
- Apartment Complexes
- Shopping Centers
- General Contractors
- Construction Renovators
- Large Employers (Banks, Schools, Hospitals)
- Cities and Municipalities
- Government Agencies

Our students complete numerous hours of hands-on training in order to become experienced in several skilled trade areas, including framing, finished carpentry, plumbing, and residential wiring. Students completing this program will find themselves marketable in many areas of maintenance and the construction industry. Participants can complete the entire General Maintenance Certificate and be job-ready in four months simply by enrolling in each daytime course. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 790: General Maintenance I: Intro to General Maintenance
- EYD 791: General Maintenance II: Carpentry
- EYD 792: General Maintenance III: Skilled Trades
- EYI 786: Lead Safety for Renovation, Repair and Painting (RRP)

General Maintenance I:
Introduction to General Maintenance

This basic course teaches students the basics needed to succeed in the General Maintenance industry. Topics will provide students with an understanding of the theory, methods, and installation of drywall; a must for anyone doing renovation work. Along with demonstrations, the student will participate in hands-on applications of drywall installation and repair as well as the installation of weatherization materials, including insulation, caulk and foam, water pipe and hot water heater insulation, and window glazing. In addition, students will learn to read a scale, understand common blueprint symbols, interpret various residential and commercial construction drawings, and prepare simple estimates. Employers routinely seek workers with the ability to read blueprints and estimate jobs/materials. Students will also review basic math concepts necessary for performing the calculations and conversion needed for preparing simple estimates in any skilled trade area. No prior construction or architectural experience needed. Minimum 9th grade-level math skills recommended.

EYD 790, 60 Hours, Fee $595+text
1/28-2/14, MTWR, 8:30 am-2 pm, ITC
1/28-2/28, MTR, 5:30-9:30 pm, ITC

General Maintenance Program Sequence (spring 2019)

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WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
General Maintenance II:
Carpentry
This revised “all inclusive” Carpentry course includes the proper use of woodworking hand and power tools, carpentry project layout procedures, basic stick framing, and building material applications. Students will also learn the proper use of measuring tools, an introduction to current building codes, and a review of applicable blueprint reading and math skills. Students will then proceed to more advanced carpentry skills focused on the various skills required for renovators, and includes the construction and/or installation of cabinetry, countertops, siding, roofing, molding and trim. Students should wear appropriate clothing for work in the carpentry lab during each class.

EYD 791, 100 Hours, Fee $995+$250 lab+text
2/18-3/21, MTWR, 8:30 am-2 pm, ITC
3/4-5/2, MTR, 5:30-9:30 pm, ITC

General Maintenance III:
Skilled Trades
This course will include theory and hands-on instruction of plumbing, residential wiring, and appliance repair. Plumbing topics include threaded pipe, waste systems, fasteners, water systems, heating water, various pipe materials, and fixture installation. A comprehensive understanding of basic electrical principles and concepts will be included, along with the technical skills utilized in residential wiring. The plumbing and electrical skills learned in this course will be applied to the maintenance and repair of common residential appliances, including dishwashers, garbage disposals, washers, dryers, and water heaters. Class includes both hands-on and classroom instruction.

EYD 792, 100 Hours, Fee $995+$250 lab+text
3/25-4/25, MTWR, 8:30 am-2 pm, ITC

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

EYP 703, Fee $149
1/22-1/24, TR, 8:30 am-2 pm, ITC
1/22-1/24, TWR, 5:30-9 pm, ITC
3/19-3/21, TWR, 5:30-9 pm, ITC
4/23-4/25, TR, 8:30 am-2 pm, ITC
5/14-5/21, T, 8:30 am-2 pm, ITC

Lead Safety for Renovation, Repair and Painting (RRP)
EPA’s Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation, must be performed by Certified Firms using Certified Renovators. This 8-hour course will teach you how to comply with the EPA Renovation, Repair and Painting Rule and the HUD Lead Safe Housing Rule, and how to perform lead-safe work practices safely and effectively. This course is the EPA model course for Certified Renovators and as such meets all requirements in 40 CFR 745.90.

EYI 786, Fee $249
1/23, W, 8 am-5 pm, ITC
2/20, W, 8 am-5 pm, ITC
3/20, W, 8 am-5 pm, ITC
4/17, W, 8 am-5 pm, ITC
5/8, W, 8 am-5 pm, ITC
6/5, W, 8 am-5 pm, ITC
HVAC Technician WIOA

Delaware Tech’s highly regarded HVAC Certificate Program will prepare you to enter the high demand HVAC industry! Students completing the 278-hour program will be highly skilled in all aspects of heating, refrigeration and air conditioning. Our state-of-the-art Heating and Air Conditioning Labs allow us to provide exceptional hands-on training and industry preparation. Participants can complete the entire HVAC Certificate and be job-ready in 4 months simply by enrolling in each day-time course. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 736: HVAC I: Introduction to HVAC
- EYD 737: HVAC II: Heating Systems
- EYD 738: HVAC III: Refrigeration and Air Conditioning
- EYD 739: HVAC IV: Advanced HVAC-R
- EYI 780: EPA Certification Prep
- EYI 781: EPA Certification Exam

HVAC I:
Introduction to HVAC
This course serves as the entry-level requirement for all other courses in the HVAC Program. Students will learn the foundation skills needed to understand and service heater and air conditioners, and topics include: electrical principals, HVAC components, meters, schematic diagrams, and systems applied to small and large HVAC equipment. In addition, students will learn to read a scale, understand common blueprint symbols, interpret various residential and commercial drawings, and prepare basic estimates. Employers routinely seek workers with the ability to read blueprints and estimate jobs/materials. Students will also review basic math concepts necessary for performing the calculations and conversion needed for preparing simple estimates in any skilled trade area. Minimum 9th grade-level math skills recommended.

EYD 736, 60 Hours, Fee $595+$100 lab+text
1/28-2/14, MTWR, 8:30 am-2 pm, ITC
1/28-2/28, MTR, 5:30-9 pm, ITC

HVAC II:
Heating Systems
This course provides the understanding of various types of heating systems such as oil, electric, gas, heat pumps, and hydronic heating systems. Emphasis will be placed on heating fundamentals and theory of operation as well as residential heater hands-on maintenance, repair, and troubleshooting.
Prerequisite: EYD 738: HVAC I

EYD 737, 80 Hours, Fee $795+$200 lab+text
2/18-3/14, MTWR, 8:30 am-2 pm, ITC

HVAC Technician Program Sequence (spring 2019)

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WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
HVAC III:
Refrigeration and Air Conditioning
This course provides a solid background in the theory of refrigeration and hands-on maintenance and repair of various residential air conditioning systems. Covers definitions, physics, refrigerants, theory and operating principles, and safety procedures. Emphasis is placed on refrigeration fundamentals, theory of operation, various air conditioning systems, and troubleshooting.
Prerequisite: EYD 736 and EYD 737: HVAC I and II
EYD 738, 80 Hours, Fee $795+$200 lab+text
3/11-5/2, MTR, 5:30-9 pm, ITC
3/18-4/11, MTWR, 8:30 am-2 pm, ITC

HVAC IV:
Advanced HVAC-R
This course provides students with the technical theory related to commercial HVAC systems, including roof-top air conditioning units, refrigeration walk-in boxes, freezers and ice machines. Students will also gain practical hands-on experience with the latest Building Automation Systems (BAS) programming and controls which have become prevalent in today’s HVAC industry. In addition, students will also learn basic HVAC installation techniques, including sheet metal bending, duct-work, and plenum fabrication. Throughout this course, students will perform diagnostic and repair lab exercises to reinforce the theory learned in previous classes.
Prerequisite: EYD 737 and EYD 738: HVAC II and III
EYD 739, 60 Hours, Fee $595+$100 lab+text
4/15-5/2, MTWR, 8:30 am-2 pm, ITC

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.
EYP 703, Fee $149
1/22-1/24, TR, 8:30 am-2 pm, ITC
1/22-1/29, T, 5:30-9 pm, ITC
3/19-3/21, TWR, 5:30-9 pm, ITC
4/23-4/25, TR, 8:30 am-2 pm, ITC
5/14-5/21, T, 8:30 am-2 pm, ITC

EPA 608 Technician Certification Training
This updated 8-hour course is designed to raise the level of competency for individuals taking one or more of the parts of the EPA 608 exam and is highly recommended for anyone seeking their Universal EPA 608 Certification.
EYI 780, Fee $95
1/9-1/14, MW, 5:30-9 pm, ITC
5/6-5/8, MW, 8:30 am-12:30 pm, ITC

EPA 608 Certification Examinations
Air conditioning or refrigeration technicians are required to become certified by passing approved EPA examinations. As an approved certifying organization, Delaware Tech will administer Test Types I, II, III and Universal.
*Photo ID required to take exam.
EYI 781, Fee $75
1/17, R, 5:30 pm, ITC
5/10, F, 8:30 am, ITC
Welding Maintenance Technician Certificate

Begin your rewarding career in welding by completing the newly updated 262-hour Welding Maintenance Certificate Program! Our 10-station lab utilizes the finest welding equipment found in the industry today. Coupled with our expert instructional staff, our welding students receive hands-on training that is second-to-none. Participants can complete the entire welding certificate and be job ready in four months simply by enrolling in each day-time course. NOTE: Safety glasses, long pants, and steel-toed work shoes are required for all welding classes. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 726: Introduction to Welding
- EYD 727: Specialized Welding Processes
- EYD 728: Pipe Welding

### Welding Maintenance Technician Program Sequence (spring 2019)

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### Summer Welding Maintenance Technician Program Sequence (summer 2019)

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**WIOA Workforce Innovation Opportunity Act**

Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized
safety training required to work on a construction site. Participants must
successfully complete the course assessment AND attend all 10 hours of
instruction in order to receive an OSHA Safety “Card.” Please note: Groups of
six or more may call 302.266.3300 and request a specific date and time for
this training.

**EYP 703, Fee $149**
1/22-1/24, TR, 8:30 am-2 pm, ITC
1/22-1/29, TR, 5:30-9 pm, ITC
3/19-3/21, TWR, 5:30-9 pm, ITC
4/23-4/25, TR, 8:30 am-2 pm, ITC
5/14-5/21, T, 8:30 am-2 pm, ITC

Introduction to Welding - NEW
This updated comprehensive basic welding course will provide students
with welding safety, welding theory, welding terminology, welding
blueprint reading, and extensive hands-on training in Shielded Metal Arc
Welding (SMAW); also known as “stick” welding. This 84-hour class also
includes welding machine set up, welding symbols, type of joints, electrode
classification, and metallurgy, as well as feature both vertical and overhead
welding positions. Students must be prepared to weld during the first class.

**EYD 726, Fee $995 + $300 lab+texts**
1/28-2/21, MTWR, 8:30 am-2 pm, ITC
3/25-4/5, MTWR, 8:30 am-2 pm, ITC
4/29-5/23, MTWR, 8:30 am-2 pm, ITC

Specialized Welding Processes - NEW
This new 84-hour course provides the hands-on training for the most
specialized and productive manual welding processes in the industry today,
including MIG, TIG, and Flux-Core welding. Students will receive detailed
instruction about each specialized welding process, specialized machine
and electrode operations, and extensive hands-on training in each welding
process. Students must have completed EYD 726 Introduction to Welding or
demonstrate extensive prior welding experience. Students must be prepared
to weld during the first class.

**Prerequisite: EYD 726 or instructor approval**

**EYD 727, Fee $1295 + $600 lab**
2/25-3/21, MTWR, 8:30 am-2 pm, ITC
5/13-6/27, MTR, 5:30-9:30 pm, ITC
6/3-6/27, MTR, 8:30 am-2 pm, ITC

Pipe Welding
This 84-hour hands-on course focuses on the Shield Metal Arc Welding
process of pipe welding. The training will consist of booth instruction and
practice in the areas of pipe fitting, beveling, electrode selection, joint
preparation and welding. As students begin to master the basics of pipe
welding, the instruction will focus on the skills required for code welding.

**Prerequisite: EYD 726 and EYD 727 or instructor approval**

**EYD 728, Fee $1295 + $500 lab**
1/28-3/2, MTWR, 8:30 am-2 pm, ITC
3/25-4/18, MTWR, 8:30 am-2 pm, ITC
7/8-8/1, MTWR, 8:30 am-2 pm, ITC
7/8-8/22, MTR, 8:30 am-2 pm, ITC

Plate and Pipe Welding Certification Exams
Certification exams will be given in the state-of-the-art
welding lab at the ITC, and includes all necessary materials
and x-ray requirements. All exams meet AWS D-1.1
standards and ASME pipe and standards. Photo ID required
to take exam. Call 302.266.3300 for details.
Single Certification Courses

Computing Technology

CompTIA A+ Certification
Held by over 1 million IT professionals worldwide, CompTIA A+ is the most essential IT certification for establishing an IT career. If you’re new to the IT industry, this will help you put your best foot forward. And if you’re already an IT professional, the CompTIA A+ certification validates your skills and can boost your career. Students will build a desktop computer during this course as part of their hardware and software certification training. Upon completion of the course, each student will be able to take their individual computer with them (monitor not included). Textbook included, exam fee is not included. Seating is limited to 10 participants.

EYF 601, Fee $1,795
1/29-5/2, TR, 6-9 pm, ITC
5/1-6/28, MWF, 12-3:30 pm, ITC

AutoCAD Civil 3D®
This new course was developed in coordination with professionals from the local civil engineering industry to fill their need for trained Civil 3D Technicians. Topics will range from the basics to intermediate skills levels, and include topographic surveys and analysis, residential lot layout, street layout, profiles and sections, utility layout and profiles, and grading applications. Students should have already taken an AutoCAD course or be proficient using AutoCAD software to be successful in this course.
Prerequisite: EDD 171 or documented AutoCAD training or instructor approval.
NOTE: This course is cross-listed as CET 225: Civil CAD Applications. Students who wish to earn four college credits and/or utilize their student financial aid may register for CET 225. Course requirements for CET 225 must be met — contact 302.454.3187 for details.

EYF 730, Fee $595+text
1/15-4/30, T, 4:30-7 pm, ITC

Advanced AutoCAD Civil 3D®
This new course was developed in coordination with professionals from the local civil engineering industry to fill their need for trained Civil 3D Technicians. Topics will include advanced settings, applications and analysis, detailed corridor assemblies and subassemblies, advanced intersections, pipe networks advanced sections, and survey data. Students will also participate in a thorough “AutoCAD Civil 3D® Certified Professional Exam” review to prepare them for successfully obtaining this national credential.
Prerequisite: EYF 730/CET 225 or instructor approval
EYF 731, Fee $595+text
2/4-5/6, M, 4-7 pm, ITC

EDD 171 - Intro to CAD using AutoCAD
This 3-credit course is being offered this spring at the Stanton Campus. Call 302.454.3958 to register.
**Water Certification**

**Wastewater Operator Certification Review I**
This is an entry-level course designed for wastewater operators or individuals interested in water quality designed as a preparation for the state licensing exam. MDE Approved #1374-96-06, WWW 1-5, S 1 WW 1-5, 7. 48Hrs/4.8CEUs.

**EYI 200, Fee $395**
1/28-5/13, M, 6-9 pm, ITC

**Wastewater Operator Certification Review II and III**
This course prepares students at a more advanced level for the state exam. MDE Approved #1373-96-06, WW 1-6, SWW 1-5, 7.

**Prerequisite:** EYI 200

**EYI 201, Fee $395**
1/28-5/13, M, 6-9 pm, ITC

**Base Level Water Operators Course**
This is an entry-level course that prepares the student for the state certification exam. It teaches basic water system operator responsibilities, water sources and treatment, math, pumps, disinfection, lab procedures, treatment plant operations and safety. MDE Approved #2451-02-03, S7 (1.5x) NJ-07-040612-10. 57Hrs/5.7CEUs.

**EYI 237, Fee $449**
1/29-5/7, T, 6-10 pm, ITC

**Small Engine Repair I**
One of our most popular classes teaches participants the theory of operation; how to service and troubleshoot the starter; ignition and fuel system; maintenance and tune up procedures; safety factors of small engines; and two and four-cycle design of lawn mowers, string trimmers, chain saws, snow blowers and small marine engines rated 15hp and less.

**EYY 710, Fee $295**
1/28-3/11, M, 6-9 pm, ITC

**Small Engine Repair II**
A continuation of Small Engine Repair I, this course places an emphasis on higher level small engine repair, including complete engine and drive service, diagnosis, inspection and overhaul of engine systems.

**EYY 715, Fee $295**
3/18-4/29, M, 6-9 pm, ITC

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**Memberships, Certifications, and Strategic Partners**

[Image of various logos]
Safety and Environmental Courses

EPA 608 Technician Certification Training
This updated 8-hour course is designed to raise the level of competency for individuals taking one or more of the parts of the EPA 608 exam and is highly recommended for anyone seeking their Universal EPA 608 Certification.

**EYI 780, Fee $95**
1/9-1/14, MW, 5:30-9 pm, ITC
5/6-5/8, MW, 8:30 am-12:30 pm, ITC

EPA 608 Certification Examinations
Air conditioning or refrigeration technicians are required to become certified by passing approved EPA examinations. As an approved certifying organization, Delaware Tech will administer Test Types I, II, III and Universal.

*Photo ID required to take exam.

**EYI 781, Fee $75**
1/17, R, 5:30 pm, ITC
5/10, F, 8:30 am, ITC

Forklift Operation/Safety Certification Training
This course is designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to safely operate a forklift. Each participant will be required to capably operate a forklift through a course designed to demonstrate practical operational skills.

Please note: Groups of four or more may call 302.266.3300 and request a specific date and time for this training. Students may wish to pack a lunch as a 30-minute lunch break will be provided.

**EYP 730, Fee $189**
1/10, R, 10 am-3 pm, ITC
2/7, R, 10 am-3 pm, ITC
3/7, R, 10 am-3 pm, ITC
4/4, R, 10 am-3 pm, ITC
5/2, R, 10 am-3 pm, ITC
5/30, R, 8:30 am-1:30 pm, ITC
6/27, R, 8:30 am-1:30 pm, ITC

Inclement weather notice: Course may be postponed due to rain or inclement weather. Class will be re-scheduled for the very next (Friday) whenever possible. Students should call 302.266.3300 to verify class status if inclement weather is forecasted.

Lead Safety for Renovation, Repair and Painting (RRP)
EPA’s Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation, must be performed by Certified Firms using Certified Renovators. This 8-hour course will teach you how to comply with the EPA Renovation, Repair and Painting Rule and the HUD Lead Safe Housing Rule, and how to perform lead-safe work practices safely and effectively. This course is the EPA model course for Certified Renovators and as such meets all requirements in 40 CFR 745.90.

**EYI 786, Fee $249**
1/23, W, 8 am-5 pm, ITC
2/20, W, 8 am-5 pm, ITC
3/20, W, 8 am-5 pm, ITC
4/17, W, 8 am-5 pm, ITC
5/8, W, 8 am-5 pm, ITC
6/5, W, 8 am-5 pm, ITC

WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Lead Safety for RRP Refresher
This 4-hour course was developed by the EPA in collaboration with HUD to refresh the training of renovation, repair and painting contractors.

**EYI 787, Fee $129**
2/22, F, 8 am-12 pm, ITC
5/3, F, 8 am-12 pm, ITC

**OSHA Construction Safety 10-Hour Course**
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

**EYP 703, Fee $149**
1/22-1/24, TR, 8:30 am-2 pm, ITC
1/22-1/24, TWR, 5:30-9 pm, ITC
3/19-3/21, TWR, 5:30-9 pm, ITC
4/23-4/25, TR, 8:30 am-2 pm, ITC
5/14-5/21, T, 8:30 am-2 pm, ITC

**OSHA Construction Safety 30-Hour Course**
The course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foremen, and field supervisors, the program provides complete information on safety compliance issues. Call 302.266.3300 to request dates and times for this training.

**EYP 702, Fee $395**
This course is offered by request only.

**OSHA Construction Safety Refresher**
This 2.5-hour course serves as a yearly refresher. Please note: Groups of six or more may call 302.266.3303 and request a specific date and time for this training.

**Prerequisite: EYP 703**

**EYP 701, Fee $49**
1/16, W, 9-11:30 am, ITC
3/1, F, 1-3:30 pm, ITC
5/3, F, 9-11:30 am, ITC

**OSHA Waste Site Worker Training**
The 40-hour HAZWOPER (Hazardous Waste Operations and Emergency Response) course prepares you for employment in hazardous waste site cleanup, treatment, storage, disposal and emergency response. Achieve certification under federal safety and environmental worker laws upon completion. Topics include chemistry of hazardous wastes and materials, site activities, safety practices, protective equipment and respirators, medical surveillance and air monitoring. Training includes classroom, teamwork/tabletop sessions, and extensive hands on exercises using PPE and air tanks.

**EYI 720, Fee $595**
1/7-1/11, MTWRF, 8 am-5 pm, ITC
4/22-4/26, MTWRF, 8 am-5 pm, ITC

**OSHA Hazardous Waste Site Worker Refresher**
The 8-hour HAZWOPER refresher is the annual recertification course mandated by the federal OSHA and EPA. Please note: Groups of five or more may call 302.266.3303 and request a specific date and time for this training.

**EYI 721, Fee $199**
1/18, F, 8 am-5 pm, ITC
4/5, F, 8 am-5 pm, ITC
Manufacturing Technology Certificates

Manufacturing Technician Certificate
Begin your career in manufacturing as a Production Technician or Machine Equipment Operator! This program has been designed for students to obtain the basic fundamental skills needed in today's manufacturing environment. Students will obtain a basic knowledge in electrical and mechanical fabrication, production assembly, applied math, and blueprint reading.

**EYN 760, 155 Hours, Fee $1,495**
2/4-3/28, MTWR, 12-4 pm, ITC
2/4-5/22, MW, 5-9pm, ITC
4/1-5/23, MTWR, 12-4 pm, ITC

Industrial Electrical Certificate
The comprehensive industrial electrical program includes hands-on instruction in AC/DC electrical systems, electrical motor controls, variable frequency drives and motors, and electrical sensors, and electrical control system wiring.

**EYN 762, 158 Hours, Fee $1,495**
2/4-3/28, MTWR, 12-4 pm, ITC
2/4-5/22, MW, 5-9pm, ITC
4/1-5/23, MTWR, 12-4 pm, ITC

Hydraulics Maintenance Certificate
Our hydraulics maintenance program includes various levels of hands-on instruction, starting with the basics of hydraulics and concluding with diagnosing and troubleshooting hydraulic systems. Topics include basic circuits, pressure and flow, valves, pumps, actuators, and motor performance.

**EYN 763, 115 Hours, Fee $1,295**
2/4-5/15, MW, 12-4 pm, ITC
2/4-5/15, MW, 5-9 pm, ITC

Pneumatics Maintenance Certificate
This pneumatics maintenance program includes various levels of hands-on instruction, starting with the basics of pneumatics and concluding with diagnosing and troubleshooting pneumatic systems. Topics include basic circuits, pressure and flow, valves, air logic, compressors and vacuums.

**EYN 764, 80 Hours, Fee $995**
2/4-4/17, MW, 12-4 pm, ITC
2/4-4/17, MW, 5-9 pm, ITC

Mechanical Drives Maintenance Certificate
The mechanical drives maintenance program includes hands-on instruction with various types of gears, belts, chains, shafts and shaft alignment, and lubrication concepts.

**EYN 765, 70 Hours, Fee $895**
2/4-4/10, MW, 12-4 pm, ITC
2/4-4/17, MW, 5-9 pm, ITC

Programmable Logic Controllers (PLC) Maintenance Certificate
Our popular PLC course provides hands-on instruction on how PLC’s work, how they are programmed, and how to edit programs. Students will be able to understand the basic building block of an industrial PLC as well as run and troubleshoot computer generated ladder logic industrial processes. Topics will include basic programming, motor control, discrete I/O interfacing, event sequencing and troubleshooting.

**Prerequisite: Basic Electrical Knowledge**

**EYN 766, 80 Hours, Fee $995**
2/4-4/17, MW, 12-4 pm, ITC
2/4-4/17, MW, 5-9 pm, ITC

Solar Photovoltaic Troubleshooting
Students will develop the specialized skills and knowledge needed for solar PV systems, including connection and operation of the many types of solar PV systems, programming or configuring inverters and charge controllers, sizing systems and components, analyzing performance, and troubleshooting problems system wide. This course supports the knowledge needed for the NABCEP test for certified solar PV system installer.

**EYN 767, Fee $495**
2/4-4/17, W, 12-4 pm, ITC
2/4-4/17, W, 5-9 pm, ITC

Solar Thermal Troubleshooting Closed-Loop
Solar thermal troubleshooting for closed-loop systems emphasizes connection, operation, programming, and troubleshooting problems of both drainback and pressurized systems, and supports the knowledge needed for the NABCEP test for certified solar thermal system installer.

**EYN 768, Fee $495**
2/4-4/17, W, 12-4 pm, ITC
2/4-4/17, W, 5-9 pm, ITC

Memberships, Certifications, and Strategic Partners
**Do-It-Yourself (DIY)**

**Appliance Repair**
Save hundreds on home appliance repairs and maintenance by learning the basics in this new DIY course. Students will learn how many of the common electro-mechanical parts of an appliance work, and how to maintain or repair these parts when necessary. Topics will include basic electricity, electrical motors, gaskets and seals, and preventative maintenance. The skills in this class can be used on many appliances, but we will focus on refrigerators, dishwashers, washers and dryers.

**EYD 731, 24 Hours, Fee $295**
3/27-5/15, W, 6-9 pm, ITC

**Flooring and Tile Installation Techniques**
This course focuses on skills required for renovators and do-it-yourselfers, and includes the methods and installation techniques of subflooring, hardwood, tile, vinyl, and laminate flooring. Methods and techniques of tile backsplash and kitchen renovations also included.

**EYD 757, 21 Hours, Fee $249+$50 lab**
2/6-3/20, W, 6-9 pm, ITC

**Home Repair for Women (or men)**
Save hundreds, even thousands of dollars by performing your own home repairs! This course covers basic home construction, drywall, plumbing (faucets, toilets) and electricity (switches, outlets, and light fixtures). You will also learn to install molding and trim, ceramic tile, laminate, hardwood and vinyl tile flooring. This class is taught using demonstrations with a few hands-on activities.

**ENJ 702, Fee $195**
1/25-3/1, F, 9 am-12 pm, ITC
2/7-3/14, R, 6-9 pm, ITC

**Home Repair for Women (or men) II**
Back by popular demand! This course will serve as a continuation of the basic Home Repair course; allowing students to discover additional skills as well as gain a deeper background in several previous topics. This class is taught using demonstrations with a few hands-on activities.

**ENJ 702, Fee $195**
3/8-4/12, F, 9 am-12 pm, ITC

**Patio, Pavers and Walls**
Build your dream backyard patio, fire-pit or retaining wall this year; it may be easier than you think when you know the tricks. This class will provide participants with the skills needed to complete any stone project by including in class demonstrations and hands-on labs using bricks, paver stones and engineered blocks. Both dry and mortar construction techniques will be covered.

**EYD 767, Fee $295**
3/7-4/11, R, 6-9 pm, ITC

**Preparatory Mathematics for the Skilled Trades**
Math is a major component in ALL technical fields! This course will focus on the operations of whole numbers, fractions, decimals, measurement, percentages, and conversions as well as basic algebra, geometry and trigonometry that are applied to exercises and practical problems found in the trades. Local industry advisors have highly recommended this course for anyone interested in managing or supervising workers, crews, and on-site projects.

**EYD 700, Fee $449+text**
This course is offered by request only.

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**Memberships, Certifications, and Strategic Partners**

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302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
FREE TRAINING
Construction Craftsman and Heavy Equipment Operator Program

Get ready to join the construction, earthmoving, and excavation industry as a skilled craftsman or equipment operator! Delaware Tech’s new 16-week Construction Craftsman and Heavy Equipment Operator Program is a truly unique, hands-on comprehensive program designed to fill the current needs of local employers. The program was developed with industry experts in Delaware utilizing the nationally recognized NCCER curriculum. Students are taught how to perform on the job site as skilled craftsman as well as how to operate heavy equipment through both classroom instruction and “in-the-seat” equipment operation. This heavy equipment operator training will include:

• Backhoes
• Bulldozers
• Excavators
• Loaders
• Skid Steers

Motivated professionals routinely enter the industry earning $15-$30 per hour as a skilled craftsman and $25-$50 per hour as a heavy equipment operator. With an aging workforce and large percentage of the industry that is ready to retire, NOW is the time to train for your construction career!

No experience is necessary. All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions
Tuesday, December 4, 1 pm
Tuesday, December 11, 1 pm

For more information, call 302.266.3300.

Information sessions will be held at Delaware Tech’s Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720.
FREE TRAINING*
Certified Production Technician

Delaware Tech is proud to offer a FREE* Certified Production Technician program in cooperation with the Department of Labor and the America’s Promise Grant. This extensive program will provide the Delaware Manufacturing industry with skilled workers in the following areas:
- Production
- Assembly
- Hydraulics
- Pneumatics
- Mechanical Drives
- Electrical Maintenance
- Basic Logic Controllers

Program Schedule:
1/28-6/20, MTWR, 11 am-4 pm, ITC

No experience is necessary. All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions:
Wednesday, January 9, 1 pm
Monday, January 14, 1 pm
Thursday, January 17, 1 pm

For more information, call 302.266.3300.

Information sessions will be held at Delaware Tech’s Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720.

Memberships, Certifications, and Strategic Partners
FREE TRAINING
HVAC Technician Program

If you are looking for a career field that is always in demand and enjoy working with your hands, HVAC may be for you! Our 520-hour Grant Funded HVAC Technician Program teaches students the skills necessary to obtain an entry-level job in the residential HVAC industry. Students will start with the basics of electricity, heating and cooling theory, and proceed on to wiring, piping, installing and troubleshooting heating and AC equipment.

Topics include:
• OSHA Safety Training
• Blueprint Reading
• Math for Technicians
• Electrical Controls
• Heating
• Cooling and Refrigeration
• HVAC Installation
• EPA 608 Certification

Program Schedule:
2/4-6/28, MTWR, 8:30 am-4 pm, ITC
All interested participants must commit to participating in a 100-hour internship.

All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions
Tuesday, January 8, 3 pm
Thursday, January 10, 3 pm
Tuesday, January 15, 3 pm
Thursday, January 17, 3 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
• Availability for regular attendance each day
• Possession of a Social Security card
• Proof of birthdate and US residency
• The desire to work full-time
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720. For more information call 302.266.3300.
Customized Technical Training
Meeting the Needs of Local Businesses

Delaware Tech’s Innovation and Technology Center (ITC) is your partner in success, delivering customized training at its state-of-the-art facility in New Castle County. With a hands-on learning approach and broad curriculum of technical programs, the ITC is poised to meet the demands of labor markets across the Mid-Atlantic. We build relationships based on trust and are committed to your success.

Our outstanding team of credentialed professionals is ready to help you reach your goals. Whether training individuals with varying skills or helping to launch a new technology across your organization, we are an effective and affordable education partner. As the only facility of its kind in the region, Delaware Tech’s ITC is a unique resource that can help strengthen your competitive edge. We develop relevant and valuable training programs by working closely with the business community. Scheduling is flexible to meet the needs of the workforce and various learning styles.

To learn how we can help your business grow through customized technical training, contact Maggie Jones, Business Development Specialist, at 302.266.3304 for a free consultation to help ensure your workforce can compete in today’s market!
Community Programs

Live With Greater Intention

Know Your Why | Impactful Living - NEW
The world is waiting for your true and unique potential to be unleashed. Know Your Why can help shift your paradigm and change your life trajectory by empowering you to make a positive impact on everyone in your circle of influence. Discover your untapped inner strengths, hidden abilities and unrecognized life successes. Learn how to use them to make a greater difference in the lives of others.
ENO 768, Fee $99
1/15-2/12, T, 6:30-8:30 pm, Stanton

Living Simply: A Plan for Decluttering Your Home and Your Life
Feeling overwhelmed by all your stuff? Put a system in place that will get rid of the clutter once and for all (physical, digital and more) to create space in your life for more beauty, more meaning and greater happiness. Set and achieve weekly goals to simplify your life.
ENO 766, Fee $139
2/4-2/25, M, 6:30-8:30 pm

Similar Courses Available Online
- Spirituality, Health and Healing
go.dtcc.edu/ed2gowilm

Health and Wellness

Aromatherapy and Energy Healing - NEW
This combined class takes place over four class sessions and will cover the how-tos of using aromatherapy as well as energy healing to deal with stress, improve sleep, and increase your vitality and overall health. Aromatherapy uses pure therapeutic grade essential oils to enhance well-being. Energy healing uses your own body’s energy to rebalance and create a state of homeostasis. These are natural tools to help you be in charge of your own wellness. Each student will leave with a personalized blend of essential oils and an energy routine to enhance daily well-being.
ENO 769, Fee $79
1/16-2/6, W, 6-8 pm, Stanton

Gentle Yoga - NEW
This course is a blended practice of gentle yoga and vinyasa flow that will allow students of all levels and abilities to explore their own expression of yoga and benefit from this practice of mind, body and spirit. Basic breath work and yoga postures as well as deep relaxation are included each week. Please bring a yoga mat, towel or blanket to class with you!
ENR 708, Fee $79
2/9-4/13 (no class on 3/16), S, 9:30-10:30 am, Stanton
Mindfulness-Based Stress Reduction
The Mindfulness-Based Stress Reduction program can help you to move toward greater balance, control and participation in your life. A majority of people who complete this program have reported an ability to cope more successfully in stressful situations, have an increased ability to relax, experience a reduction in pain levels and demonstrate a better ability to cope with chronic pain and have greater energy and improved self-esteem. Course includes guided instruction in mindfulness meditation practices, gentle stretching and mindful yoga, inquiry exercises to enhance awareness in everyday life, individual instruction and group dialogue, and daily home assignments. Workbook materials and recordings are included in class fee. Come learn more about how this program can benefit your life.
ENK 706, Fee $249
3/25-5/20, M, 6-8:30 pm, Stanton
5/4, Retreat, S, 9am-3pm Stanton

Line Dancing
“Boot Scoot” your way to fun in this instructional line dancing class. Learn all the latest dances-country, pop and more — in addition to the oldies but goodies. Wear comfortable shoes and be prepared to get your dance on. “It’s Electric! Boogie Woogie!”
ENR 704, Fee $79
1/29-3/5, T, 6:30-8 pm, Stanton

Introduction to Strength Training - NEW
Did you know that strength training is the key to getting and staying strong throughout your lifetime? This class teaches the basics of weight training and weight lifting to ensure proper form and technique while educating students on the long-term impact of this practice and the positive effect it has on the body. Learn functional movements that can help improve your daily activities.
ENR 711, Fee $79
3/30-5/11 (no class on 4/20), S, 9:30-11 am, Wilmington

Tai Chi I
Originally developed for self-defense, tai chi has evolved into a graceful form of exercise that involves a series of movements performed in a slow, focused manner and accompanied by deep breathing. Often described as meditation in motion, tai chi promotes serenity through gentle, flowing movements.
ENR 706, Fee $79
1/16-2/6, W, 6:30-8 pm, Stanton

Tai Chi II
This course helps students continue and refine their practice of meditation in motion by focusing on the Yang 8 form and the Five Gong. Students will also delve further into Tai Chi theory. Prerequisite: Tai Chi I or equivalent.
ENR 710, Fee $79
2/27-4/3 (no class on 3/13), W, 6:30-8 pm, Stanton
Advanced Drawing Techniques - New
This 16-hour class will delve deeper into the basics of drawing and will teach you how to use negative space, perspective, sighting, mapping and value drawing to create more accomplished, finished drawings. Using simple still life set ups and photographs, you will explore the use of charcoal, pencil, ink and colored pencils. Supply list provided prior to class.

ENA 702, Fee $159
1/8-2/26, T, 6:30-8:30 pm, Stanton

Acrylic Painting - New
Appropriate for beginners and intermediate painters, this 16-hour class focuses on understanding value and mixing colors to match values. Students will learn to depict form with color mixing and create the illusion of depth. The subjects covered will include simple still life set-ups and landscapes. You will receive a supply list prior to class.

ENA 714, Fee $159
3/19-5/7, T, 6:30-8:30 pm, Stanton

Watercolor FUNdamentals
This eight-week beginning watercolor class will teach essential techniques and painting foundations. You will explore materials, paint mixing, color theory, and composition. A supply list will be sent prior to the start of class.

ENA 707, Fee $159
3/21-5/9, R, 6:30-8:30 pm, Stanton

Beginning Guitar
This class is designed to teach the fundamentals of guitar and to learn how to play music. These are group lessons to help you learn proper guitar holding, hand and finger placement as well as picking patterns, fingering and scales. This class is designed for beginners; you do not need to know how to read music. Bring a guitar with you to class.

ENO 751, Fee $189
1/29-4/9 (no class on 3/12), T, 6-7:30 pm, Stanton

Beginning Guitar II
Have you taken the beginner guitar class or know the basics but would like to continue learning? This class will build on what you have learned and help you to continue learning new skills in a group lesson. This class will offer more advanced work and will help you learn slightly more complex techniques.

ENO 763, Fee $189
2/12-4/23 (no class on 3/12), T, 8-9:30 pm, Stanton

Similar Courses Available Online
- Music Made Easy
go.dtcc.edu/ed2gowilm
Writing

Creative Writing
Bring your writing to life. This six-week class will expose you to various forms of creative writing and help you to express your thoughts and find your own unique stories.
ENO 749, Fee $129
5/15-6/19, W, 6:30-9 pm, Stanton

Introduction to Craft Brewing
This five-week course will help you understand the art of brewing beer at home. Learn the science behind brewing and the different beer styles through both lecture and a lab portion held at Wilmington Brew Works. No previous brewing experience or beer knowledge is necessary, but students must be 21 or older to register for this course. Supplies will be suggested for home brewing but are not a requirement to take the class.
ENJ 732, Fee $129
3/21-4/18, R, 6:30-8:30 pm, Stanton

Similar Courses Available Online
- Write Your Life Story
- Research Methods for Writers
- Beginner’s Guide to Getting Published
- How to Make Money from Your Writing
- Publish and Sell Your E-Books
go.dtcc.edu/ed2gowilm
Come Cook With Us!

**Soups and Stews - NEW**
Warm up with easy-to-make soups and stews that you can put on the table without too much fuss. Great for cold evenings and casual entertaining. Learning these soups and stew basics will surely please the palate and bring a new level of creativity to your kitchen!

**ENX 740, Fee $79**
1/11, F, 6-9 pm, Stanton

**Valentine’s Chocolates**
Get ready for Valentine’s Day and learn how to create decadent chocolates to feed your loved ones. This class is perfect for the chocolate enthusiast.

**ENX 734, Fee $79**
2/8, F, 6-9 pm, Stanton

**Gourmet Risotto - NEW**
It’s the epitome of Italian home cooking. The best risotto is rich and creamy, with supple grains of rice, perfumed of wine and Parmesan, and replete with butter. It is the kind of dish best served in a deep bowl with a large spoon for bite after bite of creamy comfort.

**ENX 772, Fee $79**
2/22, F, 6-9 pm, Stanton

**Thai Cuisine**
Learn to prepare delicious Thai food, what ingredients are used and how to assemble traditional dishes in this hands-on introductory class.

**ENX 758, Fee $79**
4/26, F, 6-9 pm, Stanton

**Samosas, Flatbreads and Chutneys**
Do you love Indian food? Learn to make delicious samosas, potato and pea appetizers stuffed in a crispy, flakey wrapper along with Indian flat breads and a variety of chutneys.

**ENX 780, Fee $79**
5/17, F, 6-9 pm, Stanton

**Girls Night Out!**
Join friends or meet new ones for this fun one-night class. The chef will show you how to create amazing appetizers and desserts in the company of your best girlfriends!

**ENX 751, Fee $79**
5/31, F, 6-9 pm, Stanton
Parent (or Grandparent) and Child Cooking

Homemade Pizza
Pizza night is a tradition with many families. Learn to make pizza dough from scratch, roll and proof the dough then experiment with different toppings. Bake it and savor the hard work. For ages 8 and older. Price is for one adult and one child.
ENX 784, Fee $99
3/8, F, 5:30-8:30 pm, Stanton

Cupcakes with Kids
Bake yummy cupcakes while learning tips on kitchen safety and passing along the rich tradition of cooking to kids. Enjoy making, baking and icing various cupcakes beyond just vanilla and chocolate. Be sure to bring a container to class to take home your delicious creations. For ages 5 and older.
Price is for one adult and one child.
ENX 735, Fee $99
4/5, F, 5:30-8:30 pm, Stanton

Use Your Noodle
This class will cover cooking tips as you and your child learn to prepare some family-friendly recipes. Fun pasta dishes will be on the menu. For ages 8 and older. Price is for one adult and one child.
ENX 785, Fee $99
5/3, F, 5:30-8:30 pm, Stanton

Date Nights

Homemade Ravioli
Join us as we venture out from the everyday boxed spaghetti. Making your own pasta is easy and well worth the effort. Learn to stuff ravioli with a variety of fillings in an assortment of traditional shapes. A demo of some simple sauces will be included.
ENX 713, Fee $119 per couple
1/25, F, 6-9 pm, Stanton

Street-Style Tacos
Street tacos are smaller than the traditional tacos, but what they lack in size they make up in flavor. Create various recipes for soft tacos filled with marinated fish or meat and accouterments to make a savory meal.
ENX 776, $119 per couple
3/22, F, 6-9 pm, Stanton

Sushi
Always wanted to make your own sushi? It’s easier than you think. Enjoy an evening of Sushi making and tasting; learn what makes great sushi and how to hand roll it.
ENX 777, Fee $119 per couple
5/10, F, 6-9 pm, Stanton
Family and Home

Civilian Firearms
This course covers types of firearms and ammunition, firearms safety, basic marksmanship, civilian combat shooting, handguns, firearms law and liabilities, care and cleaning of firearms and qualifications course. Designed for the deadly weapons permit holder or anyone who is or will be applying for the weapons permit. Course complies with DE H.B. 446. Additional fee will be charged at the range.

**EYP 600, Fee $219+Range fees**
1/28-3/4 (no class on 3/11), M, 6:30-9:30 pm, Stanton

CPR and First Aid/AED
Be prepared to handle emergency situations. This course covers cardiac and breathing emergencies for adults, children, and infants. Learn injury management, treatment and disease prevention for a wide range of medical emergency situations. Be trained in the use of AED equipment using proper precautions and maintenance techniques. This course meets OSHA guidelines for emergency care in the workplace. Course materials provided.

**EYK 608, Fee $99**
1/26, S, 8:30 am-3 pm, Stanton
4/6, S, 8:30 am-3 pm, Stanton

Defensive Driving - Basic
This course is designed by veteran state troopers, emergency response workers and driving safety professionals. The class will equip students with the necessary skills to survive on today’s challenging roadways. After completion students are entitled to a 10 percent auto insurance discount (liability and injury provisions). Students will receive three points applied to the Delaware driving record upon successful completion. Certification through Interstate Training Alliance, LLC. You must bring a valid photo ID to class. Please plan to arrive 15 minutes early to complete additional paperwork.

**EYP 325, Fee $35**
2/18-2/20, MW, 6-9 pm, Stanton
5/7-5/9, TR, 6-9 pm, Stanton
6/17-6/19, MW, 6-9 pm, Stanton

Defensive Driving - Advanced
After three years, graduates of the Basic Defensive course can complete an advanced version as a refresher course. Receive a 15 percent reduction on your auto insurance (liability and personal provisions). Students will receive a three-point credit applied to the Delaware driving record upon successful completion. Certification through Interstate Training Alliance, LLC. You must bring a valid photo ID to class. Please plan to arrive 15 minutes early to complete additional paperwork.

**EYP 326, Fee $30**
1/15, T, 6-9 pm, Stanton
4/16, T, 6-9 pm, Stanton
6/4, T, 6-9 pm, Stanton

Divorcing and Separating Parent Education
Delaware's law dictates that divorcing parents must complete a course designed to minimize the harmful effects of divorce on children. This course satisfies those requirements and is approved by Family Court of Delaware. Please make child care arrangements; children are not allowed in class. You must bring a valid photo ID to class.

**EYJ 600, Fee $85**
1/14-1/16 MW, 6:30-9:30 pm, Stanton
2/9, S, 8:30 am-3 pm, Stanton
2/25-2/27, MW, 6:30-9:30 pm, Stanton
3/19-3/26, T, 6:30-9:30 pm, Wilmington
4/13, S, 8:30 am-3 pm, Stanton
4/22-4/29, M, 6:30-9:30 pm, Stanton
5/11, S, 8:30 am-3 pm, Stanton
5/20-5/22, MW, 6:30-9:30 pm, Stanton
6/4-6/11, T, 6:30-9:30 pm, Wilmington
Languages

French I
Learn basic vocabulary, phrases and sentence structure while exploring French culture and travel. This beginner’s course is also for those who need to refresh their French. Textbook is required.
**EYH 605, Fee $139+text**
1/9-2/27, W, 7-9 pm, Stanton

French II
This course is a continuation of building French language skills. Extend your knowledge of basic French, by improving vocabulary, phrases and sentence structure while exploring French culture. Textbook is required.
**EYH 610, Fee $139+text**
3/4-4/3 (no class on 3/11 or 3/13), MW, 7-9pm, Stanton

French III - NEW
If you have the ability to express yourself at an elementary conversational level, this course will build upon your language skills by focusing on current events and durations, comparing tastes, lifestyles and habits, and sharing opinions and memories. Prerequisite: French I and II or equivalent.
**EYH 606, Fee $139+text**
4/10-5/29, W, 7-9 pm, Stanton

French IV - NEW
Enhance your French speaking skills even further with this course. Focus will be on proficiency in referring to past times, events and habits; expressing conditions and hypotheses about the future; and expressing goals. Prerequisite: French I-III or equivalent.
**EYH 611, Fee $139+text**
6/3-6/26, MW, 7-9 pm, Stanton

Italian I
This course will introduce you to the beauty of the Italian language and culture. Emphasis is on basic vocabulary and phrases. Cultural awareness is built into each lesson.
**EYH 612, Fee $139+text**
1/16-3/6, W, 7-9 pm, Stanton

Italian II
Continue with your exploration of the Italian language and culture. Students should complete Italian I or have equivalent experience with the Italian language before enrolling in this 16-hour course.
**EYH 645, Fee $139+text**
3/27-5/22 (no class on 4/24), W, 7-9 pm, Stanton

Sign Language I
With an emphasis on American Sign Language (ASL), this course focuses on basic grammatical structures and sign vocabulary through conversational interactions involving everyday topics. Emphasis is on basic vocabulary, grammar, and cultural awareness. No prior knowledge required for this immersion class.
**EYH 628, Fee $199+text**
1/28-4/22 (no class on 3/11), M, 6-8 pm, Stanton

Spanish I WIOA
This course is designed for the beginning student who wants to use Spanish in their work, travel or at home. The emphasis is on learning basic conversational Spanish with practice in real life situations, particularly those encountered at work.
**EYH 603, Fee $139+text**
1/15-3/5, T, 7-9 pm, Stanton
1/19-3/9, S, 9:30-11:30 am, Stanton

Spanish II WIOA
Continued study and understanding of Spanish for the beginning adult who wants to use the language at home, at work or for travel. Primary emphasis is on communicative proficiency - meeting and greeting people, asking directions, shopping, dining and conducting simple business transactions. Appreciation and understanding of Hispanic/Latino culture are an integral part of the course.
**EYH 604, Fee $139+text**
3/19-5/7, T, 7-9 pm, Stanton

Spanish III
Continue with your Spanish language studies and advance your conversation skills. Practice in real life situations that will enhance your ability to communicate in business, travel, and personal situations.
**EYH 607, Fee $139+text**
1/16-3/6, W, 7-9 pm, Stanton

Spanish IV
Enhance your Spanish speaking skills even further as you continue to advance your conversation skills. Emphases will be on proficiency in learning how to shop and haggle, describe events, make travel plans, arrange activities and talk about personal experiences.
**EYH 616, Fee $139+text**
3/20-5/8, W, 7-9 pm, Stanton

Similar Courses Available Online
- Conversational Japanese
  [go.dtcc.edu/ed2gowilm](http://go.dtcc.edu/ed2gowilm)

*WIOA Workforce Innovation Opportunity Act*
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.

302.454.3956 | Search classes and register online at go.dtcc.edu/xensw
Community Programs

Photography

Photography - Introduction
Do you have a digital camera but not really sure how to work it? Learn about all those features, so you can get the most out of your investment. Learn what your camera sees and how to use automatic functions like the shutter, aperture, white balance and ISO. Bring any type of digital camera and instruction booklet to class.
ENA 701, Fee $89
1/15-2/5, T, 6:30-9 pm, Stanton
3/2-4/6 (no class on 3/16), S, 9:30-11:30 am, Stanton
5/21-6/11, T, 6:30-9 pm, Stanton

Photography - Intermediate
Take your photography skills to a whole new level. Discover and practice techniques to improve your skills behind the camera whether you enjoy shooting scenery or social events. Learn how to capture that great shot. Course covers basic camera controls, light and image composition, and macro photography. Bring your camera manual and camera to the first class. Requirements: basic familiarity with your 35mm or digital SLR camera with either interchangeable lenses or a medium-range zoom lens.
ENA 739, Fee $149
2/21-4/11 (no class on 3/14), R, 7-9:30 pm, Stanton

Photography - Candid and Formal Portraiture
Learn photography techniques to improve your pictures of children, groups, companion animals and more! A 35mm or digital camera with either interchangeable lenses or a medium range (wide angle to telephoto) zoom lens is required.
ENA 725, Fee $179
2/11-4/8 (no class on 3/11), M, 7-9 pm, Stanton

Similar Courses Available Online
• Travel Photography for the Digital Photographer
• Introduction to Digital Scrapbooking
go.dtcc.edu/ed2gowilm

Adult Basic Education Program
The Adult Basic Education program can assist you in improving or acquiring skills or competencies in basic reading, math and writing. Students can gain the skills necessary to successfully attain or retain employment, complete the GED Exam and/or transition into post-secondary training and employment.
• Classes are offered Monday through Thursday during daytime hours
• To enroll in these free classes, all students must first take a TABE (test for Adult Basic Education)

TABE Assessment
• Assessment is offered once monthly on the 3rd Thursday at 2 pm at the Wilmington Campus
  > First come, first served – arrive early, tests fill up quickly
  > No appointment necessary
  > All information will be provided during this assessment, which can take up to two hours

For more information, call 302.830.5228.

The GED exam is offered at the Stanton Campus Testing Center on Monday and Tuesday nights from 5-9:30 pm. Register at GED.com

For more information, call 302.454.3956.
Coding for Kids
For ages 8-13
Give your child the opportunity to build their STEM skills by introducing them to the basics of computer coding. Through hands-on computer activities, students will learn IT terminology, build background and begin to write lines of code.
ENF 763, Fee $129
2/2-2/23, S, 9 am-12 pm, Stanton

Virtual Reality for Kids
For ages 8-13
Virtual Reality is one of the latest and greatest ways to tell stories, interact with others, and play games. The possibilities are endless with such an immersive experience. This class will allow you to create and interact with a variety of virtual environments. Exciting new worlds await you!
ENO 713, Fee $79
2/23, S, 12:30-3:30 pm, Stanton

Improve Your SAT Scores
Getting into colleges can be competitive. This 12-hour course is designed to review concepts in English and Math that will be on the SAT as well as cover the best test-taking strategies to help high school students improve their SAT scores. Required text available at the Delaware Tech bookstore.
ENO 702, Fee $119+text
3/23-4/13, S, 9 am-12 pm, Stanton

Babysitting Certification - NEW
For ages 9-16
This course is designed to provide the basic skill training and information necessary in caring for infants and children including emergency steps, personal safety, fire safety, basic first aid and choking management. Please bring a bag lunch and a baby doll to class.
EYU 601, Fee $55
4/13, S, 9 am-3:30 pm, Stanton

Defensive Driving for Teens - NEW
Learn simple driving strategies to help you avoid collisions and earn a guaranteed 10% reduction on the liability portion of your automobile insurance premium for three years. Participants will also have a three-point credit applied toward their Delaware driving record via the DE Division of Motor Vehicles. A review of all new and revised traffic laws and safety technology is included.
EYP 601, Fee $35
3/2, S, 9 am-3:30 pm, Stanton

Home School Programs
Building Trades II
The Home School Building Trades Program was developed to provide students exposure to a wide variety of construction professions. Topics will include carpentry, plumbing, welding, drywall installation and repair, electrical wiring, flooring and tile installation. The 140-hour program is delivered in two (2) 70-hour sessions, starting during the fall semester and finishing in the winter/spring. This class serves boys or girls ages 14-19, and students typically receive “career pathway” credit/s toward HS graduation from their home school network.
EYD 793, 70 Hours, Fee $795
1/11-4/12, F, 9 am-2:30 pm, ITC

Notes:
• Students enrolled in only one of the two sessions will not gain experience in all topics.
• Students must be associated with a home school organization.
• Have an idea for a new home school topic? Email rbailey3@dtcc.edu with your ideas.
• Class will meet at the Innovation and Technology Center (ITC) located at 97 Parkway Circle, New Castle, DE 19720.

Check out our Parent (or Grandparent) and Child Cooking classes on page 43!
Spring Break Camp

April 22-26, 2019
Ages 6-12

This fun-filled week includes:
• On-Campus activities including athletics, games, computer instruction and more
• Off-Campus activities including skating and a trip to the Herr’s Potato Chip Factory
• Make new friends and have lots and lots of fun!

Camp fee: $189 per week or $45 per day
Camp hours: Daily from 9 am-4 pm
Extended Care: $35 per week or $10 per day
Extended Care hours: 7:30 am-6 pm
Register online: go.dtcc.edu/CampsSW

Don’t miss out! Register early!
Summer Camps

June 10-August 23, 2019
Ages 6-17

Registration opens on February 1, 2019
Visit go.dtcc.edu/Campssw or call 302.453.3041. Financial Assistance available.

Open House Tours
Thursday, June 6, 5:30 pm at the Stanton and Wilmington Campuses and the Innovation and Technology Center

All Camps:
• Staffed by FUN ambassadors and experienced educators
• Participate in FUN afternoon field trips
• Learn new skills, make new friends, and have FUN in a safe environment

Discover your options:
• Camp-On-Campus
• STEM Camps
• Sports Camps
• Specialty Camps

Below is a sneak peek to this summer’s HOTTEST camps!
• Roblox Camp (STEM)
• Podcasting Bootcamp (STEM)
• Graphic Designer 101 Camp (STEM)
• Fun and Fit Camp
• Sports Adventures Camp
• Teen “Chopped” Cooking Camp
• Health Care Academy
• How to Become a Ninja Warrior
• Anime Art Camp

Why Choose Delaware Tech Summer Camps?

Camp Locations:
Stanton Campus
400 Stanton-Christiana Rd.
Newark, DE 19713

Wilmington Campus
300 North Orange Street
Wilmington, DE 19801

Innovation and Technology Center
97 Parkway Circle
New Castle, DE 19720

Camp Locations:
Stanton Campus
400 Stanton-Christiana Rd.
Newark, DE 19713

Wilmington Campus
300 North Orange Street
Wilmington, DE 19801

Innovation and Technology Center
97 Parkway Circle
New Castle, DE 19720
Facility Rentals and Catering

Delaware Tech is a budget-friendly choice, offering an outstanding atmosphere coupled with a wide range of catering and technology services. From classrooms to board rooms to a gymnasium, we have a space perfect for your event. Both of our locations are easily accessible with lots of free parking. Whether you require a light snack or a multi-course custom menu, our experienced and creative catering staff is ready to help ensure a successful and professional event!

Let the event and catering professionals at Delaware Tech help you plan your event!

Flexible and Varied Meeting Facilities

We have venues at each campus location to suit a vast array of activities and meetings.

• Conference Centers
• Gymnasium (seating up to 1,000 people)
• High-Tech Classrooms (seating up to 100 people)
• Computer Labs (seating up to 25 people)
• Small Board Rooms (seating up to 10 people)
• Space for breakouts and exhibits
• Video Conferencing
• Superior Catering

Let’s plan your next event together!
STANTON CAMPUS

400 Stanton-Christiana Road
Newark, Delaware 19713

Located in the heart of New Castle County near Exit 4 of I-95. Rental facilities include classrooms, computer labs, board room, conference rooms, gymnasium and sports fields. Amenities include close proximity to several hotels and motels, free parking and a landscaped suburban setting.

WILMINGTON CAMPUS

300 N. Orange Street
Wilmington, Delaware, 19801

Located in the city of Wilmington, Delaware near Exit 6 of I-95. Rental facilities include classrooms, computer labs, board room and conference rooms. Amenities include close proximity to the Wilmington train station, major bus routes, and the business district of Wilmington. This Campus offers free parking and an attractive urban setting.

For more information, please contact:
Donna Wilson, Conference Services Manager
302.454.3189 | dwilso@dtcc.edu
Starting Fall 2019!
Delaware Tech courses at our newest location in Middletown, Delaware.

Technical Training Courses include:
• Diesel Mechanic
• Heavy Equipment Operator
• Electro-Mechanical/Manufacturing
• Skilled Construction Trades
• Small Engine Repair
For more information, call 302.266.3300.

College students home for winter break:
Save money and time by taking a class at Delaware Tech! Most classes will transfer easily to your home institution or available online.

Courses available in: Business, Computer Technologies, Criminal Justice, English, Human Services, Math, Physics, Science, Social Sciences, and Spanish!

Apply today!
www.dtcc.edu/admissions-financial-aid/apply
Four easy ways to register:

1. **Online with a debit or credit card.**
   Visit go.dtcc.edu/xensw. In the search box type in the course title or course code. Click on the title for the date you wish to attend. You will be directed to a COURSE DETAIL page. At the bottom right of the page click on the green box REGISTER/SIGN IN NOW.

2. **By phone with a debit or credit card.**
   Call 302.454.3900.

3. **By mail with a check.**
   Use this form with a check made payable to DTCC and mail both to:
   Delaware Technical Community College
   Workforce Development and Community Education, A165
   400 Stanton-Christiana Road
   Newark, DE 19713

4. **In person with a check or cash at either the Stanton or George Campus.**
   Stanton Campus, Room A165
   George Campus, Room SE125
   400 Stanton-Christiana Road
   300 North Orange Street
   Newark, DE 19713
   Wilmington, DE 19801

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### Enrollee Information

Social Security No. (last four only) __________________________ Date of Birth _______ _______ _______ _______ Sex: M _______ F _______

Last Name: ____________________________________________ First Name: ____________________________________________ Middle Initial _______

Street Address: _______________________________________

City: __________________________ State: __________________________ Zip Code: __________________________

Home Phone: __________________________ Cell Phone: __________________________

Email Address: __________________________

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### Class Information

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<th>Course No.</th>
<th>Course Title</th>
<th>Dates</th>
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Total:

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Demographics: (Optional – the college is required to report this information to the federal government.)

- [ ] American Indian or Alaskan Native  - [ ] Asian  - [ ] Black  - [ ] Hispanic or Latino
- [ ] Native Hawaiian or other Pacific Islander  - [ ] White (other than Hispanic)  - [ ] Do not choose to indicate