Build Your Career. Enrich Your Life.
Corporation Training

Let Delaware Technical Community College Be Your Training Resource

With hundreds of training options, we have solutions that will increase your employees’ productivity and your organization’s bottom line.

Areas of training include: professional growth training, technical training, basic skills training, computer applications training and much more.

Whether your organization’s training needs are large or small, Delaware Tech has professionals who will deliver the highest quality training to your employees either on campus, on-site or online.

For more information, call Paul Morris at 302.453.3096 or email pmorris@dtcc.edu.

Office Hours/Locations
8 am-4 pm, Monday-Friday (excluding holidays)

Wilmington Campus
300 North Orange Street, Wilmington, DE 19801 • 302.830.5200

Stanton Campus
400 Stanton-Christiana Rd, Newark, DE 19713 • 302.454.3956

Innovation and Technology Center
97 Parkway Circle, New Castle, DE 19720 • 302.266.3300

Paul T. Morris, Jr.
Associate Vice President,
Workforce Development and Community Education
302.453.3096

Our Mission
The division of Workforce Development and Community Education of the College provides lifelong learning opportunities for personal and professional growth for a diverse population through quality education and training programs. In addition, the Division supports economic development efforts by designing and delivering training programs that address the specific needs of local businesses and industries.

For more information, call 302.454.3956.
Learning for Life

Whether you want a whole new career or simply a new skill...
Whether you need technical training or want to take a class just for fun...
Delaware Tech has something for EVERYONE in your family!

- Three Convenient Locations in New Castle County
- Affordable Class Fees
- Exceptional Training Reputation
- Variety of Courses to Choose From
- Expert Instructors
- Strong Connection to Employers

Learn Something New
Get to Know Your Smartphone or Tablet 11
Live Your Best Life Now 38
Explore Your Creative Side 40
Come Cook with Us! 42
Learn a New Language 45
Advance Your Photography Skills 46
and more...

Start Your New Career as a...
Blogger 5
Personal Trainer 5
Social Media Professional 5
Bookkeeper 6
Entrepreneur 6
Professional Bartender 6
Operator of Public Pools 7
Real Estate Investor 7
Security Guard 7
Certified Nursing Assistant (CNA) 12
Certified Pharmacy Technician 12
Certified Phlebotomy Technician 12
Dental Assistant 12
Medical Administrative Assistant 12
Medical Coding Specialist 13
Polysomnographer Sleep Technician 13
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Graphic Design 5
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Accounting 6
Food and Hospitality 6
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Like to Work with Your Hands?
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Welding Maintenance Technician 24
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Do-It-Yourself (DIY) 33
and more...
Entrepreneurship is Brewing Here!

Two local entrepreneurs take the stage each month for six minutes to present their business ideas and gain insight into how they can improve their businesses, get realtime feedback, and connect with their community.

Join us for 1 Million Cups Wilmington every second Wednesday at 8 am at Delaware Technical Community College’s Wilmington Campus.

If you would like to sign up to present your business idea or attend the event, visit http://www.1millioncups.com/wilmington.
No registration is required. Open to everyone.

Come out and be a part of the entrepreneurial ecosystem! Start by visiting our website www.1millioncups.com/wilmington.

1 Million Cups Wilmington
#1MCWILM
@1MCWILM

Are you ready to work for yourself?
Have a great idea but don’t know how to get it off the ground? Delaware Tech offers a variety of courses that will help you put your ideas into action.

Entrepreneurial

Kauffman FastTrac® NewVenture™ for Entrepreneurs
FastTrac New Venture, specifically for entrepreneurs in the early stages of business development, provides the tools to develop and determine the viability of a business concept and outline the critical steps to a successful business launch. This nationally-recognized curriculum has a proven framework to help aspiring entrepreneurs begin their journeys to success. Certified FastTrac affiliates teach the courses in an interactive, group-oriented environment where participants are encouraged to network with one another to bolster their business ideas.

EYC 621, Fee $99
9/20-11/29 (no class on 11/22), R, 6-9 pm, Stanton

The Three Pillars of Successful and Sustainable Nonprofit Organization - NEW
Non-profit organizations have good intentions, but many fail due to an insufficient understanding of implementation of the three pillars: 1) Fundraising and Development 2) Management and Leadership and 3) Strategic and Tactical Planning. This workshop is for volunteers, staff and leaders who want to ensure the long-term prosperity of their nonprofit organizations. The instructor is a 25-year nonprofit executive and consultant.

ENC 752, Fee $69
10/12, F, 9 am-3 pm, Stanton

Grant Writing Fundamentals
This class will provide nonprofit and for-profit businesses with the tools and resources to acquire funding for their organizations. Learn the fundamentals needed to write successful grants and proposals. You will learn to identify potential donors through researching prospects as well as the best way to approach funders. The course will provide handouts and writing samples.

END 708, Fee $49
9/19, W, 6-9 pm, Stanton

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END 708, Fee $49
9/19, W, 6-9 pm, Stanton
Personal Trainer Certification
According to the latest fitness industry salary guide, personal trainers are earning an average of $34 an hour. Whether for a career move or your own personal knowledge, get all the information you need to become a Certified Personal Trainer. This challenging course is taught over an eight-week period for better retention and hands-on skills competency. The national exams are held on the ninth week. This course is formatted as a 62-hour program and is comprised of 16 hours of lecture, 16 hours of hands-on practical training and an optional 30-hour internship. The course prepares you for success with key topics that include biomechanics, exercise physiology, fitness testing, and equipment usage and health assessment. Approximately three or more chapters of reading required per week. Textbook is required and not included in course fees.
Prerequisite: EYK 608 CPR and First Aid/AED
EYR 600, Fee $769+text
9/22-11/17, S, 9 am-2 pm, Wilmington

Social Media Certificate - NEW
Are you a social media whiz? Turn your knowledge into a career. This 12-week certificate program is designed to give you the basics of social media marketing in order to help businesses have a presence on the various social media platforms, learn social media strategies, targeted content and management as well as analytics. Course will culminate with students presenting a social media campaign for a potential business.
EYC 616, Fee $459
9/10-11/26, R, 6-9 pm, Stanton

Building Your Own Blog
Do you have a passion for writing and want to share it with others? Do you blog currently and want to learn how to profit from your blog or grow your audience? This 12-hour course will cover blogging basics, how to profit from your blog, and how to use social media to drive traffic to your site.
ENF 762, Fee $119
9/13-10/18, R, 6:30-8:30 pm, Stanton

Graphic Design Certificate
Great graphics leave a lasting impression. Learn the software every designer needs to know, including Adobe Photoshop, Illustrator, and InDesign. This 12-week course will cover digital images, illustrations and layouts as you learn how to create and edit images, work with layers and colors and design business projects. Class assignments include creating: a business card, a rack card, social media and web graphics.
EYF 603, Fee $459
9/6-11/29 (no class 11/22), R, 6-9 pm, Stanton

Getting Paid to Talk
Have you ever been told you have a great voice? From audio books and cartoons to documentaries, commercials and more, there are many voice-over opportunities. This class, run in conjunction with the Voice Coaches Company, will introduce you to the growing field of voice-over. Discuss industry pros and cons and listen to samples from working voice professionals. In addition, you will have an opportunity to record a short professional script under the direction of the instructor. This class is lots of fun, realistic, and a great first step for anyone interested in the voice-over field.
ENC 750, Fee $39
7/26, R, 6:30-9 pm, Stanton
10/18, R, 6:30-9 pm, Stanton
Career Enrichment

Our career enrichment certificates will help you to advance in your job to enrich your career, or start a new career by gaining new skills and credentials. Choose from a variety of fields and interests.

Accounting

Bookkeeper Certification\textsuperscript{WIOA}

Are you good with details and numbers? This 36-hour certificate program is designed for people to learn the skills needed to be an entry-level bookkeeper. Learn general ledger entry, preparation, and reconciliation of financial statements. Discuss common computer programs and be prepared to take the National Bookkeeper exam on the last day of class.

\textbf{EYD 655, Fee $549+text}
8/29-11/14, W, 6:30-9:30 pm, Stanton

Applied Bookkeeping with QuickBooks Certification\textsuperscript{WIOA}

This 36-hour course will allow you to gain the knowledge and skills to accurately and efficiently perform bookkeeping using QuickBooks. Obtain the National Bookkeepers Association QuickBooks Certification by passing the exam on the last day of class. Computer experience as well as basic bookkeeping knowledge is a pre-requisite.

\textbf{EYD 600, Fee $599+text}
9/17-12/3, M, 6:30-9:30 pm, Stanton

QuickBooks for Small Business

Do you own or work for a small business and want to learn the basics of QuickBooks? QuickBooks is a great accounting tool that can link with your company’s bank account to keep better records. You can also invoice clients, track expenses, and generate reports for a quick snapshot of your financials to help you plan and manage your company more efficiently.

\textbf{ENF 761, Fee $249}
9/17-10/15, M, 6:30-9 pm, Stanton

Food and Hospitality

Professional Bartending

Earn a national certification and the Delaware beverage server’s card by completing the National Restaurant Association’s “Serving Alcohol Responsibly” program and exam as well as the supplemental Delaware test. The tri-state area recognizes this certification when employing licensed servers. This 20-hour course covers historical background of the beverage industry, a review of wines, drink classifications, pouring and measuring, and bar etiquette. Limited hands-on mixology and condiment training is included.

\textbf{EYD 611, Fee $229+text}
7/9-8/6, M, 5-9 pm, Stanton
9/8-10/6, S, 11 am-3 pm, Stanton

\textsuperscript{WIOA} Workforce Innovation Opportunity Act

Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.

Food Preparation Technician Program - NEW

Are you unemployed or underemployed and enjoy working with food? You may be eligible for a free training program sponsored by the Delaware Department of Labor that will prepare you for an entry-level position in the culinary field. This 240-hour hands-on program includes an 80-hour internship designed to help you launch a career in the food service business.

To learn more, attend a mandatory information session on one of the following dates at the Stanton Campus:
Monday, July 9, 6-8 pm  Friday, July 13, 2-4 pm
Monday, July 16, 6-8 pm  Thursday, July 19, 3-5 pm

To register, please call 454-3956.

ServSafe Food Safety Program for Managers

The eight-hour ServSafe Food Safety Program for Managers, designed to meet the Delaware Office of Food Protection requirements, provides food safety training, exam and educational materials to food service managers. Earn the ServSafe Food Protection Manager Certification accredited by the American National Standards Institute (ANSI) - Conference for Food Protection (CFP). Learn to implement essential food safety practices and create a culture of food safety. Textbook and exam included in class fee.

\textbf{EYD 614, Fee $179}
7/23 & 7/30, M, 5:30-9:30 pm, Stanton
9/24 & 10/1, M, 5:30-9:30 pm, Stanton

ServSafe Food Safety Program for Managers Recertification Exam

Earn the ServSafe Food Protection Manager Certification, accredited by the American National Standards Institute (ANSI) - Conference for Food Protection (CFP). This recertification exam is only for people who have already received the certification. ServSafe certification is valid for five years.

\textbf{EYD 667, Fee $75}
7/30, M, 7:30-9:30 pm, Stanton
10/1, M, 7:30-9:30 pm, Stanton

Similar Courses Available Online

- Secrets of Catering
- Certificate in Food
- Nutrition and Health

go.dtcc.edu/ed2gowilm
Other Careers

Bail Enforcement Agent Training
Bail Enforcement training is a requirement in accordance with 24 Del. Ch. 55 and the rules and regulations for the issuance of a license to become a Bail Enforcement Agent. This is a mandatory eight-hour class for anyone wishing to be licensed to start the field training and internship to become a fully qualified Bail Enforcement Agent in the state of Delaware.

**EYD 626, Fee $129**
8/1, W, 8:30 am-4:30 pm, Stanton

Start Your Career as a Security Guard
There is a high demand for security guards in the area. This class covers the mandatory training and exam for those who want to pursue licensing to become a security guard in Delaware. A voucher for the Security Guard Exam fee is included in the class price; students will be required to pass with a minimum of 75% to receive certification. After completion of the course, finger printing and a background check are also required by the State before a license will be given.

**EYD 672, Fee $189**
7/16-7/18, MTW, 5-9:30 pm, Stanton
9/10-9/12, MTW, 5-9:30 pm, Stanton
11/12-11/14, MTW, 5-9:30 pm, Stanton

Operator of Public Pools
This workshop meets the training requirements of an approved pool operator as specified in the State of Delaware regulations on public pools. Learn about swimming pool maintenance and cost effective operations. Topics covered: filtrations, sanitation, pH/water balance, testing, spa troubleshooting, emergency procedures, and discussion on application of Delaware regulations.

**EYD 610, Fee $179**
12/7, F, 8:30 am-4:30 pm, Stanton

Real Estate

Investing in Real Estate
This five-week course is an introduction to various types of residential real estate investment. You will learn common risks and rewards for each type of deal and what it takes to be a successful real estate investor. Learn the processes of flipping and wholesaling real estate as well as how to buy and manage rental property. You will also learn the fundamentals of finding deals, how to measure and test your marketing, and how to market based on your budget. Learn to manage your contacts, gather relevant information, evaluate property, analyze the deal, and execute a contract.

**ENL 709, Fee $149**
9/17-10/15, M, 6-9 pm, Stanton

Investing in Secured Real Estate “Paper”
This one-day workshop will cover the various types of real estate ‘paper’ you can invest in: notes and mortgages, contracts, and options. You will learn: normal profit ranges for the different types of investments; how investments are secured; sources of investments; passive, semi-passive, and active investing; and conducting due diligence and analysis of an investment opportunity; and using self-directed IRA and checkbook IRA accounts. This course will provide the how-to information to begin moving forward with investment opportunities that align with your goals.

**ENL 711, Fee $79**
10/27, S, 9 am-3 pm, Stanton

Training for Early Care and Education I WIOA
Curriculum introduces the core competencies needed in the field of early care and education. Students will develop essential knowledge, skills and aptitudes that can enhance young children’s development in early education settings. This course is approved through childcare licensing in Delaware and the hours can be applied toward relicensure. This is a hybrid course with both classroom and online instruction, training manual included in fee. Division of Child Care and Licensing now requires a High School Diploma or GED in order to register.

**EYD 334, Fee $249**
9/18-12/6, TR, 6:30-9:30 pm, Wilmington

To register for TECE I call 302.830.5204.

Training for Early Care and Education II WIOA
The Advanced Core Curriculum (Level 2) has 12 modules within 66 hours of child care training. Each module has specific objectives describing essential knowledge, skills and aptitudes within each topic area of the advanced core curriculum in early care and education. This course is approved through childcare licensing in Delaware and the hours can be applied toward relicensure. This is a hybrid course with both classroom and online instruction, training manual included in fee. Division of Child Care and Licensing now requires a High School Diploma or GED to register.

Prerequisite: EYD 334

**EYD 335, Fee $249**
9/17-12/5, MW, 6:30-9:30 pm, Wilmington

To register for TECE II call 302.830.5204.

New! Coming Soon! Interested in getting your Child Development Associate® (CDA) credential?
For program information contact 302.830.5204.

Investing in Secured Real Estate “Paper”
This one-day workshop will cover the various types of real estate ‘paper’ you can invest in: notes and mortgages, contracts, and options. You will learn: normal profit ranges for the different types of investments; how investments are secured; sources of investments; passive, semi-passive, and active investing; and conducting due diligence and analysis of an investment opportunity; and using self-directed IRA and checkbook IRA accounts. This course will provide the how-to information to begin moving forward with investment opportunities that align with your goals.

**ENL 711, Fee $79**
10/27, S, 9 am-3 pm, Stanton

Similar Courses Available Online

- Real Estate Law
  go.dtcc.edu/ed2gowilm
What is go.dtcc.edu/ed2gowilm?
Delaware Technical Community College has partnered with Education to Go, a nationally recognized provider of Internet education, to offer students a quality alternative to on-site classroom instruction. Course Features: 24-hour access; online discussion areas; six-week format; expert instructor; and monthly start sessions. These courses are non-credit and do not offer any CEU’s. However, a certificate of completion is available at the end of your course.

Popular individual classes:
- Common Core Standards for English Language Arts K-5
- Start and Operate Your Own Home-Based Business
- Explore a Career in a Dental Office
- Beginner’s Guide to Getting Published
- Empowering Students With Disabilities
- Microsoft Excel – Pivot Tables
- Using Social Media in Business
- Introduction to PC Troubleshooting
- Certificate in Food, Nutrition and Health
- Introduction to PHP and MySQL
- Human Anatomy I & II
- Explore a Career as an Administrative Medical Assistant
- Introduction to Biology
- Certificate in End of Life Care
- Project Management @ e-Speed
- The Keys to Effective Editing
- GED Preparation
- A to Z Grantwriting
- Introduction to Screenwriting
- Lose Weight and Keep It Off

Suite/Series Discounted Bundles at Varying Rates

Suites
- Administrative Assistant Suite
  Become an indispensable member of your team by identifying opportunities and implementing solutions to turn your office into a high productivity machine.
- Basic Computer Skills Suite
  Learn essential computer skills for the 21st century workplace, including how to troubleshoot PC issues!
- Computer Networking Suite
  Learn the fundamentals of networking and prepare for a career in an exciting and fast-growing field.
- Grant Writing Suite
  Learn everything you need to know to start writing grant proposals and consult or volunteer for nonprofit, public foundations.
- Microsoft Office 2016 Value Suite
  Learn to use the basic features of Microsoft Word 2016, Microsoft Excel 2016, and Microsoft PowerPoint 2016, three of the most fundamental software programs used in educational and professional settings.
- Project Management Suite
  Learn the fundamentals of project management in this discounted suite of online courses.
- Web Design Value Suite
  Create your own webpages and websites after learning everything from web design layout to CSS3/HTML5 and Javascript.
- Writing and Editing Value Suite
  Brush up on your grammar, writing and editing skills with this discounted bundle of online courses!

For a complete listing, visit go.dtcc.edu/ed2gowilm
Classes start 7/18, 8/15, 9/12, 10/17, 11/14, and 12/12.
Each online course costs $109 except where noted.
How do I get started?
Access the website – go.dtcc.edu/ed2gowilm and click on “Courses” to find and review the course material. For more information or registration assistance, call 302.454.3956.

Series

- **Accounting Fundamentals Series**
  If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you.

- **Grammar Refresher Series**
  By the time you’re done with the series, you’ll not only have the advanced grammar skills you need, you’ll also understand how to use those skills in practical ways.

- **HTML and CSS Series**
  Learn to use CSS3 and HTML5 to create professional-quality websites for desktops, laptops, and mobile devices.

- **Medical Terminology Series**
  Prepare for a career in the health services industry by learning medical terminology.

- **Microsoft Excel 2016 Series**
  Learn to use basic, intermediate, and advanced features of Microsoft Excel 2016.

- **Microsoft Word 2016 Series**
  Learn the ins and outs of Microsoft’s newest release of Microsoft Word. This discounted bundle teaches you everything you need to know about the 2016 release.

- **PMP Series**
  Learn how to prepare for the Project Management Institute's prestigious PMP certification exam.

- **QuickBooks 2016 Series**
  Master the fundamentals and more advanced functions of QuickBooks 2016. Learn everything from creating statements to using batch invoicing and managing journal entries.

- **Speed Spanish Series**
  Learn shortcuts to help you engage in conversational Spanish, as you build your language skills and develop fluency.

- **Supervision and Management Series**
  Whether you're new to managing employees or are a seasoned pro, these courses will help you brush up on your leadership and interpersonal communications skills, to help you lead your team to success.

- **Vet Assistant Series**
  A practicing veterinarian prepares you to work in a veterinary office or hospital.
In-Demand IT Training at Delaware Tech

Delaware Tech is excited to offer FREE IT training at its Wilmington, Dover and Georgetown Campuses. Funded by the U.S. Department of Labor, our IT academies are designed for individuals who are highly committed to acquiring the highly sought-after industry certifications that will prepare them for successful careers in networking, programming, and database management. The cost of the training and the certification exams are free for those who meet the eligibility requirements. Job search and placement assistance will be provided.

Academies Offered During 2018-2019 at the Wilmington Campus:
- CCNA Security - September 2018
- SQL - September 2018
- Oracle - 2019
- CCNP - 2019

Eligibility Requirements:
- Currently unemployed or underemployed (not connected to a full-time job) except for CCNP and CCNA Security applicants for whom there is no employment restriction
- Have a bachelor’s degree and at least one year of documented work experience in IT or engineering fields
- CCNA Security applicants must be certified in CENT or CCNA; CCNP applicants must be certified in CCNA
- Demonstrate a minimum of a 12th grade reading and math ability
- Possess a social security card and a valid driver’s license or state-issued ID
- Attend a mandatory information session

Information Session Dates:
- June 4, 6pm
- June 14, 6pm
- June 18, 6pm
- June 28, 6pm
- July 23, 6pm
- August 6, 6pm

The Wilmington Campus is located at 300 North Orange Street, Wilmington, Delaware 19801.

Fill out an application today at go.dtcc.edu/ITacademies.
Are you looking to upgrade your computer skills?
Our courses can help you quickly brush up on a skill or earn a certificate that will give you marketable credentials to advance in your field.

Computers

Microsoft Excel - Introduction
Learn spreadsheet terminology and the Excel environment in this four-session course. Use Excel templates, enter and edit data, create and modify formulas, save and update workbooks, learn basic functions, use absolute and relative references, create and format basic charts, insert and modify headers and footers, format and print worksheets, apply conditional formatting, create and use styles, insert and work with pictures in an excel worksheet, and explore page setup options.
EYF 712, Fee $249
7/10-7/19, TR, 6-9 pm, Stanton
9/4-9/25, T, 6-9 pm, Stanton

Microsoft Excel - Advanced
Learn to manage workbook and large worksheets, link formulas across worksheets and workbooks, apply advanced formatting tools, create and use range names, sort and filter data in tables, define tables and use special table tools. In addition, you will learn how to insert, edit and delete cell comments; convert worksheets and workbooks to Web pages; insert hyperlinks; create and use templates; apply protection to cells and workbooks, and use workbook collaboration features.
EYF 704, Fee $249
7/24-8/2, TR, 6-9 pm, Stanton
10/3-10/24, W, 6-9 pm, Stanton

Microsoft Office Specialist Certification
Achieve competency in Excel and Word as you work towards earning the Microsoft Office Specialist Certificate which will validate your experience in Microsoft Technology. This training will enhance a job seeker's resume or can improve current employee skill sets. Windows, Outlook, File Management and PowerPoint skills will also be covered. Course requirements: Keyboarding, basic computer knowledge as well as a significant time commitment for practice and studying. Certification exams as well as text books and materials included in class fee.
EYF 716, Fee $2,299
8/21-12/6 (no class on 11/6 and 11/22), TR, 5:45-9:45 pm, Stanton

Microsoft Project Management Application Certificate
This 13-week program is designed for aspiring, new and experienced project managers, PMPs and individuals who support projects. You will learn tools and techniques to support large and small projects; define and plan a project; enter, edit and link tasks; manage resources and costs; group and sort data, create custom reports, charts, tables and views as well as consolidate and share projects and data. Introduction to Microsoft Project, Excel and Windows are covered. Professional Development Units (PDUs) can be earned through the Project Management Institute. Course requirements: Keyboarding and basic computer knowledge.
EYF 718, Fee $999
9/6-12/6 (no class on 11/22), R, 5:30-9:30, Stanton

QuickBooks Certificate
This course provides training in QuickBooks. Learn to create a company file, create and pay invoices, generate reports, set up payroll, reconcile bank statements, make inventory adjustments and more. Course requirements: keyboarding and basic computer knowledge.
EYF 717, Fee $549
9/11-11/13, T, 6-9 pm, Stanton

Digital Devices

Get to Know Your iPhone or iPad
Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music, iCloud, email, FaceTime and sifting through the many apps available to get the most out of your device. Bring your Apple smartphone or tablet (2015 or newer) to class with you. No experience is necessary. iPads will be available to borrow in class.
ENF 701, Fee $69
9/5-9/19, W, 6:30-8:30 pm, Stanton

Get to Know Your Android Smart Phone or Tablet
Discover the features of your touchscreen devices and pick up tips on taking digital photos, downloading music and sifting through the many apps available to get the most out of your device. Bring your Android smart phone or tablet (2015 or newer) to class with you. No experience is necessary.
ENF 700, Fee $69
10/17-10/31, W, 6:30-8:30 pm, Stanton

Similar Courses Available Online
- Introduction to Microsoft Outlook
- Introduction to Microsoft PowerPoint
- Introduction to Windows 10
- Introduction to Microsoft Publisher

go.dtcc.edu/ed2gowilm

Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Interested in a career in the health care field?
Delaware Tech offers certificate programs in the health care industry that provide the information and knowledge needed to stay current, advance in your job, or move into a new career field. Call 302.830.5204 for more information.

Information Sessions are held on the first Tuesday of the month at 12 pm and again at 5 pm. All sessions are held at the Wilmington Campus Conference Center. No appointment necessary.

Certified Nursing Assistant (CNA)
Students learn to safely perform basic nursing skills under the supervision of a licensed nurse in a health care facility. Communication, observation, and documentation skills are incorporated to aid the student in meeting the psychological, physical and environmental needs of the patient. Following successful completion of this course, the student will be qualified to take the Nurse Aid Competency Examination for certification. Tuition includes books, uniform, certification exam, CPR, drug screening and criminal background check.
Prerequisite: Attendance at an info session.
EYK 603, Fee $2,395
9/4-11/15*, MTWR*, 8:30 am-1:30 pm, Wilmington
9/4-11/29*, MTWR*, 6-10 pm, Wilmington
*Additional clinical hours required.

Certified Phlebotomy Technician
This course is certified by the American Society of Phlebotomy Technicians (ASPT). Students are trained to perform a variety of blood collection methods using proper techniques and precautions. Classes are taught in lecture, student laboratory and through clinical experiences. ASPT certification exam will be administered at the conclusion of the program.
Prerequisite: Attendance at an info session.
EYK 601, Fee $3,995
9/4-12/21, MTWRF*, 1:30-4:30 pm, Wilmington
*Additional clinical hours required.

Certified Pharmacy Technician
Students will be trained to perform the duties of a pharmacy technician in both retail and hospital settings. Program elements include pharmacy theory and lab including pharmacy fundamentals, math, physiology, records and inventory and HIPAA regulations and compliance. Program includes (2) 25 hour internship rotations, one in a hospital and one in a retail setting. Tuition includes books, uniform, certification exam, and drug screening. Upon completion, students will be scheduled for the PTCB (Pharmacy Technician Certification Board) exam.
Prerequisite: Attendance at an info session.
EYK 607, Fee $3,195
9/10-12/13, MTWR*, 8:30 am-1:30 pm, Stanton
*Additional clinical hours required.

Dental Assistant
Learn the skills necessary to be successful in today’s dental assisting field as well as the dental profession. This 180-hour course prepares students in the fundamentals of dental assisting. You’ll receive hands-on training in the state-of-the-art Delaware Tech Dental Center as well as participate in an internship in a local dental practice. Upon successful completion students will achieve the Delaware State Radiology Certification as well as become CPR certified. All textbooks, uniforms, certification exam, background check, drug screening, and CPR certification included. This course meets on both Tuesday and Wednesday evenings and Friday at the indicated times below. Some distributed education will be utilized.
Prerequisite: Attendance at an info session.
EYK 606, Fee $3,995
9/11-12/19, TW, 6-9 pm and F, 8:30 am-4:30 pm, Wilmington
*Additional clinical hours required.

Medical Administrative Assistant
This 250-hour program will provide training to prepare students with skills to handle all aspects of the medical office setting. The hybrid course includes basic office skills, electronic health records, medical records documentation, and an internship experience. Upon successful completion students will be able to sit for three certificates; Certified Medical Administrative Assistant (CMAA), Certified Electronic Health Records Specialist (CEHRS), and Certified Documentation Specialist. Tuition includes books, background check, drug screening, and certification exams.
Prerequisite: Attendance at an info session.
EYC 600, Fee $3,495
9/10-12/6, MTWR, 8:30am-2:30 pm, Wilmington

Certified Medical Assistant (CMA) Review Course - New
This course provides review of 25 units of course material in an online format. Students successfully completing the 10-week course will be able to sit for their CMA certification exam. The online textbook connect access fee is included in the course fee.
EYK 621, Fee $575.00
6/4-8/11, online
8/20-10/27, online

**WIOA Workforce Innovation Opportunity Act**
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Health Care

Polysomnographer (Sleep) Technician Certificate

This program prepares students to work as trainees with sleep technologists in the performance of diagnostic sleep studies that are required for the evaluation and treatment of sleep disorders. Sleep recordings are made during the patient’s usual sleep hours—techs may work during the night usually in 10-12 hour shifts. This program was developed in accordance with the American Academy of Sleep Medicine (AASM) as well as with the Board of Registered Polysomnographic Technologists (BRPT). Together with the recommended work experience and recommended completion of the 23 AASM A-STEP self-study modules, this course will prepare the student to sit for the Certified Polysomnographic Technician (CPSGT) exam under “Pathway 3”. The course includes 90 hours of theory (hybrid format) and an additional 30 hours clinical experience. Tuition includes textbooks and CPR certification.

Prerequisite: Attendance at an Information Session.

EYK 600, Fee $3,495
9/10-11/19, MW, 5-10 pm, Wilmington

Polysomnography CPSGT Review Course

This 15-hour online course is aimed at allowing the A-STEP graduate the foundation of knowledge to be well-prepared to take the exam. Upon passing the exam the graduate will have the credential to apply for polysomnography positions in Delaware, Maryland, Pennsylvania, and New Jersey. For more information, call 302.830.5204.

EYK 605, Fee $350

Medical Coding Specialist

This 410-hour course will prepare students to perform all of the duties required by an out-patient coder as well as prepare students for the National Certification exam. Students will be introduced to anatomy/terminology, physiology, pharmacology, ICD 10, CPT, HCPCS, as well as major nationwide medical insurance programs. Upon successful completion of the course, students will sit for the Certified Coding Specialist-Physician based (CCS-P) Examination as well as a one year student membership to AHIMA.

Prerequisite: Attendance at an info session.

EYC 609, Fee $5,495
9/17/18-3/14/19, MTWR, 5:30-10 pm, Wilmington

CPR (Basic Cardiac Life Support for Health Care Professionals)

This course is designed for those who work in the health care field. It covers basic life support for the adult, child and infant. It also covers foreign body airway obstruction for the adult, child and infant and adult and child AED. Additionally, this course covers the use of a bag/valve mask, cricoid pressure, c-spine injury CPR and risk factors for cerebral vascular and cardiovascular disease.

EYK 610, Fee $89
10/13, S, 8:30 am-3 pm, Wilmington

Do you need to renew or maintain your nursing license? Have you been out of practice or want to return to a clinical setting?

This Nurse Refresher Series fulfills the Delaware Board of Nursing (DBON) requirements for nurses returning to active practice.

Accelerated RN Refresher Program - Summer Only

This course is designed to provide the theory and clinical requirements to apply for recertification of the RN degree. The 40 hours of theory and 80 hours of clinical are combined in a four-week period. All textbooks and materials are included. Immunizations and CPR-BLS certification required.

EYK 602 Fee $1,850
7/9 - 8/9, MTWR, 8:30 am-2:30 pm, Stanton

Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of $30 for a criminal background check and $50 for a drug screening. Call 302.830.5204 for more information.

RN Refresher Classroom Theory

The Nursing Refresher course covers key concepts surrounding core competencies in the practice of nursing today. Areas include pharmacology, care planning and current trends in health care. This course presents theory and incorporates it into clinical hands-on experiences. Immunizations and CPR-BLS card are required. Text materials included.

EYK 609, Fee $950
9/17 – 12/10, M, 6-9 pm, Stanton

RN Refresher Clinical

This course is the secondary requirement for recertification of the RN degree. You will complete 80 clinical hours on weekends at locations TBA. Clinical schedule TBD. First class meets at the Stanton Campus for orientation and schedule distribution.

EYK 617, Fee $900
10/6-12/1, S, 7 am-3:30 pm, Stanton

Criminal background check and drug screening are required for this course. We now provide access to these services at a cost of $30 for a criminal background check (BCC, additional fee of $69 for fingerprinting at DSP) and $50 for a drug screening. Call 302.830.5204 for more information.
FREE TRAINING
Ready for a new career?
Train as a Patient Care Assistant*

Health care professionals rely on the Patient Care Assistant to assist with day-to-day care some patients require. This program is designed to provide you with a diverse range of skills necessary to provide the hands-on assistance to serve the patient’s basic needs, provide special care, safety checks, obtain EKG readings, monitor vital signs, perform phlebotomy procedures, and provide emotional support to the patients and families. The three areas of training in this field are: Certified Nursing Assistant (C.N.A.), Phlebotomy, and Patient Care Technician (Now Available!). Upon successful completion of all three areas, students can also potentially earn up to seven college credits.

All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions
Tuesday, August 21, 1 pm
Thursday, August 23, 1 pm
Monday, August 27, 1 pm
Wednesday, August 29, 1 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
• Availability for regular attendance each day
• Possession of a Social Security card
• Proof of birthdate and US residency
• The desire to work full-time
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. For more information call 302.830.5204.
FREE TRAINING
Certified Hemodialysis Technician*

This new program is designed for those working in or desiring employment as a dialysis technician. Students will study renal anatomy and physiology, treatment procedures and processes, water treatment, dialyzer reprocessing, ethics and laws governing medical care, and the effect of nutrition and medication on the patient. Students will also be exposed to the equipment and environment used for renal dialysis. Students must have a high school diploma or equivalent. Upon completion of the program, students will be eligible to sit for the Certified Clinical Hemodialysis Technician exam through the Nephrology Nursing Certification Commission. Tuition includes: textbooks, certification exam, supplies, externship, and criminal background/drug screening.

All details about the program will be covered at the information sessions offered on the following dates and times:

**Information Sessions**
- Tuesday, August 21, 1 pm
- Thursday, August 23, 1 pm
- Monday, August 27, 1 pm
- Wednesday, August 29, 1 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
- Availability for regular attendance each day
- Possession of a Social Security card
- Proof of birthdate and US residency
- The desire to work full-time

Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. For more information call 302.830.5204.
FREE TRAINING
Paraprofessional Program*

Become a Paraprofessional - one of the largest in-demand occupations! The role of the paraprofessional is multifaceted with a large impact on students in relation to reaching their educational goals. Paraprofessionals often work in special education classrooms aiding children with physical challenges, mentoring children with behavior intervention plans, or providing one-on-one instructional assistance when needed. This 290-hour training program will provide skills needed to be successful in passing the ParaPro Certification exam. Additional training includes CPR/First Aid and Response Intervention Certification.

All details about the program will be covered at the information sessions offered on the following dates and times:

**Information Sessions**
- Tuesday, September 11, 1 pm
- Tuesday, September 18, 1 pm
- Thursday, September 20, 1 pm
- Tuesday, September 25, 1 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
- Availability for regular attendance each day
- Possession of a Social Security card
- Proof of birthdate and US residency
- The desire to work full-time

Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Wilmington Campus, 300 North Orange Street, Wilmington, DE 19801. For more information call 302.830.5204.
Attention Veterans

Are you ready to enter the workforce?
Consider the courses below to receive valuable training that will make you job-ready in a short timeframe.

BUSINESS/CAREERS
• Bookkeeping Certification - pg. 6
• Kauffman FastTrac new venture for Entrepreneurs - pg. 4
• Personal Trainer Certification - pg. 5

COMPUTERS
• IT Academies in CCNA, CCNA Security and SQL - pg. 10
• Microsoft Office Specialist Certification - pg. 11
• Project Management Application Certificate - pg. 11

HEALTH CARE
• Medical Coding Specialist - pg. 13
• Patient Care Assistant - pg. 14
• Pharmacy Technician - pg. 12
• Phlebotomy Technician - pg. 12

TECHNICAL TRAINING
• Fire Protection Technician - pg. 19
• General Maintenance Technician - pg. 20
• Heavy Equipment Operator Program - pg. 30
• HVAC Technician - pg. 22
• Manufacturing - pg. 32
• Welding - pg. 24

For more information on Veterans Services, contact: Wilford Oney, Veterans and Service Members Counselor, Stanton Campus, 302.454.3926 or woney@dtcc.edu.

WIOA Workforce Innovation Opportunity Act
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Technical Training

Are you considering increasing your job skills to make advances in your career? The technical training opportunities offered at Delaware Tech are designed for those who want to upgrade their skills or change their career path.

Important Information

• Classes will not meet on the following dates:
  July 4 - Independence Day
  September 3 - Labor Day
  November 6 - Election Day
  November 22, 23 - Thanksgiving

• Cancelled classes, due to weather or instructor illness, may be added to the end of the course

• Classes not meeting minimum enrollments may be cancelled

• Students will be notified BY EMAIL at least 24-hours prior to the advertised start of a class if it is being postponed or cancelled

You may be eligible for free training!

Delaware Tech offers courses that are eligible for Workforce Innovation and Opportunity Act (WIOA) funds for students who are either unemployed or underemployed. Courses that are eligible for this funding are labeled “WIOA” in our catalog. Students are encouraged to visit the Delaware Department of Labor to see if they qualify for these funds, and should be aware that the process to determine eligibility may take from four to six weeks. Students who are not eligible for WIOA funds may seek additional support, including a Governor’s Grant or a Delaware Tech scholarship. Please contact the Delaware Department of Labor (DOL) for more information about applying for WIOA education and training funds.

Dover DOL 302.739.5473
Newark DOL 302.453.4350
Wilmington DOL 302.761.8085

Innovation and Technology Center (ITC) - Located in Churchman’s Center: 97 Parkway Circle, New Castle, DE. For more information or directions to the center, call 302.266.3300.
Fire Protection Training

Fire Protection Technician Certificate I
Are you ready to get started as a Certified Fire Protection Technician? Delaware Tech’s 210-hour revitalized Fire Protection Program provides trainees with the necessary knowledge and skills to help save lives, property, and the very businesses where we live and work. Each year, thousands of U.S. citizens are injured or perish as a result of an uncontrolled fire. By becoming a Certified Fire Protection Technician, you will serve to keep businesses and homes safe from unwanted fires and smoke damage.

Don’t wait...Get Fired Up about Fire Safety!

The six-part Certification Program includes the completion of the following:

- OSHA Construction Safety  
  EYP 703
- Fire Protection Fundamentals (FPT 101)  
  EYP 711
- Codes and Standards (FPT 102)  
  EYP 712
- Building Construction Components (FPT 103)  
  EYP 713
- Automatic Sprinkler Systems (FPT 104)  
  EYP 714
- Fire Alarm and Low Voltage Security Systems (FPT 105)  
  EYP 715

Fire Protection Fundamentals (FPT 101)
This exciting course is a study of the nation’s fire experience with an overview of the technology and techniques used to protect people and property. Fire codes, detection and alarm systems, water-based sprinkler systems, introductory hydraulic principles, building construction types, and fire protection ethics are covered along with human behavior in fire situations.

EYP 711, Fee $395+text
9/10-9/27, MTWR, 9 am-12:30 pm, Stanton Fire Lab
9/12-11/28, W, 6:30-9:30 pm, Stanton Fire Lab

Codes and Standards (FPT 102)
Regulation / Ordinance / Code / Standard – Which one should I use? Learn about fire prevention regulations, the Life Safety Code®, and building codes. Fire protection standards and their role in safeguarding people and property are discussed while activities apply lecture subjects to realistic situations.

EYP 712, Fee $395+text
10/1-10/18, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Building Construction Components (FPT 103)
It is more than just a roof over our heads! A study in the differing construction types and classifications, building components and systems will also be highlighted, with a discussion on emerging trends in the built environment.

EYP 713, Fee $395+text
10/22-11/8, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Automatic Sprinkler Systems (FPT 104)
Automatic Sprinkler Systems are ready to protect, but they are not like the movies! This course integrates discussion on the varying system types, hardware / components, hazard classes, basic system design, water supply information with hands-on use and practice of the systems.

EYP 714, Fee $395+text
10/30-12/20, TR, 6:30-9:30 pm, Stanton Fire Lab
11/12-11/29, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Fire Alarm and Low Voltage Security Systems (FPT 105)
Newer and more advanced technologies have created a multitude of opportunities in how we interact and communicate...and the same is true for fire alarm systems / security systems. This course provides an essential review on the various fire alarm system types, components, basic system design, battery calculations, and the fundamentals of low-voltage I, CAT, security alarms, with hands-on fire alarm use.

EYP 715, Fee $395+text
12/3-12/20, MTWR, 9 am-12:30 pm, Stanton Fire Lab

Memberships, Certifications, and Strategic Partners

Customized training for NICET Level I and Level II for the following NICET Fire Protection subfield certifications are available by request:
- Fire Alarm Systems
- Inspection and Testing of Fire Alarm Systems
- Special Hazards Systems
- Inspection and Testing of Water-Based Systems
- Water-Based Systems Layout

NICET Recognized Training Provider

302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
General Maintenance

Prepare yourself for a well-paying job by completing our revised 278-hour General Maintenance Technician Program! Start your career with a major employer, including:

- Property Management Companies
- Apartment Complexes
- Shopping Centers
- General Contractors
- Construction Renovators
- Large Employers (Banks, Schools, Hospitals)
- Cities and Municipalities
- Government Agencies

Our students complete numerous hours of hands-on training in order to become experienced in several skilled trade areas, including framing, weatherization, finished carpentry, plumbing, and residential wiring.

Students completing this program will find themselves marketable in many areas of maintenance and the construction industry. Participants can complete the entire General Maintenance Certificate and be job-ready in four months simply by enrolling in each daytime course. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 790: General Maintenance I: Intro to General Maintenance
- EYD 791: General Maintenance II: Carpentry
- EYD 792: General Maintenance III: Skilled Trades
- EY 786: Lead Safety for Renovation, Repair and Painting (RRP)

General Maintenance I: Introduction to General Maintenance

This basic course teaches students the basics needed to succeed in the General Maintenance industry. Topics will provide students with an understanding of the theory, methods, and installation of drywall; a must for anyone doing renovation work. Along with demonstrations, the student will participate in hands-on applications of drywall installation and patching as well as the installation of weatherization materials, including weather stripping, door thresholds and sweeps, insulation, caulk and foam, water pipe and hot water heater insulation, and window glazing. In addition, students will learn to read a scale, understand common blueprint symbols, interpret various residential and commercial construction drawings, and prepare basic estimates. Employers routinely seek workers with the ability to read blueprints and estimate jobs/materials. Students will also review basic math concepts necessary for performing the calculations and conversion needed for preparing simple estimates in any skilled trade area. No prior construction or architectural experience needed. Minimum 9th grade-level math skills recommended.

**EYD 790, Fee $595+text**
9/10-9/27, MTWR, 8:30 am-2 pm, ITC
9/10-10/11, MTR, 5:30-9:30 pm, ITC

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**WIOA Workforce Innovation Opportunity Act**
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
General Maintenance II:
Carpentry
This revised “all inclusive” 100-hour Carpentry course includes the proper use of woodworking hand and power tools, carpentry project layout procedures, basic stick framing, and building material applications. Students will also learn the proper use of measuring tools, an introduction to current building codes, and a review of applicable blueprint reading and math skills. Students will then proceed to more advanced carpentry skills focused on the various skills required for renovators, and includes the construction and/or installation of cabinetry, countertops, siding, roofing, molding and trim. Students should wear appropriate clothing for work in the carpentry lab during each class.

EYD 791, Fee $995+$250 lab+text
10/1-11/1, MTWR, 8:30 am-2 pm, ITC
10/15-12/20, MTR, 5:30-9:30 pm, ITC

General Maintenance III:
Skilled Trades
This course will include theory and hands-on instruction of plumbing, residential wiring, and appliance repair. Plumbing topics include threaded pipe, waste systems, fasteners, water systems, heating water, various pipe materials, and fixture installation. A comprehensive understanding of basic electrical principles and concepts will be included, along with the technical skills utilized in residential wiring. The plumbing and electrical skills learned in this course will be applied to the maintenance and repair of common residential appliances, including dishwashers, garbage disposals, washers, dryers, and water heaters. Class includes both hands-on and classroom instruction.

EYD 792, Fee $995+$250 lab+text
11/5-12/13, MTWR, 8:30 am-2 pm, ITC

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

EYP 703, Fee $149
7/17-7/19, TR, 8:30 am-2 pm, ITC
7/25-8/8, W, 5:30-9 pm, ITC
9/4-9/6, TR, 8:30 am-2 pm, ITC
9/4-9/6, TWR, 5:30-9 pm, ITC
11/9-11/16, F, 8:30 am-2 pm, ITC

Lead Safety for Renovation, Repair and Painting (RRP)
EPA’s Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation, must be performed by Certified Firms using Certified Renovators. This 8-hour course will teach you how to comply with the EPA Renovation, Repair and Painting Rule and the HUD Lead Safe Housing Rule, and how to perform lead-safe work practices safely and effectively. This course is the EPA model course for Certified Renovators and as such meets all requirements in 40 CFR 745.90.

EYI 786, Fee $249
7/25, W, 8 am-5 pm, ITC
8/29, W, 8 am-5 pm, ITC
9/12, W, 8 am-5 pm, ITC
10/31, W, 8 am-5 pm, ITC
11/27, 11/29, TR 5-9 pm, ITC
12/17, M, 8 am-5 pm, ITC
HVAC WIOA

Delaware Tech’s highly regarded HVAC Certificate Program will prepare you to enter the high demand HVAC industry! Students completing the 278-hour program will be highly skilled in all aspects of heating, refrigeration and air conditioning. Our state-of-the-art Heating and Air Conditioning Labs allow us to provide exceptional hands-on training and industry preparation. Participants can complete the entire HVAC Certificate and be job-ready in 4 months simply by enrolling in each day-time course. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 736: HVAC I: Introduction to HVAC
- EYD 737: HVAC II: Heating Systems
- EYD 738: HVAC III: Refrigeration and Air Conditioning
- EYD 739: HVAC IV: Advanced HVAC-R
- EYI 780: EPA Certification Prep
- EYI 781: EPA Certification Exam

HVAC I: Introduction to HVAC

This course serves as the entry-level requirement for all other courses in the HVAC Program. Students will learn the foundation skills needed to understand and service heater and air conditioners, and topics include: electrical principals, HVAC components, meters, schematic diagrams, and systems applied to small and large HVAC equipment. In addition, students will learn to read a scale, understand common blueprint symbols, interpret various residential and commercial drawings, and prepare basic estimates. Employers routinely seek workers with the ability to read blueprints and estimate jobs/materials. Students will also review basic math concepts necessary for preparing the calculations and conversion needed for preparing simple estimates in any skilled trade area. Minimum 9th grade-level math skills recommended.

EYD 736, Fee $595+$100 lab+text
9/10-9/27, MTWR, 8:30 am-2 pm, ITC
9/10-10/18, MTR, 5:30-9 pm, ITC

HVAC II: Heating Systems

This course provides the understanding of various types of heating systems such as oil, electric, gas, heat pumps, and hydronic heating systems. Emphasis will be placed on heating fundamentals and theory of operation as well as residential heater hands-on maintenance, repair, and troubleshooting.

Prerequisite: EYD 738: HVAC I

EYD 737, Fee $795+$200 lab+text
10/1-10/25, MTWR, 8:30 am-2 pm, ITC
10/22-12/20, MTR, 5:30-9 pm, ITC

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<td>OSAMA Safety</td>
<td>HVAC I: Introduction to HVAC</td>
<td>HVAC III: Heating Systems</td>
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WIOA Workforce Innovation Opportunity Act

Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
HVAC III:
Refrigeration and Air Conditioning
This course provides a solid background in the theory of refrigeration and hands-on maintenance and repair of various residential air conditioning systems. Covers definitions, physics, refrigerants, theory and operating principles, and safety procedures. Emphasis is placed on refrigeration fundamentals, theory of operation, various air conditioning systems, and troubleshooting.
Prerequisite: EYD 736 and EYD 737: HVAC I and II
EYD 738, Fee $795+$200 lab+text
10/29-11/29, MTWR, 8:30 am-2 pm, ITC
Evening session will be offered in spring 2019

HVAC IV:
Advanced HVAC-R
This course provides students with the technical theory related to commercial HVAC systems, including roof-top air conditioning units, refrigeration walk-in boxes, freezers and ice machines. Students will also gain practical hands-on experience with the latest Building Automation Systems (BAS) programming and controls which have become prevalent in today's HVAC industry. In addition, students will also learn basic HVAC installation techniques, including sheet metal bending, duct-work, and plenum fabrication. Throughout this course, students will perform diagnostic and repair lab exercises to reinforce the theory learned in previous classes.
Prerequisite: EYD 737 and EYD 738: HVAC II and III
EYD 739, Fee $595+$100 lab+text
12/3-12/20, MTWR, 8:30 am-2 pm, ITC
Evening session will be offered in spring 2019

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.
EYP 703, Fee $149
7/17-7/19, TR, 8:30 am-2 pm, ITC
7/25-8/7, W, 5:30-9 pm, ITC
9/4-9/6, TR, 8:30 am-2 pm, ITC
9/4-9/6, TWR, 5:30-9 pm, ITC
11/9-11/16, F, 8:30 am-2 pm, ITC

EPA 608 Technician Certification Training
This updated 8-hour course is designed to raise the level of competency for individuals taking one or more of the parts of the EPA 608 exam and is highly recommended for anyone seeking their Universal EPA 608 Certification.
EYI 780, Fee $95
8/21-8/23, TR, 8:30 am-12:30 pm, ITC
12/4-12/11, T, 5:30-9 pm, ITC
12/7-12/14, F, 8:30 am-12:30 pm, ITC

EPA 608 Certification Examinations
Air conditioning or refrigeration technicians are required to become certified by passing approved EPA examinations. As an approved certifying organization, Delaware Tech will administer Test Types I, II, III and Universal.
*Photo ID required to take exam.
EYI 781, Fee $75
7/10, T, 8:30 am, ITC
8/28, T, 8:30 am, ITC
12/18, T, 5:30 pm, ITC
12/21, F, 8:30 am, ITC
Welding Maintenance Technician Certificate WIOA

Begin your rewarding career in welding by completing the newly updated 262-hour Welding Maintenance Certificate Program! Our 10-station lab utilizes the finest welding equipment found in the industry today. Coupled with our expert instructional staff, our welding students receive hands-on training that is second-to-none. Participants can complete the entire welding certificate and be job ready in four months simply by enrolling in each day-time course. NOTE: Safety glasses, long pants, and steel-toed work shoes are required for all welding classes. The required courses for this certification are:

- EYP 703: OSHA Construction Safety
- EYD 726: Introduction to Welding
- EYD 727: Specialized Welding Processes
- EYD 728: Pipe Welding

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.”

Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

EYP 703, Fee $149
7/17-7/19, TR, 8:30 am-2 pm, ITC
7/25-8/8, W, 5:30-9 pm, ITC
9/4-9/6, TR, 8:30 am-2 pm, ITC
9/4-9/6, TWR, 5:30-9 pm, ITC
11/9-11/16, F, 8:30 am-2 pm, ITC
Introduction to Welding - NEW
This updated comprehensive basic welding course will provide students with welding safety, welding theory, welding terminology, welding blueprint reading, and extensive hands-on training in Shielded Metal Arc Welding (SMAW); also known as “stick” welding. This 84-hour class also includes welding machine set up, welding symbols, type of joints, electrode classification, and metallurgy, as well as feature both vertical and overhead welding positions. Students must be prepared to weld during the first class.

**EYD 726, Fee $995 + $300 lab+texts**
9/10-10/4, MTWR, 8:30 am-2 pm, ITC
9/10-10/25, MTR, 5:30-9 pm, ITC

Specialized Welding Processes - NEW
This new 84-hour course provides the hands-on training for the most specialized and productive manual welding processes in the industry today, including MIG, TIG, and Flux-Core welding. Students will receive detailed instruction about each specialized welding process, specialized machine and electrode operations, and extensive hands-on training in each welding process. Students must have completed EYD 726 Introduction to Welding or demonstrate extensive prior welding experience. Students must be prepared to weld during the first class.

**Prerequisite: EYD 726 or instructor approval**

**EYD 727, Fee $1295 + $600 lab**
10/8-11/1, MTWR, 8:30 am-2 pm, ITC
10/29-12/20, MTR, 5:30-9:30 pm, ITC

Pipe Welding
This 84-hour hands-on course focuses on the Shield Metal Arc Welding process of pipe welding. The training will consist of booth instruction and practice in the areas of pipe fitting, beveling, electrode selection, joint preparation and welding. As students begin to master the basics of pipe welding, the instruction will focus on the skills required for code welding.

**Prerequisite: EYD 726 and EYD 727 or instructor approval**

**EYD 728, Fee $1295 + $500 lab**
11/5-12/6, MTWR, 8:30 am-2 pm, ITC

Plate and Pipe Welding Certification Exams
Certification exams will be given in the state-of-the-art welding lab at the ITC, and includes all necessary materials and x-ray requirements. All exams meet AWS D-1.1 standards and ASME pipe and standards. Photo ID required to take exam. Call 302.266.3300 for details.

302.266.3300 | Search classes and register online at go.dtcc.edu/xensw
Single Certification Courses

Computing Technology

CompTIA A+ Certification

Held by over 1 million IT professionals worldwide, CompTIA A+ is the most essential IT certification for establishing an IT career. If you’re new to the IT industry, this will help you put your best foot forward. And if you’re already an IT professional, the CompTIA A+ certification validates your skills and can boost your career. Students will build a desktop computer during this course as part of their hardware and software certification training. Upon completion of the course, each student will be able to take their individual computer with them (monitor not included). Textbook included, exam fee is not included. Seating is limited to 10 participants.

**EYF 601, Fee $1,795**
9/11-12/20, TR, 6-9 pm, ITC

AutoCAD Civil 3D®

This new course was developed in coordination with professionals from the local civil engineering industry to fill their need for trained Civil 3D Technicians. Topics will range from the basics to intermediate skills levels, and include topographic surveys and analysis, residential lot layout, street layout, profiles and sections, utility layout and profiles, and grading applications. Students should have already taken an AutoCAD course or be proficient using AutoCAD software to be successful in this course.

**Prerequisite:** EDD 171 or documented AutoCAD training or instructor approval.

**NOTE:** This course is cross-listed as CET 225: Civil CAD Applications. Students who wish to earn four college credits and/or utilize their student financial aid may register for CET 225. Course requirements for CET 225 must be met — contact 302.454.3187 for details.

**EYF 730, Fee $595+text**
9/18-12/18, T, 4:30-7:30 pm, ITC

Advanced AutoCAD Civil 3D®

This new course was developed in coordination with professionals from the local civil engineering industry to fill their need for trained Civil 3D Technicians. Topics will include advanced settings, applications and analysis, detailed corridor assemblies and subassemblies, advanced intersections, pipe networks advanced sections, and survey data. Students will also participate in a thorough "AutoCAD Civil 3D® Certified Professional Exam" review to prepare them for successfully obtaining this national credential.

**Prerequisite:** EYF 730/CET 225 or instructor approval

**EYF 731, Fee $595+text**
9/17-12/17, M, 4-7 pm, ITC

EDD 171 - Intro to CAD using AutoCAD

This 3-credit course is being offered this fall at the Stanton Campus. Call 302.454.3958 to register.
Water Certification

Wastewater Operator Certification Review I
This is an entry-level course designed for wastewater operators or individuals interested in water quality designed as a preparation for the state licensing exam. MDE Approved #1374-96-06, WWW 1-5, 5 WW 1-5, 7. 48Hrs/4.8CEUs.

**EYI 200, Fee $395**
8/27-12/17, M, 6-9 pm, ITC

Wastewater Operator Certification Review II and III
This course prepares students at a more advanced level for the state exam. MDE Approved #1373-96-06, WW 1-6, 5IWW 1-5, 7.

**Prerequisite: EYI 200**
**EYI 201, Fee $395**
8/27-12/17, M, 6-9 pm, ITC

Base Level Water Operators Course
This is an entry-level course that prepares the student for the state certification exam. It teaches basic water system operator responsibilities, water sources and treatment, math, pumps, disinfection, lab procedures, treatment plant operations and safety. MDE Approved #2451-02-03, 57 (1.5x) NJ-07-040612-10. 57Hrs/5.7CEUs.

**EYI 237, Fee $449**
9/4-12/18, T, 6-10 pm, ITC

Small Engine Repair I
One of our most popular classes teaches participants the theory of operation; how to service and trouble shoot the starter; ignition and fuel system; maintenance and tune up procedures; safety factors of small engines; and two and four-cycle design of lawn mowers, string trimmers, chain saws, snow blowers and small marine engines rated 15hp and less.

**EYY 710, Fee $295**
9/17-10/29, M, 6-9 pm, ITC

Small Engine Repair II
A continuation of Small Engine Repair I, this course places an emphasis on higher level small engine repair, including complete engine and drive service, diagnosis, inspection and overhaul of engine systems.

**EYY 715, Fee $295**
11/5-12/17, M, 6-9 pm, ITC

Memberships, Certifications, and Strategic Partners

- CompTIA
- Autodesk Civil 3D
Safety and Environmental Courses

EPA 608 Technician Certification Training
This updated 8-hour course is designed to raise the level of competency for individuals taking one or more of the parts of the EPA 608 exam and is highly recommended for anyone seeking their Universal EPA 608 Certification.

**EYI 780, Fee $95**
8/21-8/23, TR, 8:30 am-12:30 pm, ITC
12/4-12/11, T, 5:30-9 pm, ITC
12/7-12/14, F, 8:30 am-12:30 pm, ITC

EPA 608 Certification Examinations
Air conditioning or refrigeration technicians are required to become certified by passing approved EPA examinations. As an approved certifying organization, Delaware Tech will administer Test Types I, II, III and Universal.

*Photo ID required to take exam.

**EYI 781, Fee $75**
7/10, T, 8:30 am, ITC
8/28, T, 8:30 am, ITC
12/18, T, 5:30 pm, ITC
12/21, F, 8:30 am, ITC

Forklift Operation/Safety Certification Training
This course is designed to meet OSHA standards by providing students with the safety and operational knowledge as well as the skills required to safely operate a forklift. Each participant will be required to capably operate a forklift through a course designed to demonstrate practical operational skills. Please note: Groups of four or more may call 302.266.3300 and request a specific date and time for this training. Students may wish to pack a lunch as a 30-minute lunch break will be provided.

**EYP 730, Fee $189**
7/12, R, 9 am-2 pm, ITC
8/16, R, 9 am-2 pm, ITC
9/7, F, 9 am-2 pm, ITC
10/5, F, 9 am-2 pm, ITC
11/16, F, 10 am-3 pm, ITC

Inclement weather notice: Course may be postponed due to rain or inclement weather. Class will be re-scheduled for the very next (Friday) whenever possible. Students should call 302.266.3300 to verify class status if inclement weather is forecasted.

Lead Safety for Renovation, Repair and Painting (RRP)
EPA’s Renovation, Repair and Painting Final Rule (40 CFR 745) requires that renovations conducted for compensation, must be performed by Certified Firms using Certified Renovators. This 8-hour course will teach you how to comply with the EPA Renovation, Repair and Painting Rule and the HUD Lead Safe Housing Rule, and how to perform lead-safe work practices safely and effectively. This course is the EPA model course for Certified Renovators and as such meets all requirements in 40 CFR 745.90.

**EYI 786, Fee $249**
7/25, W, 8 am-5 pm, ITC
8/29, W, 8 am-5 pm, ITC
9/12, W, 8 am-5 pm, ITC
10/31, W, 8 am-5 pm, ITC
11/27-11/29, TR, 5-9 pm, ITC
12/17, M, 8 am-5 pm, ITC

*Workforce Innovation Opportunity Act*
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Lead Safety for RRP Refresher
This 4-hour course was developed by the EPA in collaboration with HUD to refresh the training of renovation, repair and painting contractors.

**EYI 787, Fee $129**
8/24, F, 8 am-12 pm, ITC
11/16, F, 8 am-12 pm, ITC

OSHA Construction Safety 10-Hour Course
The OSHA Construction Safety Outreach program is the nationally recognized safety training required to work on a construction site. Participants must successfully complete the course assessment AND attend all 10 hours of instruction in order to receive an OSHA Safety “Card.” Please note: Groups of six or more may call 302.266.3300 and request a specific date and time for this training.

**EYP 703, Fee $149**
7/17-7/19, TR, 8:30 am-2 pm, ITC
7/25-8/8, W, 5:30-9 pm, ITC
9/4-9/6, TR, 8:30 am-2 pm, ITC
9/4-9/6, TWR, 5:30-9 pm, ITC
11/9-11/11, F, 8:30 am-2 pm, ITC

OSHA Construction Safety 30-Hour Course
The course is a comprehensive safety program designed for anyone involved in the construction industry. Specifically devised for safety directors, foremen, and field supervisors, the program provides complete information on safety compliance issues. Call 302.266.3300 to request dates and times for this training.

**EYP 702, Fee $395**
This course is offered by request only.

OSHA Construction Safety Refresher
This 2.5-hour course serves as a yearly refresher. Please note: Groups of six or more may call 302.266.3303 and request a specific date and time for this training.

**Prerequisite:** EYP 703

**EYP 701, Fee $49**
7/24, T, 9-11:30 am, ITC
9/21, F, 1-3:30 pm, ITC
12/7, F, 1-3:30 pm, ITC

OSHA Waste Site Worker Training
The 40-hour HAZWOPER (Hazardous Waste Operations and Emergency Response) course prepares you for employment in hazardous waste site cleanup, treatment, storage, disposal and emergency response. Achieve certification under federal safety and environmental worker laws upon completion. Topics include chemistry of hazardous wastes and materials, site activities, safety practices, protective equipment and respirators, medical surveillance and air monitoring. Training includes classroom, teamwork/tabletop sessions, and extensive hands on exercises using PPE and air tanks.

**EYI 720, Fee $595**
8/20-8/24, MTWRF, 8 am-7:30 pm, ITC
10/29-11/2, MTWRF, 8 am-5 pm, ITC

OSHA Hazardous Waste Site Worker Refresher
The 8-hour HAZWOPER refresher is the annual recertification course mandated by the federal OSHA and EPA. Please note: Groups of five or more may call 302.266.3303 and request a specific date and time for this training.

**EYI 721, Fee $199**
8/17, F, 8 am-5 pm, ITC
11/9, F, 8 am-5 pm, ITC
Construction Craftsman and Heavy Equipment Operator Program - Coming Soon!

Get ready to join the construction, earthmoving, and excavation industry as a skilled craftsman or equipment operator! Delaware Tech’s new 16-week Construction Craftsman and Heavy Equipment Operator Program is a truly unique, hands-on comprehensive program designed to fill the current needs of local employers. The program was developed with industry experts in Delaware utilizing the nationally recognized NCEER curriculum. Students are taught how to perform on the job site as skilled craftsman as well as how to operate heavy equipment through both classroom instruction and “in-the-seat” equipment operation. This heavy equipment operator training will include:

- Backhoes  
- Scrapers  
- Excavators  
- Bulldozers  
- Motor Graders  
- Skid Steers  
- Loaders

Motivated professionals routinely enter the industry earning $15-$30 per hour as a skilled craftsman and $25-$50 per hour as a heavy equipment operator. With an aging workforce and large percentage of the industry that is ready to retire, NOW is the time to train for your construction career!

No experience is necessary. All details about the program will be covered at the information sessions offered on the following dates and times:

**Information Sessions:**
- Tuesday, November 13, 1 pm
- Tuesday, November 27, 1 pm
- Tuesday, December 4, 1 pm

Information sessions will be held at Delaware Tech’s Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720. For more information call 302.266.3300.
Automation Technology - FREE*

This extensive 310-hour program will provide the Delaware Manufacturing industry with skilled workers in the following areas:
- Flow Process Control
- Thermal Process Control
- Computer Numeric Control (CNC) Programming
- Programmable Logic Controllers (PLCs)
- Electricity for Automation

No experience is necessary. However, experience in the computer, electrical, mechanical, and/or technical trades would be extremely beneficial.

Program Schedule:
8/27-12/20, MTR, 3-9 pm, ITC

No experience is necessary. All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions
Wednesday, August 8, 3 pm
Monday, August 13, 3 pm
Thursday, August 16, 3 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
- HS Diploma or GED
- Minimum 2 years of documented full-time working experience
- Demonstrate at least an 11th grade math ability (free assessment will be given)
- Possess a social security card and valid driver’s license (or state issued ID)

All training and information sessions will be held at Delaware Tech’s Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720. For more information call 302.266.3300.
Manufacturing Technology Certificates

Manufacturing Technician Certificate
Begin your career in manufacturing as a Production Technician or Machine Equipment Operator! This 155-hour program has been designed for students to obtain the basic fundamental skills needed in today’s manufacturing environment. Students will obtain a basic knowledge in electrical and mechanical fabrication, production assembly, applied math, and blueprint reading. Students should plan to spend up to an additional 50 hours working on their own at home via distributive (online) learning.

**EYN 760, Fee $1,495**
9/10-12/20, MTR, 3-6 pm, ITC
9/10-12/20, MTR, 6-9 pm, ITC

Industrial Electrical Certificate
The comprehensive 158-hour industrial electrical program includes hands-on instruction in AC/DC electrical systems, electrical motor controls, variable frequency drives and motors, and electrical sensors, and electrical control system wiring. Students should plan to spend up to an additional 50 hours working on their own at home via distributive (online) learning.

**EYN 762, Fee $1,495**
9/11-12/20, TR, 3-6 pm, ITC
9/11-12/20, TR, 6-9 pm, ITC

Hydraulics Maintenance Certificate
Our 115-hour, hydraulics maintenance program includes various levels of hands-on instruction, starting with the basics of hydraulics and concluding with diagnosing and troubleshooting hydraulic systems. Topics include basic circuits, pressure and flow, valves, pumps, actuators, and motor performance.

**EYN 763, Fee $1,295**
9/11-11/29, TR, 3-6 pm, ITC
9/11-11/29, TR, 6-9 pm, ITC

Pneumatics Maintenance Certificate
This 80-hour, pneumatics maintenance program includes various levels of hands-on instruction, starting with the basics of pneumatics and concluding with diagnosing and troubleshooting pneumatic systems. Topics include basic circuits, pressure and flow, valves, air logic, compressors and vacuums.

**EYN 764, Fee $995**
9/11-11/15, TR, 3-6 pm, ITC
9/11-11/15, TR, 6-9 pm, ITC

Programmable Logic Controllers (PLC) Maintenance Certificate
Our popular 80-hour PLC course provides hands-on instruction on how PLC’s work, how they are programmed, and how to edit programs. Students will be able to understand the basic building block of an industrial PLC as well as run and troubleshoot computer generated ladder logic industrial processes. Topics will include basic programming, motor control, discrete I/O interfacing, event sequencing and troubleshooting.

**Prerequisite: Basic Electrical Knowledge**

**EYN 766, Fee $995**
9/11-11/15, TR, 3-6 pm, ITC
9/11-11/15, TR, 6-9 pm, ITC

**Memberships, Certifications, and Strategic Partners**

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**Workforce Innovation Opportunity Act**
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Do-It-Yourself (DIY)

Appliance Repair
Save hundreds on home appliance repairs and maintenance by learning the basics in this new 24-hour DIY course. Students will learn how many of the common electro-mechanical parts of an appliance work, and how to maintain or repair these parts when necessary. Topics will include basic electricity, electrical motors, gaskets and seals, and preventative maintenance. The skills in this class can be used on many appliances, but we will focus on refrigerators, dishwashers, washers and dryers.

**EYD 731, Fee $295**
9/11-10/30, T, 6-9 pm, ITC

Flooring and Tile Installation Techniques
This 21-hour course focuses on skills required for renovators and do-it-yourselfers, and includes the methods and installation techniques of subflooring, hardwood, tile, vinyl, and laminate flooring. Methods and techniques of tile backsplash and kitchen renovations also included.

**EYD 757, Fee $249+ $50 lab**
10/22-12/10 (no class on 11/19), M, 6-9 pm, ITC

Home Repair for Women (or men)
Save hundreds, even thousands of dollars by performing your own home repairs! This course covers basic home construction, drywall, plumbing (faucets, toilets) and electricity (switches, outlets, and light fixtures). You will also learn to install molding and trim, ceramic tile, laminate, hardwood and vinyl tile flooring. This class is taught using demonstrations with a few hands-on activities.

**ENJ 702, Fee $195**
9/14, 9/21, 9/28, 10/12, 10/19, 10/26, Fridays, 9 am-12 pm, ITC

Patio, Pavers and Walls
Build your dream backyard patio, fire-pit or retaining wall this year; it may be easier than you think when you know the tricks. This class will provide participants with the skills needed to complete any stone project by including in class demonstrations and hands-on labs using bricks, paver stones and engineered blocks. Both dry and mortar construction techniques will be covered.

**EYD 766, Fee $295**
9/20-10/25, R, 6-9pm, ITC

Preparatory Mathematics for the Skilled Trades
Math is a major component in ALL technical fields! This course will focus on the operations of whole numbers, fractions, decimals, measurement, percentages, and conversions as well as basic algebra, geometry and trigonometry that are applied to exercises and practical problems found in the trades. Local industry advisors have highly recommended this course for anyone interested in managing or supervising workers, crews, and on-site projects.

**EYD 700, Fee $449+text**
This course is offered by request only.
General Maintenance Technician Program - Free*

Looking for a career field that is always in need of skilled technicians? Our FREE General Maintenance Technician Program has successfully placed over 80% of our graduates in the construction, real estate, pharmaceutical, wholesale and manufacturing industries. Students will develop the skills necessary to assist in providing quality facilities maintenance support, and will be on their way to becoming an outstanding maintenance professional in just five months! Topics include:

- Carpentry
- Plumbing
- EPA and OSHA Safety
- Electricity
- Blueprint Reading

Program Schedule:
10/1/18-2/28/19, MTWR, 8 am-4 pm, ITC
All interested participants must commit to participating in a four-week internship.

All details about the program will be covered at the information sessions offered on the following dates and times:

Information Sessions
Wednesday, September 12, 3 pm
Tuesday, September 18, 3 pm
Thursday, September 20, 3 pm
Monday, September 24, 3 pm

*This free training program was made possible by a Department of Labor grant intended to help the unemployed and underemployed. Seating is limited. Candidates must attend an information session and meet eligibility requirements, which include:
- Availability for regular attendance each day
- Possession of a Social Security card
- Proof of birthdate and US residency
- The desire to work full-time
Additional specific eligibility requirements will be discussed at the mandatory information session.

All training and information sessions will be held at Delaware Tech’s Innovation and Technology Center, 97 Parkway Circle, New Castle, DE 19720. For more information call 302.266.3300.
Customized Technical Training
Meeting the Needs of Local Businesses

Delaware Tech develops relevant and valuable training programs by working closely with the business community. Our programs are adapted to various learning styles, and are flexible enough to meet the varied schedules of the working world.

For those pursuing advancement and/or certification in a specialized field, Delaware Tech has an extensive menu of day and evening training options. For businesses and agencies of any size, we can develop and teach customized training programs to meet your specific needs.

To learn how we can help your business grow through customized technical training, call Rodney Bailey at 302.266.3300.

Memberships, Certifications, and Strategic Partners:
Coding for Kids
For ages 9-13
Give your child the opportunity to build their STEM skills by introducing them to the basics of computer coding. Through hands-on computer activities, students will learn IT terminology, build background and begin to write lines of code.
**ENF 763, Fee $129**
9/8-9/29, S, 9 am-12 pm, Stanton

Virtual Reality for Kids - NEW
For ages 8-12
Virtual Reality is one of the latest and greatest ways to tell stories, interact with others, and play games. The possibilities are endless with such an immersive experience. This class will allow you to create and interact with a variety of virtual environments. Exciting new worlds await you!
**ENO 713, Fee $79**
9/29, S, 9 am-12 pm, Stanton

Improve Your SAT Scores
Getting into colleges can be competitive. This 12 hour course is designed to review concepts in English and Math that will be on the SAT as well as cover the best test-taking strategies to help high school students improve their SAT scores.
**ENO 702, Fee $119+text**
10/6-10/27, S, 9 am-12 pm, Stanton

Pre-College Programs:
FREE High school programs designed to prepare students for postsecondary education opportunities. Program Eligibility must be met.

**STEM UP Delaware**
- Medical Career program for current 8th or 9th grade middle and high school students
- Minimum GPA 2.8
- Available to families in public district schools

**Upward Bound Math/Science**
- Math and Science College Access program for high school students
- Must have completed 8th grade along with Algebra 1 and science course
- Must attend or live in the following feeder schools: Glasgow, Christiana, Newark, McKean or William Penn High
- Minimum GPA 2.5

**Upward Bound Classic**
- General Studies College Access program for high school students
- Must attend or live in the following feeder schools: Glasgow, Christiana, Newark, or William Penn High
- Minimum GPA 2.5

**Choice Not Chance**
- After school program
- Must be a current 9th – 12th grade student
- McKean High School students are provided priority entrance

For more information, call 302.571.5300.

Check out our Parent (or Grandparent) and Child Cooking classes on page 42!
The GED exam is offered at the Stanton Campus Testing Center on Monday and Tuesday nights from 5-9:30 pm. Register at GED.com
For more information, call 302.454.3956.

Adult Basic Education Program
The Adult Basic Education program can assist you in improving or acquiring skills or competencies in basic reading, math and writing. Students can gain the skills necessary to successfully attain or retain employment, complete the GED Exam and/or transition into post-secondary training and employment.

• Classes are offered Monday through Thursday during daytime hours
• To enroll in these free classes, all students must first take a TABE (test for Adult Basic Education)

TABE Assessment
• Assessment is offered once monthly on the 3rd Thursday at 2 pm at the Wilmington Campus
  > First come, first served – arrive early, tests fill up quickly
  > No appointment necessary
  > All information will be provided during this assessment, which can take up to two hours

For more information, call 302.830.5228.

SAVE THE DATE
DELAWARE TECH MINDFULNESS SUMMIT

Join us for Delaware Tech’s 2nd Annual Mindfulness Summit on October 27, 2018

Stanton Campus
Newark, DE

Details will be posted this summer at GO.DTCC.EDU/MINDFULNESS
Or for more information, call 302.454.3956.
Live Your Best Life Now

**Live with Greater Intention**

*Creating the Life You Want - NEW*
It is never too late to change your life to be exactly the way you want it to be. In this four-week course, you define and design your best life and begin taking steps towards creating that life. We help you find clarity around who you want to be, what you want to do, and what you want to have. This course culminates with the creation of a vision board to take home as a powerful reminder of the life you have envisioned for yourself.

**ENO 767, Fee $59**  
7/13-7/30, M, 6:30-8 pm, Stanton  
9/5-9/26, W, 6:30-8 pm, Stanton

*Living Simply: A 45-Day Plan for Decluttering Your Home and Your Life - NEW*
Feeling overwhelmed by all your stuff? Put a system in place that will get rid of the clutter once and for all (physical, digital and more) to create space in your life for more beauty, more meaning and greater happiness. Set and achieve weekly goals to simplify your life in just 45 days.

**ENO 766, Fee $139**  
9/10-10/29, M, 6:30-8:30 pm, Stanton

**Increase Your Vitality**

*Aromatherapy*
Aromatherapy can boost energy, help improve mood, and reduce the symptoms of common ailments. This class will cover the basics of how to use essential oils for everything from health and beauty to cooking and cleaning, and various other uses. Each participant will leave with a personalized blend designed for stress relief.

**ENO 708, Fee $39**  
10/3, W, 6:30-9 pm, Stanton

*Energy Healing to Increase Vitality and Health - NEW*
When we live our lives out of balance, this adds to our stress and decreases vitality and compromises health. Learn some key concepts to restore balance that will help your well-being; the impact of thoughts and subtle energy, how to use and incorporate mindfulness and daily meditation, how to use energy healing to re-balance your energy mentally and physically, and take home a daily life and well-being practice including a meditation and energy routine.

**ENO 717, Fee $89**  
10/10-10/24, W, 6:30-9 pm, Stanton

**Similar Courses Available Online**

- Spirituality, Health and Healing  
go.dtcc.edu/ed2gowilm
Reduce Your Stress

Mindfulness-Based Stress Reduction
The Mindfulness-Based Stress Reduction program can help you to move toward greater balance, control and participation in your life. A majority of people who complete this program have reported an ability to cope more successfully in stressful situations, have an increased ability to relax, experience a reduction in pain levels and demonstrate a better ability to cope with chronic pain and have greater energy and improved self-esteem. Course includes guided instruction in mindfulness meditation practices, gentle stretching and mindful yoga, inquiry exercises to enhance awareness in everyday life, individual instruction and group dialogue, and daily home assignments. Workbook materials and recordings are included in class fee. Come learn more about how this program can benefit your life. Free information session will be held on 9/10 from 6-8 pm at the Stanton campus.
ENK 706, Fee $350
9/24-11/12, M, 6-8:30 pm
11/3 Saturday Retreat, 9 am-3 pm, Stanton

zentangle®
You do not need to be an artist to create great works of abstract art. The zentangle method is an easy-to-learn, relaxing, and fun way to create beautiful images by drawing structured patterns. This meditational art form created by Rick Roberts and Maria Thomas has gained worldwide recognition as a way of achieving “relaxed focus”. Our certified zentangle instructor will teach you the simple steps involved in intuitive and therapeutic art form.
ENA 752, Fee $79+materials
10/8-10/29, M, 6:30-8:30 pm, Stanton

Laughter Yoga - NEW
Laughter yoga, originally founded in India, is a unique practice that has many benefits for physical and mental wellness. The practice combines laughter with yoga breathing (not poses) to bring more oxygen to the brain which provides both short and long-term benefits that are grounded in science. Benefits include stress and pain reduction, a strengthened immune system, and a better mood! Book included in class fee.
ENR 707, Fee $79
9/18-10/9, T, 6:30-8:30 pm, Stanton

Get Moving

Tai Chi - NEW
Originally developed for self-defense, tai chi has evolved into a graceful form of exercise involving a series of movements performed in a slow, focused manner and accompanied by deep breathing. Often described as meditation in motion, tai chi promotes serenity through gentle, flowing movements.
ENR 706, Fee $79
9/17-10/15, M, 6:30-8 pm, Stanton

Line Dancing
“Boot Scoot” your way to fun in this instructional line dancing class. Learn all the latest dances-country, pop and more — in addition to the oldies but goodies. Wear comfortable shoes and be prepared to get your dance on.
“It’s Electric! Boogie Woogie!”
ENR 704, Fee $99
6/28-8/9, R, 6:30-8 pm, Stanton
10/4-11/15, R, 6:30-8 pm, Stanton
Explore Your Creative

Music

Finding Your Best Singing Voice
Through singing a variety of repertoire, focused exercises, and the development of an understanding of the vocal mechanism, you will find your “Best Voice!” This six-week course will teach you vocal exercises that encourage vibrant in-tune singing. Also, you will explore vocal styles. As you grow your skills, you will be given the opportunity to sing together as a group.
ENO 764, Fee $99
10/4-11/8, R, 6:30-8 pm, Stanton

Beginning Guitar
This class is designed to teach the fundamentals of guitar and to learn how to play music. These are group lessons to help you learn proper guitar holding, hand and finger placement as well as picking patterns, fingering and scales. This class is designed for beginners; you do not need to know how to read music. You will, however need to bring a guitar with you to class.
ENO 751, Fee $189
9/11-11/20 (no class on 11/6), T, 6-7:30 pm, Stanton

Beginning Guitar II
Have you taken the beginner guitar class or know the basics but would like to continue learning? This class will build on what you have learned and help you to continue learning new skills in a group lesson. This class will offer more advanced work and will help you learn slightly more complex techniques.
ENO 763, Fee $189
9/11-11/20 (no class on 11/6), T, 8-9:30 pm, Stanton

Art

Basic Drawing Techniques
Learn how to draw what you see and develop your artistic eye. This 16-hour class is an introduction to basic drawing techniques utilizing a pencil and a sketch book. No previous drawing experience is necessary. You will receive a supply list prior to class.
ENA 704, Fee $159
9/11-10/30, T, 6:30-8:30 pm, Stanton

Watercolor FUNdamentals
This eight-week beginning watercolor class will teach essential techniques and painting foundations. You will explore materials, paint mixing, color theory, and composition. A supply list will be sent prior to the start of class.
ENA 707, Fee $159
9/13-11/1, R, 6:30-8:30 pm, Stanton

zentangle®
You do not need to be an artist to create great works of abstract art. The zentangle method is an easy-to-learn, relaxing, and fun way to create beautiful images by drawing structured patterns. This meditational art form created by Rick Roberts and Maria Thomas has gained worldwide recognition as a way of achieving “relaxed focus”. Our certified zentangle instructor will teach you the simple steps involved in intuitive and therapeutic art form.
ENA 752, Fee $79+materials
10/8-10/29, M, 6:30-8:30 pm, Stanton

Similar Courses Available Online
- Music Made Easy
  go.dtcc.edu/ed2gowilm
Writing

Creative Writing
Bring your writing to life. This six-week class will expose you to various forms of creative writing and help you to express your thoughts and find your own unique stories.
ENO 749, Fee $129
9/12-10/17, W, 6:30-9 pm, Stanton

Building Your Own Blog
Do you have a passion for writing and want to share it with others? Do you blog currently and want to learn how to profit from your blog or grow your audience? This 12-hour course will cover blogging basics, how to profit from your blog and how to use social media to drive traffic to your site.
ENF 762, Fee $119
9/13-10/18, R, 6:30-8:30 pm, Stanton

Create Your Own

Introduction to Craft Brewing
This five-week course will help you understand the art of brewing beer at home. Learn the science behind brewing and the different beer styles through both lecture and a lab portion held at Wilmington Brew Works. No previous brewing experience or beer knowledge is necessary, but students must be 21 or older to register for this course. Supplies will be suggested for home brewing but are not a requirement to take the class.
ENJ 732, Fee $129
10/4-11/1, R, 6:30-8:30 pm, Stanton

One-of-a-Kind Pendants - NEW
Learn how to make your own personalized, soldered pendants using paper or fabric, glass and solder. Bring a personal item such as painted paper, photographs or feathers to make your own one-of-a-kind jewelry for yourself or someone else.
ENA 712, Fee $69
11/13, T, 6-9 pm, Stanton

Similar Courses Available Online
- Research Methods for Writers
- Beginner’s Guide to Getting Published
- How to Make Money from Your Writing
- Publish and Sell Your E-Books
  go.dtcc.edu/ed2gowilm

302.454.3956 | Search classes and register online at go.dtcc.edu/xensw
**Come Cook With Us!**

**Fundamentals of Baking**
In this 32-hour class, you'll learn the proper measuring of ingredients, proper mixing methods, and the elements of the baking process. Learn hands-on as you gain confidence alongside a pastry chef. Topics include mixing methods for cakes, cookies, pies and tarts, quick breads, yeast breads, and simple cake decorating.
**ENX 794, Fee $429**
7/10-8/2, TR, 5-9 pm, Stanton

**Mondays Night Meals**

**Asian Fusion - NEW**
Asian fusion combines the cuisines of different Asian countries. This innovative way of cooking brings forth creative new flavors for delightful twists on favorite meals.
**ENX 786, Fee $69**
7/9, M, 6-9 pm, Stanton

**Italian Trattoria Dinner - NEW**
Learn to cook comfort foods that form the foundation of Italian cooking. Go beyond the traditional spaghetti as we prepare pasta, vegetables and fish, which are major parts of the Italian cuisine.
**ENX 787, Fee $69**
7/30, M, 6-9 pm, Stanton

**Farm to Table - NEW**
Create amazing meals from the fresh produce you find at the local farmers market in this hands-on class to make seasonal, wholesome, delicious food.
**ENX 788, Fee $69**
8/13, M, 6-9 pm, Stanton

**Date Nights**

**Flavorful Indian Pilaf - NEW**
Learn to make a fabulous rice pilaf incorporating nuts, vegetables and seasonings as well as raita (yogurt accompaniment) and flat bread. Fee is per couple.
**ENX 782, Fee $109 per couple**
7/23, M, 6-9 pm, Stanton

**Sushi**
Always wanted to make your own sushi? It’s easier than you think. Enjoy an evening of Sushi making and tasting; learn what makes great sushi and how to hand roll it.
**ENX 777, Fee $109 per couple**
8/6, M, 6-9 pm, Stanton

**Cajun Cooking - NEW**
Gumbo, etouffee and bread pudding are on the menu for this fun evening out cooking together as a couple and dining on all the scrumptious food.
**ENX 781, $109 per couple**
9/7, F, 6-9 pm, Stanton
Friday is for Food Lovers

Pierogi Love - NEW
Learn to make or perfect your favorite pierogis. Students will receive recipes and instruction on rolling the dough, pinching, cooking and finally tasting. Bring a rolling pin.
ENX 789, Fee $69
9/21, F, 6-9 pm, Stanton

Beyond the Garden-Variety Salad - NEW
Tired of the typical garden-variety salad? Combine interesting ingredients and various cultural influences to turn your ho-hum salad into something new – a refreshingly satisfying meal or side dish.
ENX 790, Fee $69
9/28, F, 6-9 pm, Stanton

Homemade Ravioli - NEW
Join us as we venture out from the everyday boxed spaghetti. Making your own pasta is easy and well worth the effort. Learn to stuff ravioli with a variety of fillings in an assortment of traditional shapes. A demo of some simple sauces will be included.
ENX 713, Fee $69
10/5, F, 6-9 pm, Stanton

Sweet and Savory Crepes - NEW
No need to be intimidated - crepes are surprisingly easy. Learn how to make a savory manicotti dish as an alternative to shells. End with the perfect complement - a light and sweet fruit dessert.
ENX 710, Fee $69
10/19, F, 6-9 pm, Stanton

The Joy of Stir-Fry - NEW
Stir-frying is both fast and fresh and the ultimate one-pan meal. Learn how to properly cook a stir-fry and how to make a variety of sauces to create delicious and filling meals.
ENX 745, Fee $69
10/26, F, 6-9 pm, Stanton

Cooking with Superfoods - NEW
Superfoods are foods loaded with nutrients for good health and long life. Learn to prepare delicious dishes that are nutrient-rich and satisfying!
ENX 791, Fee $69
11/2, F, 6-9 pm, Stanton

A Very Vegan Feast - NEW
Try Meatless Mondays or give your holiday table a meatless makeover! This class will teach you how to create an amazing plant-based meal from the main dish to the dessert.
ENX 792, Fee $69
11/16, F, 6-9 pm, Stanton

Wicked Good Maple Desserts - NEW
Love the taste of maple syrup? It’s not just for pancakes. Join us in the creation of maple infused desserts that are sure to satisfy any sweet tooth.
ENX 793, Fee $69
12/7, F, 6-9 pm, Stanton

Parent (or Grandparent) and Child Cooking

Use your Noodle
This class will cover cooking tips as you and your child learn to prepare some family friendly recipes. Fun pasta dishes will be on the menu. For ages eight and older. Price is for one adult and one child.
ENX 785, Fee $99
9/14, F, 5:30-8:30 pm, Stanton

Homemade Pizza - NEW
Pizza night is a tradition with many families. Learn to make pizza dough from scratch, roll and proof the dough then experiment with different toppings. Bake it and savor the hard work. For ages eight and older. Price is for one adult and one child.
ENX 784, Fee $99
10/12, F, 5:30-8:30 pm, Stanton

Brunchalicious - NEW
This class will cover cooking tips as you and your child learn to prepare some family-friendly recipes. Discover some delicious twists for a yummy weekend breakfast. For ages eight and older. Price is for one adult and one child.
ENX 783, Fee $99
11/9, F, 5:30-8:30 pm, Stanton
**Family and Home**

**Civilian Firearms**
This course covers types of firearms and ammunition, firearms safety, basic marksmanship, civilian combat shooting, handguns, firearms law and liabilities, care and cleaning of firearms and qualifications course. Designed for the deadly weapons permit holder or anyone who is or will be applying for the weapons permit. Course complies with DE H.B. 446. Additional fee will be charged at the range.

*EYP 600, Fee $219+range fees*
6/25-8/6, M, 6:30-9:30 pm, Stanton
9/24-11/5, M, 6:30-9:30 pm, Stanton

**Defensive Driving - Basic**
This course is designed by veteran state troopers, emergency response workers and driving safety professionals. The class will equip students with the necessary skills to survive on today’s challenging roadways. After completion students are entitled to a 10 percent auto insurance discount (liability and injury provisions). Students will receive three points applied to the Delaware driving record upon successful completion. Certification through Interstate Training Alliance, LLC. You must bring a valid photo ID to class. Please plan to arrive 15 minutes early to complete additional paperwork.

*EYP 325, Fee $35*
8/20-8/22, MW, 6:30-9 pm, Stanton
11/10, S, 8:30 am-3 pm, Stanton

**Defensive Driving - Advanced**
After three years, graduates of the Basic Defensive course can complete an advanced version as a refresher course. Receive a 15 percent reduction on your auto insurance (liability and personal provisions). Students will receive a three-point credit applied to the Delaware driving record upon successful completion. Certification is through Interstate Training Alliance, LLC. You must bring a valid photo ID to class. Please plan to arrive 15 minutes early to complete additional paperwork.

*EYP 326, Fee $30*
9/12, W, 6-9 pm, Stanton

**CPR and First Aid/AED**
Be prepared to handle emergency situations. This course covers cardiac and breathing emergencies for adults, children, and infants. Learn injury management, treatment and disease prevention for a wide range of medical emergency situations. Be trained in the use of AED equipment using proper precautions and maintenance techniques. This course meets OSHA guidelines for emergency care in the workplace. Course materials provided.

*EYK 608, Fee $99*
9/8, S, 8:30 am-3 pm, Stanton

**Divorcing and Separating Parent Education**
Delaware’s law dictates that divorcing parents must complete a course designed to minimize the harmful effects of divorce on children. This course satisfies those requirements and is approved by Family Court of Delaware. Please make child care arrangements; children are not allowed in class. You must bring a valid photo ID to class.

*EYJ 600, Fee $85*
7/11-7/18, W, 6:30-9:30 pm, Stanton
8/7-8/14, T, 6:30-9:30 pm, Stanton
9/15, S, 8:30 am-3 pm, Stanton
9/24-9/26, MW, 6:30-9:30 pm, Stanton
10/13, S, 8:30 am-3 pm, Wilmington
10/22-10/29, M, 6:30-9:30 pm, Stanton
11/10, S, 8:30 am-3 pm, Stanton
11/20-11/27, T, 6:30-9:30 pm, Stanton
12/8, S, 8:30 am-3 pm, Stanton

**WIOA Workforce Innovation Opportunity Act**
Approved by the Delaware Workforce Development Board and Department of Labor. Equal Opportunity Employment Program.
Community Programs

Languages

Chinese – Mandarin
This 12-week beginner course will help you develop a strong foundation in Mandarin Chinese with a focus on speaking and listening. Using interactive teaching methods based on practical application, you will begin learning the building blocks of pronunciation, grammar and sentence structure.

**EYH 651, Fee $199+text**
9/6-11/29 (no class on 11/22), R, 7-9 pm, Stanton

French I
Learn basic vocabulary, phrases and sentence structure while exploring French culture and travel. This beginner’s course is also for those who need to refresh their French.

**EYH 605, Fee $139+text**
9/12-10/31, W, 7-9 pm, Stanton

Italian I
This course will introduce you to the beauty of the Italian language and culture. Emphasis is on basic vocabulary and phrases. Cultural awareness is built into each lesson.

**EYH 612, Fee $139+text**
6/28-8/16, R, 7-9 pm, Stanton
8/22-10/10, W, 7-9 pm, Stanton

Italian II
Continue with your exploration of the Italian language and culture. Students should complete Italian I or have equivalent experience with the Italian language before enrolling in this 16-hour course.

**EYH 645, Fee $139+text**
10/24-12/12, W, 7-9 pm, Stanton

**Sign Language I**
With an emphasis on American Sign Language (ASL), this course focuses on basic grammatical structures and sign vocabulary through conversational interactions involving everyday topics. Emphasis is on basic vocabulary, grammar, and cultural awareness. No prior knowledge required for this immersion class.

**EYH 628, Fee $199+text**
9/10-11/26, M, 6-8 pm, Stanton

**Spanish I**
This course is designed for the beginning student who wants to use Spanish in their work, travel or at home. The emphasis is on learning basic conversational Spanish with practice in real life situations, particularly those encountered at work.

**EYH 603, Fee $139+text**
6/26-8/14, T, 7-9 pm, Stanton
8/22-10/10, W, 6:30-8:30 pm, Stanton
9/8-10/27, S, 9:30-11:30 am, Stanton

**Spanish II**
Continued study and understanding of Spanish for the beginning adult who wants to use the language at home, at work or for travel. Primary emphasis is on communicative proficiency - meeting and greeting people, asking directions, shopping, dining and conducting simple business transactions. Appreciation and understanding of Hispanic/Latino culture are an integral part of the course.

**EYH 604, Fee $139+text**
10/17-12/12 (no class on 11/6), W, 6:30-8:30 pm, Stanton

**Spanish III**
Continue with your Spanish language studies and advance your conversation skills. Practice in real life situations that will enhance your ability to communicate in business, travel, and personal situations.

**EYH 607, Fee $139+text**
8/21-10/9, T, 6:30-8:30 pm, Stanton

**Spanish IV**
Enhance your Spanish speaking skills even further as you continue to advance your conversation skills. Emphases will be on proficiency in learning how to shop and haggle, describe events, make travel plans, arrange activities and talk about personal experiences.

**EYH 616, Fee $139+text**
10/16-12/11 (no class on 11/6), T, 6:30-8:30 pm, Stanton

**Similar Courses Available Online**
- Conversational Japanese
  go.dtcc.edu/ed2gowilm
Photography

Introduction to Photography
Do you have a digital camera but not really sure how to work it? Learn about all those features, so you can get the most out of your investment. Learn what your camera sees and how to use automatic functions like the shutter, aperture, white balance and ISO. Bring any type of digital camera and the accompanying manual to class.
ENA 701, Fee $89
6/26-7/17, T, 6:30-9 pm, Stanton
8/21-9/11, T, 6:30-9 pm, Stanton
9/8-10/6, S, 9:30-11:30 am, Stanton

Intermediate Photography
Take your photography skills to a whole new level. Discover and practice techniques to improve your skills behind the camera whether you enjoy shooting scenery or social events. Learn how to capture that great shot. Course covers basic camera controls, light and image composition, and macro photography. Bring your camera manual and camera to the first class. Requirements: basic familiarity with your 35mm or digital SLR camera with either interchangeable lenses or a medium-range zoom lens.
ENA 739, Fee $149
9/13-10/25, R, 7-9 pm, Stanton

Advanced Photography - Building a Portfolio
This class will provide a hands-on approach to advanced digital photography techniques that will generate creativity, enhance student skills and communicate further knowledge. Students will establish a vision, identify a project to work on, create an approach, execute task to completion, add their final product to their portfolio and present it. Requirements: a digital camera and a storage drive.
ENA 742, Fee $149
10/29-12/10, M, 7-9:30 pm, Stanton

Photography-Nature in the Field - NEW
Put your knowledge into action as you get out in nature and take photos with the instructor in this 10-hour class. You will also share some of your best photographs in class for critique and class discussion on how to improve your images. This class includes two field trips that will meet off campus for the second and third weeks.
Prerequisite: ENA 747 or ENA 739 or equivalent camera knowledge.
ENA 753, Fee $99
9/8-9/29, S, 9:30 am-12 pm, Stanton

Sports Photography - NEW
This 16-hour class will cover how to photograph all levels of sports - from little league to the pros. The class will meet both on and off campus as you learn to photograph indoor and outdoor sporting events. The course will cover proper camera settings for different events and venues and how to make minor adjustments in post-processing software to improve your images. Requirements: a digital camera and good working knowledge of the settings and operation.
ENA 731, Fee $179
9/10-10/29, M, 6:30-8:30 pm, Stanton

Similar Courses Available Online
- Travel Photography for the Digital Photographer
- Introduction to Digital Scrapbooking
go.dtcc.edu/ed2gowilm
College students home for winter break:
Save money and time by taking a class at Delaware Tech! Courses run from January 12 to February 9. Most classes will transfer easily to your home institution. Most courses are available online.

**Economics**
ECO 111  Macroeconomics
ECO 122  Microeconomics

**English**
ENG 122  Technical Writing and Communication
ENG 124  Oral Communications

**History**
HIS  111  U.S. History: Pre-Civil War
HIS  112  U.S. History: Post-Civil War

**Information Technology and Networking**
ITN  101  Introduction to IT
ITN  103  Project Dynamics
ITN  170  Information Security

**Math**
MAT 153  College Math and Statistics
MAT 255  Statistics I*
MAT 261  Business Calculus I*

**Sociology**
SOC 111  Sociology

**Spanish**
SPA  137  Spanish Communication II

*hybrid format

Apply today!
www.dtcc.edu/admissions-financial-aid/apply
Facility Rentals and Catering

Delaware Tech is a budget-friendly choice, offering an outstanding atmosphere coupled with a wide range of catering and technology services. From classrooms to board rooms to a gymnasium, we have a space perfect for your event. Both of our locations are easily accessible with lots of free parking. Whether you require a light snack or a multi-course custom menu, our experienced and creative catering staff is ready to help ensure a successful and professional event!

Let the event and catering professionals at Delaware Tech help you plan your event!

Flexible and Varied Meeting Facilities

We have venues at each campus location to suit a vast array of activities and meetings.

• Conference Centers
• Gymnasium (seating up to 1,000 people)
• High-Tech Classrooms (seating up to 100 people)
• Computer Labs (seating up to 25 people)
• Small Board Rooms (seating up to 10 people)
• Space for breakouts and exhibits
• Video Conferencing
• Superior Catering
STANTON CAMPUS

400 Stanton-Christiana Road
Newark, Delaware 19713

Located in the heart of New Castle County near Exit 4 of I-95. Rental facilities include classrooms, computer labs, board room, conference rooms, gymnasium and sports fields. Amenities include close proximity to several hotels and motels, free parking and a landscaped suburban setting.

WILMINGTON CAMPUS

300 N. Orange Street
Wilmington, Delaware, 19801

Located in the city of Wilmington, Delaware near Exit 6 of I-95. Rental facilities include classrooms, computer labs, board room and conference rooms. Amenities include close proximity to the Wilmington train station, major bus routes, and the business district of Wilmington. This Campus offers free parking and an attractive urban setting.

For more information, please contact:
Donna Wilson, Conference Services Manager
302.454.3189 | dwilso@dtcc.edu
Coming Soon!
Delaware Tech courses at a Middletown, Delaware location.

Technical Training Courses:
• Diesel Mechanic
• Heavy Equipment Operator
• Electro-Mechanical/Manufacturing
• Small Engine Repair
• Patio, Pavers and Walls

For more information, call 302.266.3300
Four easy ways to register:

1. **Online with a debit or credit card.**
   Visit go.dtcc.edu/xensw. In the search box type in the course title or course code. Click on the title for the date you wish to attend. You will be directed to a COURSE DETAIL page. At the bottom right of the page click on the green box REGISTER/SIGN IN NOW.

2. **By phone with a debit or credit card.**
   Call 302.454.3900.

3. **By mail with a check.**
   Use this form with a check made payable to DTCC and mail both to:
   Delaware Technical Community College
   Workforce Development and Community Education, A165
   400 Stanton-Christiana Road
   Newark, DE 19713

4. **In person with a check or cash at either the Stanton or George Campus.**
   Stanton Campus, Room A165
   George Campus, Room SE125
   400 Stanton-Christiana Road
   300 North Orange Street
   Newark, DE 19713
   Wilmington, DE 19801

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**Enrollee Information**

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**Class Information**

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**Demographics:** (Optional — the college is required to report this information to the federal government.)

- American Indian or Alaskan Native
- Asian
- Black
- Hispanic or Latino
- Native Hawaiian or other Pacific Islander
- White (other than Hispanic)
- Do not choose to indicate
## What’s Inside

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<td>18</td>
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<tr>
<td>Personal Enrichment</td>
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