Veteran Frequently Asked Questions

Q. Who are the campus VA liaisons?
Each campus has a Coordinator for Veterans and Service Members to guide you through the admission and veteran benefit process. These academic counselors are;
Owens Campus – Robert Bates, Telephone: (302) 259-6073 Fax: (302) 259-6757
Stanton Campus – Wilford Oney, Telephone: (302) 454-3926 Fax: (302) 657-5124
Terry Campus – Rebecca Craft, Telephone: (302) 857-1056 Fax: (302) 857-1051
Wilmington – Joe Limmina, Telephone: (302) 571-5307 Fax: (302) 453-3029

Q. How do I apply for VA Benefits?
Go to www.gibill.va.gov to access applications and other information related to applying for VA education benefits. It takes approximately 10-12 weeks for the VA office to determine benefit eligibility.

Q. Once I have received notification that I am eligible for benefits (received a Certificate of Eligibility), what’s next?
Bring a copy of your VA benefits application (usually the 22-1990) or your COE with your DD214 or NOBE to the Coordinator for Veterans and Service Members on your campus. If you have misplaced your Certificate of Eligibility, contact the VA Regional Office at 1-800-827-1000 to obtain a copy.

It is your responsibility to take a copy of your course schedule to the Coordinator for Veterans and Service Members on your campus every semester you are registered. You may pick up a voucher from your coordinator to give to the Business Office to defer your first payment until either you or the VA make a payment by the end of the semester. If you do not request a voucher, it is your responsibility to make appropriate payment arrangements with the Business Office to make payments on your account by the designated deadlines. Your classes may be dropped if payment deadlines are not met. Vouchers for books will only be given to students receiving Chapter 31 benefits. All other students will be required to pay for their books at the start of the semester using personal funds.

Once your course schedule is submitted to the Coordinator for Veterans and Service Members, certification with the VA will be done by the college. Every time you make an adjustment to your schedule, you are required to submit a copy of the new schedule to the Coordinator for Veterans and Service Members so re-certification can take place. Failure to do so may result in you not receiving accurate benefits from the VA. You must complete an official withdrawal form if you no longer intend to attend a class. Failure to complete the form may result in the need to reimburse the VA at the end of the semester.

Your benefits are generally paid within 4-6 weeks of certification. BAH (Chapter 33 only) is based on the amount of credits you have during time periods (not semesters). Registering for different sessions within a semester may affect your BAH.

If you change your major, campus or college, you must report this to your Coordinator for veterans and service members.
Students receiving Chapter 30, 1606, VRAP, and 1607 must verify their enrollment monthly to WAVE. Chapter 35 NCD students are mailed monthly verification for (22-8979).

Q. What is the process to transfer my Post 9/11 Education Benefits (TEB) to my spouse or dependents?
The service member must apply and be eligible for the Post 9/11 Education Benefits prior to transferring benefits to another family member. To begin the process, you must go to the DoD website www.dmdc.osd.mil/milconnect to determine if your dependents are eligible to receive the transferred benefits. This website is only available to military members. Upon approval, family members may apply to use transferred benefits with the VA by completing VA Form 22-1990e. VA Form 22-1990e should only be completed and submitted to the VA by the family member after DoD has approved the request for TEB. Do not use VA Form 22-1990e to apply for TEB. To access the electronic version of VA Form 22-1990e, go to http://www.vba.va.gov/pubs/forms/VBA-22-1990e-ARE.pdf.

Q. How do I obtain a military transcript or transfer credits?
Go to https://mymilitaryeducation.org/. Select Obtaining Military Transcripts and Transfer Credits for additional information.